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450 East Main Street  
John Day, Oregon 97845

Date: April 16, 2019

To: Prospective Consultants

From: Nick Green, City Manager

Re: City of John Day - Qualified Consultant List

The City of John Day (the "City") is updating its list of prospective consultants interested in providing architectural, engineering, photogrammetric mapping, transportation planning, and/or land surveying services (and related services) to the City. In accordance with the John Day Public Contracting Rules and OAR 137-048-0120, consultants who are engaged in the lawful practice of their profession and who are interested in providing aforementioned services to the City are encouraged to submit a statement describing their qualifications and related performance information to the City.

The City will use the requested information to update its list of prospective consultants. The City intends to use the list to solicit services for future projects for which the direct appointment procedure or informal selection procedure is an authorized selection procedure. The City's list will be updated every two years and those consultants who have not submitted their qualifications in the past two years will be purged from the list.

If your firm is interested in being on the City's list of qualified consultants, please submit a statement describing your qualifications (including a detailed description of the type(s) of services you provide) and related performance information to City Manager Nick Green at 450 E. Main St., John Day, Oregon 97845; or via email to [cityofjohnday@grantcounty-or.gov](mailto:cityofjohnday@grantcounty-or.gov). Statements of qualifications are due on or before June 21, 2019.

Nick Green  
City Manager