



CITY OF
JOHN DAY

CITY COUNCIL MEETING AGENDA

Tuesday August 26, 2025

REGULAR MEETING: 6:30 pm

John Day Fire Station

316 S Canyon Blvd, John Day, OR 97845

(541)575-0028 www.cityofjohnday.com

This meeting is open to the public. This agenda includes a list of the principal subjects anticipated to be considered at the meeting. However, the agenda does not limit the ability of the Council to consider additional subjects. Meetings may be canceled without notice. Zoom Meeting participants should use the "raise your hand" feature during these times to alert the moderator that they would like to speak.

Join Zoom Meeting

City of John Day is inviting you to a scheduled Zoom meeting.

<https://zoom.us/j/95867942253?pwd=dHE5c3djSEx4OFBuZndPQU5HMGN3QT09>

Meeting ID: 958 6794 2253

Passcode: 776959

Regular Meeting:

Call to Order: Regular John Day Council Meeting 6:30 pm.

1. Call John Day City Council Meeting to Order

1. Pledge of Allegiance

2. Roll Call

3. Amend or Accept Regular Agenda

4. Public Comments (*Please Limit to 3 Minutes*)

Public Comments are an opportunity to present information or speak on an issue that is not on the agenda. Comments are limited to 3 minutes for each person. Visitors may state their comments and should not expect the council to engage in back and forth dialogue regarding the comment, council may either choose to add it to a follow up meeting or direct City Manager to follow up with the speaker.

5. Consent Agenda

All matters listed within the Consent Agenda have been distributed to every member of the City Council for reading and study, are considered routine, and will be enacted by one motion of the Council. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a. AP through 7-31-25
- b. Minutes of CC Mtg 8-12-25 (Available next meeting)
- c. Appointment of Planning Commission member
 - i. Marc Maynard for a term ending Jan 2027

6. Appointment of Council President
7. Writ of Mandamus – Green; Writ of Mandamus - Iron Triangle
8. Strategic Plan update and request for amendment to contract and scope of work.
9. Wastewater Treatment and grant funding update; Nick Ducote, Ducote Consulting
 - a. **Public Hearing** to close Community Development Block Grant Award of 2.5 million dollars.
10. Financial Update; Rob Gaslin, Gaslin Accounting
 - a. Resolution 25-08; A Resolution to Appropriate Funding – CDBG funds for FY25-26
 - b. Resolution 25-09; A Resolution to Adopt Supplemental Budget – Sewer and Community Development funds
11. Discussion regarding city owned building at 241 Main Street – Councilor Labhart.

Other Business:

12. City Manager Comments:
13. Mayor and Council Comments:
14. Adjournment: Next Regular Meeting: September 9, 2025

Report Criteria:

Report type: Invoice detail

Check.Type = {<>} "Adjustment" {AND} {<>} "EFT"

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
ACS - ADVANCED CONTROL SYSTEMS							
07/31/2025	760334	1013	ACS - ADVANCED CONTROL SYSTEM	40852	02-000-66406	5,433.50	5,433.50
Total 760334:							5,433.50
AMAZON CAPITAL SERVICES, INC.							
07/31/2025	760335	1026	AMAZON CAPITAL SERVICES, INC.	14FK-69PF-F1	06-000-64300	358.24	358.24
07/31/2025	760335	1026	AMAZON CAPITAL SERVICES, INC.	16CL-XQCY-J	06-000-64300	77.04	77.04
07/31/2025	760335	1026	AMAZON CAPITAL SERVICES, INC.	1JYX-4XWD-D	10-000-64425	18.28	18.28
07/31/2025	760335	1026	AMAZON CAPITAL SERVICES, INC.	1TCP-LN13-V	10-000-64425	226.45	226.45
Total 760335:							680.01
BADGER METER INC.							
07/31/2025	760336	1041	BADGER METER INC.	80204357	02-000-66306	202.16	202.16
Total 760336:							202.16
Baker County Pest Control LLC							
07/31/2025	760337	1042	Baker County Pest Control LLC	6995	01-050-63800	185.00	185.00
Total 760337:							185.00
BOX R WATER ANALYSIS							
07/31/2025	760338	1062	BOX R WATER ANALYSIS	X063036	02-000-64100	51.00	51.00
07/31/2025	760338	1062	BOX R WATER ANALYSIS	X063037	02-000-64100	51.00	51.00
Total 760338:							102.00
CLARK'S DISPOSAL							
07/31/2025	760339	1109	CLARK'S DISPOSAL	1144-JULY25	01-050-64798	145.15	145.15
Total 760339:							145.15
DUCOTE CONSULTING, LLC							
07/31/2025	760340	1163	DUCOTE CONSULTING, LLC	2527-2	03-000-66230	4,406.25	4,406.25
07/31/2025	760340	1163	DUCOTE CONSULTING, LLC	2532-2	01-000-63825	412.50	412.50
Total 760340:							4,818.75
ED STAUB & SONS PROPANE							
07/31/2025	760341	1168	ED STAUB & SONS PROPANE	395664	26-050-63100	570.52	570.52
Total 760341:							570.52
EO MEDIA GROUP							
07/31/2025	760342	1173	EO MEDIA GROUP	12025.000108	10-000-62100	252.00	252.00
07/31/2025	760342	1173	EO MEDIA GROUP	12025.0001298	34-000-62100	177.60	177.60
Total 760342:							429.60
GASLIN ACCOUNTING CPAS PC							
07/31/2025	760343	1191	GASLIN ACCOUNTING CPAS PC	01693	06-000-63825	4,460.00	4,460.00

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total 760343:							4,460.00
GRANT COUNTY AUTOMOTIVE							
07/31/2025	760344	1211	GRANT COUNTY AUTOMOTIVE	8561	01-050-62900	203.40	203.40
Total 760344:							203.40
GRANT ESD							
07/31/2025	760345	1219	GRANT ESD	2526002	03-000-64798	207.31	207.31
Total 760345:							207.31
JD RENTS & POWER EQUIPMENT INC							
07/31/2025	760346	1258	JD RENTS & POWER EQUIPMENT INC	508719	01-050-62950	243.49	243.49
07/31/2025	760346	1258	JD RENTS & POWER EQUIPMENT INC	509030	06-000-63800	4,799.99	4,799.99
07/31/2025	760346	1258	JD RENTS & POWER EQUIPMENT INC	509304	10-000-63877	26.99	26.99
07/31/2025	760346	1258	JD RENTS & POWER EQUIPMENT INC	509542	01-050-62950	25.00	25.00
Total 760346:							5,095.47
JOHN DAY AUTO PARTS							
07/31/2025	760347	1273	JOHN DAY AUTO PARTS	JDAUTOCRE	03-000-64250	45.56	45.56
Total 760347:							45.56
JOHN DAY FIREFIGHTERS ASSOC							
07/31/2025	760348	1276	JOHN DAY FIREFIGHTERS ASSOC	JDFF-JULY25	01-050-62950	468.00	468.00
Total 760348:							468.00
JOHN DAY TRUE VALUE HARDWARE							
07/31/2025	760349	1280	JOHN DAY TRUE VALUE HARDWARE	628775	03-000-63400	2.94	2.94
07/31/2025	760349	1280	JOHN DAY TRUE VALUE HARDWARE	628800	06-000-63800	15.98	15.98
07/31/2025	760349	1280	JOHN DAY TRUE VALUE HARDWARE	628885	10-000-63877	49.98	49.98
07/31/2025	760349	1280	JOHN DAY TRUE VALUE HARDWARE	629013	06-000-64300	55.91	55.91
07/31/2025	760349	1280	JOHN DAY TRUE VALUE HARDWARE	629046	10-000-63877	9.95	9.95
07/31/2025	760349	1280	JOHN DAY TRUE VALUE HARDWARE	629342	06-000-63800	81.96	81.96
07/31/2025	760349	1280	JOHN DAY TRUE VALUE HARDWARE	629785	02-000-62900	358.74	358.74
07/31/2025	760349	1280	JOHN DAY TRUE VALUE HARDWARE	629805	02-000-62900	14.48	14.48
07/31/2025	760349	1280	JOHN DAY TRUE VALUE HARDWARE	629971	06-000-62900	93.97	93.97
07/31/2025	760349	1280	JOHN DAY TRUE VALUE HARDWARE	629993	02-000-62900	12.57	12.57
Total 760349:							696.48
MELISSA BETHEL							
07/31/2025	760350	1349	MELISSA BETHEL	REIMB MILES	01-000-63500	151.08	151.08
Total 760350:							151.08
NYDAM'S ACE HARDWARE							
07/31/2025	760351	1381	NYDAM'S ACE HARDWARE	1654275	10-000-63877	4.38	4.38
07/31/2025	760351	1381	NYDAM'S ACE HARDWARE	1654445	10-000-63877	48.31	48.31
Total 760351:							52.69

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
PITNEY BOWES							
07/31/2025	760352	1422	PITNEY BOWES	3321000748	03-000-62460	161.46	161.46
Total 760352:							161.46
QUILL CORPORATION							
07/31/2025	760353	1432	QUILL CORPORATION	44901342	01-000-63800	109.36	109.36
07/31/2025	760353	1432	QUILL CORPORATION	44921469	01-000-63800	12.40	12.40
07/31/2025	760353	1432	QUILL CORPORATION	45015753	01-000-63800	19.80	19.80
Total 760353:							141.56
TODD LOYD							
07/31/2025	760354	17760	TODD LOYD	REIMB TODD	02-000-63500	435.03	435.03
Total 760354:							435.03
TRIANGLE OIL							
07/31/2025	760355	1524	TRIANGLE OIL	128745	03-000-64798	720.82	720.82
Total 760355:							720.82
USA BLUEBOOK							
07/31/2025	760356	1534	USA BLUEBOOK	INV00783004	03-000-63650	76.95	76.95
07/31/2025	760356	1534	USA BLUEBOOK	INV00783011	03-000-64250	1,448.94	1,448.94
Total 760356:							1,525.89
VISA							
07/31/2025	760357	1540	VISA	VISA-0548 JU	02-000-62900	2,525.00	2,525.00
07/31/2025	760357	1540	VISA	VISA-2957 JU	10-000-64425	1,010.27	1,010.27
Total 760357:							3,535.27
Grand Totals:							30,466.71

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-000-20000	.00	4,865.29-	4,865.29-
01-000-62650	65.00	.00	65.00
01-000-62850	32.30	.00	32.30
01-000-63500	891.08	.00	891.08
01-000-63800	141.56	.00	141.56
01-000-63825	1,488.00	.00	1,488.00
01-000-64798	181.63	.00	181.63
01-050-62900	1,093.39	.00	1,093.39
01-050-62950	736.49	.00	736.49
01-050-63800	185.00	.00	185.00
01-050-64798	50.84	.00	50.84
02-000-20000	.00	11,343.53-	11,343.53-
02-000-62850	64.58	.00	64.58
02-000-62900	1,802.30	.00	1,802.30
02-000-63500	603.53	.00	603.53



CITY OF JOHN DAY

Application for Boards/Commission

RECEIVED

AUG 19 2025

CITY OF JOHN DAY

Contact Information

Name: Marc C Maynard
Street Address: 150 NE Elm St.
Mailing Address: 150 NE Elm St.
City/State/Zip Code: John Day, Or. 97845
Home Phone:
Work Phone:
E-Mail Address:

Background

Years of Residence in John Day: 1994-2011, 2024-present
Place of Employment: Retired
Occupation: Retired designer and general contractor in John Day and Melba Idaho
Educational Background: High school diploma, 1.5 years at COCC

Prior Civic Activities: Former Mayor of Monument, OR.
Former Small Business owner, John Day, OR.
Former Exalted Ruler of John Day Elks lodge #1824

Boards/Commissions of Interest

Please check all of the following Boards/Commissions that interest you:

- ☐ City Council
- ☐ Budget Committee
- ☒ Planning Commission

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

Over 30 years experience as a residential home designer, with extensive experience creating and reading blue prints, zoning, and building codes documents.

Motivation

Discuss your motivation for serving on this Board/Commission.

I have lived in Grant County on and off since 1987 and I love this place, I retired here to be with my family. I believe a community without growth is a community in peril and growth without planning and guard rails can be just as perilous (I site Bend in the late 70s). I believe I could be a useful and productive member of this commission as I have been in other areas of this community and County for years.

Thank you for this opportunity.

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from the Administration Office at John Day City Hall indicating the type of information you will be required to disclose if you are appointed.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)

Marc C Maynard

Signature

Date

8/17/2025

Our Policy

It is the policy of the City of John Day to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The City of John Day accepts applications from potential board/commission members throughout the year and will hold applications until vacancies exist on specific boards/commissions.

Thank you for completing this application form and for your interest in volunteering with us.

August 18, 2025

CITY OF JOHN DAY VISION AND STRATEGIC PLAN DEVELOPMENT 2025

CONTRACT AMENDMENT #1

This amendment updates the terms of the April 17, 2025 Professional Services Agreement (agreement) between the City of John Day (City) and Jensen Strategies, LLC (Consultant) to provide community visioning and strategic plan development services. This amendment assumes that all terms in the original agreement are still applicable unless otherwise superseded by the updated terms below.

Both parties agree to the following revisions to the original agreement:

1. Exhibit A (the Proposal) is replaced by the amended Scope of Work attached which is dated August 5, 2025. The scope is amended to include expanded community engagement work and the development of a vision statement.
2. Section 2.1 is amended to reflect an increase to professional fees associated with the revised scope to a total of \$51,870 and estimated direct expenses of \$4,820.

Signed and dated:

JENSEN STRATEGIES, LLC

CITY OF JOHN DAY, OREGON

Erik Jensen, Principal
(503) 477-8312
erik@jensenstrategies.com

Signature

Name / Title

Date

Date

2025 JOHN DAY CITY VISION AND STRATEGIC PLAN

ATTACHMENT A

August 5, 2025

PROJECT UNDERSTANDING

Desired outcome: Conduct a meaningful community engagement process through the development and adoption of vision statement and focus areas to understand key priorities and envision John Day in 2045. Informed by the final adopted community vision, to conduct a strategic planning process, utilizing a Council goal-setting session and action plan development process with staff to begin implementation.

The engagement foundations and planning tools developed through this work will provide a robust foundation of input and organizational structure support the City Council's long term ability to serve as responsible stewards of the City and be responsive to community requests.

Objectives:

- Perform an environmental scan to establish shared goal setting desired outcomes, needs for a successful retreat, and preliminary suggestions for goals and objectives.
- Conduct a community engagement process to seek input on community needs and priorities that can inform a vision statement. Connect with the community in a second engagement process to validate and revise the vision statement in advance of Council adoption.
- Informed by the City vision, conduct a Council driven update of the Council Goals.
- Work collaboratively with staff to develop an operational 5-year strategic plan aligned with final Council goals, priorities, and available city resources.

PROJECT APPROACH AND SCOPE

This work will be accomplished in two phases, first to gather information through community engagement followed by implementation preparation through strategic planning. The community engagement, utilizing online and in person input opportunities, will be designed to understand core community values and goals that can be reflected in a vision statement with three to five focus areas that further define priorities. Informed by the final adopted vision, an in person facilitated session will be held with the City Council to establish City goals and a framework for a 5-year action plan that will guide and provide accountability on the City's progress.

The following tasks delineate our proposed scope:

Task 1: Project Start-up

To begin the project, the consultant will meet with the City Manager (and other key staff if desired) by Zoom to refine the scope of work and timeline, discuss expectations, and obtain any necessary background information for review. This meeting will also include a discussion of the list of people to interview and preliminary meeting logistics. If needed, the consultant will provide the client with an amended scope of work and timeline.

Deliverables: Zoom meeting to review and refine the scope and timeline of the project, review of relevant materials, list of interviewees, final scope of work, and timeline.

Task 2: Environmental Scan

Through individual interviews, meeting with the City Manager, and background research, the consultant will develop a thorough understanding of John Day's goals with this work to formalize a final recommended scope.

The consultant will conduct individual interviews with the 2025 City Council members which will solicit interviewees' perspectives on current City issues, long-term and short-term City goals, and Council policy development opportunities and challenges. City Council will also be asked about community engagement expectations. All interviews will be conducted by Zoom and will be confidential. No written or verbal reports or other communications will attribute statements/findings to any one individual. The consultant will be responsible for scheduling the interviews.

Deliverables: Up to 7 confidential Zoom interviews with the Mayor and City Councilors; review of City documents and other background materials provided.

Task 3: Community Engagement and Vision Development

Based on direction from the Council provided during the interview process, the consultant will prepare a multi-faceted engagement process including online and in person engagement opportunities via facilitated meetings with stakeholder groups. The final approach for in person engagement will be planned in coordination with the City Manager. The first stage of engagement will focus on understanding what makes John Day unique today and the community's future goals. This input will be summarized and presented to Council along with draft vision and focus area statements the consultants will prepare based on the community input. During this presentation, the Council will have the opportunity to provide feedback on the draft statements and the consultants will revise as needed. These draft vision and focus area statements will be presented back to the community in a second engagement effort to solicit feedback and build consensus around the vision before it is adopted by Council.

The consultant will provide two input processes (including meetings and surveys with online and written versions), promotion materials, and recommendations to effectively promote participation in the survey. Printing, website posting, and further advertisement of the survey will be the responsibility of the City or designated representatives. Results received will be qualitatively summarized by the consultant and not intended to create a representative sample or scientific survey result.

***Deliverables:** Development of two community surveys; facilitation of 1-2 in person engagement opportunities; preparation of promotional materials to be distributed by the City; summarization of key feedback themes; development of draft vision statements and focus areas; preparation and delivery of a presentation to City Council virtually (in person negotiable for additional travel expense).*

Task 4: City Council Goal Setting Retreat

The consultant will facilitate a one-day City Council retreat (up to six hours, excluding a 30 minute lunch break) in person.

To prepare, the consultant will engage with Council to identify preliminary goals, information needed for substantive discussion, and retreat format preferences. The consultant will meet with the City Manager, and/or designee(s) by Zoom to discuss a recommended approach and finalize the format and agenda for the retreat based on the input.

Topics for the retreat may include, but are not limited to:

- Staff led progress report on City major projects/initiatives
- Orientation for City Council on goal setting best practices
- Development and finalization of Council goals

- Further discussion of community engagement goals and topics
- Other topics of interest to the Council/City Manager

During the retreat, the consultant will utilize various tools to aid in the discussion including handouts, PowerPoint presentation, flip charts, and small group discussions (if appropriate). Printed materials will be prepared and provided by the consultant unless otherwise requested.

Deliverables: *Facilitation of a one-day Council retreat (up to eight hours) in person. Consultant will provide meeting materials (including coordination of food or beverage) in coordination with the City Manager and/or designated City staff.*

Task 5: Staff Strategic/Work Planning Session

To incorporate finalized Council goals into City operations, the consultant will work with staff to develop a framework for a 5-year action plan. A final format for this product will be determined in coordination with the City Manager and in alignment with the goal setting product. It is anticipated to include remote coordination potentially including a staff survey and a virtual strategic/work planning session with staff. The strategic plan is anticipated to include development or documentation and prioritization of specific actions to support implementation of Council goals, responsive to available City resources.

Deliverables: *Staff engagement and/or facilitation of a virtual Staff retreat (up to four hours); Consultant will provide meeting materials in coordination the City Manager and/or designated City staff.*

Task 6: Preparation of Final Products

The consultant will prepare final versions of all products developed in agreed upon formats.

Deliverables: *A written summary of all agreed upon products provided in a PDF format.*

PROJECT BUDGET

The total budget for professional fees is not to exceed **\$51,870** with estimated direct expenses of **\$4,820**. Professional fees cover all scoped services and travel time billed at half the team member's rate. Direct expenses include lodging at \$200/night/person, per diem \$60/day/person, facilitation and retreat materials, and printing.

Jensen Strategies will submit invoices to the city on a monthly basis for services rendered, with payment due within 30 days. Jensen Strategies carries a professional liability insurance policy through The Hanover Insurance Group in the amount of \$2 million.

Hourly Rates:

Erik Jensen	Principal	\$ 225
Amelia Wallace	Senior Associate	\$ 160
Emily Rehder	Operations Manager	\$ 85
Savannah Cline	Project Associate	\$ 75
Jeff Aprati	Consultant	\$150
Sia Lindstom	Consultant	\$150
Dave Waffle	Consultant	\$150

Professional Liability Insurance

Jensen Strategies carries a professional liability insurance policy through The Hanover Insurance Group in the amount of \$2 million.

John Day Sewer & Oregon Pine Improvements August 2025 Progress Report for City Council

John Day's Sewer Improvements Project has six primary tracks that are the focus of our efforts:

1. Section 7/NEPA Environmental Compliance
2. Project Funding
3. DEQ Permitting
4. Preliminary Site Preparation for Companion Projects
5. Engineering Design and Equipment Procurement
6. Community Engagement and Outreach

This memo provides a progress summary for all six tracks over June - August 2025. Our top priority currently is Task 2) Project Funding and Task 5) Engineering Design.

High Notes:

- Task 2: CDBG Grant was 100% spent down prior to the deadline.
 - Hold Second Public Hearing
- Task 2: Federal funding of \$4,500,000 in process (60/40%)
- Task 2: DEQ-CWSRF funding for Final Design Amendment #1 in process with DEQ.
- Task 5: First few months of Final Design Engineering completed – 30%.

Task %	Task
100%	WWTF Complete!
90%	Construct the WWTF
80%	Bid the WWTF Construction
70%	Package Plant Procurement
60%	Construction Funding Secured
50%	Final Design Engineering
40%	Environmental Clearance
30%	Preliminary Engineering
20%	Procuring Engineers and
10%	Securing Final Design Funding

1. SECTION 7/NEPA ENVIRONMENTAL COMPLIANCE (TASK 1)

- DEQ-CWSRF will need to adopt the CDBG Environmental prior to construction.

2. PROJECT FUNDING (TASK 2)

This has been the most successful fundraising cycle for the John Day wastewater treatment plant project ever. The City has successfully lobbied the state and federal government to earmark funds for the John Day wastewater treatment plant project – the number sits at \$9,500,000 grant funding successfully lobbied for in 2025. On the federal level, \$4.5m is in process with the federal legislature and budget process (FY26), but will need final budget bill passage and president's signature.

This cycle's success is largely in part to the efforts of City Manager Bethel and Mayor Rininger's tireless lobbying and advocacy for the City. When I started fundraising for this project, the state and feds were not interested in further support of this project until there was some stability in city leadership.

Current WWTF Project Budget Status			
<i>Funding</i>	<i>Number</i>	<i>Amount Awarded</i>	<i>Balance</i>
Community Development Block Grant	P18011	\$2,500,000	\$0
HB-5006/DAS ARPA Funds	8154	\$1,500,000	\$0
Water/Wastewater Financing Program	Y21006	\$2,500,000	\$2,164,865
DEQ-CWSRF Final Design		\$546,926*	\$546,926
TOTALS		\$6,500,000	\$2,711,791

Funding in Process				
Fiscal Year/Agency	Request Date	Request Amount	Amount Received	Timeframe for Decision
2026/DEQ-CWSRF	2023-2024	\$30,000,000	None at this time; *\$546k in process	Finish Final Design; some available for Final Design
2025/US Congress	January 2024	\$1,000,000	Unclear	Unclear
2026/US Congress	January 2025	\$5,000,000	\$4,500,000	~5 more steps, dependent on federal politics
2026/OR Legislature	January 2025	\$10,000,000	\$5,000,000	When SB-5531 is signed by gov – still waiting

3. DEQ PERMITTING (TASK 3)

The Department of Environmental Quality (DEQ) issued a new wastewater pollution control facility (WPCF) permit effective on May 1, 2022 (Permit Number: 103281; File Number: 127619). The permit is good for ten years and expires December 31, 2032.

Status:

- CwM-H2O and Keller finalizing all engineering details in August, prior to drilling wells.
- CwM-H2O and Yellow Jacket Drilling will coordinate on final drilling of wells.

4. PRELIMINARY AREA PREPARATION FOR COMPANION PROJECTS (TASK 4)

All Task 4 projects closed out. Waiting on final funding completion for SW 4th Ave/Airport Rd. Project.

5. ENGINEERING DESIGN, SERVICES PROCUREMENT, AND PACKAGE PLANT PROCUREMENT (TASK 5)

City has hired a Final Design Engineering team, Rate Study Consultant, and Well Driller.

Updates:

- Sewer Plant Final Design Engineering
 - Preliminary Engineering Report was completed.

- Two (2) equipment procurements for the WWTF have been awarded, invoiced, and grant reimbursement in process.
 - Team completed the 30% design set
- Well Drilling – Yellow Jacket Drilling
 - Waiting for final engineering buy-off.

6. COMMUNITY ENGAGEMENT AND OUTREACH (TASK 6)

Status:

- On-going and consistent Council updates from Ducote Consulting
- City Manager Melissa Bethal gives monthly updates on Coffee Time via KJDY 1400 AM.
- City Staff and consultants team held a Town Hall at the Senior Center on January 23, 2024.
- City Staff and consultants team held another Open House at the Fire Station on March 25, 2025.



-Ad Proof-

This is the proof of your ad, scheduled to run on the dates indicated below. Please proofread carefully, and if changes are needed, please contact Dayle Stinson prior to deadline at 541-966-0824 or dstinson@eastoregonian.com.

Date: 8/4/2025 Account: EO10628 File#: Company Name: CITY OF JOHN DAY Contact: Melissa Bethel Address: 450 E MAIN ST JOHN DAY, OR 97845-1238 Telephone: 541-575-0028 Fax:	Ad ID: 488714 Start: 08/13/2025 Stop: 08/13/2025 Total Cost: \$80.40 Columns Wide: 2.00 # of Inserts: 3 Ad Class: Legal Notices Phone: 541-966-0824 Email: dstinson@eastoregonian.com Amount Due: \$80.40
Run Dates: 2nd Public Hearing Notice bluemountaineagle.com 08-13-25 East Oregonian 08-13-25 eastoregonian.com 08-13-25	

2ND PUBLIC HEARING NOTICE

The City of John Day is completing a Wastewater System Improvement project funded with Community Development Block Grant funds from Oregon Business Development Department. The location of the project is John Day, Oregon. It is estimated that the project has benefited at least 2,440 persons of whom 57.3% are low or moderate income.

A public hearing will be held by the City Council at 6:30 p.m. on August 26, 2025 at John Day Fire Station, 316 S Canyon Blvd, John Day, OR 97845.

The purpose of the hearing is for the City Council to obtain citizens' views about the project and to take comments about the local government's performance. Written comments are also welcome and must be received by August 25th, 2025, at 450 East Main St., John Day, OR 97845. Both oral and written comments will be reviewed by the City Council.

The location of the hearing is accessible to persons with disabilities. Please let Melissa Bethel at City Hall, 541-575-0028, know if you need any special accommodations to attend or participate in the hearing.

More information about the Oregon Community Development Block Grant program and the project is available for public review at 450 East Main St., John Day, OR during regular office hours. Advance notice is requested.

Publish August 13, 2025

488714

**FORM
OR-ED-SBH**

Notice of Supplemental Budget Hearing
Oregon Department of Revenue

- For supplemental budgets proposing a change in any fund's expenditures by more than 10 percent.

A public hearing on a proposed supplemental budget for City of John Day, for the
(District name)
current fiscal year, will be held at 316 S Canyon Blvd, John Day, OR 97845.
(Location)

The hearing will take place on August 26, 2025 at 6:30 ☐ a.m. ☒ p.m.
(Date) (Time)

The purpose of the hearing is to discuss the supplemental budget with interested persons.

A copy of the supplemental budget document may be inspected or obtained on or after August 20, 2025
(Date)
at 450 E Main St, John Day, OR, between the hours of 8:00 ☒ a.m. ☐ p.m. and 5:00 ☐ a.m. ☒ p.m.
(Location)

SUMMARY OF PROPOSED BUDGET CHANGES

AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

FUND: Sewer Fund

Resource	Amount	Expenditure—indicate Org. unit / Prog. & Activity, and Object class.	Amount
1. CDBG Grant	\$ 747,373	1. Capital Outlay - Sewer Plant	\$ 747,373
2. Bus. OR Y21006 Loan/Grant	\$ 2,164,865	2. Capital Outlay - Sewer Plant	\$ 2,164,865
3. DEQ Loan Proceeds	\$ 546,926	3. Capital Outlay - Sewer Plant	\$ 546,926
Revised Total Fund Resources	\$ 4,350,914	Revised Total Fund Requirements	\$ 4,350,914

Explanation of change(s):

At the time of the budget publication, funding sources were not clear for the wastewater treatment plant project. Funding sources and amounts are now clear enough to budget and expenditure authority is needed.

FUND: Community Development Fund

Resource	Amount	Expenditure—indicate Org. unit / Prog. & Activity, and Object class.	Amount
1.		1. Materials & Services	-\$ 50,000
2.		2. Personnel Services	\$ 50,000
3.		3.	
Revised Total Fund Resources	\$ 316,158	Revised Total Fund Requirements	\$ 316,158

Explanation of change(s):

At the time of budget publication it was contemplated that some form of contract arrangement would be used to provide ordinance enforcement. This plan has been revised to allow for the use of employee time to meet this need. We are proposing a transfer of the \$50,000 budgeted in the Materials & Services appropriation category to the Personnel Services appropriation to fill this need.

CITY OF JOHN DAY

EXPENDITURES

COMMUNITY DEVELOPMENT FUND (10-000)

Historical Data		Current Year		COMMUNITY DEVELOPMENT FUND EXPENDITURES		Budget For Next Year 2025-26		
Actual		Budget	Estimated			Proposed By Budget Officer	Adopted by Council	Amended by Supplemental
2022-23	2023-24	2024-25	2024-25					
				Account #	PERSONNEL SERVICES			
5,754	9,376	25,000	15,000	61050	WAGES AND SALARIES	25,000	25,000	75,000
18	12	700	-	61150	OVERTIME	700	700	700
3,367	5,532	14,629	2,200	61250	EMPLOYER PAID EMPLOYEE BENEFIT	14,750	14,750	14,750
396	656	1,721	1,500	61252	PERS EXPENSE	1,749	1,749	1,749
283	468	1,230	850	61253	PERS IAP EXPENSE	1,248	1,248	1,248
809	-	-	-	61400	UNPAID COMPENSATION	2,225	2,225	2,225
10,627	16,044	43,280	19,550		TOTAL PERSONNEL SERVICES	45,672	45,672	95,672

				Account #	MATERIALS AND SERVICES			
2,601	-	1,200	200	62100	ADVERTISING	1,200	1,200	1,200
1,014	-	2,700	2,000	62300	AUDIT	4,000	4,000	4,000
-	-	-	-	62460	CODE ENFORCEMENT	50,000	50,000	-
9,113	211	10,500	7,085	62490	COMMUNITY PROMOTION (30% TRT)	25,756	25,756	25,756
-	-	500	-	62650	DUES AND SUBSCRIPTIONS	500	500	500
-	1,998	2,000	-	62900	EQUIPMENT MAINTENANCE	2,000	2,000	2,000
1,071	1,500	1,800	1,800	63300	INSURANCE	2,000	2,000	2,000
360	467	5,000	6,300	63450	LEGAL	10,000	10,000	10,000
381	79	500	-	63500	MEETINGS, TRAVEL & TRAINING	1,000	1,000	1,000
954	-	100	-	63550	MISCELLANEOUS EXPENSE	100	100	100
199	-	1,250	150	63800	OPERATING SUPPLIES	1,000	1,000	1,000
12,110	10,750	17,000	32,000	63825	PROFESSIONAL SERVICES	40,000	40,000	40,000
-	-	-	-	63877	PARKS & BUILDING MAINTENANCE	30,000	30,000	30,000
-	-	500	-	63950	POSTAGE	500	500	500
241	-	1,500	-	64000	COMPUTER & SOFTWARE	1,500	1,500	1,500
5,000	5,000	-	-	64420	OR RAIN CONSULTING	-	-	-
186	217	-	2,646	64798	UTILITIES	3,000	3,000	3,000
-	-	24,500	-	64425	TOURISM (70% TRT)	76,630	76,630	76,630
33,230	20,222	69,050	52,181		TOTAL MATERIALS AND SERVICES	249,186	249,186	199,186

				Account #	DEBT SERVICE			
10,221	10,760	10,600	10,800	68700	GREENHOUSE - PRINCIPAL	10,800	10,800	10,800
10,854	10,315	10,700	10,500	68750	GREENHOUSE - INTEREST	10,500	10,500	10,500
-	-	-	-			-	-	-
21,075	21,075	21,300	21,300		TOTAL DEBT SERVICE	21,300	21,300	21,300

COMMUNITY DEVELOPMENT FUND - CONTINUED (10-000)

Historical Data		Current Year		COMMUNITY DEVELOPMENT FUND	Budget For Next Year 2025-26			
Actual		Budget	Estimated		Proposed By Budget Officer	Adopted by Council	Amended by Supplemental	
2022-23	2023-24	2024-25	2024-25					
2022-23	2023-24	2024-25	2024-25					
				Account #	CAPITAL OUTLAY			
262,396	-	-	-	65200	BUILDING IMPROVEMENTS	-	-	-
-	-	-	-			-	-	-
262,396	-	-	-		TOTAL CAPITAL OUTLAY	-	-	-

				Account #	NONDEPARTMENTAL			
-	-	-	-	67100	OPERATING CONTINGENCY	-	-	-
-	-	-	-	67892	TRANSFER TO STREETS	-	-	-
-	-	-	-		TOTAL NONDEPARTMENTAL	-	-	-

327,328	57,341	133,630	93,031		TOTAL DEPARTMENT	316,158	316,158	316,158
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CITY OF JOHN DAY

REVENUES

COMMUNITY DEVELOPMENT FUND (10-000)

Historical Data		Current Year		COMMUNITY DEVELOPMENT FUND REVENUES		Budget For Next Year 2025-26		
Actual		Budget	Estimated			Proposed By Budget Officer	Adopted by Council	Amended by Supplemental
2022-23	2023-24	2024-25	2024-25					
				Account #				
(463,995)	(232,440)	(21,430)	(32,211)	40110	NET WORKING CAPITAL	50,317	50,317	50,317
					REVENUES - COMM DEV FD			
45,297	51,471	35,000	58,000	42250	TRANSIENT ROOM TAX	58,000	58,000	58,000
285,688	-	-	-	44635	COVID FUNDING	-	-	-
-	152,452	36,059	36,059	44898	TRANSFER FROM GENERAL FUND	126,341	126,341	126,341
79,746	79,956	79,000	78,000	45050	ECONOMIC DEVELOPMENT FEE	78,000	78,000	78,000
7,069	-	-	-	45260	MISCELLANEOUS INCOME	-	-	-
221,567	-	-	-	45230	SALE OF LAND	-	-	-
24,000	-	-	-		RENT INCOME	-	-	-
	-	5,000	3,500	45055	PLANNING APPLICATION FEE	3,500	3,500	3,500
199,372	51,439	133,629	143,348		TOTAL REVENUES - COMM DEV FD	316,158	316,158	316,158
199,372	51,439	133,629	143,348		TOTAL REVENUES	316,158	316,158	316,158

Historical Data		Current Year		SUMMARY		Budget For Next Year 2025-26		
Actual		Budget	Estimated			Proposed By Budget Officer	Adopted by Council	Amended by Supplemental
2022-23	2023-24	2024-25	2024-25					
199,372	51,439	133,629	143,348		TOTAL REVENUES	316,158	316,158	316,158
(408,046)	(83,650)	(133,629)	(93,031)		EXPENDITURES	(316,158)	(316,158)	(316,158)
(208,674)	(32,211)	-	50,317		TOTALS	0	-	-

CITY OF JOHN DAY

EXPENDITURES

SEWER FUND (03-000)

Historical Data		Current Year		SEWER DEPARTMENT Continued		Budget For Next Year 2025-26		
Actual		Budget	Estimated			Proposed By Budget Officer	Adopted by Council	Amended by Supplemental
2022-23	2023-24	2024-25	2024-25					
				Account #	CAPITAL OUTLAY			
-	-	-	-	65225	EQUIPMENT	15,444	15,444	15,444
121,201		-	-	65710	OR PINE BRIDGE	-	-	-
50,221	201,034	-	-	66150	RECLAIMED WATER PROJECT	-	-	-
4,013	4,013	-	-	66225	CREP PROJECT - SOLAR PROJECT	-	-	-
-		4,210,518	1,900,000	66230	PACKAGE TREATMENT PLANT	-	-	3,459,164
843,542	843,542	40,000	40,000	66250	SEWER SYSTEM IMPROVEMENTS	-	-	-
		2,696,717	-	66249	PURPLE PIPE	-	-	-
1,018,977	1,048,589	6,947,235	1,940,000		TOTAL CAPITAL OUTLAY	15,444	15,444	3,474,608
				Account #	NONDEPARTMENTAL			
254,802	306,428	-	-	67700	TRANSFER TO JT SEWER FACILITIES FD	-	-	-
73,000	35,000	75,000	75,000	67870	TRANSFER TO MOTOR POOL FUND	40,000	40,000	40,000
10,134	-	-	-	67892	TRANSFER TO STREET FUND	-	-	-
-	-	-	-			-	-	-
-	-	30,000	-	67100	OPERATING CONTINGENCY	-	-	-
-	-	-	-			-	-	-
337,936	341,428	105,000	75,000		TOTAL NONDEPARTMENTAL	40,000	40,000	40,000
				Account #	DEBT SERVICE			
15,138	15,800	15,800	15,800	68200	OR PINE LOAN - PRINCIPAL	15,800	15,800	15,800
16,656	16,500	16,500	16,500	68500	OR PINE LOAN - INTEREST	16,500	16,500	16,500
54,600	58,500	58,500	58,500	68650	DEBT REFINANCE - PRINCIPAL	58,500	58,500	58,500
12,341	14,000	14,000	14,000	68850	DEBT REFINANCE - INTEREST	14,000	14,000	14,000
-	-	-	-			-	-	-
98,735	104,800	104,800	104,800		TOTAL DEBT SERVICE	104,800	104,800	104,800
1,749,199	1,754,394	7,883,944	2,631,259		TOTAL DEPARTMENT	891,750	891,750	4,350,914

CITY OF JOHN DAY

EXPENDITURES

SEWER FUND (03-000)

SEWER FUND (03-000)								
Historical Data		Current Year		SEWER DEPARTMENT EXPENDITURES		Budget For Next Year 2025-26		
Actual		Budget	Estimated			Proposed By Budget Officer	Adopted by Council	Amended by Supplemental
2022-23	2023-24	2024-25	2024-25					
				Account #	PERSONNEL SERVICES			
117,472	105,013	284,000	179,500	61050	WAGES AND SALARIES	250,783	250,783	250,783
664	1,959	12,900	-	61150	OVERTIME	-	-	-
53,224	49,356	133,896	45,000	61250	EMPLOYER PAID EMPLOYEE BENEFIT	117,868	117,868	117,868
8,835	8,401	22,226	20,000	61252	PERS EXPENSE	20,063	20,063	20,063
5,918	5,251	14,888	10,000	61253	PERS IAP EXPENSE	12,540	12,540	12,540
11,204	-	-	-	61400	UNPAID COMPENSATION	22,318	22,318	22,318
197,317	169,980	467,909	254,500		TOTAL PERSONNEL SERVICES	423,570	423,570	423,570
				Account #	MATERIALS AND SERVICES			
-	-	100	2,000	62100	ADVERTISING	2,000	2,000	2,000
3,225	-	21,600	3,500	62300	AUDIT	7,000	7,000	7,000
630	34	1,500	1,000	62360	DUES AND SUBSCRIPTIONS	1,500	1,500	1,500
425	-	-	-	62361	DISPATCH SERVICES	-	-	-
1,219	995	1,600	1,000	62460	EQUIPMENT LEASE AND RENTAL	1,600	1,600	1,600
3,637	597	5,000	9,000	62500	REPAIRS & MAINTENANCE	10,000	10,000	10,000
8,152	9,888	23,000	23,459	62710	INSURANCE	25,336	25,336	25,336
10,740	6,282	12,000	25,000	62850	LEGAL	25,000	25,000	25,000
10,934	2,914	2,000	14,000	62900	LICENSES AND FEES	15,000	15,000	15,000
2,171	4,266	7,500	3,000	63200	MEETINGS, TRAVEL & TRAINING	7,500	7,500	7,500
601	1,983	1,000	100	63300	MISCELLANEOUS EXPENSE	1,000	1,000	1,000
1,166	4,126	20,000	40,000	63400	OPERATING SUPPLIES	40,000	40,000	40,000
3,838	7,341	20,000	30,000	63450	PROFESSIONAL SERVICES	40,000	40,000	40,000
3,690	794	4,500	2,000	63460	POSTAGE	4,500	4,500	4,500
5,807	232	15,000	19,000	63500	COMPUTERS & SOFTWARE	20,000	20,000	20,000
22	495	2,000	200	63650	SAFETY PROGRAM	2,000	2,000	2,000
192	586	7,000	-	63800	SEWER LINE MAINTENANCE	7,000	7,000	7,000
2,363	1,936	15,000	18,000	64250	SEWER CHEMICALS AND CHLORINE	20,000	20,000	20,000
97	1,425	6,000	1,500	63825	LIFT STATION REPAIR/MAINTENANCE	6,000	6,000	6,000
919	2,618	5,000	500	64100	CONTRACTED SERVICES	5,000	5,000	5,000
27	-	5,500	-	64160	PROPERTY CLEANUP COSTS	-	-	-
29,105	32,250	38,700	38,700	64260	PMT IN LIEU OF FRANCHISE FEE	40,000	40,000	40,000
7,274	10,835	45,000	25,000	64798	UTILITIES	27,500	27,500	27,500
96,233	89,597	259,000	256,959		TOTAL MATERIALS AND SERVICES	307,936	307,936	307,936

CITY OF JOHN DAY

REVENUES

SEWER FUND (03-000)

Historical Data		Current Year		SEWER REVENUES		Budget For Next Year 2025-26		
Actual		Budget	Estimated			Proposed By Budget Officer	Adopted by Council	Amended by Supplemental
2022-23	2023-24	2024-25	2024-25					
				Account #				
621,289	615,197	(371,347)	211,578	40110	NET WORKING CAPITAL	523	523	523
					REVENUES - SEWER FUND			
3,000	-	-	-	42100	SURPLUS EQUIPMENT SALES	-	-	-
801,247	805,253	774,000	775,000	43050	SEWER USE FEES	800,000	800,000	800,000
-	-	76,740	76,000	42100	CANYON CITY FEES	76,000	76,000	76,000
-	-	-	500	43125	NEW HOOKUP FEES	-	-	-
-	-	-	-		DEQ LOAN PROCEEDS	-	-	546,926
30,396	-	-	1,000	43360	MISCELLANEOUS INCOME	-	-	-
14,033	-	200	-	44385	INTEREST INCOME	200	200	200
848,388	-	-	-	44250	CONGRESSIONALLY DIRECTED FUNDING	-	-	-
200	109,782	2,710,518	1,200,000	44389	CDBG GRANT	-	-	747,373
-	335,740	2,696,717	-	44660	OWRD GRANT	-	-	2,164,865
25,605	-	1,500,000	200,000	44700	BUSINESS OREGON LOAN	-	-	-
-	100,000	-	-	45250	ODE GRANT - SOLAR PROJECT	-	-	-
-	-	332,412	-	44830	LOAN PROCEEDS FROM WATER	-	-	-
-	-	164,704	164,704	44890	RESIDUAL EQUITY FROM JT SEWER	15,027	15,027	15,027
20,237	-	-	3,000	46666	GRANT	-	-	-
2,364,395	1,965,972	7,883,944	2,631,782		REVENUES - SEWER FUND	891,750	891,750	4,350,914
2,364,395	1,965,972	7,883,944	2,631,782		TOTAL REVENUES	891,750	891,750	4,350,914

Historical Data		Current Year		SUMMARY		Budget For Next Year 2025-26		
Actual		Budget	Estimated					
2022-23	2023-24	2024-25	2024-25			Proposed By Budget Officer	Adopted by Council	Amended by Supplemental
2,364,395	1,965,972	7,883,944	2,631,782		TOTAL REVENUES	891,750	891,750	4,350,914
(1,749,199)	(1,754,394)	(7,883,944)	(2,631,259)		EXPENDITURES - SEWER DEPARTMENT	(891,750)	(891,750)	(4,350,914)
615,196	211,578	(0)	523		TOTALS	0	(0)	(0)

CITY OF JOHN DAY

JOHN DAY, OREGON

RESOLUTION NO. 25-08

A RESOLUTION TO APPROPRIATE FUNDING

WHEREAS The City of John Day received the following resources, which are restricted for the purpose of the sewer treatment plant construction, and which were not fully determined at the time of the budget adoption:

CDBG Grant in the amount of \$747,373

Business Oregon Loan/Grant Number Y21006 in the amount of \$2,164,865

DEQ Loan in the amount of \$546,926

WHEREAS The City desires to expend these resources for the restricted purpose of the Sewer Plant Construction.

BE IT RESOLVED that the City Council of the City of John Day, Oregon hereby appropriates the previously listed resources in the amount of \$3,459,164 to be expended for the construction of the sewer treatment plant in the sewer fund under the appropriation category of Capital Outlay. This appropriation is for the fiscal year ending June 30, 2026.

PASSED AND ADOPTED by the City Council of the City of John Day, Oregon this 26th day of August, 2025.

Sherrie Rininger, Mayor

ATTEST:

Melissa Bethel, City Manager

CITY OF JOHN DAY

JOHN DAY, OREGON

RESOLUTION NO. 25-09

A RESOLUTION TO ADOPT SUPPLEMENTAL BUDGET

WHEREAS The City of John Day became aware of certain information which required changing its financial planning.

WHEREAS The City determined that it needed to modify its budget for the 2025-26 fiscal year to enable it to expend its resources for the purpose of sewer plan construction and to move budgeted appropriations for code enforcement from a contracted services to an employed position.

BE IT RESOLVED that the City Council of the City of John Day, Oregon adopts the supplemental budget in the amount of \$10,417,977. The changes from the originally adopted budget to this supplemental budget as follows:

Sewer Fund

Resources As Adopted	\$ 891,750
Additions:	
CDBG Grant	747,373
Business Oregon Loan/Grant	2,164,865
DEQ Loan Proceeds	546,926
Total Additions	<u>3,459,164</u>
Resources Supplemental Budget	<u>\$ 4,350,914</u>
Capital Outlay as Adopted	\$ 15,444
Addition:	
Water Treatment Plant Package	<u>3,459,164</u>
Total Additions	<u>3,459,164</u>
Capital Outlay Supplemental Budget	<u>\$ 3,474,608</u>

A RESOLUTION TO ADOPT SUPPLEMENTAL BUDGET, continued

Community Development Fund

Personnel Services As Adopted	\$ 45,672
Addition of Code Enforcement	50,000
Personnel Services Supplemental Budget	<u>\$ 95,672</u>
Materials & Services As Adopted	\$ 249,186
Deletion of Code Enforcement	(50,000)
Materials & Services Supplemental Budget	<u>\$ 199,186</u>

PASSED AND ADOPTED by the City Council of the City of John Day, Oregon this 26th day of August, 2025.

Sherrie Rininger, Mayor

ATTEST:

Melissa Bethel, City Manager