

City of John Day
Check/Voucher Register - CHECK REGISTER
From 1/24/2024 Through 2/8/2024

<u>Effective Date</u>	<u>Document Number</u>	<u>Vendor Name</u>	<u>Check Amount</u>
	74343		0.00
	74344		0.00
	74345		0.00
1/24/2024	74327	ED STAUB & SONS PROPANE	3,025.73
1/24/2024	74328	ACS - ADVANCED CONTROL...	1,536.50
1/24/2024	74329	KNIFE RIVER	560,162.32
1/24/2024	74330	GRANT ESD	409.06
1/24/2024	74331	OR ASSOC OF WATER UTIL-...	780.00
1/24/2024	74332	OREGON DEQ	2,373.00
1/24/2024	74333	SISUL ENGINEERING	6,590.00
1/24/2024	74334	TEC COPIER SYSTEMS LLC	84.43
1/24/2024	74335	US POSTMASTER	1,000.00
1/24/2024	74336	VERIZON	256.24
1/24/2024	74337	HECO ENGINEERS	42,163.75
1/24/2024	74338	randy marshall	192.68
1/24/2024	74339	SCOTT MOORE	100.00
1/24/2024	74340	MARY PEDERSON	607.94
1/24/2024	74341	PITNEY BOWES	161.46
1/24/2024	74342	VISA	267.25
2/8/2024	74343	DPSST	46.25
2/8/2024	74344	ED STAUB & SONS PROPANE	574.04
2/8/2024	74345	FRONTIER EQUIPMENT, INC	125.00
2/8/2024	74346	GIBCO	2.23
2/8/2024	74347	OREGON GOVERNMENT ET...	75.66
2/8/2024	74348	GRANT ESD	255.05
2/8/2024	74349	JOHN DAY AUTO PARTS	3,882.55
2/8/2024	74350	John Day Polaris	80.00
2/8/2024	74351	JOHN DAY FIREFIGHTERS A...	352.00
2/8/2024	74352	KJDY	133.00
2/8/2024	74353	TRIANGLE OIL	1,044.95
2/8/2024	74355	BRYANT, LOVLIE, & JARVI...	9,902.94
2/8/2024	74356	OR ASSOC OF WATER UTIL-...	474.00
2/8/2024	74357	OREGON TELEPHONE CORP	57.10
2/8/2024	74360	OREGON TRAIL ELECTRIC C...	7,846.85
2/8/2024	74361	USA BLUEBOOK	418.91
2/8/2024	74362	WELLS FARGO FINANCIAL L...	200.13
2/8/2024	74363	BADGER METER INC.	95.03
2/8/2024	74364	BOX R WATER ANALYSIS	100.00
2/8/2024	74365	CHESTERS	94.98
2/8/2024	74366	AMERIFORMS	667.35
2/8/2024	74367	CwM-H2O, LLC	245.00
2/8/2024	74368	DUCOTE CONSULTING, LLC	19,343.75
2/8/2024	74369	GASLIN ACCOUNTING CPAS...	7,999.00
2/8/2024	74370	HECO ENGINEERS	39,218.95
2/8/2024	74371	JOHN DAY HARDWARE, LLC	144.64
2/8/2024	74372	NE-HI ENTERPRISES	100.00
2/8/2024	74373	CITY OF SENECA	141.43
2/8/2024	74374	VISA	147.30
Report Total			713,478.45



CITY OF
JOHN DAY

CITY OF JOHN DAY
CITY COUNCIL MINUTES JANUARY 9, 2024

COUCILORS PRESENT:

Heather Rookstool, Mayor
David Holland, Council President
Eric Bush, Councilor
Edwin Newby, Councilor
Ron Phillips, Councilor
Sherrie Rininger, Councilor

COUNCILORS ABSENT:

Chris Labhart, Councilor (Virtual)

STAFF PRESENT:

Casey Myers, Public Works Director
Don Gabbard, Fire Chief
Joe Hitz – Contract Engineer
Rob Gaslin – Contract Finance
Nick Ducote- Contract grant writer and
administrator

Agenda Item No. 1—Call Meeting to Order

Mayor Rookstool called the city council meeting to order at 7:00 pm.

Agenda Item No. 2—Pledge of Allegiance

The City Council stood for the Pledge of Allegiance.

Agenda Item No. 3—Roll Call and Attendance

Mayor Rookstool noted that all councilors were present (due to technical issues Councilor Labhart was unable to participate in a majority of the meeting).

Agenda Item No. 4—Amend or Accept Regular Agenda

Agenda Item No. 11—Change order for 7th Street Project needs to be removed.

Councilor Rininger made a motion to accept the agenda as amended. The motion was seconded by Councilor Bush and passed unanimously.

Agenda Item No. 5—Consent Agenda

Items on the consent agenda for approval:

- a) Approval of Check Register

b) Approval of Council Minutes from November 3, 28 and December 13th, 2023

On the November 28th minutes, Agenda Item No. 7 it states the City is reliable for 25%, Councilor Bush would like that changed to “responsible” not reliable.

Councilor Rininger made a motion to accept the consent agenda as amended. The motion was seconded by Councilor Phillips and passed 6-1 with Councilor Labhart abstained due to difficulties with Zoom.

Agenda Item No. 6—Public Comments

Shannon Adair: Ms. Adair stated her ethics complaint was dismissed. Adair stated she finally received the financial information requested and hopes financials will be available in future packets.

Athena Moline: Ms. Moline spoke regarding LED lights in the community.

Agenda Item No. 7—Discussion and action regarding the position of Council President

Councilor Phillips stated he did not agree with the letter to the editor Councilor Holland wrote in support of the recall. Councilor Phillips took issue with Councilor Holland signing it as Council President.

Councilor Bush elaborated on leadership and team building. Councilor Bush stated he believes Councilor Holland was inappropriate in writing the letter and does not believe he should be in a leadership position on the Council.

Councilor Holland stated the letter to the editor was his opinion and that he has only missed 2 meetings all year.

Councilor Rininger stated she feels the letter to the editor did not give the community a chance to respond and also felt signing as Council President was inappropriate.

Councilor Labhart stated the City Charter allows for the Council to elect a new Council President in 2025. Mayor Rookstool stated she felt the letter to the editor was inappropriate and feels there has been a lack of support from Councilor Holland.

Councilor Holland stated the Mayor has expressed herself the same on her social media page and asked why his letter is different. The Mayor responded her social media page is a private page and not community wide.

Councilor Phillips made a motion to remove Councilor Holland as Council President effective immediately. The motion was seconded by Councilor Rininger and passed 5-1 with Councilor Labhart being opposed and Councilor Holland abstaining.

Councilor Bush made a motion to immediately elect a Council President. The motion was seconded by Councilor Rininger and passed 5-0 with Councilor Holland and Councilor Labhart abstaining.

Councilor Bush made a motion to appoint Councilor Rininger as Council President. The motion was seconded by Councilor Phillips and passed 4-1 with Councilor Holland being opposed and Councilor Rininger and Councilor Labhart abstaining.

Agenda Item No. 8—Discussion and Council Decision to withdraw from R3

Councilor Labhart stated only under emergency circumstances have they ever taken a vote on any item that was not on the agenda. He believes an unadvertised vote on a controversial topic doesn't look good

in the public's perception. After discussions with the City Attorney he feels that Council did everything correctly.

Agenda Item No. 9—Grant County Digital Update

Councilor Bush said that things are still moving forward. He has been trying to get all of the public records transferred over and has been gathering as much information as he can.

Agenda Item No. 10—Treatment Plant and 2023 Achievements Update

The City has applied for additional funding for the Waste Water Treatment Project. The biological assessment has been completed. We are in the final steps of finalizing the scope of work for the final design engineering. The Purple Pipe Project is now at 95% final design. Work is beginning for the Solar Project.

Agenda Item No. 11—Change order for 7th Street Project

Tabled

Agenda Item No. 12—Change order for Charolais Drive East Project

An area along the new road alignment below the existing irrigation ditch was saturated clay type material that would not support the road. Material that the City recycled from other projects was imported and placed on the road surface to make it an all-weather surface for year-round access. A small section of the utility trench became too hard to dig with the excavator, a rock hammer was used to open up the trench which was additional equipment and labor.

Councilor Phillips made a motion to approve the change order for Charolais Drive East Project as presented. The motion was seconded by Councilor Newby and passed 6-0.

Agenda Item No. 13—Decision on Patterson Bridge Lease

3 bids were received.

Councilor Bush moved to accept the bid from Oregon Underground & Utilities LLC for a 2-year contract at \$1,700 a month. The motion was seconded by Councilor Rininger and passed 6-0.

Agenda Item No. 14—Town Hall Discussion; potential topics

Ducote said he is able to bring boards and updates on where the City is at with the Treatment Plant and Purple Pipe. Councilor Rininger made a list of some Public Safety concerns. The Town Hall will be from 6-8pm on January 23rd at the Senior Center. Louis Provencher thinks the Town Hall would be a great opportunity for the Library Foundation to come.

Agenda Item No. 15—City Manager Comments

Bethel stated she would like to thank the community for welcoming her. She advised the Council the Secretary of State has notified the City about not having an audit completed. Bethel stated as soon as the City has an auditor retained the state can issue an extension. Bethel advised the City is currently without a Planner and hopes to have a contract planner contract to council soon. Bethel stated she hopes to have financials in the packets regularly soon.

Agenda Item No. 16—Mayor and Council Comments

Councilor Bush would like to have a discussion on the next agenda about start time for Council meeting.

Myers gave an update about OSHA. He called a company from Bend to do an asbestos survey. They did find small amounts of asbestos in the basement. The employees have been doing regularly scheduled Safety Meetings.

Jeanette Radinovich wanted to thank the Council for offering the business owners on main street the grant because it did make a difference and would like them to know she appreciated it.

Town Hall January 23rd, 2024

Adjourn: The meeting was adjourned at 8:27; The next regular scheduled meeting is February 13th, 2024

Melissa Bethel, CM