



CITY OF JOHN DAY
Request for Council Action

Date Submitted: June 27, 2023
Meeting Date: June 27, 2023
To: Mayor and City Council Members
From: Rick Allen, Interim City Manager
Through:
Subject: City Hall Basement Flood, Demo and Remodel

TYPE OF ACTION REQUESTED:

- | | |
|--|--|
| <input type="checkbox"/> Formal Action/Motion | <input type="checkbox"/> Public Hearing (Enter Type) |
| <input type="checkbox"/> Ordinance | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Consent Agenda | <input checked="" type="checkbox"/> No Action - Report Only |

MOTION FOR COUNCIL CONSIDERATION:

No Motion

OVERVIEW:

Water damage to the bathroom, break/kitchen area in the basement. The area has been cleaned up and the demo has been completed. Asbestos testing completed with reports provided. No mold testing has been completed at this time.

Two "Restoration" companies working in John Day that have been employed by the tenants impacted by the fire were contacted and both are too busy to assume the repair work at this time. The adjuster Melinda Ennis said that based on that, the City is free to get a couple cost estimates to complete the work. If the price is at or below insurance company estimate, the contractor can move forward. If the price is higher than the cost estimate, the adjuster will negotiate with them and reach agreement.

The area impacted does not include any area beyond a door, so example Aarons office is not included in the claim nor is any area into the old meeting room/storage area. Any expenses related to adding in the extra office will be at City expense.

STAFF ANALYSIS:

City staff should move forward getting quotes for the repair, try to get 3 if that is possible, if not 2 and if no others are available and its documented, then 1. The City still must follow any bidding requirements that exist by city policy.

SUMMARY:

A. General Coordination:

Department Review	Reviewed By	Date	Not Required
City Manager	Rick Allen		
Public Works			
City Attorney			
City Recorder			
Finance			
Community Development			
Sheriff			
Other			

B. Fiscal Impact:

No fiscal impact other than any extra work that is completed at the request of the City. Insurance will cover the replacement costs.

C. Funding Source:

- City County Insurance (CIS)

D. Explanation of Impact:

NA

E. Supporting Documentation:

RECOMMENDATION:

Move forward getting cost estimates, the Administrative Committee could be used to review the project scope and costs including the type of flooring, appliances and other personal property.