



CITY OF
JOHN DAY

JOHN DAY CITY COUNCIL, WORK SESSION and URA MEETINGS

Tuesday, April 11, 2023 at 7:00 PM Council Meeting

John Day Fire Station, 316 S Canyon Blvd, John Day, OR 97845

(541)575-0028 www.cityofjohnday.com

This meeting is open to the public. This agenda includes a list of the principal subjects anticipated to be considered at the meeting. However, the agenda does not limit the ability of the Council to consider additional subjects. Meetings may be canceled without notice. The chat feature in Go To Meeting is only available during Public Comments portions of the meeting. Go To Meeting participants should use the "raise your hand" feature during these times to alert the moderator that they would like to speak.

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CITY COUNCIL AGENDA

I. Call Regular Council Meeting to Order

II. Roll Call and Attendance

III. Amend or Accept Regular Agenda

IV. City Council Consent Agenda

All matters listed within the Consent Agenda have been distributed to every member of the City Council for reading and study, are considered routine, and will be enacted by one motion of the Council. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

a. Check Register

- b. Approval of XXXXX City Council Minutes

V. Public Comments (Please Limit to 3-5 Minutes)

The Council reserves the right to limit the number of speakers pertaining to the same topic in the interest of meeting efficiency and expediency.

VI Supplemental Budget Hearing

A. Various Funds

1. Call Supplemental Budget Hearing to Order
2. Staff Report
3. Comments from the Public
4. Council Deliberations, Questions, and/or Comments
5. Close Supplemental Budget Hearing
6. Resolution 23-xxx (Action Item)

VI Regular Agenda

1. City Council Vacancy – Interview and Appointment
 - a. Adair, Shannon
 - b. Colbeth, Richard
 - c. Labhart, Chris
 - d. Meiling, Jon
2. Discussion Security Cameras at City Hall and Public Works
3. Community Development Director Position
4. Amended Budget Calendar
5. R3 Discussion

VII Additional Comments, Announcements and Department Reports

VIII Adjourn Council Meeting

**JOHN DAY URBAN RENEWAL AGENCY
JOHN DAY, OREGON**

RESOLUTION NO. 2022-04

**A RESOLUTION TO CHANGE BUDGET APPROPRIATIONS BY
SUPPLEMENTAL BUDGET**

BE IT RESOLVED that the Board of Directors of the John Day Urban Renewal Agency, John Day, Oregon hereby adopts a supplemental budget for the fiscal year July 1, 2022 to June 30, 2023.

URBAN RENEWAL AGENCY

Materials & Services	39,580	1,273,118	1,312,698
Capital Outlay	-	5,320	5,320
Debt Service	139	13,580	13,719
Contingency	72,424	(13,580)	58,844
	<u>112,143</u>	<u>1,278,438</u>	<u>1,390,581</u>

PASSED AND ADOPTED by the Board of Directors of the John Day Urban Renewal Agency, John Day Oregon this 11th day of of April, 2023

Heather Rookstook, Chairperson

ATTEST:

Rick Allen, Executive Director

**CITY OF JOHN DAY
JOHN DAY, OREGON**

RESOLUTION NO. 23-902-02

A RESOLUTION TO CHANGE BUDGET APPROPRIATIONS BY SUPPLEMENTAL BUDGET

BE IT RESOLVED that the City Council of the City of John Day, Oregon hereby adopts a supplemental budget for the fiscal year July 1, 2022 to June 30, 2023.

	<u>Present</u>	<u>Change</u>	<u>New</u>
<u>WATER FUND</u>			
Personnel Services	309,724	-	309,724
Materials & Services	274,392	-	274,392
Capital Outlay	137,345	-	137,345
Debt Service	911,150	(663,400)	247,750
Interfund Transfers	185,970	34,000	219,970
Contingency	201,813	629,400	831,213
	<u>2,020,394</u>	<u>-</u>	<u>2,020,394</u>
<u>SEWER FUND</u>			
Personnel Services	322,204	-	322,204
Materials & Services	158,536	-	158,536
Capital Outlay	17,700,000	100,000	17,800,000
Debt Service	336,800	(232,100)	104,700
Interfund Transfers	299,936	38,000	337,936
Contingency	26,236	194,100	220,336
	<u>18,843,712</u>	<u>100,000</u>	<u>18,943,712</u>
<u>JOINT SEWER FUND</u>			
Personnel Services	255,013	-	255,013
Materials & Services	138,101	-	138,101
Capital Outlay	-	-	-
Interfund Transfers	25,000	5,000	30,000
	<u>418,114</u>	<u>5,000</u>	<u>423,114</u>
<u>STREET FUND</u>			
Personnel Services	295,246	(5,000)	290,246
Materials & Services	221,672	300,000	521,672
Capital Outlay	1,795,000	283,595	2,078,595
Interfund Transfers	35,000	5,000	40,000
	<u>2,346,918</u>	<u>583,595</u>	<u>2,930,513</u>
<u>COMMUNITY DEVELOPMENT FUND</u>			
Personnel Services	61,809	-	61,809
Materials & Services	40,771	117,000	157,771
Capital Outlay	3,061,688	(217,000)	2,844,688
Debt Service	109,300	-	109,300
Interfund Transfers	-	100,000	100,000
	<u>3,273,568</u>	<u>-</u>	<u>3,273,568</u>

MOTOR POOL FUND

Personnel Services	100,602	7,000	107,602
Materials & Services	118,722	-	118,722
Capital Outlay	33,249	70,000	103,249
	<u>252,573</u>	<u>77,000</u>	<u>329,573</u>

URBAN RENEWAL AGENCY

Materials & Services	39,580	1,273,118	1,312,698
Capital Outlay	-	5,320	5,320
Debt Service	139	13,580	13,719
Contingency	72,424	(13,580)	58,844
	<u>112,143</u>	<u>1,278,438</u>	<u>1,390,581</u>

PASSED AND ADOPTED by the City Council of the City of John Day, Oregon this 11th day of April, 2023.

Heather Rookstool, Mayor

ATTEST:

Rick Allen, Interim City Manager

CITY OF JOHN DAY				
DETAIL EXPENDITURES				
FUND: 02 - WATER FUND				
DEPT: 010 - ADMINISTRATION				
BUDGET FOR NEXT YEAR - FY 2022-23				
ACCT			-	
NO.	DESCRIPTION	PROPOSED	Changes	Supplemental
1	<u>PERSONNEL SERVICES</u>			
61050	WAGES AND SALARIES	77,000		77,000
61150	OVERTIME	1,000		1,000
61250	EMPLOYER PAID EMPLOYEE BENEFIT	41,000		41,000
61252	PERS EXPENSE	7,000		7,000
61253	PERS IAP EXPENSE	5,000		5,000
61400	UNPAID COMPENSATION	3,003		3,003
	TOTAL PERSONNEL SERVICES	134,003	-	134,003
2	<u>MATERIALS & SERVICES</u>			
62100	ADVERTISING	-		-
62300	AUDIT	5,000		5,000
62310	BAD DEBTS - .005 of sales	3,500		3,500
62321	COVID EXPENSE	-		-
62650	DUES & SUBSCRIPTIONS	300		300
62850	EQUIPMENT LEASE AND RENTAL	2,000		2,000
62900	EQUIPMENT MAINTENANCE	750		750
63450	LEGAL	3,000		3,000
63500	MEETINGS & CONVENTIONS	100		100
63550	MISCELLANEOUS EXPENSE	500		500
63650	OFFICE SUPPLIES	3,500		3,500
63800	OPERATING SUPPLIES	500		500
63825	OTHER PROFESSIONAL SERVICES	20,000		20,000
63950	POSTAGE	5,500		5,500
64000	PROGRAMMER SERVICES/SOFTWARE	15,000		15,000
64350	TELEPHONE	600		600
	TOTAL MATERIALS & SERVICES	60,250	-	60,250
	DEPT TOTAL EXP. AND TRANSFERS	194,253	-	194,253

CITY OF JOHN DAY				
DETAIL EXPENDITURES				
FUND: 02 - WATER FUND				
DEPT: 060 - WATER DEPT				
BUDGET FOR NEXT YEAR - FY 2022-23				
ACCT			-	
NO.	DESCRIPTION	PROPOSED	Changes	Supplemental
1	<u>PERSONNEL SERVICES</u>			
61050	WAGES AND SALARIES	94,000		94,000
61150	OVERTIME	8,000		8,000
61250	EMPLOYER PAID EMPLOYEE BENEFIT	50,000		50,000
61252	PERS EXPENSE	9,000		9,000
61253	PERS IAP EXPENSE	6,000		6,000
61400	UNPAID COMPENSATION	8,721		8,721
	TOTAL PERSONNEL SERVICES	175,721	-	175,721
2	<u>MATERIALS & SERVICES</u>			
62200	ALARM SYSTEM MAINTENANCE	6,000		6,000
62350	BACKFLOW TESTING PROGRAM	1,000		1,000
62360	CHLORINE/PHOSPHATES	16,900		16,900
62361	CHLORINATOR REBUILD COSTS	7,200		7,200
62460	CODE ENFORCEMENT EXPENSE	1,000		1,000
62500	COST OF NEW HOOKUPS	5,000		5,000
62650	DUES AND SUBSCRIPTIONS	1,400		1,400
62710	DISPATCH SERVICES	500		500
62750	ELECTRICITY	40,250		40,250
62850	EQUIPMENT LEASE AND RENTAL	150		150
62900	EQUIPMENT MAINTENANCE	100		100
63200	HEATING FUEL	3,300		3,300
63300	INSURANCE	5,742		5,742
63400	LABORATORY TESTS	8,100		8,100
63460	LICENSES AND FEES	1,000		1,000
63550	MISCELLANEOUS EXPENSE	500		500
63650	OFFICE SUPPLIES	100		100
63800	OPERATING SUPPLIES	20,000		20,000
63825	OTHER PROFESSIONAL SERVICES	20,000		20,000
64000	PROGRAMMER SERVICES/SOFTWARE	3,000		3,000
64050	RADIO MAINTENANCE	1,000		1,000
64125	RESERVOIR CLEANING	3,000		3,000
64160	SAFETY PROGRAM	1,000		1,000
64200	BUILDING MAINTENANCE	500		500
64260	SMALL TOOLS/EQUIPMENT	400		400
64301	TELEMETRY LINE MAINTENANCE	3,000		3,000
64350	TELEPHONE	1,500		1,500
64450	TRAINING	2,000		2,000
64745	FIRE HYDRANT REPAIR	7,000		7,000
64755	PMT IN LIEU OF FRANCHISE FEE - WATER 5%	35,000		35,000
64798	WATER/SEWER UTILITIES	500		500
64800	WATER SYSTEM MAINTENANCE	15,000		15,000
64850	WATER LINE REPLACEMENT	3,000		3,000
	TOTAL MATERIALS & SERVICES	214,142	-	214,142
3	<u>CAPITAL OUTLAY</u>			
65175	PROPERTY PURCHASE	88,345		88,345
66306	WATER METER REPLACEMENT	35,000		35,000
66406	WELL REHAB	14,000		14,000
	TOTAL CAPITAL OUTLAY	137,345	-	137,345

CITY OF JOHN DAY				
DETAIL EXPENDITURES				
FUND: 02 - WATER FUND				
DEPT: 060 - WATER DEPT				
BUDGET FOR NEXT YEAR - FY 2022-23				
ACCT			-	
NO.	DESCRIPTION	PROPOSED	Changes	Supplemental
NONDEPARTMENTAL				
4	INTERFUND TRANSFERS			
67870	TFR TO MOTOR POOL FUND	40,000	34,000	74,000
67892	TFR TO STREET FUND	145,970		145,970
	TOTAL INTERFUND TRANSFERS	185,970	34,000	219,970
5	CONTINGENCY			
67100	OPERATING CONTINGENCY	201,813	629,400	831,213
	TOTAL CONTINGENCY FUNDS	201,813	629,400	831,213
7	DEBT SERVICE			
68650	DEBT REFINANCE - PRINCIPAL - 74%	838,400	(663,400)	175,000
68850	DEBT REFINANCE - INTEREST - 74%	40,000		40,000
68910	BUSINESS OR - PRINCIPAL - PATTERSON	22,600		22,600
68920	BUSINESS OR - INTEREST - PATTERSON	10,150		10,150
	TOTAL DEBT SERVICE	911,150	(663,400)	247,750
8	UNAPPROPRIATED			
69050	UNAPPROPRIATED	-		-
	TOTAL UNAPPROPRIATED	-	-	-
	DEPT TOTAL EXP. AND TRANSFERS	1,826,141	-	1,826,141
9	REVENUES			
40110	NET WORKING CAPITAL	1,161,557		1,161,557
44200	RENTAL INCOME	12,000		12,000
44820	TFR FROM GENERAL	42,992		42,992
45020	WATER SALES	700,000		700,000
45021	WATER SALES - CITY	14,000		14,000
45090	BACKFLOW WATER TESTING FEES	500		500
45275	DEBT PROCEEDS	88,345		88,345
45450	INTEREST INCOME	1,000		1,000
	TOTAL REVENUES	2,020,394	-	2,020,394
FUND: 02 - WATER FUND				
SUMMARY				
	FUND TOTAL EXP. BUDGET	2,020,394	-	2,020,394
		-	-	-
	FUND TOTAL REV. BUDGET	2,020,394	-	2,020,394

CITY OF JOHN DAY				
DETAIL EXPENDITURES				
FUND: 03 - SEWER FUND				
DEPT: 010 - ADMINISTRATION DEPT				
BUDGET FOR NEXT YEAR - FY 2022-23				
ACCT			-	
NO.	DESCRIPTION	PROPOSED	Changes	Supplemental
1	<u>PERSONNEL SERVICES</u>			
61050	WAGES AND SALARIES	77,000		77,000
61150	OVERTIME	1,000		1,000
61250	EMPLOYER PAID EMPLOYEE BENEFIT	41,000		41,000
61252	PERS EXPENSE	7,000		7,000
61253	PERS IAP EXPENSE	5,000		5,000
61400	UNPAID COMPENSATION	3,003		3,003
	TOTAL PERSONNEL SERVICES	134,003	-	134,003
2	<u>MATERIALS & SERVICES</u>			
62100	ADVERTISING	-		-
62300	AUDIT	3,500		3,500
62310	BAD DEBTS - .005 of sales	3,750		3,750
62321	COVID RELATED EXPENSE	-		-
62650	DUES & SUBSCRIPTIONS	1,500		1,500
62850	EQUIPMENT LEASE AND RENTAL	1,500		1,500
62900	EQUIPMENT MAINTENANCE	1,000		1,000
63450	LEGAL	4,000		4,000
63500	MEETINGS AND CONVENTIONS	-		-
63550	MISCELLANEOUS EXPENSE	500		500
63650	OFFICE SUPPLIES	1,500		1,500
63800	OPERATING SUPPLIES	2,000		2,000
63825	OTHER PROFESSIONAL SERVICES	20,000		20,000
63950	POSTAGE	4,500		4,500
64000	PROGRAMMER SERVICES/SOFTWARE	5,000		5,000
64350	TELEPHONE	600		600
64450	TRAINING	-		-
	TOTAL MATERIALS & SERVICES	49,350	-	49,350
	DEPT TOTAL EXP. AND TRANSFERS	183,353	-	183,353

CITY OF JOHN DAY				
DETAIL EXPENDITURES				
FUND: 03 - SEWER FUND				
DEPT: 070 - SEWER DEPT				
BUDGET FOR NEXT YEAR - FY 2022-23				
ACCT			-	
NO.	DESCRIPTION	PROPOSED	Changes	Supplemental
1	PERSONNEL SERVICES			
61050	WAGES AND SALARIES	103,000		103,000
61150	OVERTIME	5,000		5,000
61250	EMPLOYER PAID EMPLOYEE BENEFIT	57,000		57,000
61252	PERS EXPENSE	9,000		9,000
61253	PERS IAP EXPENSE	6,000		6,000
61400	UNPAID COMPENSATION	8,201		8,201
	TOTAL PERSONNEL SERVICES	188,201	-	188,201
2	MATERIALS & SERVICES			
62200	ALARM SYSTEM MAINTENANCE	2,500		2,500
62500	COST OF NEW HOOKUPS	1,000		1,000
62650	DUES AND SUBSCRIPTIONS	1,000		1,000
62710	DISPATCH SERVICES	500		500
62750	ELECTRICITY	4,370		4,370
62850	EQUIPMENT LEASE AND RENTAL	100		100
62900	EQUIPMENT MAINTENANCE	1,500		1,500
63200	HEATING FUEL	2,300		2,300
63300	INSURANCE	5,191		5,191
63400	LABORATORY TESTS	1,800		1,800
63450	LEGAL	2,100		2,100
63460	LICENSES AND FEES	500		500
63500	MEETINGS AND CONVENTIONS	500		500
63550	MISCELLANEOUS EXPENSE	500		500
63800	OPERATING SUPPLIES	1,000		1,000
63825	OTHER PROFESSIONAL SERVICES	15,000		15,000
64000	PROGRAMMER SERVICES/SOFTWARE	5,000		5,000
64050	RADIO MAINTENANCE	100		100
64160	SAFETY PROGRAM	2,000		2,000
64200	SEWER LINE MAINTENANCE	4,500		4,500
64220	LIFT STATION REPAIR/MAINT	6,000		6,000
64250	SEWER CHEMICALS & CHLORINE	1,000		1,000
64260	SMALL TOOLS/EQUIPMENT	500		500
64301	TELEMETRY LINE MAINTENANCE	2,000		2,000
64350	TELEPHONE	600		600
64355	PROPERTY CLEANUP COSTS	3,000		3,000
64450	TRAINING	1,000		1,000
64756	PMT IN LIEU OF FRANCHISE FEE - SEWER	43,125		43,125
64798	WATER/SEWER UTILITIES	500		500
	TOTAL MATERIALS & SERVICES	109,186	-	109,186

CITY OF JOHN DAY					
DETAIL EXPENDITURES					
FUND: 03 - SEWER FUND					
DEPT: 070 - SEWER DEPT					
NONDEPARTMENTAL					
4	INTERFUND TRANSFERS				
67700	TFR TO JOINT SEWER FACILITIES FUND	249,802	5,000	254,802	to adj for new vehicle purchase appvd by Council
67870	TFR TO MOTOR POOL FUND	40,000	33,000	73,000	to adj for new vehicle purchase appvd by Council
67892	TFR TO STREET FUND	10,134		10,134	
TOTAL INTERFUND TRANSFERS		299,936	38,000	337,936	
5	CONTINGENCY - NONDEPARTMENTAL				
67100	OPERATING CONTINGENCY	26,236	194,100	220,336	
TOTAL CONTINGENCY FUNDS		26,236	194,100	220,336	
7	DEBT SERVICE				
68200	OR PINE LOAN - PRINCIPAL	15,200		15,200	
68500	OR PINE LOAN - INTEREST	17,000		17,000	
68650	DEBT REFINANCE - PRINCIPAL - 26%	294,600	(234,600)	60,000	balloon pmt not made - refinanced per Council
68850	DEBT REFINANCE - INTEREST - 26%	10,000	2,500	12,500	adjust interest to actual
TOTAL DEBT SERVICE		336,800	(232,100)	104,700	
DEPT TOTAL EXP. AND TRANSFERS		960,359	-	960,359	
9	REVENUES				
40110	NET WORKING CAPITAL	127,165		127,165	
45060	SEWER USER FEES	750,000		750,000	
45061	SEWER USER FEES - CITY	3,000		3,000	
45450	INTEREST INCOME	200		200	
TOTAL REVENUES		880,365	-	880,365	

CITY OF JOHN DAY				
DETAIL EXPENDITURES				
FUND: 03 - SEWER FUND				
DEPT: 075 - PROJECT CONSTRUCTION				
BUDGET FOR NEXT YEAR - FY 2022-23				
ACCT			-	
NO.	DESCRIPTION	PROPOSED	Changes	Supplemental
3	CAPITAL OUTLAY			
65710	OR PINE BRIDGE	200,000		200,000
66150	RECLAIMED WATER PROJECT	3,000,000		3,000,000
66225	CREP PROJECT		100,000	100,000
				new grant from ODE
66230	PACKAGE TREATMENT PLANT	-	4,799,110	4,799,110
				break out for ease in accounting
66250	SEWER SYSTEM FACILITY IMPROVEMENTS	14,250,000	(4,799,110)	9,450,890
66251	SEWER SYSTEM IMPROVEMENTS-EQUIPMENT	250,000		250,000
	TOTAL CAPITAL OUTLAY	17,700,000	100,000	17,800,000
	DEPT TOTAL EXP. AND TRANSFERS	17,700,000	100,000	17,800,000
9	REVENUES			
44250	HB 5006	1,355,928		1,355,928
44389	CDBG GRANT	2,299,110		2,299,110
45250	ODE GRANT	-	100,000	100,000
44660	OWRD GRANT	3,000,000		3,000,000
44700	BUSINESS OREGON LOAN	1,750,000		1,750,000
44701	USDA RURAL DEVELOPMENT GRANT	5,082,119		5,082,119
44702	USDA RURAL DEVELOPMENT DEBT PROCEEDS	3,726,190		3,726,190
46666	BUSINESS OREGON GRANT	750,000		750,000
	TOTAL REVENUES	17,963,347	100,000	18,063,347
FUND: 030 - SEWER FUND				
SUMMARY				
	FUND TOTAL EXP. BUDGET	18,843,712	100,000	18,943,712
	FUND TOTAL REV. BUDGET	18,843,712	100,000	18,943,712

CITY OF JOHN DAY		-	-	
DETAIL EXPENDITURES				
FUND: 04 - JOINT SEWER FACILITY FUND				
DEPT: 010 - ADMINISTRATION DEPT				
BUDGET FOR NEXT YEAR - FY 2022-23				
ACCT			-	
NO.	DESCRIPTION	PROPOSED	Changes	Supplemental
1	<u>PERSONNEL SERVICES</u>			
61050	WAGES AND SALARIES	49,000		49,000
61150	OVERTIME	1,000		1,000
61250	EMPLOYER PAID EMPLOYEE BENEFIT	23,000		23,000
61252	PERS EXPENSE	4,000		4,000
61253	PERS IAP EXPENSE	3,000		3,000
61400	UNPAID COMPENSATION	2,137		2,137
	TOTAL PERSONNEL SERVICES	82,137	-	82,137
2	<u>MATERIALS & SERVICES</u>			
62300	AUDIT	2,500		2,500
62650	DUES & SUBSCRIPTIONS	300		300
62900	EQUIPMENT MAINTENANCE	75		75
63450	LEGAL	2,000		2,000
63500	MEETINGS & CONVENTIONS	50		50
63550	MISCELLANEOUS EXPENSE	1,000		1,000
63650	OFFICE SUPPLIES	250		250
63800	OPERATING SUPPLIES	1,000		1,000
63825	OTHER PROFESSIONAL SERVICES	10,000		10,000
64000	PROGRAMMER SERVICES/SOFTWARE	3,000		3,000
64350	TELEPHONE	350		350
	TOTAL MATERIALS & SERVICES	20,525	-	20,525
	DEPT TOTAL EXP. AND TRANSFERS	102,662	-	102,662

CITY OF JOHN DAY					
DETAIL EXPENDITURES					
FUND: 04 - JOINT SEWER FACILITY FUND					
DEPT: 070 - SEWER DEPT					
BUDGET FOR NEXT YEAR - FY 2022-23					
ACCT NO.	DESCRIPTION	PROPOSED	Changes	Supplemental	
1	PERSONNEL SERVICES				
61050	WAGES AND SALARIES	102,000		102,000	
61150	OVERTIME	7,000		7,000	
61250	EMPLOYER PAID EMPLOYEE BENEFIT	37,000		37,000	
61252	PERS EXPENSE	10,000		10,000	
61253	PERS IAP EXPENSE	7,000		7,000	
61400	UNPAID COMPENSATION	9,876		9,876	
	TOTAL PERSONNEL SERVICES	172,876	-	172,876	
2	MATERIALS & SERVICES				
62200	ALARM SYSTEM MAINTENANCE	5,000		5,000	
62361	CHLORINATOR REBUILD COSTS	2,500		2,500	
62400	BUILDING MAINTENANCE	2,500		2,500	
62550	DISPOSAL PLANT REPAIR/MTNCE	5,000		5,000	
62650	DUES & SUBSCRIPTIONS	300		300	
62750	ELECTRICITY	19,550		19,550	
63200	HEATING FUEL	12,000		12,000	
63300	INSURANCE	6,426		6,426	
63370	GROUND WATER TESTING	5,000		5,000	
63380	LABORATORY SUPPLIES	6,000		6,000	
63400	LABORATORY TESTS	4,000		4,000	
63460	LICENSES AND FEES	3,000		3,000	
63500	MEETINGS AND CONVENTIONS	100		100	
63550	MISCELLANEOUS EXPENSE	750		750	
63650	OFFICE SUPPLIES	1,300		1,300	
63800	OPERATING SUPPLIES	2,000		2,000	
63990	PREVENTIVE MAINTENANCE PROGRAM	3,250		3,250	
64000	PROGRAMMER SERVICES/SOFTWARE	500		500	
64050	RADIO MAINTENANCE	1,000		1,000	
64160	SAFETY PROGRAM	2,000		2,000	
64250	SEWER CHEMICALS & CHLORINE	7,000		7,000	
64260	SMALL TOOLS/EQUIPMENT	250		250	
64301	TELEMETRY LINE MAINTENANCE	1,000		1,000	
64350	TELEPHONE	350		350	
64355	PROPERTY CLEANUP COSTS	2,500		2,500	
64450	TRAINING	2,000		2,000	
64757	PMT IN LIEU OF FRANCHISE FEE (14% of 5%)	5,300		5,300	
64798	WATER/SEWER UTILITIES	17,000		17,000	
	TOTAL MATERIALS & SERVICES	117,576	-	117,576	
	NONDEPARTMENTAL				
4	INTERFUND TRANSFERS				
67870	TFR TO MOTOR POOL FUND	25,000	5,000	30,000	to adj for new vehicle purchase appvd by Council
67875	TFR TO POLICE	-		-	
	TOTAL INTERFUND TRANSFERS	25,000	5,000	30,000	
	DEPT TOTAL EXP. AND TRANSFERS	315,452	5,000	320,452	

CITY OF JOHN DAY				
DETAIL RESOURCES				
FUND: 04 - JOINT SEWER FACILITY FUND				
DEPT: 070 - SEWER				
BUDGET FOR NEXT YEAR - FY 2022-23				
ACCT			-	
NO.	DESCRIPTION	PROPOSED	Changes	Supplemental
9	REVENUES			
40110	NET WORKING CAPITAL	47,076		47,076
44460	CANYON CITY FEES	121,236		121,236
44840	TFR FROM SEWER FUND	249,802	5,000	254,802
45060	SEWER USER FEES	-		-
45260	MISCELLANEOUS	-		-
45450	INTEREST INCOME	-		-
	TOTAL REVENUES	418,114	5,000	423,114
FUND: 04 - JOINT SEWER FACILITY FUND				
SUMMARY				
	FUND TOTAL EXP. BUDGET	418,114	5,000	423,114
		-	-	-
	FUND TOTAL REV. BUDGET	418,114	5,000	423,114

CITY OF JOHN DAY					
DETAILED EXPENDITURES					
FUND: 06 - STREET FUND					
DEPT: 010 - ADMINISTRATION DEPT					
BUDGET FOR NEXT YEAR - FY 2022-23					
ACCT			-		
NO.	DESCRIPTION	PROPOSED	Changes	Supplemental	
1	PERSONNEL SERVICES				
61050	WAGES AND SALARIES	56,000	(5,000)	51,000	adjust to allow larger transfer to Motor Pool
61150	OVERTIME	1,000		1,000	
61250	EMPLOYER PAID EMPLOYEE BENEFIT	26,000		26,000	
61252	PERS EXPENSE	5,000		5,000	
61253	PERS IAP EXPENSE	4,000		4,000	
61400	UNPAID COMPENSATION	2,714		2,714	
	TOTAL PERSONNEL SERVICES	94,714	(5,000)	89,714	
2	MATERIALS & SERVICES				
62100	ADVERTISING	50		50	
62300	AUDIT	3,750		3,750	
62310	BAD DEBTS WRITTEN OFF	200		200	
62650	DUES & SUBSCRIPTIONS	500		500	
62850	EQUIPMENT LEASE AND RENTAL	500		500	
62900	EQUIPMENT MAINTENANCE	100		100	
63450	LEGAL	6,000		6,000	
63500	MEETINGS & CONVENTIONS	50		50	
63550	MISCELLANEOUS EXPENSE	500		500	
63650	OFFICE SUPPLIES	750		750	
63800	OPERATING SUPPLIES	150		150	
63825	OTHER PROFESSIONAL SERVICES	15,000		15,000	
64000	PROGRAMMER SERVICES/SOFTWARE	4,000		4,000	
64350	TELEPHONE	200		200	
	TOTAL MATERIALS & SERVICES	31,750	-	31,750	
	DEPT TOTAL EXPENDITURES	126,464	(5,000)	121,464	

CITY OF JOHN DAY					
DETAILED EXPENDITURES					
FUND: 06 - STREET FUND					
DEPT: 080 - STREET DEPT					
BUDGET FOR NEXT YEAR - FY 2022-23					
ACCT			-		
NO.	DESCRIPTION	PROPOSED	Changes	Supplemental	
1	<u>PERSONNEL SERVICES</u>				
61050	WAGES AND SALARIES	109,000		109,000	
61150	OVERTIME	5,000		5,000	
61250	EMPLOYER PAID EMPLOYEE BENEFIT	63,000		63,000	
61252	PERS EXPENSE	9,000		9,000	
61253	PERS IAP EXPENSE	6,000		6,000	
61350	SAFETY AWARDS PROGRAM	100		100	
61400	UNPAID COMPENSATION	8,432		8,432	
	TOTAL PERSONNEL SERVICES	200,532	-	200,532	
2	<u>MATERIALS & SERVICES</u>				
62650	DUES AND SUBSCRIPTIONS	1,000		1,000	
62750	ELECTRICITY	31,625		31,625	
62800	ENGINEER EXPENSE	2,000		2,000	
62850	EQUIPMENT LEASE AND RENTAL	2,000		2,000	
62900	EQUIPMENT MAINTENANCE	1,000		1,000	
63200	HEATING FUEL	1,000		1,000	
63300	INSURANCE	5,370		5,370	
63450	LEGAL	2,000		2,000	
63500	MEETINGS & CONVENTIONS	500		500	
63550	MISCELLANEOUS EXPENSE	3,000		3,000	
63700	TRAIL/IRRIGATION MAINTENANCE	3,000		3,000	
63800	OPERATING SUPPLIES	1,000		1,000	
63825	OTHER PROFESSIONAL SERVICES	9,000		9,000	
63875	POCKET PARKS/BEAUTIFICATION	3,000		3,000	
64150	SAFETY CLOTHING	500		500	
64160	SAFETY PROGRAM	1,000		1,000	
64260	SMALL TOOLS/EQUIPMENT	500		500	
64275	STREET SIGNS REPLACEMENT	1,000		1,000	
64300	STREET REPAIR/MAINTENANCE	113,427		113,427	
64325	BUILDING IMPROVEMENTS	1,000		1,000	
64350	TELEPHONE	500		500	
64450	TRAINING	500		500	
64550	TRAFFIC SAFETY SUPPLIES	1,500		1,500	
64560	WEED & VEGETATION MGMT	2,000		2,000	
64798	WATER/SEWER UTILITIES	500		500	
	TOTAL MATERIALS & SERVICES	187,922	-	187,922	
3	<u>CAPITAL OUTLAY</u>				
65111	INTEGRATED PARK PROJECT	-		-	
65175	PROPERTY PURCHASE	-	127,117	127,117	didn't close on property until this fy
65235	4TH STREET REPAIR	1,350,000		1,350,000	
65650	PATTERSON BRIDGE / 7TH ST PROJECT	-	250,000	250,000	new SCA Grant project
65700	395 S PROJECT	20,000		20,000	
65850	INNOVATION GATEWAY TRAILS (RTP Phase 2)	-	64,478	64,478	didn't finish project as intended
66411	RESTROOMS	-		-	
	TOTAL CAPITAL OUTLAY	1,370,000	441,595	1,811,595	

CITY OF JOHN DAY				
DETAIL EXPENDITURES				
FUND: 06 - STREET FUND				
DEPT: 080 - STREET DEPT				
BUDGET FOR NEXT YEAR - FY 2022-23				
ACCT			-	
NO.	DESCRIPTION	PROPOSED	Changes	Supplemental
NONDEPARTMENTAL				
4	INTERFUND TRANSFERS			
67870	TFR TO MOTOR POOL FUND	35,000	5,000	40,000
				to adj for new vehicle purchase appvd by Council
	TOTAL INTERFUND TRANSFERS	35,000	5,000	40,000
	DEPT TOTAL EXP. AND TRANSFERS	1,793,454	446,595	2,240,049

CITY OF JOHN DAY					
FUND: 06 - STREET FUND					
DEPT: 085 - INTEGRATED PARK SYSTEM					
BUDGET FOR NEXT YEAR - FY 2022-23					
ACCT			-		
NO.	DESCRIPTION	PROPOSED	Changes	Supplemental	
2	<u>MATERIALS & SERVICES</u>				
63355	BUSINESS GRANTS		300,000	300,000	reappropriate to M&S - increase per Council
63450	LEGAL	2,000		2,000	
	TOTAL MATERIALS & SERVICES	2,000	300,000	302,000	
3	<u>CAPITAL OUTLAY</u>				
65210	MAIN STR IMPROVEMENTS/PARKING	175,000		175,000	
65255	DOWN TOWN REVITALIATION	200,000	(200,000)	-	moved to Materials & Services
65257	LANDSCAPING IMPROVEMENTS	50,000	42,000	92,000	incr for DEQ/MLC SEP Agreement
	TOTAL CAPITAL OUTLAY	425,000	(158,000)	267,000	
	DEPT TOTAL EXP. AND TRANSFERS	427,000	142,000	569,000	
9	<u>REVENUES</u>				
40110	NET WORKING CAPITAL	148,909	191,595	340,504	
44640	GASOLINE TAX	120,000		120,000	
44650	GRANT COUNTY FOREST RECEIPTS	157,346		157,346	
44665	GRANT PROCEEDS - 4TH ST	440,000		440,000	
44690	SCA GRANT - 4TH ST	25,000		25,000	
44693	SCA GRANT - PATTERSON BRIDGE / 7TH ST		250,000	250,000	new grant for Patterson/7th St Project
44820	TFR FROM GENERAL	414,359		414,359	
44830	TFR FROM WATER - Charolais Heights	145,970		145,970	
44840	TFR FROM SEWER - Charolais Heights	10,134		10,134	
44846	TRF FROM COMM DLVLP	-	100,000	100,000	increase grant dollars per Council
44916	DEQ/MLC SEP GRANT	-	42,000	42,000	
45285	FEMA GRANT	885,000		885,000	
45450	INTEREST INCOME	200		200	
	TOTAL REVENUES	2,346,918	583,595	2,930,513	
FUND: 06 - STREET FUND					
SUMMARY					
	FUND TOTAL EXP. BUDGET	2,346,918	583,595	2,930,513	
		-	-	-	
	FUND TOTAL REV. BUDGET	2,346,918	583,595	2,930,513	

CITY OF JOHN DAY				
DETAILED EXPENDITURES				
FUND: 10 - COMMUNITY DEVELOPMENT FUND				
DEPT: 010 - ADMINISTRATION DEPT				
BUDGET FOR NEXT YEAR - FY 2022-23				
ACCT NO.	DESCRIPTION	PROPOSED	Changes	Supplemental
1	PERSONNEL SERVICES			
61050	WAGES AND SALARIES	38,000		38,000
61150	OVERTIME	1,000		1,000
61250	EMPLOYER PAID EMPLOYEE BENEFIT	17,000		17,000
61252	PERS EXPENSE	3,000		3,000
61253	PERS IAP EXPENSE	2,000		2,000
61400	UNPAID COMPENSATION	809		809
	TOTAL PERSONNEL SERVICES	61,809	-	61,809
2	MATERIALS & SERVICES			
62100	ADVERTISING	2,500		2,500
62300	AUDIT	1,500		1,500
62490	COMMUNITY PROMOTION	5,000		5,000
62650	DUES & SUBSCRIPTIONS	250		250
62900	EQUIPMENT MAINTENANCE	100		100
63450	LEGAL	3,000		3,000
63500	MEETINGS AND CONVENTIONS	1,000		1,000
63550	MISCELLANEOUS EXPENSE	3,000		3,000
63650	OFFICE SUPPLIES	250		250
63800	OPERATING SUPPLIES	1,500		1,500
63825	OTHER PROFESSIONAL SERVICES	10,000		10,000
64000	PROGRAMMER SERVICES/SOFTWARE	4,000		4,000
64350	TELEPHONE	300		300
64420	OR RAIN CONSULTING	5,000		5,000
	TOTAL MATERIALS & SERVICES	37,400	-	37,400
3	CAPITAL OUTLAY			
65050	ACTIVATIONS		75,000	75,000
65200	BUILDING IMPROVEMENTS	593,688	(485,000)	108,688
65460	KAM WAH CHUNG PARKING		25,000	25,000
65900	NEW LIBRARY		25,000	25,000
66420	WAYFINDING AND SIGNAGE		100,000	100,000
66422	PITSTOP PHASE 2		160,000	160,000
	TOTAL CAPITAL OUTLAY	593,688	(100,000)	493,688
	NONDEPARTMENTAL			
4	INTERFUND TRANSFERS			
67892	TFR TO STREET FUND	-	100,000	100,000
	TOTAL INTERFUND TRANSFERS	-	100,000	100,000
7	DEBT SERVICE			
68270	PRINCIPAL PMT	64,000		64,000
68275	INTEREST PMT	24,000		24,000
	TOTAL DEBT SERVICE	88,000	-	88,000
	DEPT TOTAL EXP. AND TRANSFERS	780,897	-	780,897
9	REVENUES			
40110	NET WORKING CAPITAL	2,987,968	(222,000)	2,765,968
42250	TRANSIENT ROOM TAX	20,000		20,000
44635	COVID 19 FUNDING	185,500		185,500
44265	FORD FAMILY FOUNDATION GRANT	30,000		30,000
45050	ECONOMIC DEVELOPMENT FEE	76,000		76,000
45450	INTEREST INCOME	500		500
	TOTAL REVENUES	3,299,968	(222,000)	3,077,968

CITY OF JOHN DAY					
FUND: 10 - COMMUNITY DEVELOPMENT FUND					
DEPT: 020 - AQUATIC CTR					
BUDGET FOR NEXT YEAR - FY 2022-23					
ACCT			-		
NO.	DESCRIPTION	Adopted	Changes	Supplemental	
2	<u>MATERIALS & SERVICES</u>				
64470	GLEASON POOL DEMOLITION		117,000	117,000	reappropriate
	TOTAL MATERIALS & SERVICES	-	117,000	117,000	
3	<u>CAPITAL OUTLAY</u>				
66424	AQUATIC CENTER	2,468,000	(117,000)	2,351,000	reappropriate demo costs
	TOTAL CAPITAL OUTLAY	2,468,000	(117,000)	2,351,000	
	DEPT TOTAL EXP. AND TRANSFERS	2,468,000	-	2,468,000	
9	<u>REVENUES</u>				
45230	SALE OF LAND	-	222,000	222,000	sale didn't close until this FY
	TOTAL REVENUES	-	222,000	222,000	

CITY OF JOHN DAY				
DETAIL EXPENDITURES				
FUND: 10 - COMMUNITY DEVELOPMENT FUND				
DEPT: 111 - AGRIBUSINESS DEPARTMENT				
BUDGET FOR NEXT YEAR - FY 2022-23				
ACCT			-	
NO.	DESCRIPTION	PROPOSED	Changes	Supplemental
2	<u>MATERIALS & SERVICES</u>			
63300	INSURANCE	3,371		3,371
	TOTAL MATERIALS & SERVICES	3,371	-	3,371
7	<u>DEBT SERVICE</u>			
68700	GREENHOUSE CONST - PRINCIPAL	10,300		10,300
68750	GREENHOUSE CONST - INTEREST	11,000		11,000
	TOTAL DEBT SERVICE	21,300	-	21,300
8	<u>UNAPPROPRIATED</u>			
69050	UNAPPROPRIATED	26,400		26,400
	TOTAL UNAPPROPRIATED	26,400	-	26,400
	DEPT TOTAL EXP. AND TRANSFERS	51,071	-	51,071
FUND: 10 - COMMUNITY DEVELOPMENT FUND				
SUMMARY				
	FUND TOTAL EXP. BUDGET	3,299,968	-	3,299,968
		-		
	FUND TOTAL REV. BUDGET	3,299,968	-	3,299,968

CITY OF JOHN DAY				
DETAIL EXPENDITURES AND RESOURCES				
FUND: 26 - MOTOR POOL				
DEPT: 050 - FIRE				
BUDGET FOR NEXT YEAR - FY 2022-23				
ACCT			-	
NO.	DESCRIPTION	PROPOSED	Changes	Supplemental
2	MATERIALS & SERVICES			
63100	GAS-OIL-LUBE	4,200		4,200
63300	INSURANCE	18,094		18,094
63800	OPERATING SUPPLIES	500		500
64000	PROGRAMMER SERVICES/SOFTWARE	100		100
64701	MTNCE 93 FIRE TRUCK #5213	2,500		2,500
64702	MTNCE 16 CHEV TAHOE	2,000		2,000
64709	MTNCE 97 FIRE ENGINE #5211	2,000		2,000
64710	GENERATOR MAINTENANCE	800		800
64735	MTNCE 96 FORD F450 4x4 #5262	1,500		1,500
64758	MTNCE 03 CHEV TAHOE #5201	-		-
	TOTAL MATERIALS & SERVICES	31,694	-	31,694
3	CAPITAL OUTLAY			
66370	FIRE TRUCK REPLACEMENT	28,249		28,249
	TOTAL CAPITAL OUTLAY	28,249	-	28,249
	DEPT TOTAL EXPENDITURES	59,943	-	59,943
9	REVENUES			
44240	EQUIPMENT RENT - CITY EQUIPMENT	-		-
44720	RURAL FIRE DISTRICT (INSURANCE)	6,986		6,986
44820	TFR FROM GENERAL FUND	25,000		25,000
45260	MISCELLANEOUS	-		-
	TOTAL REVENUES	31,986	-	31,986

CITY OF JOHN DAY				
DETAIL EXPENDITURES				
FUND: 26 - MOTOR POOL				
DEPT: 110 - MOTOR POOL				
BUDGET FOR NEXT YEAR - FY 2022-23				
ACCT			-	
NO.	DESCRIPTION	PROPOSED	Changes	Supplemental
1	<u>PERSONNEL SERVICES</u>			
61050	WAGES AND SALARIES	58,000	2,000	60,000
61150	OVERTIME	1,000		1,000
61250	EMPLOYER PAID EMPLOYEE BENEFIT	28,000	5,000	33,000
61252	PERS EXPENSE	5,000		5,000
61253	PERS IAP EXPENSE	3,000		3,000
61400	UNPAID COMPENSATION	5,602		5,602
	TOTAL PERSONNEL SERVICES	100,602	7,000	107,602
2	<u>MATERIALS & SERVICES</u>			
62750	ELECTRICITY	1,610		1,610
62850	EQUIPMENT LEASE AND RENTAL	100		100
62900	EQUIPMENT MAINTENANCE	2,000		2,000
63100	GAS-OIL-LUBE	14,500		14,500
63200	HEATING FUEL	3,000		3,000
63300	INSURANCE	12,884		12,884
63550	MISCELLANEOUS EXPENSE	1,000		1,000
63800	OPERATING SUPPLIES	1,000		1,000
64000	PROGRAMMER SERVICES/SOFTWARE	500		500
64160	SAFETY PROGRAM	1,000		1,000
64260	SMALL TOOLS & EQUIPMENT	500		500
64350	TELEPHONE	200		200
64450	TRAINING	4,034		4,034
64700	MTNCE 04 CHEV K2500	1,000		1,000
64703	MTNCE SMALL CASE ROLLER	500		500
64705	MTNCE DONATED 03 TAHOE	1,000		1,000
64706	MTNCE 99 F 550 DUMP	1,000		1,000
64708	MTNCE 04 CHEV K1500	1,000		1,000
64710	GENERATOR MAINTENANCE	8,500		8,500
64711	MTNCE 17 LS TRACTOR	1,500		1,500
64713	MTNCE 08 DODGE 1500	1,000		1,000
64715	MTNCE 00 DODGE 1-TON	2,000		2,000
64716	MTNCE 90 GMC CAMERA TRUCK	500		500
64717	MTNCE 04 HONDA 300 4-WHLR	500		500
64719	MTNCE 76 FORD SLUDGE TRUCK	1,000		1,000
64727	MTNCE 20 MINI EXCAVATOR	2,000		2,000
64728	MTNCE 19 POLARIS RANGER	1,000		1,000
64732	MTNCE INGRSL-RAND COMPRESSOR	1,000		1,000
64733	MTNCE SEWER RODDER	100		100
64734	MTNCE CAT GENERATOR	1,000		1,000
64736	MTNCE ALL SANDERS	1,000		1,000
64737	MTNCE 17 410L BACKHOE	2,000		2,000
64738	MTNCE 93 BACKHOE	3,000		3,000
64740	MTNCE 98 FORD TAURUS	1,000		1,000
64742	MTNCE 84 FORD WATER TRUCK	2,100		2,100
64743	MTNCE 99 CASE	1,000		1,000
64744	MTNCE 98 DUMP TRUCK	1,000		1,000
64751	MTNCE 00 CHEV 1 TON	1,000		1,000
64752	MTNCE 04 POLARIS 4 WHLR	500		500
64754	MTNCE 99 VAC-CON TRUCK	6,000		6,000
64759	MTNCE 11 CHEV 1 TON	1,500		1,500
	TOTAL MATERIALS & SERVICES	87,028	-	87,028
3	<u>CAPITAL OUTLAY</u>			
65200	BUILDING IMPROVEMENTS	5,000		5,000
66350	VEHICLE PURCHASES	-	70,000	70,000
	TOTAL CAPITAL OUTLAY	5,000	70,000	75,000
	DEPT TOTAL EXPENDITURES	192,630	77,000	269,630

CITY OF JOHN DAY				
DETAIL RESOURCES				
FUND: 26 - MOTOR POOL FUND				
DEPT: 110 - MOTOR POOL				
BUDGET FOR NEXT YEAR - FY 2022-23				
ACCT			-	
NO.	DESCRIPTION	PROPOSED	Changes	Supplemental
9 REVENUES				
40110	NET WORKING CAPITAL	75,948		75,948
44820	TFR FROM GENERAL FUND	4,139		4,139
44830	TFR FROM WATER FUND	40,000	34,000	74,000
44840	TFR FROM SEWER FUND	40,000	33,000	73,000
44860	TFR FROM STREET FUND	35,000	5,000	40,000
44890	TFR FROM JOINT SEWER FACILITIES FUND	25,000	5,000	30,000
45450	INTEREST INCOME	500		500
TOTAL REVENUES		220,587	77,000	297,587
FUND: 26 - MOTOR POOL				
SUMMARY				
FUND TOTAL EXP. BUDGET		252,573	77,000	329,573
		-	-	-
FUND TOTAL REV. BUDGET		252,573	77,000	329,573

CITY OF JOHN DAY					
DETAIL EXPENDITURES					
FUND: 34 - URBAN RENEWAL AGENCY					
DEPT: 010 - ADMINISTRATION					
BUDGET FOR NEXT YEAR - FY 2022-23					
ACCT			-		
NO.	DESCRIPTION	PROPOSED	Changes	Supplemental	
2	<u>MATERIALS & SERVICES</u>				
62100	ADVERTISING	750		750	
62300	AUDIT	2,500		2,500	
62495	DEVELOPMENT INCENTIVES	25,000	1,273,118	1,298,118	was not pd out if FY as planned
63300	INSURANCE	630		630	
63360	ADMINISTRATION	7,000		7,000	
63450	LEGAL	3,000		3,000	
63460	LICENSES AND FEES	100		100	
63650	OFFICE SUPPLIES	100		100	
63825	OTHER PROFESSIONAL SERVICES	500		500	
64115	SDC PD FOR OWNER	-		-	
	TOTAL MATERIALS & SERVICES	39,580	1,273,118	1,312,698	
3	<u>CAPITAL OUTLAY</u>				
66423	CHAROLAIS HEIGHTS EXTENSION	-	5,320	5,320	project didn't complete until this FY
	TOTAL CONTINGENCY FUND	-	5,320	5,320	
5	<u>CONTINGENCY - NON DEPARTMENTAL</u>				
67100	OPERATING CONTINGENCY	72,424	(13,580)	58,844	
	TOTAL CONTINGENCY FUND	72,424	(13,580)	58,844	
7	<u>DEBT SERVICE</u>				
68900	CITY OF JOHN DAY	139	13,580	13,719	adjust int pmt to water fund to actual
	TOTAL DEBT SERVICE	139	13,580	13,719	
	DEPT. TOTAL EXPENDITURES	112,143	1,278,438	1,390,581	
9	<u>REVENUES</u>				
40110	NET WORKING CAPITAL	50,393		50,393	
42100	PROPERTY TAXES - CURRENT	61,750		61,750	
44520	BIZOR LOAN	-	1,278,438	1,278,438	didn't draw on loan in previous year
	TOTAL REVENUES	112,143	1,278,438	1,390,581	
FUND: 34 - URBAN RENEWAL AGENCY					
SUMMARY					
	FUND TOTAL EXP. BUDGET	112,143	1,278,438	1,390,581	
		-	-	-	
	FUND TOTAL REV. BUDGET	112,143	1,278,438	1,390,581	

CITY OF JOHN DAY				
TOTAL EXPENDITURES AND RESOURCES				
BUDGET FOR NEXT YEAR - FY 2022-23				
ACCT			-	
NO.	DESCRIPTION	PROPOSED	Changes	Supplemental
TOTAL CITY EXPENDITURE BUDGET		30,389,410	2,044,033	32,433,443
TOTAL CITY REVENUE BUDGET		30,389,410	2,044,033	32,433,443

RECEIVED
MAR 10 2023
CITY OF JOHN DAY



Application for Boards/Commission

Contact Information

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Work Phone:
E-Mail Address: shannon.adair@1188brewing.com

Background

Years of Residence in John Day: 30+
Place of Employment: 1188 Brewing Company
Occupation: Owner / Operator
Educational Background: Grant Union H.S. Diploma, Oregon State University Bachelor of Science - Marketing, Central Oregon Community College - Massage Certification
Prior Civic Activities: Grant County Chamber of Commerce Board
John Day City Council
Although I received a small salary for a 9 mths/year position, I still consider 19 years of coaching high school dance an important contribution to the community.

Boards/Commissions of Interest

Please check all of the following Boards/Commissions that interest you:

- City Council
- Budget Committee
- Planning Commission - *Would only like to be considered if the City Council position is filled with someone ~~at~~ else.*

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

I have a degree in business and I have owned several businesses myself. I have experience in budgeting, legal documents, planning large scale construction projects, personnel management, HR, reviewing large scale complex city projects through my 5 years on city Council. I have good communication skills and I'm not afraid to make hard decisions in a public setting.

Motivation

Discuss your motivation for serving on this Board/Commission.

I have lived in John Day most of my life and plan to retire here. I care about the issues our small, frontier communities have and have always enjoyed participating in problem solving and solutions to keep our city a viable place to live and raise families. From house housing to recreation to public safety, all of the challenges are important.

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from the Administration Office at John Day City Hall indicating the type of information you will be required to disclose if you are appointed.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)

Signature

Date

Shannon Adair
Shannon Adair
3/8/23

Our Policy

It is the policy of the City of John Day to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The City of John Day accepts applications from potential board/commission members throughout the year and will hold applications until vacancies exist on specific boards/commissions.

Thank you for completing this application form and for your interest in volunteering with us.



Application for Boards/Commission

RECEIVED

MAR 09 2023

CITY OF JOHN DAY

Contact Information

Name: RICHARD S. "RICHIE" COLBETH
 Street Address: 106 NW 7th AVE JOHN DAY OR 97845
 Mailing Address: same
 City/State/Zip Code: JOHN DAY, OR 97845
 Home Phone: (CELL) 541-620-4255 *celling is fine*
 Work Phone: -
 E-Mail Address: RICHIECOLBETH2@GMAIL.COM

Background

Years of Residence in John Day: 12
 Place of Employment: -
 Occupation: U.S. AIR FORCE RETIRED
 Educational Background: B.A. EDUCATION
 PARALEGAL
 A.F. PERSHVELL SCHOOL
 Prior Civic Activities: PTA PRESIDENT, PORTLAND, OR 1987
 JOHN DAY BUDGET COMMITTEE 2013
 JOHN DAY CITY COUNCIL - 250 VOTES 2023

Boards/Commissions of Interest

Please check all of the following Boards/Commissions that interest you:

- City Council
- Budget Committee
- Planning Commission

I understand there is a real need to fill both positions; I feel I can do both + am applying for both.

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

As PTA PRESIDENT, I HAD TO WORK CLOSELY WITH PARENTS,
and SCHOOL OFFICIALS to MAKE THINGS RUN SMOOTHLY
AS J.D. BUDGET COMMITTEE MEMBER I ALSO HAD TO WORK
CLOSELY WITH THE OTHER MEMBERS TO PASS THE BUDGET

Motivation

Discuss your motivation for serving on this Board/Commission.

I enjoy the interpersonal relationships developed with
people interested in striving toward a common goal -
solving problems and arriving at reasonable conclusions.

Special Notice

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Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed) RICHARD COLBETH

Signature 

Date

03/03/2023

Our Policy

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Thank you for completing this application form and for your interest in volunteering with us.

RECEIVED
MAR 13 2023
CITY OF JOHN DAY



CITY OF
JOHN DAY

Application for Boards/Commission

Contact Information

Name:	Chris B. Labhart
Street Address:	318 SE Hillcrest Dr.
Mailing Address:	318 SE Hillcrest Dr.
City/State/Zip Code:	John Day, OR 97845
Home Phone:	(541)575-1276
Work Phone:	(541)792-0671
E-Mail Address:	chrislabhart@gmail.com

Background

Years of Residence in John Day:	60+
Place of Employment:	NA
Occupation:	Retired High School Teacher (Economics/U.S. History)
Educational Background:	Grant Union High School Oregon College of Education (Western Oregon) Bachelor County College – Oregon State, Association of Oregon Counties
Prior Civic Activities:	Canyon City – Planning Commission, Councilor, Mayor City of John Day – Councilor, Mayor Blue Mountain Hospital Board Grant County ESD Board Grant County Commissioner John Day Senior Center Association – President Grant School District No. 3 Board Hope 4 Paws- Board ODFW Hunter Education Instructor Oregon Health Policy Board Eastern Oregon Coordinated Care Organization - President MODA – Board

Boards/Commissions of Interest

Please check all of the following Boards/Commissions that interest you:



CITY OF JOHN DAY

Application for Boards/Commission

RECEIVED

MAR 30 2023

CITY OF JOHN DAY

Contact Information

Name:

Jon Meiling

Street Address:

303 NW 3rd Ave

Mailing Address:

John Day, Oregon 97845

City/State/Zip Code:

Home Phone:

701-570-2469

Work Phone:

E-Mail Address:

Background

Years of Residence in John Day:

3+ years

Place of Employment:

Occupation:

Educational Background:

High school
some college
ore state Police Academy

Prior Civic Activities:

Volunteer at churches,
schools.
Search and Rescue for Grant
County Sheriff's office
City Marshall of Mt. Vernon, OR

Boards/Commissions of Interest

Please check all of the following Boards/Commissions that interest you:

- City Council
- Budget Committee
- Planning Commission

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

NO experience as a city councillor
SAME AS ANYONES FIRST DAY AT
being a council member

Motivation

Discuss your motivation for serving on this Board/Commission.

To: uphold the constitution of the United States

To: Represent the citizens of John Day, OR
to the best of my ability

To: to insure all citizens of John Day, OR
the right to be safe and secure in
their beliefs

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from the Administration Office at John Day City Hall indicating the type of information you will be required to disclose if you are appointed.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)

Signature

Date

Jon Melting

3/30/23

Our Policy

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Thank you for completing this application form and for your interest in volunteering with us.

ITEM	PRICE	QTY	SUBTOTAL	Quantity
------	-------	-----	----------	----------



 The Deputy 4.0 v3 - 2x1080p Fixed Lens Turret Dome Camera
 Electrical Box Mount: 4 x Electrical Box Mounts - \$120.00
 Cat5 Cable: 4 x 100ft
 Warranty: 4 x 3 Year Warranty (Included)



 The Admiral 3 Channel 4K NVR v8 - 40188PS-V8R
 Hard Drive Slot 1: 2TB Surveillance Grade Hard Drive - \$100.00
 Hard Drive Slot 2: 2TB Surveillance Grade Hard Drive - \$100.00
 Warranty: 3 Year Warranty



 The Sheriff 3.0 v2 - 200PS-3010-V2 - 4K (2MP = 4,1080P) Vandal Proof Fixed Wide Angle Lens IK10 Dome Camera
 Cat5 Cable: 4 x 100ft
 Warranty: 3 Year Warranty (Included)

Subtotal: \$2,295.00

Order Total: \$2,295.00

PROCEED TO CHECKOUT

UPDATE SHOPPING CART

City Hall

ITEM

ITEM	PRICE	QTY	SUBTOTAL
 <p>The Archer 2.0 v2 2.8MP Long Range Light Bullet Camera with Motorized Zoom and Focus</p> <p>Electrical Box Mount: The Archer 2.0 v2 has an included box mount. Cat5 Cable: none Warranty: 3 Year Warranty</p>	\$1,000.00	1	\$1,000.00
 <p>The Warranty 8.0 v5 2.8MP (1.3x-41x) (2MP) Fixed Lens Mini Bullet Camera</p> <p>Electrical Box Mount: 2 x Fixed Electrical Box Mount - \$52.00 Cat5 Cable: 2 x none Warranty: 2 x 3 Year Warranty</p>	\$355.00	2	\$710.00
 <p>The Deputy 4.0 v3 2.8MP (1.3x-41x) (2MP) Fixed Lens Turret Dome Camera</p> <p>Electrical Box Mount: 2 x Electrical Box Mount - \$52.00 Cat5 Cable: 2 x none Warranty: 2 x 3 Year Warranty (included)</p>	\$280.00	2	\$560.00
 <p>The Admin 3.0 2.8MP (1.3x-41x) (2MP) Fixed Lens Turret Dome Camera</p> <p>Hard Drive Slot 1: 2TE Surveillance Grade Hard Drive - \$100.00 Hard Drive Slot 2: 2TE Surveillance Grade Hard Drive - \$100.00 Warranty: 3 Year Warranty</p>	\$850.00	1	\$850.00

UPDATE SHOPPING CART

Done

Summary

Subtotal \$3,126.00
 Tax \$0.00
Order Total \$3,120.00

PROCEED TO CHECKOUT



CITY OF
JOHN DAY

**Job Description:
Community Development Director / Planner**

The job description does not constitute an employment agreement between the City and employee and is subject to change.

REPORTS TO: City Manager
DEPARTMENT: Administration
FLSA: Full-Time, Exempt
BARGAIN UNIT: N/A
PAY RANGE: Range 10 (\$64,500 to \$87,000)

GENERAL POSITION SUMMARY

This is a highly responsible professional position that includes administrative and managerial work related to planning, zoning, organizing, and directing the activities of the Community Development Department and the City's involvement in the Growing Rural Oregon (GRO) Program. The CDD position oversees and directs the activities of the community development department. Successful candidates will have a broad background in public sector management and economic development principles with a strong track record of success in managing multiple projects and programs simultaneously. They will work with grants, codes and related planning duties. The successful candidate will manage the GRO program in partnership with the Ford Family Foundation and Innovation Network (Oregon RAIN) in John Day, and various public projects. The Director assists the City Manager in managing the grants portfolio for the City of John Day to ensure compliance with local, state and federal regulations. The Director shall make policy recommendations to the City Manager and reports to the City Manager.

DUTIES, RESPONSIBILITIES AND ESSENTIAL FUNCTIONS

The following examples of duties and responsibilities do not encompass all job requirements.

ESSENTIAL FUNCTIONS/MAJOR RESPONSIBILITIES:
<ol style="list-style-type: none"> 1. Coordinates and implements goals and programs that promote the growth and retention of a vital economy within the City, including land use review/site design review and other planning functions. 2. Coordinates, implements and supports the programs and activities of the John Day Urban Renewal Agency, Community Development Fund and Planning Department functions. 3. Staffs the Planning Commission. 4. Manages the City's Main Street Revitalization Program. 5. Implements and manages the Certified Local Government Program to preserve, protect, and increase awareness of our unique cultural heritage 6. Works with private businesses, non-profits and public agencies to enhance the vitality within the community. 7. Provides walk in and phone assistance to the public related to planning questions and development. 8. Organize and archive public records created in the performance of duties. 9. Performs related/additional duties as assigned.
NON-ESSENTIAL FUNCTIONS:
<ol style="list-style-type: none"> 1. Maintain proficiency by attending conferences and meetings, reviewing reports, reading professional journals, participating as a member of professional societies, and meeting with others in areas of responsibility. 2. Maintain work areas in a clean and orderly manner. 3. Driving.
KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

1. Broad knowledge of municipal government organizations, power and functions.
2. Improve, expand, and maintain inter- and intra-governmental relationships.
3. Principles and practices of public administration, public sector finance, personnel and program management.
4. Outstanding leader and manager, possessing a high level of personal integrity and transparency.
5. Experience in and commitment to citizen engagement in the public policies and processes utilized by their local government.
6. Ability to motivate and encourage high performance in employees.
7. Excellent communication skills, both oral and written.

CONFIDENTIALLY:

Responsible to develop or present management positions on financial matters that normally require access to confidential information that contributes significantly to the development of management positions on collective bargaining.

PUBLIC INTERACTION:

Most duties of this classification involve working with community leaders, department heads of the City, and the general public.

SUPERVISORY RESPONSIBILITY:

Responsible for all City employees, directly or through subordinate department heads, between 15-30 staff.

MINIMUM QUALIFICATIONS

EDUCATION/EXPERIENCE/LICENSES/CERTIFICATES REQUIRED:

1. Bachelor's degree in Planning or Public Administration or related equivalent experience.
2. Master's degree/Ph.D. Area: Public Administration, Business Administration or related field is desirable but not required.
3. At least ten year(s) experience in financial management of projects and programs valued at greater than \$1 million.
4. Must possess a valid driver's license from Oregon State, be bondable, and reside within 20 miles of the John Day city limits.

PHYSICAL REQUIREMENTS

FREQUENCY DEFINITIONS:

- (N) Never: Not required and not done on the job.
 (R) Rare: May be required on a very infrequent basis; may occur 1 - 5 per day; less than 1% of shift.
 (O) Occasional: Occurs between 1% – 33% of an 8-hour work shift; total of up to 2.5 hours per 8-hour shift.
 (F) Frequent: Occurs between 34% - 66% of an 8-hour work shift; total of between 2.6 hours to 5.0 hours per 8-hour shift.
 (C) Continuous: Occurs between 67% to 100% of an 8-hour shift; total of between 5.1 hours to 8.0 hours per 8-hour shift.

WORKING CONDITIONS:

N	R	O	F	C	Condition	Comments/Detail (if applicable)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Indoors	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Outdoors	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Extended work hours	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Travel to multiple worksites	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Low background noise	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Moderate background noise	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	High background noise	

WORKING CONDITIONS CONTINUED:

N	R	O	F	C	Condition	Comments/Detail (if applicable)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fumes/odors	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dust	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Varied/extreme temperatures	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cramped workspace	

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Exposure to hazardous materials	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Personal protective equip. required	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)	

MATERIALS AND EQUIPMENT USED:

N	R	O	F	C	Condition	Comments/Detail (if applicable)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Computer/laptop	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mouse/Trackball	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ten Key/Calculator	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Copier	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fax Machine	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	E-mail	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Telephone	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hand Tools (specify)	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Automobile (company <input type="checkbox"/> personal <input type="checkbox"/>)	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)	

PHYSICAL DEMANDS:

N	R	O	F	C	Physical Requirement	Comments/Detail (if applicable)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Standing	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Walking	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sitting	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Driving	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lifting/Lowering (Max: 10 Avg. 5 lbs.) with assistive equipment? Yes <input type="checkbox"/> No <input type="checkbox"/>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Carrying (Max. 10 Avg. 5 lbs.)	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pushing (Max. 10 Avg. 5 lbs.)	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pulling (Max. 10 Avg. 5 lbs.)	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Climbing (Max height: 3ft.)	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stairs	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Balancing	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stooping	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Twisting	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kneeling	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Crouching	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Crawling	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Reaching overhead	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Reaching shoulder level	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Handling	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pinching	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Grasping	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wrist motion	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Speaking	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hearing	

PHYSICAL DEMANDS CONTINUED:

N	R	O	F	C	Physical Requirement	Comments/Detail (if applicable)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Seeing	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Writing	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Depth Perception	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Color Vision	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)	

<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Other (specify)	
--	--

APPROVALS:

Employee Approval/Date

Employee Approval/Date

Department Head Approval/Date

Administration Approval/Date

DRAFT

**CITY OF JOHN DAY
FY 2023-2024 BUDGET PROCESS SCHEDULE**

ACTION ITEMS

TARGET DATES

1	PRELIMINARY BUDGET WORKSHEETS TO STAFF	2/8/2023
2	CITY COUNCIL APPOINTS BUDGET OFFICER	2/21/2023
3	PROPOSED WORKSHEETS BACK TO CITY RECORDER TO CITY MANAGER (BUDGET OFFICER)	2/24/2023 4/21/2023
4	PROPOSED BUDGET DISCUSSIONS WITH STAFF	03/13/23-03/17/23
5	FINAL BUDGET PROPOSALS STAFF MEETING	4/27/2023
6	FIRST PUBLICATION OF NOTICE OF BUDGET COMMITTEE MEETING (5-30 DAYS PRIOR TO MTG)	
	A TO BLUE MOUNTAIN EAGLE	4/28/2023
	B PUBLICATION DATE	5/3/2023
7	SECOND PUBLICATION OF NOTICE OF BUDGET COMMITTEE MEETING	
	A TO BLUE MOUNTAIN EAGLE	4/28/2023
	B PUBLICATION DATE	5/10/2023
8	PROPOSED BUDGET PACKET TO BUDGET COMMITTEE MEMBERS	5/12/2023
9	FIRST BUDGET COMMITTEE MEETING	5/16/2023
	A RECEIVE CITY MANAGERS BUDGET MESSAGE AND PROPOSED BUDGET	
	B HOLD HEARING ON PROPOSALS FOR BUDGET AND STATE REVENUE SHARING	
	C WORK ON BUDGET - EITHER APPROVE OR SET DATE FOR FURTHER WORK	
10	FINAL BUDGET COMMITTEE MEETING TO APPROVE REVISED BUDGET IF NECESSARY	5/30/2023
11	BUDGET SUMMARY AND HEARING NOTICE PUBLICATION	
	A TO BLUE MOUNTAIN EAGLE	6/2/2023
	B PUBLICATION DATE (5-30 DAYS PRIOR TO HEARING)	6/7/2023
12	COUNCIL BUDGET PUBLIC HEARING	6/13/2023
13	ADOPTION OF RESOLUTIONS	
	(1) ADOPT BUDGET, (2), APPROPRIATE BUDGET, (3) LEVY TAXES AND (4) CLASSIFY AND CATEGORIZE TAXES)	6/27/2023

**INTERGOVERNMENTAL AGREEMENT TO
ESTABLISH REGIONAL RURAL REVITALIZATION (R3) STRATEGIES CONSORTIUM**

This Intergovernmental Agreement to Establish Regional Rural Revitalization (R3) Strategies (this “Agreement”) is dated April __, 2023, but made effective for all purposes as of May 1, 2023 (the “Effective Date”), and is entered into between Town of Lakeview (“Lakeview”), an Oregon municipal corporation, whose address is 525 North 1st Street, Lakeview, Oregon 97630, City of Burns (“Burns”), an Oregon municipal corporation, whose address is 242 South Broadway Burns, Oregon 97720, and City of John Day (“John Day”), whose address is 450 East Main Street, John Day, Oregon 97845.

RECITALS:

A. The Parties entered into a certain Memorandum of Understanding dated October 26, 2021 pursuant to which the Parties formalized their intent to establish an intergovernmental entity and enter into an intergovernmental agreement to govern the sharing of resources to perform and complete certain housing and community development projects.

B. The Parties find that their mutual need for improved resources to execute and assist housing and community improvement projects necessitates the establishment of an intergovernmental entity organized under ORS chapter 190. This intergovernmental entity will be a legal entity separate and distinct from the Parties. The intergovernmental entity will be responsible for evaluating, approving, and providing logistical assistance in the execution of housing and community development projects including, without limitation, determining the feasibility and requirements of proposed projects, sources of project funding, and assisting and managing project completion.

C. This Agreement is made pursuant to ORS 190.010, which statute provides that units of local government may enter into agreements for the performance of any functions and activities that any party to the agreement, or its officers or agents, has the authority to perform.

AGREEMENT:

NOW, THEREFORE, in consideration of the Parties’ respective obligations under this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. Definitions. Unless defined elsewhere in this Agreement, capitalized terms contained in this Agreement have the meanings assigned to them in the attached Appendix A.

2. Housing and Public Development Consortium.

2.1 Formation; Responsibility. The Parties hereby create the Rural Regional Revitalization (R3) Strategies Consortium (“Consortium”), an intergovernmental entity created pursuant to ORS chapter 190. Consortium’s initial members are the Parties. Consortium will have responsibility and authority to (a) approve and evaluate proposed Projects, (b) assist and coordinate necessary logistics to execute approved Projects (including functions related thereto), and (c) subject to the terms of this Agreement and/or ORS chapter 190, perform such other duties and responsibilities assigned by the Parties from time to time. Without otherwise limiting the generality of the immediately preceding sentence, and subject to the Laws, Consortium will have the following general powers: (y) adopt, through action of the Board, such bylaws, rules, regulations, standards, and/or policies necessary or appropriate to carry out Consortium’s purposes and/or this Agreement; and (z) perform and exercise all powers pursuant to the Laws, including, without limitation, the Oregon constitution, the principal acts of the Parties and ORS chapter 190, which are necessary and/or appropriate to perform (or cause to be performed) the Services.

2.2 Purpose. Consortium's purposes include, without limitation, the following: (a) stimulating economic recovery and revitalization for each Party by pooling resources and enabling increased efficiency for each Party to complete the Projects; (b) plan for the most effective and efficient use of combined resources to complete the Projects; (c) recruit, select, and employ the Managing Director; (d) provide a forum for communication and consultation among the Parties and provide an opportunity for a cooperative and equitable sharing of expenses, resources, data, expertise, and experience of each unit of local government; and (e) carry out such other necessary and/or appropriate responsibilities and functions identified by the Parties from time to time.

2.3 General Authority. Except as otherwise provided in this Agreement and/or ORS chapter 190, Consortium will have the authority to act in the interests of the Parties to oversee and direct operation of the Projects (and such other duties and responsibilities assigned by the Parties from time to time). Without otherwise limiting the generality of the immediately preceding sentence, and subject to the Laws, Consortium will have the following general powers: (a) purchase, own, hold, appropriate, and/or condemn land, property, facilities, and/or right-of-way either in Consortium's name or in the name of individual Parties in furtherance of the construction, ownership, operation, and/or maintenance of the Projects; (b) enter into agreements with other public and/or private entities for the purpose of design, construction, ownership, operation, and/or maintenance of the Projects; (c) issue, sell, and/or otherwise dispose of bonds, securities, and/or other forms of indebtedness, including, without limitation, the power to raise revenue bonds under ORS chapter 287A; and (d) exercise all powers pursuant to the Laws, including, without limitation, the principal acts of the Parties and ORS chapter 190, which are necessary and/or appropriate to carry out the purposes of Consortium and/or this Agreement.

2.4 Party Responsibilities. In addition to all other Party responsibilities contained in this Agreement, including, without limitation, the cost-sharing obligations described in Section 5, each Party will (a) require that the Party's Board member provide the Party's respective governing body with regular updates concerning Consortium activities and the Services, and (b) host any required Board and/or community meetings from time to time.

2.5 Office Space. Consortium's initial office space(s), equipment, and furnishings will be located at 242 S Broadway Burns, Oregon 97720. The Board may, consistent with the terms of this Agreement, change the location of its offices as needed to serve Consortium's interests and the Parties.

3. Board of Directors.

3.1 Membership. Consortium will be governed by a board of directors consisting of four members (the "Board") with three standing board positions (the "Standing Member(s)") and one at-large position (the "At-Large Position"). The governing body of each Party will appoint one of its elected officials to serve as a Standing Member. Each Standing Member will serve at the pleasure of his or her appointing Party and may be removed and replaced by the governing body of the appointing Party. If a Standing Member vacates his or her position, the governing body of the Party that appointed the departed Standing Member will fill the vacancy. The At-large Member will be appointed, and may be removed and replaced, by the unanimous vote of the Standing Members. If an At-Large Member vacates his or her position, the Standing Members will fill the vacancy. Each fiscal year the Board will elect a chairperson and vice-chairperson from its membership, each of whom will serve a one-year term; provided, however, no Board member will serve more than one year as chairperson in any four-year period. The chairperson will preside at all meetings of the Board and perform such other duties prescribed by the Board from time to time.

3.2 Meetings. A majority of the then-appointed Board members will constitute a quorum for the purpose of conducting its business, exercising its powers, and for all other purposes. Except as this Agreement and/or applicable Law requires otherwise, the express concurrence (approval) of a quorum of the Board is necessary to decide any question before the Board. Each Board member will be entitled to vote on all Board decisions, subject to applicable Laws. Regular meetings of the Board will be held no less than twice per fiscal year on such day(s), time(s), and place(s) determined by the Board. Subject to applicable Law, special

meetings (with at least five days' prior written notice) and emergency meetings may be called by the chairperson or two or more Board members. All Board meetings are subject to Oregon's Public Meetings Law, ORS 192.610 – ORS 192.690, as amended. Unless otherwise provided, Robert's Revised Rules of Order will govern all procedural matters.

3.3 Authority. Subject to any limitations set forth in this Agreement and/or ORS chapter 190, the Board will have the authority and responsibilities set forth in this Agreement, including, without limitation, the following:

3.3.1 The Board will have authority to perform the following: (a) oversee and have full responsibility for all matters pertaining to Consortium's operations; (b) review and approve Consortium's budget pursuant to applicable Law, including, without limitation, ORS 294.900 – ORS 294.930 (to the extent applicable); (c) approve capital purchase requests if not previously approved in the Budget; (d) review performance concerning the implementation of Consortium's policies and the Budget; and/or (e) carry out such other activities as are necessary, required, and/or implied to accomplish Consortium's purposes, this Agreement, and/or as provided under ORS chapter 190.

3.3.2 Without otherwise limiting the generality of Section 3.3.1, the Board has the authority to perform the following: (a) recruit and select a Managing Director; (b) establish a job description, salary, and budget for the Managing Director; (c) receive and review reports from the Managing Director concerning the Consortium's Projects and ancillary operations and duties; (d) approve expenditures for Consortium assets for the benefit of all Parties; and (e) prepare and provide each Party with a monthly financial report consisting of an accounting of Consortium funds. Notwithstanding anything contained in this Agreement to the contrary, the Board will not have the authority to perform the following: (x) commit the taxing authority or general funds of any Party's governing body; (y) impose ad valorem property taxes or issue general obligation bonds; and/or (z) expend (or cause the expenditure of) funds exceeding (or inconsistent with) the Budget.

3.3.3 Within ninety (90) days after the Effective Date, the Parties will adopt certain Bylaws of Morrow County Broadband Network Consortium substantially in the form attached hereto as Exhibit A (the "Bylaws").

4. Consortium; Managing Director.

4.1 Responsibilities; Costs. Subject to the terms and conditions contained in this Agreement, Consortium will be responsible for, and is hereby empowered to take, all actions necessary and/or appropriate to support Consortium's operations and its affairs in accordance with this Agreement and all Board policies. Without otherwise limiting the generality of the immediately preceding sentence, Consortium will provide and/or perform the following: (a) contract with or employ and terminate the Managing Director subject to and in accordance with Consortium's policies and procedures; (b) enter into contracts subject to and in accordance with this Agreement, the Laws, and all Board policies (including, without limitation, all applicable public contracting rules and procedures); and (c) carry out such other necessary and/or appropriate responsibilities and functions that the Board may impose from time to time.

4.2 Managing Director.

4.2.1 Consortium will employ (or contract with) a person to serve as the Managing Director. Consortium will pay all compensation, benefits, taxes, costs, and expenses arising out of or resulting from Consortium's employment of or contracting with the Managing Director, including, without limitation, vacation, sick leave, holidays, social security, unemployment benefits, contributions to any applicable employee retirement programs, workers' compensation insurance, medical insurance, dental insurance, and life and disability insurance (all to the extent applicable).

4.2.2 The Managing Director will report to the Board and be subject to the general direction and control of the Board. Subject to the terms and conditions contained in this Agreement, the Managing Director will perform those Managing Director services identified in the attached Schedule 4.2.2 (the "Services"). The Managing Director will (a) consult with and advise the Board on all matters concerning the Services reasonably requested by the Board, (b) communicate all matters and information concerning the Services to the Board and perform the Services under the general direction of the Board, (c) devote such time and attention to performance of the Services as is necessary or appropriate, and (d) perform the Services to the best of the Managing Director's ability in accordance with this Agreement and the Managing Director's letter of employment with Consortium.

4.2.3 Subject to the terms and conditions contained in this Agreement, Consortium is responsible for all personnel matters concerning the Managing Director, including, without limitation, compensation, benefits, standards of service, discipline, performance of duties, working hours, termination, and contracting with or employment. The Managing Director will not be entitled to any wages and/or benefits which accrue to employees of the Parties, including, without limitation, unemployment benefits, contributions to the Public Employees Retirement System, workers' compensation insurance, medical insurance, dental insurance, and life and disability insurance. Consortium employees, if any, (including, without limitation, the Managing Director) are not employees of the Parties.

5. Budget; State Grant; Contributions; Ownership; Accounting.

5.1 Operating Budget. In accordance with and subject to the Laws, including, without limitation, applicable Oregon Local Budget Law provisions, Consortium may make expenditures for the acquisition, purchase, and/or lease of materials, services, supplies, facilities, personnel, real and/or personal property, and/or equipment as necessary or appropriate to carry out Consortium's purposes and/or this Agreement. Expenditures will not exceed funds appropriated for the specific purposes and will be made in accordance with applicable Law. The Managing Director will prepare, develop, and recommend Consortium's annual operating budget (the "Budget") for the Board's review and approval. Consortium will adhere to the fiscal year budget preparation cycle and will endeavor to adopt its annual budget in May or June each year. The budget period will be on a fiscal year basis beginning on July 1 each year and ending on the immediately following June 30.

5.2 State Grant. R3 Consortium will be initially funded through an appropriation from the State of Oregon (the "State Grant"). Parties will each receive an initial capacity building grant of \$250,000 from the State Grant for administrative costs related to the planning, organization, and implementation of the Consortium or any related Projects or capital equipment (the "Capital Equipment").

5.3 Contributions. Subject to the terms and conditions contained in this Agreement, Consortium's activities, including, without limitation, employment of or contracting with the Managing Director, will be paid in equal parts through the cost sharing formula/Parties' annual contributions (each a "Contribution") identified in the Contribution Schedule attached hereto as Schedule 5.3.2 (the "Contribution Schedule"). The Contribution Schedule will be reviewed by the Board no less than annually and will be based on the then-applicable Budget. The Parties may increase or decrease the total Contribution amount from time to time if and when the Board determines necessary or appropriate. Any change in the total Contribution amount will be proportionally borne by all Parties consistent with the Contribution percentages identified in the Contribution Schedule.

5.4 Payment; Consortium Funds. Each Party will timely pay its Contribution amount based on the then-applicable Contribution Schedule. In September each year, Consortium will invoice each Party for the Party's Contribution amount. Each Party will pay the amount due under each invoice within thirty (30) days after the Party's receipt of the invoice. Consortium will maintain one or more bank accounts dedicated to the purpose of recording financial transactions specific to Consortium activities. All funds received by the Consortium, including but not limited to funds contributed in accordance with Section 5.3 will be maintained in Consortium

accounts. Consortium funds will not be commingled with any Party funds (and will be maintained in accounts separate from any Party accounts).

5.5 Party Employees; Consultants. The time of a Borrowed Employee will be expensed to the Project Sponsor at the Borrowed Employee fully-burdened charge out rate based on a pre-approved Task Order. Consortium will bill the Project Sponsor monthly for the Borrowed Employee's time and reimburse the Party employing the Borrowed Employee. The expense for time and materials of any consultant under contract with Consortium who performs work for a Project Sponsor will be expensed and billed monthly to the Project Sponsor. *[This section is vague, ambiguous, and needs to be expanded/clarified as to intent and purpose.]*

5.6 Project Ownership. Any tangible asset created through a Community Development Project will be owned and operated by the Project Sponsor. *[This section is vague, ambiguous, and needs to be expanded/clarified as to intent and purpose.]*

5.7 Accounting. In September each year, Consortium will complete an accounting of Consortium expenditures during the immediately preceding fiscal year. If Consortium's accounting determines that the Contributions identified in Contribution Schedule were insufficient to cover Consortium's expenditures during the immediately preceding fiscal year, each Party will pay the unpaid balance (on a proportionate basis consistent with the Party's percentage identified in the Contribution Schedule) within thirty (30) days after the Party's receipt of notice from Consortium. Subject to the Laws and this Agreement, contributions received exceeding budgeted operational costs may be (a) returned to the Parties when such action is made part of Consortium's adopted budget, (b) expended for other Consortium activities, and/or (c) held in a reserve account for Consortium's future needs.

5.8 Initial Projects. Consortium's initial Projects are described in Schedule 5.8. [to discuss]

6. Insurance; Indemnification; Relationship.

6.1 Consortium Insurance. Consortium will obtain and maintain adequate insurance to cover Consortium's operations. Without otherwise limiting the generality of the immediately preceding sentence, Consortium will obtain and maintain, in addition to all other insurance required under this Agreement, the following minimum levels of insurance: (a) general liability insurance for all losses or claims arising out of or related to Consortium's operations (including, without limitation, damages as a result of death or injury to any person or destruction or damage to any property) with limits of no less than \$1,000,000.00 per occurrence, \$2,000,000.00 in the aggregate; (b) if applicable, employer liability insurance with limits of no less than \$500,000.00 per occurrence and in the aggregate; and (c) workers' compensation insurance in form and amount sufficient to satisfy the requirements of applicable Oregon law (the workers' compensation insurance policy will contain a waiver of subrogation in favor of each Party). Each liability insurance policy required under this Agreement will be in form and content satisfactory to the Board, will list each Party (and each Party's Representatives) as additional insured(s), and will contain a severability of interest clause. Notwithstanding anything in this Agreement to the contrary, the Board may increase the minimum levels of insurance Consortium is required to carry under this Agreement so that Consortium's insurance at least equals the applicable limits of liability identified under the Oregon Tort Claims Act (ORS 30.260 – ORS 30.300).

6.2 Consortium Indemnification. To the fullest extent permitted under applicable law, Consortium will defend, indemnify, and hold the Parties and their respective Representatives harmless for, from, and against all claims, actions, proceedings, damages, liabilities, injuries, losses, and expenses of every kind, whether known or unknown, including, without limitation, attorney fees and costs, resulting from or arising out of Consortium's operations.

6.3 Party Indemnification. To the fullest extent permitted under applicable law, each Party will defend, indemnify, and hold Consortium and the other Parties (and their respective Representatives) harmless

for, from, and against all claims, actions, proceedings, damages, liabilities, injuries, losses, and expenses of every kind, whether known or unknown, including, without limitation, attorney fees and costs, resulting from or arising out of the Party's breach and/or failure to perform the Party's obligations contained in this Agreement. Each Party will retain all immunities and privileges granted under the Oregon Tort Claims Act (ORS 30.260 – ORS 30.300) and all other statutory rights granted due to the Party's status as a public body or agency.

6.4 Relationship. Each Party is an independent contractor of the other Parties. This Agreement does not create a joint venture and/or agency relationship between the Parties. No Party has the authority to bind the other Parties and/or represent to any person that a Party is an agent of the other Parties. No Party will provide any benefits to any other Party; each Party will be solely responsible for obtaining the Party's own benefits, including, without limitation, insurance, medical reimbursement, and retirement plans. Notwithstanding anything contained in this Agreement to the contrary, Consortium (or the Board) will not have the authority to bind and/or encumber a Party in any manner except as the Party agrees through both the policy and administrative authority granted to the Party's then-appointed Standing Member.

7. Term; Termination.

7.1 Term. Subject to the terms and conditions contained in this Agreement, the term of this Agreement commenced on the Effective Date and will remain in full force and effect until June 30, 2028 (the "Initial Term"), unless sooner terminated as provided in this Agreement. Upon expiration of the Initial Term, this Agreement will automatically renew for one or more term(s) of one year each, unless sooner terminated in accordance with this Agreement. Commencing on or about July 1, 2024 and continuing on or about the same day each year thereafter during the term of this Agreement, the Parties will review this Agreement to determine whether any changes and/or modifications to this Agreement are necessary or appropriate. Any changes and/or modifications to this Agreement require the Parties' written agreement. Notwithstanding anything contained in this Agreement to the contrary, the Parties may terminate this Agreement by the Parties' written agreement.

7.2 Voluntary Withdrawal by a Party. Any Party may terminate its participation in the Consortium (and its obligations under this Agreement) by providing no less than six months' prior written notice to the chairperson and the governing body of each Party. Withdrawal (and the Party's release under this Agreement) will be effective at 11:59 PM of the June 30 that is no less than six months after the date the withdrawal notice is transmitted. The withdrawing Party will continue to pay its share of, and/or be responsible for, its Contribution amounts and will defend, indemnify, and hold Consortium and the remaining Parties harmless for, from, and against those financial responsibilities and obligations attributable to the withdrawing Party and/or accruing prior to the effective date of the withdrawing Party's withdrawal. Termination of this Agreement does not relieve any Party from its obligations incurred prior to the effective date of termination.

7.3 For Cause Termination.

7.3.1 Either Party may terminate the Party's participation in the Consortium (and this Agreement) immediately upon notice to the other Parties upon the occurrence of any of the following "for cause" events: (a) continuous and repeated problems occur in connection with Consortium's and/or another Party's performance of its obligations under this Agreement; and/or (b) Consortium and/or another Party breaches and/or otherwise fails to perform any of Consortium's and/or another Party's representations, warranties, covenants, and/or obligations contained in this Agreement.

7.3.2 Prior to any Party's termination of this Agreement for cause under Section 7.3.1, the non-defaulting Party will provide Consortium and the alleged defaulting Party(ies) (if applicable) prior written notice of the alleged default (the "Default Notice"), which Default Notice will specify with reasonable particularity the default the non-defaulting party believes exists. Commencing on Consortium and the alleged defaulting Party's receipt of the Default Notice, Consortium (if applicable) and the alleged defaulting Party will

have ten (10) days within which to cure or remedy the alleged default(s) (the "Cure Period"); provided, however, if the nature of the default(s) is such that it cannot be completely remedied or cured within the Cure Period, there will not be a default by Consortium (if applicable) and/or the alleged defaulting Party under this Agreement if the Consortium and/or the alleged defaulting Party begins correction of the default within the Cure Period and thereafter proceeds with reasonable diligence to effect the remedy as soon as practicable. Notwithstanding anything contained in this Agreement to the contrary, a non-defaulting Party is not required to provide, and Consortium and/or the alleged defaulting Party is not entitled to receive, a Default Notice upon Consortium's and/or the alleged defaulting Party's commitment of a default under this Agreement for which Consortium and/or the alleged defaulting Party has previously received a Default Notice within the immediately preceding twelve (12) months (commencing from the date of the previous default).

7.4 Dissolution.

7.4.1 The Parties may terminate this Agreement and dissolve Consortium at any time by the Parties' unanimous written consent. If all then-Parties to this Agreement agree to terminate this Agreement and dissolve Consortium, the dissolution motion will provide an estimated timeline for the dissolution and will name three Board members (the "Dissolution Manager(s)") responsible for overseeing the dissolution process. The Dissolution Managers may retain professional assistance as needed and will take immediate steps to permanently terminate and dissolve Consortium. These dissolution steps may include, without limitation, the following:

7.4.1.1 Providing written notice of Consortium's dissolution to the elected officials of each Party. This notice will include the proposed timeline for the dissolution and such other information the Dissolution Managers determined necessary or appropriate.

7.4.1.2 Notification of Consortium's dissolution to all neighboring agencies, all necessary state and federal agencies, and all partners.

7.4.1.3 Preparation of a budget document accounting for all Consortium funds, revenues, assets, and liabilities.

7.4.1.4 Payment of all Consortium debts and other financial responsibilities, including a final accounting of all debts and resources.

7.4.1.5 Payment and/or performance of those dissolution related tasks or responsibilities identified under Section 7.5.

7.5 Liquidation. Upon Consortium's dissolution, each Party on the date of dissolution will be responsible for its Contribution amount through the date of dissolution. Upon dissolution and subject to applicable law, (a) Consortium's cash, if any, will be distributed to each Party in proportion to each Party's Contribution percentage, (b) all remaining Consortium assets will be distributed in the manner agreed upon by the Parties, which may include, without limitation, the sale of Consortium's facilities and equipment, and (c) Consortium personnel and employees will be transferred or terminated subject to and in accordance with applicable Oregon law.

8. Miscellaneous.

8.1 Coordination; Assignment; Binding Effect. The Parties will maintain adequate levels of communication to ensure maximum cooperation and coordination between the Parties. No Party may assign any of the Party's rights and/or obligations under this Agreement to any person without the prior written consent of all other Parties. Subject to the immediately preceding sentence, this Agreement will be binding on the Parties and their respective administrators, successors, and permitted assigns and will inure to their benefit. The Parties will

execute all documents or instruments and will perform all lawful acts necessary or appropriate to carry out the intent of this Agreement. All exhibits, schedules, instruments, and other documents referenced in this Agreement are part of this Agreement. Subject to the Laws, including, without limitation, ORS chapter 190, the Standing Members of the Board may authorize a new party to join Consortium only if approved by the unanimous vote of the Standing Members of the Board. The addition of an additional party may be accomplished by the new party taking the actions necessary under ORS chapter 190 and signing a copy of this Agreement, as amended, after approval of the additional party by the Standing Members of the Board. Upon the addition of the first new party, the Board will increase its membership by one Standing Member to be appointed by and serve at the pleasure of the governing body of the new party consistent with the provisions of Section 3.1. The Board will also appoint a second at-large member, consistent with the provisions of Section 3.1, so that the Board will have five members. Should the Board approve the membership of a second new party, the Board will remove one of the at-large members and the governing body of the second new party will appoint and may remove, consistent with the provisions of Section 3.1, a fourth Standing Member. In no event will the Board's membership be greater than five members unless and until an amendment to this Agreement is agreed upon and approved by the governing body of each party that is a member of the Consortium at the time the amendment is proposed.

8.2 Notices; Severability; Remedies. Any notice will be deemed given when personally delivered or delivered by facsimile or email transmission (with electronic confirmation of delivery), or will be deemed given three days following delivery of the notice by U.S. mail, certified, return receipt requested, postage prepaid, by the applicable Party to the address shown in Appendix A (or any other address that a Party may designate by notice to the other Parties), unless that day is a Saturday, Sunday, or legal holiday, in which event it will be deemed delivered on the next following business day. Each provision contained in this Agreement will be treated as a separate and independent provision. The unenforceability of any one provision will in no way impair the enforceability of any other provision contained herein. Any reading of a provision causing unenforceability will yield to a construction permitting enforcement to the maximum extent permitted by applicable law. Subject to the terms and conditions contained in this Agreement, each Party will pay all wages and benefits due the Party's personnel, including, without limitation, overtime, workers' compensation, and death benefits. If a Party breaches and/or otherwise fails to perform any of the Party's representations, warranties, covenants, and/or obligations under this Agreement, the non-defaulting Parties may, in addition to any other remedy provided to the non-defaulting Parties under this Agreement, pursue all remedies available to the non-defaulting Parties at law or in equity. All available remedies are cumulative and may be exercised singularly or concurrently.

8.3 Waiver; Entire Agreement; Amendment; Counterparts. Notwithstanding anything contained in this Agreement to the contrary, no provision of this Agreement may be modified, waived, and/or discharged unless such waiver, modification, and/or discharge is agreed to in writing by the Parties. No waiver by a Party at any time of the breach of, or lack of compliance with, any conditions or provisions of this Agreement will be deemed a waiver of other provisions or conditions hereof. This Agreement contains the entire agreement and understanding between Parties with respect to the subject matter of this Agreement and contains all the terms and conditions of the Parties' agreement and supersedes any other oral or written negotiations, discussions, representations, and/or agreements, including, without limitation, the Original Agreement. No addition, modification, amendment, or alteration to this Agreement will be effective against the Parties unless specifically agreed upon in writing and signed by the Parties. The Parties may execute this Agreement by electronic means or deliver executed signature pages to this Agreement by electronic means to the other party, and the electronic signature and/or copy will be deemed to be effective as an original. This Agreement may be executed in any number of counterparts, each of which will be deemed an original and all of which counterparts together will constitute one agreement with the same effect as if the parties had signed the same signature page. The Parties intend to be bound by the signatures on the PDF or facsimile document, are aware that the other party and third parties, may rely upon the PDF or facsimile signatures and hereby waive any defenses to the enforcement of the terms of this Agreement based on the form of signature.

8.4 Applicable Law; Venue; Attorney Fees. This Agreement will be construed, applied, and enforced in accordance with the laws of the State of Oregon. Any action or proceeding arising out of this

Agreement will be litigated in courts located in Crook County, Oregon. Each Party consents and submits to the jurisdiction of any local, state, or federal court located in Crook County, Oregon. With respect to any dispute relating to this Agreement, or if a suit, action, arbitration, or other proceeding of any nature whatsoever is instituted to interpret or enforce the provisions of this Agreement, including, without limitation, any proceeding under the U.S. Bankruptcy Code and involving issues peculiar to federal bankruptcy law or any action, suit, arbitration, or proceeding seeking a declaration of rights or rescission, the prevailing Party will be entitled to recover from the losing Party(ies) its reasonable attorney fees, paralegal fees, expert fees, and all other fees, costs, and expenses incurred in connection therewith, as determined by the judge or arbitrator at trial, arbitration, or other proceeding, or on any appeal or review, in addition to all other amounts provided by law.

8.5 Legal Representation. The Parties have thoroughly reviewed this Agreement with their own legal counsel or have knowingly waived their right to do so. The rule of construction that a written instrument is construed against the party preparing or drafting such agreement will specifically not be applicable in the interpretation of this Agreement and any documents executed and delivered pursuant to, or in connection with, this Agreement.

8.6 Person; Interpretation; Signatures. For purposes of this Agreement, the term “person” means any natural person, corporation, limited liability company, partnership, joint venture, firm, association, trust, unincorporated organization, government or governmental agency or political subdivision, and/or any other entity. All pronouns contained herein and any variations thereof will be deemed to refer to the masculine, feminine, or neutral, singular or plural, as the identity of the Parties may require. The singular includes the plural and the plural includes the singular. The word “or” is not exclusive. The words “include,” “includes,” and “including” are not limiting.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be binding and effective for all purposes as of the Effective Date.

LAKEVIEW:
Town of Lakeview,
an Oregon municipal corporation

BURNS:
City of Burns,
an Oregon municipal corporation

By: _____
Its: _____

By: _____
Its: _____

Dated: _____

Dated: _____

JOHN DAY:
City of John Day,
an Oregon municipal corporation

By: _____
Its: _____

Dated: _____

Appendix A
Definitions

“Agreement” has the meaning assigned to such term in the preamble.

“At-Large Member” has the meaning assigned to such term in Section 3.1.

“Consortium” has the meaning assigned to such term in Section 2.1.

“Board” has the meaning assigned to such term in Section 3.1.

“Borrowed Employee” means an employee of a Party who works on a Project for and within the incorporated limits of another Party. [to discuss]

“Budget” has the meaning assigned to such term in Section 5.1.

“Burns” has the meaning assigned to such term in the preamble.

“Bylaws” has the meaning assigned to such term in Section 3.3.3.

“Capital Equipment” means an article of nonexpendable, tangible property with a useful life of more than one year, and an acquisition cost of \$5,000 or more per unit, needed by the Parties for Consortium Services.

“Community Development Project(s)” means an undertaking or activity of a Party to improve social, economic, physical, and environment well-being within that Party’s incorporated limits, but does not include a Housing Development Project. [to discuss]

“Contribution” has the meaning assigned to such term in Section 5.2.

“Contribution Schedule” has the meaning assigned to such term in Section 5.2.

“Cure Period” has the meaning assigned to such term in Section 7.3.2.

“Default Notice” has the meaning assigned to such term in Section 7.3.2.

“Dissolution Manager(s)” has the meaning assigned to such term in Section 7.3.1.

“Effective Date” has the meaning assigned to such term in the preamble.

“Housing Development Project(s)” means an undertaking or activity that is primarily concerned with the construction of new housing or the rehabilitation of existing housing within a Party’s incorporated limits. [to discuss]

“Initial Term” has the meaning assigned to such term in Section 7.1.

“John Day” has the meaning assigned to such term in the preamble.

“Lakeview” has the meaning assigned such term in the preamble.

“Law(s)” mean all federal, state, and/or local laws, statutes, ordinances, and/or regulations directly or indirectly affecting this Agreement, Consortium, and/or Consortium’s services and/or activities, including, without limitation, the Americans with Disabilities Act of 1990 (and the rules and regulations promulgated thereunder) and ORS chapter 190, all as now in force and/or which may hereafter be amended, modified, enacted, or promulgated.

“Managing Director” means Consortium’s then-employed or contracted Managing Director.

“Party” or “Parties” means Burns, Lakeview, and/or John Day, individually and collectively.

“Projects” means Community Development Projects and Housing Development Projects.

“Project Proposal” means a written request containing the specific scope and project background from a party to the Consortium to generate a Statement of Work for a proposed Project. [to discuss]

“Project Sponsor” means a party who submits a Project Proposal and executes a Task Order. [to discuss]

“Representative(s)” mean the officers, employees, volunteers, and authorized representatives of the identified person or Party.

“Services” has the meaning assigned to such term in Section 4.2.2.

“Standing Member” has the meaning assigned to such term in Section 3.1.

“Statement of Work” means a document signed by the Party’s then-appointed city or town manager and the Managing Director, which explains requirements, objectives, desired outcomes, proposed staff mix and budget estimate for the proposed Project. [to discuss]

“State Grant” means the grant moneys appropriated to the Oregon Department of Administration Services in House Bill 3138 to plan for and develop housing.

“Task Order” means a contract between the Consortium and a Project Sponsor that provides the specific Project's scope, cost, and schedule. [to discuss]

Schedule 4.2.2
Managing Director Services

Subject to the terms and conditions contained in this Agreement, the Managing Director will provide the following project services:

- I. General. [to discuss]
 1. Annual Budget. Prepare and present Consortium's annual budget to the Board.
 2. Personnel. If additional Consortium employees and/or contractors are approved by the Board, recruitment and hiring of additional employees and/or contractors.
- II. Housing Development.
 1. Concept Development. Assist private applicants and the Parties with housing concepts for proposed master planned communities, neighborhoods, individual home site and infill development for missed use residential/commercial and/or industrial areas.
 2. Pre-development Coordination. Facilitate initial planning/scoping meetings by pre-screening Housing Development Projects to determine the types of permits, financing, and other necessary resources.
 3. Land Use and Development Planning. Assist private developers and individual applicants through the development process. Duties include, but are not limited to assisting with the following:
 - a. Land use and site design reviews;
 - b. Master planned development applications;
 - c. Floodplain, geo-hazard, and other environmental permitting;
 - d. Urban renewal applications;
 - e. Zoning and annexation;
 - f. Transportation system plan updates;
 - g. Utility overlays (water, sewer, storm water, reclaimed water, power, broadband);
 - h. Community development overlays (recreation, tourism, and public benefit amenities);
 - i. Housing Development Project management (milestone planning, synchronizing public and private developments); and
 - j. Financing strategies (capital finance, economic modeling, grant and loan administration, and other advisory services)
 4. Development Oversight and Risk Mitigation. Assist Parties with independent verification and validation that housing developments meet the terms of their land use agreements to ensure developments are implemented effectively and in compliance with approved plans.
 5. Community Engagement. Execute housing project strategic messaging and public information through project websites, social media, public meetings/stakeholder engagement, written materials and radio broadcasts.
 6. Staff Assistance. Leverage the unique skillsets and staff capabilities of each Party to provide services to the three Parties' communities.
 7. Professional Service Agreements. Issue bi-annual requests for qualifications for professional services firms and leverage existing contracts of each Party on behalf of all Parties to select the optimal firm for a project.

III. Community Development.

1. Capital Improvement Project Assistance. Assemble capital improvement projects groups by identifying the appropriate mix of public staff and professional consultants to assist each Party with strategic planning, capital improvement project management, capital finance, auditing, and regulatory compliance.

Schedule 5.8
Initial Projects

This schedule will identify the parties' respective priority projects. To discuss.

Schedule 5.2.2
Contribution Schedule

Unless and until modified in accordance with this Agreement, each Party will make the contribution amount set forth below for costs approved in the Budget that are not paid through the State Grant and/or other funding received by Consortium:

<u>Party</u>	<u>Percentage of Total Contribution</u>
Burns	1/3 or 33.33%
Lakeview	1/3 or 33.33%
John Day	<u>1/3</u> or 33.33%
Total Contribution	3/3 or 100%

Party	Project Name	Project Description	Land Area (Acres)	New Housing Units
John Day	The Ridge	Master Planned Development	80	20 (Phase 1)
John Day	Ironwood Estates - Phase 2/3	Master Planned Development	30	76
John Day	Holmstrom Heights - Phase 2	New mixed-income subdivision	30	20
John Day	Iron Ridge Subdivision	New mixed-income subdivision	24	11
John Day	Magden Development	Master Planned Development	40	20
John Day	Weaver Building	Mixed-Use downtown tenant improvements	0.15	8
John Day	CyberMill Building	Mixed-Use downtown tenant improvements	0.15	3
John Day	Blue Mountain Hospital Workforce Housing	Downtown tenant improvements	0.2	12
			204.5	170