



CITY OF JOHN DAY
Request for Council Action

Date Submitted: March 24, 2023
Meeting Date: March 28, 2023
To: Mayor and City Council Members
From: Aaron Lieuallen, Senior Project Manager
Through: Rick Allen, Interim City Manager
Subject: **Main Street Façade Improvement Program – Amend the deadline to complete projects until June 30, 2024.**

TYPE OF ACTION REQUESTED:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Formal Action/Motion | <input type="checkbox"/> Public Hearing (Enter Type) |
| <input type="checkbox"/> Ordinance | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Consent Agenda | <input type="checkbox"/> No Action - Report Only |

MOTION FOR COUNCIL CONSIDERATION:

Enter motion here as you want a Councilor to read it, “That the Council approve...”

OVERVIEW:

The Main Street Façade Improvement Program was a partnership between the city and local private business owners to enhance and modernize the facades of buildings downtown. The original deadline for completion was set for June 30, 2023. Due to difficulties in hiring contractors, supply chain issues and high city staff turnover, its been difficult to keep the projects moving forward as originally planned. Several owners have approached the city about extending the deadline so they can complete the projects when sub-contractors have more time, availability of supplies chain shortages have improved and lastly this allows the city staff stabilize so they can work with business owners on the projects.

STAFF ANALYSIS:

Due to staffing challenges and the reality of COVID impacts on supply chain, availability of contractors and other factors. It would be staff recommendation to extend the deadline until June 30,2024. There is no financial impact to the city, and it would be beneficial to our small town business owners.

SUMMARY:

A. General Coordination:

| Department Review | Reviewed By | Date | Not Required |
|--------------------------|--------------------|-------------|---------------------|
| City Manager | Rick Allen | 03/24/2022 | |
| Public Works | Casey Meyers | | NA |
| City Attorney | Jeremy Green | | NA |
| City Recorder | Anna Bass | | NA |
| Finance | Stephanie Allen | | NA |
| Community Development | Contractor | | NA |
| Senior Project Manager | Aaron Lieuallen | 03/24/2022 | |
| Other | | | |

B. Fiscal Impact:

- Cost (If none, enter 'N/A') \$ NA

C. Funding Source:

- Enter Cost Center Code; if "N/A", enter N/A
- Other funding sources? NA

D. Explanation of Impact:

- Has it been budgeted for or will a resolution be needed? Budgeted in 2023, the balance will be moved to the 223/24 budget.
- Positive impact to community? Allows small business owners to have more time to complete the façade improvements.

E. Supporting Documentation:

-

RECOMMENDATION:

Motion to approve an extension to June 30, 2024 to complete previously applied for and approved projects under The Main Street Façade Improvement Program