



7/09/2021

Ron Lundbom
Mayor of John Day
450 E. Main Street
John Day, OR 97845

RE: Conditional Award for Community Development Block Grant, City of John Day, Package Treatment Plant Equipment Purchase, P18011, \$2,264,500.

Dear Mayor Lundbom:

Congratulations on your successful application for the above-referenced project! You will be receiving a grant for \$2,264,500 from the Community Development Block Grant program. This program, administered by Business Oregon (Oregon Business Development Department), provides grant funds to cities and counties to upgrade public infrastructure, develop community facilities and provide essential services to the workforce and your citizens.

The following condition must be satisfied, as determined by Business Oregon prior to issuance of a grant contract for this project:

1. Secure a Letter of Eligibility for construction from a capable funding source prior to expending Package Treatment Plant Procurement budget funds.

Please note that the legal obligation for funding is subject to execution of a contract between your jurisdiction and the state acting by and through the Oregon Business Development Department. For your convenience, here is the link to the Grant Management Handbook (<https://www.oinfrastructure.org/Infrastructure-Programs/CDBG/Handbooks/>) that explains how to manage the project in accordance with the requirements of the Community Development Block Grant Program.

Project funds cannot be obligated or spent for any activity until a contract has been executed and the environmental review process described in Chapter 3 of the Grant Management Handbook has been completed for each activity. I have included with this letter a blank [Determination of Exemption for Environmental Review](#), which should be completed prior to commencing any other work on this project.

We encourage you to expand public awareness of your project's purposes and benefits through events and the media. Please notify us of any event celebrating your project.

We look forward to working as a partner with you to complete this project. If you need assistance, please contact me at shelby.m.gonzales@oregon.gov or (971) 375-7892.

Sincerely,

Shelby Gonzales

Shelby Gonzales, CDBG Project Manager
Business Oregon

Enclosure:

- Determination of Exemption

C: Nicholas Green, City Manager & Chief Planning Official
Allison Field, Regional Development Officer
State Senator Lynn Findley
State Representative Mark Owens
File