

**CITY OF JOHN DAY
FY 2021-2022 BUDGET PROCESS SCHEDULE**

ACTION ITEMS

TARGET DATES

1	PRELIMINARY BUDGET WORKSHEETS TO STAFF	1/8/2021
2	CITY COUNCIL APPOINTS BUDGET OFFICER	1/12/2021
3	PROPOSED WORKSHEETS BACK TO CITY RECORDER TO CITY MANAGER (BUDGET OFFICER)	1/29/2021 2/12/2021
4	PROPOSED BUDGET DISCUSSIONS WITH STAFF	2/15/21 - 2/26/21
5	FINAL BUDGET PROPOSALS STAFF MEETING	3/5/2021
6	FIRST PUBLICATION OF NOTICE OF BUDGET COMMITTEE MEETING (5-30 DAYS PRIOR TO MTG)	
	A TO BLUE MOUNTAIN EAGLE	4/2/2021
	B PUBLICATION DATE	4/7/2021
7	SECOND PUBLICATION OF NOTICE OF BUDGET COMMITTEE MEETING	
	A TO BLUE MOUNTAIN EAGLE	4/9/2021
	B PUBLICATION DATE	4/14/2021
8	PROPOSED BUDGET PACKET TO BUDGET COMMITTEE MEMBERS	4/16/2021
9	FIRST BUDGET COMMITTEE MEETING	4/20/2021
	A RECEIVE CITY MANAGERS BUDGET MESSAGE AND PROPOSED BUDGET	
	B HOLD HEARING ON PROPOSALS FOR BUDGET AND STATE REVENUE SHARING	
	C WORK ON BUDGET - EITHER APPROVE OR SET DATE FOR FURTHER WORK	
10	FINAL BUDGET COMMITTEE MEETING TO APPROVE REVISED BUDGET IF NECESSARY	5/4/2021
11	COUNCIL ACTS ON RESOLUTION OF ELECTION MEASURES TO PUT LEVY(S) ON BALLOT IF LEVY(S) IS PROPOSED IN BUDGET	3/16/2021
12	BUDGET MEASURE(S) TO COUNTY CLERK (61 DAYS PRIOR TO ELECTION)	3/18/2021
13	BUDGET SUMMARY AND HEARING NOTICE PUBLICATION	
	A TO BLUE MOUNTAIN EAGLE	5/28/2021
	B PUBLICATION DATE (5-30 DAYS PRIOR TO HEARING)	6/2/2021
14	COUNCIL BUDGET PUBLIC HEARING	6/8/2021
15	ELECTION DATE FOR LEVY BALLOT MEASURE(S)	5/18/2021
16	ADOPTION OF RESOLUTIONS	
	(1) ADOPT BUDGET, (2), APPROPRIATE BUDGET, (3) LEVY TAXES AND	6/8/2021
	(4) CLASSIFY AND CATEGORIZE TAXES	
	a. IF PROPOSED LEVY PASSED IN MAY ELECTION - ALL RESOLUTIONS ADOPTED	
	b. IF LEVY IS NOT PASSED - RESOLUTIONS TO ADOPT AND APPROPRIATE ARE ADOPTED, ASSESSOR IS REQUESTED TO GRANT AN EXTENTION FOR FILING CERTIFICATION, CLASSIFICATION AND CATEGORIZATION OF LEVY	