

**CITY OF JOHN DAY  
FY 2020-2021 BUDGET PROCESS SCHEDULE**

<b><u>ACTION ITEMS</u></b>	<b><u>TARGET DATES</u></b>
1 PRELIMINARY BUDGET WORKSHEETS TO STAFF	1/22/2020
2 CITY COUNCIL APPOINTS BUDGET OFFICER	2/13/2020
3 PROPOSED WORKSHEETS BACK TO CITY RECORDER	2/29/2020
TO CITY MANAGER (BUDGET OFFICER)	3/7/2020
4 PROPOSED BUDGET DISCUSSIONS WITH STAFF	3/10/2020 - 3/21/2020
5 FINAL BUDGET PROPOSALS STAFF MEETING	3/31/2020
6 FIRST PUBLICATION OF NOTICE OF BUDGET COMMITTEE MEETING (5-30 DAYS PRIOR TO MTG)	
A TO BLUE MOUNTAIN EAGLE	4/11/2020
B PUBLICATION DATE	4/16/2020
7 SECOND PUBLICATION OF NOTICE OF BUDGET COMMITTEE MEETING	
A TO BLUE MOUNTAIN EAGLE	4/18/2020
B PUBLICATION DATE	4/23/2020
8 PROPOSED BUDGET PACKET TO BUDGET COMMITTEE MEMBERS	4/25/2020
9 FIRST BUDGET COMMITTEE MEETING	4/30/2020
A RECEIVE CITY MANAGERS BUDGET MESSAGE AND PROPOSED BUDGET	
B HOLD HEARING ON PROPOSALS FOR BUDGET AND STATE REVENUE SHARING	
C WORK ON BUDGET - EITHER APPROVE OR SET DATE FOR FURTHER WORK	
10 FINAL BUDGET COMMITTEE MEETING TO APPROVE REVISED BUDGET	5/7/2020
IF NECESSARY	
11 COUNCIL ACTS ON RESOLUTION OF ELECTION MEASURES TO PUT LEVY(S) ON BALLOT	3/12/2020
IF LEVY(S) IS PROPOSED IN BUDGET	
12 BUDGET MEASURE(S) TO COUNTY CLERK (61 DAYS PRIOR TO ELECTION)	3/19/2020
13 ELECTION DATE FOR LEVY BALLOT MEASURE(S)	5/19/2020
14 BUDGET SUMMARY AND HEARING NOTICE PUBLICATION	
A TO BLUE MOUNTAIN EAGLE	6/13/2020
B PUBLICATION DATE (5-30 DAYS PRIOR TO HEARING)	6/18/2020
15 COUNCIL BUDGET PUBLIC HEARING	6/25/2020
16 ADOPTION OF RESOLUTIONS	
(1) ADOPT BUDGET, (2), APPROPRIATE BUDGET, (3) LEVY TAXES AND	6/25/2020
(4) CLASSIFY AND CATEGORIZE TAXES)	
a. IF PROPOSED LEVY PASSED IN MAY ELECTION - ALL RESOLUTIONS ADOPTED	
b. IF LEVY IS NOT PASSED - RESOLUTIONS TO ADOPT AND APPROPRIATE ARE	
ADOPTED, ASSESSOR IS REQUESTED TO GRANT AN EXTENTION FOR FILING	
CERTIFICATION, CLASSIFICATION AND CATEGORIZATION OF LEVY	