



# Oregon

Kate Brown, Governor

Department of Land Conservation and Development

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[www.oregon.gov/LCD](http://www.oregon.gov/LCD)



January 19, 2018

Nicholas Green, City Manager  
City of John Day  
450 East Main Street  
John Day, Oregon 97845

SENT VIA E-MAIL

**Re:** City of John Day Grant No. TA-19-163 John Day Housing Development District

Dear Mr. Green:

The Department of Land Conservation and Development (DLCD) is pleased to offer City of John Day a grant in the amount of \$37,800 for the John Day Housing Development District. You will find the grant agreement in an attached PDF file. Please read it carefully.

Please e-sign the contract at page 7, or print, sign and scan the signed page. The agreement must be signed by City of John Day and pages 1-7 of the agreement returned to DLCD. Whether returning the signed agreement via mail or e-mail, it must be received by DLCD's Salem office within 30 days of the date of this letter. If the signed agreement is not received by February 18, 2018, this offer may be withdrawn.

The attached grant agreement is not in effect until signed by City of John Day and DLCD. An electronic file of the agreement with both signatures will be returned to you for your records. Funds will be sent to you in accordance with the payment schedule in the grant agreement. Please note that we can reimburse only eligible costs incurred after all parties have signed and before the termination date of this agreement.

If you have questions about the agreement, please contact me at 503-934-0054 or [DLCD.GFGrant@state.or.us](mailto:DLCD.GFGrant@state.or.us). If you have other questions about the project, please contact your grant manager, Scott Edelman, at 541-306-8530 or [scott.edelman@state.or.us](mailto:scott.edelman@state.or.us).

Yours truly,

Tabatha Hoge  
Grants Administrative Specialist

cc: Scott Edelman  
Gordon Howard