



Oregon

Kate Brown, Governor

Department of Administrative Services

Chief Financial Office
155 Cottage Street NE
Salem, OR 97301
PHONE: 503-378-3106
FAX: 503-373-7643

November 8, 2017

City of John Day
Attn: Nicholas Green

Dear Nicholas,

The State of Oregon, acting by and through its Department of Administrative Services (DAS) has approved a grant through House Bill 5006 in the 2017 Legislative Session, to the City of John Day for the purpose of a public safety answering point. The State of Oregon and DAS look forward to partnering with you to meet the needs of your organization and Oregonians.

I. PROJECT DESCRIPTION

\$420,000 for operations of a public safety answering point through the 2017-19 biennium.

II. TERMS

In order for DAS to track expenditure of these funds, we request acceptance of the terms that follow:

- (a) An authorized representative of the City of John Day must sign this acknowledgement letter.
- (b) By signing this letter it is acknowledged that the City of John Day is receiving funding for the project description as noted above.
- (c) Within 12 months of the date that the payment is made, the City of John Day, agrees to provide DAS with a narrative and financial report on the use of grant funds to date.
- (d) Each fiscal year until the project is complete, the City of John Day agrees to provide DAS with a narrative and financial report on the total use of the grant funds.
 - a. The narrative and financial report can include but are not limited to:
 - i. Provide a brief description of project
 - ii. Timeline for major project deliverables
 - iii. State funds spent to date
 - iv. Project milestones to date
- (e) During the course of the funding period, the City of John Day should notify DAS of any significant developments, which affect the organization or the purposes for which this grant is given.

III. AGREEMENT & SIGNATURE

Through this grant, the State of Oregon, is supporting your organization's efforts for the operations of a public safety answering point.

We value and honor your work. On behalf of the State of Oregon, I extend our best wishes for the success of this endeavor.

Sincerely,



Kate Nass
Deputy
Chief Financial Office

I have read and understand the terms of the grant as stated in the foregoing letter, verify all the information to be true and accurate and agree to the terms as stated.

[Printed Name of Officer or Person
Legally Responsible for the Funds]

Title

Signature

Date