**CITY OF JOHN DAY**

**SPECIAL MEETING MINUTES**

**JOHN DAY, OREGON**

June 7th, 2023

**COUCILORS PRESENT:**

**COUNCILORS ABSENT:**

Heather Rookstool, Mayor

Sherrie Rininger, Councilor

David Holland, Councilor

Katrina Randleas, Councilor

Ron Phillips, Councilor

Chris Labhart, Councilor

Elliot Sky, Councilor

**STAFF PRESENT:**

Don Gabbard, Fire Chief

Casey Myers, Public Works Director

Rick Allen, Interim City Manager

**GUESTS PRESENT:**

Judy Schuette

Justin Davis

Shannon Adair (Virtual)

**Call Special Meeting to Order**

Mayor Rookstool called the special meeting to order at 7:00 pm.

**Roll Call and Attendance**

Mayor Rookstool noted that all councilors were present except Councilor Randleas who will be late as well as Councilor Sky who was excused.

**Special Meeting**

This meeting was called after Interim City Manager, Rick Allen turned in his termination letter to the City of John Day. At this time there are 5 applications for the City Manager position, none of them meet all of The City’s qualifications.

Councilor Randleas arrived at 7:03 pm.

Councilor Phillips would like to keep Rick Allen in this position so we’re not moving backwards. Councilor Rininger would also like to bring Rick Allen back but see a change in his contract. Whoever gets the City Manager job is going to have to learn everything, whether it’s an interim or a permanent City Manager. To find the perfect candidate for a small town that doesn’t have a lot to offer, Councilor Holland believes the council needs to set their goals lower. Councilor Labhart asked Rick Allen if he was okay with the council holding an open hearing concerning his job, he said it was okay.

Rick Allen stated the amount of work that is required in John Day at this time, requires someone who is able to work full time and on-site which he is unable to do, resulting in him giving his termination letter.

Councilor Randleas asked if there was a way to include the current staff in some piece of interviews, so they can give input. Mayor Rookstool said the council is able to have some management on the interview panel if they go forward with any of the applications. Reviewing applications for the City Manager position will be done in an executive session. At this point the consulting team will review the applications and they will be the ones to decide which applications to give to council for review. Rick Allen is going to check with GMP Consultants to see if they can join council for an executive session on June 13th at 6:00 pm.

**Adjourn**

***There being no further business before the council, Councilor Holland made a motion to adjourn the special meeting at 7:44 pm. The motion was seconded by Councilor Randleas and passed unanimously.***

Respectfully Submitted:

Heather Rookstool

Mayor

ACCEPTED BY THE CITY COUNCIL ON July 11th, 2023

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Heather Rookstool, Mayor