

**CITY OF JOHN DAY
WORK SESSION MINUTES
JOHN DAY, OREGON**

March 28th, 2023

COUNCILORS PRESENT:

Heather Rookstool, Mayor
Sherrie Rininger, Councilor
David Holland, Councilor
Katrina Randleas, Councilor
Elliot Sky, Councilor
Ron Phillips, Councilor

COUNCILORS ABSENT:

STAFF PRESENT:

Rick Allen, Interim City Manager
Stephanie Allen, Senior Accountant
Sarah Wright, Cashier

GUESTS PRESENT:

Jon Meiling
Shannon Adair
Jeremy Adair
Bob Pereira
Chris Labhart
Carl Swank
Heather Swank
Chuck Wilson
Judy Schuette
John Rowell

Agenda Item No. 1—Open and Note Attendance

Mayor Rookstool called the meeting to order at 6:03 pm.

Agenda Item No. 2—Roll Call and Attendance

Mayor Rookstool noted that all councilors were present as well as Rick Allen, our interim city manager

Agenda Item No. 3—Work Session Agenda

Mayor Rookstool stated that there was only one item on the agenda, being the GMP Consultants.

Agenda Item No. 4—City Manager Recruitment – GMP Consultants

Greg Prothman started things off by introducing himself as the manager of GMP Consultants. He has been in the executive search business for 22 years now, being a former city manager himself. Prothman goes on to introduce Dave Zabell, a recently retired city manager with a diverse background as well.

Kate Hansen introduced herself as a project manager. Prothman stated its about a 90-day process from today up until we do interviews. Prothman and Zabell will be the co-leads for us working on this project. Sarah Marsh will be the one creating our profile. Prothman stated one of the things they like to include in all of their profiles are 3 to 5 major issues that our new city manager will be facing in the first 6 months. Don't be shy about those things, it would be very good for them to understand what those issues are.

The councilors went around the room and described their ideal candidate. To sum it up they are looking for someone who is good at developing partnerships with the county and other cities, budget friendly, someone who will help the community come together, needs to have a strategic thought process, understand small cities, and they should like the lifestyle and enjoy living here.

GMP Consultants are going to advertise the city manager position nationally. Reaching out to smaller town city managers and administrators. Cities of 30,000 and down. One of the things they'll have to look at very closely is the salary and keeping moving expenses in mind.

Agenda Item No. 5--Public Comments

Mayor Rookstool opened the floor to public comments. Chris Labhart said the new city manager should be accountable for the projects we have in play right now, and also evaluate our employees. He stated that the person should be aware that our culture of lifestyle is important to people.

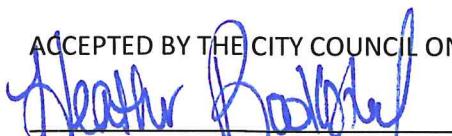
Agenda Item No. 6—Adjourn Work Session

Councilor Rininger motioned to adjourn the work session at 6:54 pm. The motion was seconded by Councilor Randleas and passed unanimously.

Respectfully Submitted:

Rick Allen
Interim City Manager

ACCEPTED BY THE CITY COUNCIL ON April 11th, 2023



Heather Rookstool, Mayor