

**CITY OF JOHN DAY  
CITY COUNCIL MINUTES  
JOHN DAY, OREGON**

October 25<sup>th</sup>, 2022

A recording of the meeting is available online from 1 year beyond the meeting date. Recordings can always be requested from the City of John Day. View the recording here:

<https://transcripts.gotomeeting.com/#/s/90e435056e2fc0980ee7b3f81b3a673da40f7a8f116796b4c54577b87bae1697>

**COUNCILORS PRESENT**

Ron Lundbom, Mayor  
Dave Holland, Council President  
Chris Labhart  
Elliott Sky (arrived at 5:15 pm)  
Heather Rookstool  
Shannon Adair  
Katrina Randleas

**COUNCILORS ABSENT**

**CITY STAFF**

Interim City Manager Corum Ketchum

**GUESTS**

See attached guest sheet

**ONLINE GUESTS:**

+15415750028  
+15415751647  
J  
Judy Schuette  
Lisa Holland

**Agenda Item No. 1— OPEN AND NOTE ATTENDANCE**

Start: 0:00

Ron Lundbom, Mayor called the October 25<sup>th</sup> regular city council meeting to order at 5:00 pm.

**Agenda Item No. 2— APPEARANCE OF INTERESTED CITIZENS.**

Start 0:15

None appearing.

Mayor Lundbom took a moment to describe the brownfields redevelopment “Under Construction” award that the City received for its work on the Oregon Pine/Innovation Gateway property. The award

was Presented jointly by Business Oregon and the Northwest Environmental Business Council at the Brownfields and Infrastructure Summit held October 23<sup>rd</sup> to 25<sup>th</sup>, 2022, in Bend.

**Agenda Item No. 3- APPROVAL OF PRIOR MINUTES**

*None.*

**Agenda Item No. 4 OREGON RAIN 22-23 MOU**

Start: 3:05

Interim City Manager Corum Ketchum described the work that the Oregon Regional Accelerator and innovation Network (Oregon RAIN or RAIN) does on behalf of governments and their constituents in Grant County, RAIN provides a variety of services including:

- Access to capital
- Mentorship and advice
- Business skills training

Ketchum present the 22-23 RAIN Memoranda of Understanding to the Council for approval and described some of the ongoing work the City has been conducting with RAIN. Ketchum showed how Oregon RAIN's fee for services is divided amongst the governments in the county, with both John Day and Grant County paying \$20,000 over two years for the service each.

Councilor Chris Labhart asked why the City was paying \$15,000 in 2023 compared to the County's payment of \$10,000 during the same period. Ketchum responded that the City will be paying \$5,000 this year to meet the City's budget, and \$15,000 the next, to make an average payment of \$10,000 per year over two years. This is equal to the County's commitment for these services. Prairie City and Canyon City will also be paying for this service.

Council President Dave Holland and Councilor Shannon Adair abstained from voting on approving the RAIN MOU because of work they (and/or their families) have done or expect to do with RAIN over the course of the contract.

Sherrie Rininger (John Day) asked how the City measures the impact RAIN makes in the community. Ketchum responded that RAIN submits semiannual reports to the community with metrics including individuals/businesses served, event attendance and more.

**Councilor Chris Labhart made a motion to authorize the City Manager to sign the Oregon RAIN MOU for fiscal years 22-23 and 23-24**

**Seconded by Councilor Katrina Randleas**

**Passes: Unanimous (Council President Holland and Councilor Adair abstaining)**

**Action Item No. 5 - Support For Addressing Houselessness In Region 12**

Start 11:00

Ketchum shared a policy proposal from the League of Oregon Cities (LOC) and the Oregon Mayors Association (OMA). Per the memo provided by the LOC and the OMA Homelessness Taskforce:

The OMA Homelessness Taskforce’s plan to humanely and timely address the homelessness crisis in Oregon is a partnership between the State of Oregon and its 241 cities. This partnership will allow for the establishment and expansion of local, community-based responses that provide immediate shelter, needed services, and secure safety for unhoused Oregonians. During the 2023 Legislative session, the OMA will *propose* two separate, yet parallel, budget proposals: (1) a budget package which provides direct allocation to cities for homelessness response and prevention services; and (2) a budget package that provides capital improvement funding for cities.

Ketchum stated that the budget package 1, John Day would be expecting to receive \$66,650 toward homelessness intervention and support services. This amount was determined by a \$50,000 guarantee for all cities, combined a \$40.00 per resident allotment, based on the April 19, 2022, PSU population estimates. The other budget package (2) is expected to be between \$125 and \$175 million to be distributed to Oregon’s communities facing this issue, which will go toward capital projects to combat homelessness.

Councilor Heather Rookstool asked if the Council had to decide on a homelessness project at this meeting. Ketchum responded no, this is just a policy proposal that the LOC and OMA are seeking concurrence and feedback on. Mayor Lundbom remarked that the homelessness crisis is not as severe in John Day as in other communities. Councilor Rookstool noted that there are unhoused people living within city limits that other councilors were not aware of.

Council provided consensus in supporting the budget proposals from LOC and OMA

**Action Item No. 6- Oregon Department Of Transportation: Grant County Curb Ramp Upgrades Project**

Start: 15:50

Ray Blower (HDR) representing a firm that is consulting on behalf of ODOT gave a brief presentation to Council about the Grant County curb ramp project. Also included in the presentation were staff from ODOT. Blower stated that the project is the result of a lawsuit forcing ODOT’s compliance with the Americans with Disabilities Act (ADA). The project has been ongoing for the past three years. This summer, ODOT will bring curb ramps into compliance within all the major communities of Grant County, 180 to 200 curb cuts in all.

The project will begin sometime this summer. The contractors will be instructed to complete the work in one community before moving to the next. Blower stated that Councilors and the public can contact Vicki Moles (Region 5 Community Affairs Specialist) at ODOT for project updates.

Councilor Elliot Sky asked Blower what issues the City should be anticipating based on the firm’s experience working in other communities. Blower stated that the construction would be disruptive, and

that people are often unaware of a project before it begins. Intersection work can take several weeks as walkways must be maintained during construction.

Mayor Lundbom asked if sidewalks would be brought up to ODOT's ADA standards, as some City sidewalks are narrower. Blower responded yes; sidewalks will have to be made at least 4.5 feet wide

Council President Dave Holland asked about redoing the intersection at Canyon and Main, which was redone more recently, and had considerable cost increases because of ADA compliance. Blower responded that intersection is out of compliance and will need to be revisited during this project. Councilor Shannon Adair if this project would narrow the streets such that the right of way would be impassable to large trucks. Councilor Rookstool concurred. Blower responded that the preliminary designs have been modeled and are passable based on his tests. Blower stated the most major concern for this project that would result in lost parking is the intersection in front of the Outpost building.

### **Action Item No. 7- Pool Lottery Bond Update**

Start: 28:50

Ketchum walked the Council through the history of the Lottery Revenue Bond (LRB) grant the city is expecting to receive from the Oregon Dept. of Administrative Services (DAS). On the February 22<sup>nd</sup>, 2022, meeting the Council passed Resolution 22-881-02. That resolution approved \$3,000,000 in interim financing, \$2,000,000 of which is to be repaid immediately by the LRB, with the remaining \$1,000,000 destined to be the last dollars used for the project in case of cost overrun, only to be financed if needed. Taking out interim financing has permitted the project to receive \$2,000,000 in immediate, reimbursable funding, with the option of securing up to an additional \$1,000,000 as needed.

Ketchum stated that, 20% of the \$2 million award, or \$400,000, can be reimbursed as Preliminary Expenditures. Therefore, accepting and signing the grant agreement will reimburse the city for the design costs incurred up to this point. Final design costs can be structured to occur after the award.

The timeline for the project is below, assuming the Ballot Measure 12-85 passes:

- **Nov 8, 2022:** Ballot Measure 12-85 election
- **Prior to Jan 15, 2023:** LRB agreement is signed
- **Dec 2022 –Feb 2023:**
  - Geotech Investigation
  - Final bid and permit docs • 100% Design
- **Mar 2023 – May 2023:** Award Bids + Permits
- **Jun 2023 –** Construction Starts
- **Summer 2024 –** Pool opens for the season

Councilors discussed the history of the project to date, the five years of public involvement leading up the current design of the facility being referred to voters, and the costs the City must repay if the bond does not pass, including the at least \$330,000 expenditures to date.

### **Action Item No. 8- OTHER BUSINESS & UPCOMING MEETINGS**

Start: 48:50

Interim Manager Ketchum gave an update on the status of the audit by stating no major issues or matters of concern have been raised by the auditor.

Mayor Lundbom asked that councilors submit manager evaluations to him so they can be discussed during the November 22<sup>nd</sup> executive session meeting.

**ADJOURN**

Start: 44:50

**Councilor Adair made a motion to adjourn the October 25<sup>th</sup>, 2022, John Day City Council Meeting at 5:45 PM**

**Seconded by Councilor Rookstool**

**Passes: Unanimous**

Respectfully Submitted:

Corum Ketchum, Interim City Manager

ACCEPTED BY THE CITY COUNCIL ON DECEMBER 13, 2022.

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Ron Lundbom, Mayor