

**John Day City Council Meeting & URA Board Meeting Agenda
Tuesday, June 14, 2022
316 S. Canyon Boulevard**

7:00 PM Council Meeting

**8:00 PM Urban Renewal Agency Board Meeting
(or immediately following Council Meeting, whichever is later)**

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1. **OPEN AND NOTE ATTENDANCE**
2. **APPEARANCE OF INTERESTED CITIZENS** – At this time we will welcome the public and ask if there is anything they would like to add to tonight’s agenda.
3. **APPROVAL OF PRIOR MINUTES**

CONSENT AGENDA

4. **CONSENT AGENDA ITEMS**
Attachments:
 - None

ACTION ITEMS

5. **CLARK’S DISPOSAL – TEMPORARY FUEL SURCHARGE**
Attachments:
 - None
6. **RESOLUTION NO. 22-892-13, A RESOLUTION TO ADOPT FISCAL YEAR 2022-2023 BUDGET**
Attachments:
 - Resolution No. 22-892-13
7. **RESOLUTION NO. 22-893-14, A RESOLUTION TO APPROPRIATE FISCAL YEAR 2022-2023 BUDGET**
Attachments:

- Resolution No. 22-893-14

8. RESOLUTION NO. 22-894-15, A RESOLUTION TO IMPOSE AND CATEGORIZE TAXES FOR FISCAL YEAR 2022-2023 BUDGET

Attachments:

- Resolution No. 22-894-15

9. RESOLUTION NO. 22-895-16, A RESOLUTION OF THE CITY OF JOHN DAY, GRANT COUNTY, OREGON APPROVING PARTICIPATION IN THE STATE REVENUE SHARING PROGRAM

Attachments:

- Resolution No. 22-895-16

10. CITY MANAGER CONTRACT TERMINATION

Attachments:

- Contract Termination Agreement

11. INTERIM CITY MANAGER CONTRACT AGREEMENT

Attachments:

- Contract Agreement

12. COMMUNITY DEVELOPMENT PROJECT FUNDING ALLOCATION FY22-23

Attachments:

- Project Funding Spreadsheet

13. 5-YEAR SUMMARY OF PROFESSIONAL SERVICES & PROPOSED AGREEMENTS FOR FISCAL YEAR 2022-2023

Attachments:

- 5-Year Summary of Professional Services (FY17-FY22)
- Professional Services Agreement – Sisul Engineering
- Professional Services Agreement – Catalyst Public Policy Advisors, LLC
- Professional Services Agreement – MCD
- Professional Services Agreement – Walker Macy
- Professional Services Agreement – InterFluve
- Professional Services Agreement – CwM H2O
- Professional Services Agreement – Straw-to-Gold
- Professional Services Agreement – Ducote Consulting
- Professional Services Agreement – Commstructure
- Professional Services Agreement – Geobility

14. OTHER BUSINESS & UPCOMING MEETINGS

Attachments:

- Temporary name continuation for Charolais Heights (Nan Walker residence)

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: June 14, 2022
SUBJECT: Agenda Item #4: Consent Agenda Items
Attachment(s)

- None

BACKGROUND

No items on the consent agenda

Item 1) N/A

None

Recommendation: N/A

DRAFT

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: June 14, 2022

SUBJECT: Agenda Item #5: Clark's Disposal – Temporary Fuel Charge

Attachments:

- None

BACKGROUND

Kahli Clark would like to discuss implementing a temporary fuel charge for customers under their franchise agreement due to the significant increase in fuel prices.

She will attend to discuss their proposal with council.

DRAFT

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: June 14, 2022

SUBJECT: Agenda Item #6: Resolution No. 22-892-13, A Resolution to Adopt Fiscal Year 2022-2023 Budget
Attachments:

- Resolution No. 22-892-13

BACKGROUND

This resolution adopts the FY23 budget, as amended during the public hearing held on May 24, 2022.

RECOMMENDED MOTION

“I move to approve Resolution No. 22-892-13, A Resolution to Adopt Fiscal Year 2022-2023 Budget”

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: June 14, 2022

SUBJECT: Agenda Item #7: Resolution No. 22-893-14, A Resolution to Appropriate Fiscal Year 2022-2023 Budget
Attachments:

- Resolution No. 22-893-14

BACKGROUND

This resolution appropriates the FY23 budget, as adopted.

RECOMMENDED MOTION

“I move to approve Resolution No. 22-893-14, A Resolution to Appropriate Fiscal Year 2022-2023 Budget.”

DRAFT

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: June 14, 2022

SUBJECT: Agenda Item #8: Resolution No. 22-894-15, A Resolution to Impose and Categorize Taxes for Fiscal Year 2022-2023 Budget

Attachments:

- Resolution No. 22-894-15

BACKGROUND

This resolution imposes and categorizes taxes for the FY23 budget.

RECOMMENDATION

“I move to approve Resolution No. 22-894-15, A Resolution to Impose and Categorize Taxes for Fiscal Year 2022-2023 Budget.”

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: June 14, 2022

SUBJECT: Agenda Item #9: Resolution No. 22-895-16, A Resolution of the City of John Day, Grant County, Oregon Approving Participation in the State Revenue Sharing Program

Attachments:

- Resolution No. 22-895-16

BACKGROUND

This resolution approves participation in the SSR program.

RECOMMENDED MOTION

“I move to approve Resolution No. 22-895-16, A Resolution of the City of John Day, Grant County, Oregon Approving Participation in the State Revenue Sharing Program.”

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: June 14, 2022

SUBJECT: Agenda Item #10: City Manager Contract Termination Agreement
Attachments:

- Contract Termination Agreement

BACKGROUND

This agreement terminates the City's contract with the City Manager effective June 30, 2022.

The agreement dissolves any future financial obligation on the part of the City or City Manager as it relates to future grant administration compensation or obligations, as outlined in the current City Manager employment agreement amendment 01.

RECOMMENDED MOTION

"I move to approve the contract termination agreement with the City Manager."

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: June 14, 2022
SUBJECT: Agenda Item #11: Interim City Manager Contract Agreement
Attachments:

- Contract Agreement

BACKGROUND

This agreement between the City of John Day and James Corum Ketchum is for the six-month Interim City Manager position, beginning July 1, 2022.

RECOMMENDED MOTION

“I move to approve the contract agreement with the Interim City Manager.”

FROM: Corum Ketchum, Interim City Manager

DATE: June 14, 2022

SUBJECT: Agenda Item #12: Community Development Project Funding Allocation – FY22-23

Attachments:

- Project Funding Spreadsheet

BACKGROUND

We have numerous projects within the current budget. This spreadsheet identifies the allocation of funds for those projects, focused specifically on the ones related to community development, as discussed with council during the work session held on June 2nd.

DISCUSSION

[Text to be inserted after study session]

RECOMMENDATION

No formal action is needed, but a consensus on the project breakdown is preferred.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: June 14, 2022

SUBJECT: Agenda Item #13: 5-Year Summary of Professional Services and Proposed Service Agreements for FY22-23

Attachments:

- 5-Year Summary of Professional Services (FY17-FY22)
- Professional Services Agreement – Sisul Engineering
- Professional Services Agreement – Catalyst Public Policy Advisors, LLC
- Professional Services Agreement – MCD
- Professional Services Agreement – Walker Macy
- Professional Services Agreement – InterFluve
- Professional Services Agreement – CwM H2O
- Professional Services Agreement – Straw-to-Gold
- Professional Services Agreement – Ducote Consulting
- Professional Services Agreement – Commstructure
- Professional Services Agreement – Geobility

BACKGROUND

This topic describes the professional services agreements the City has awarded over the past five years and those we are proposing for the coming year.

DISCUSSION

Text

These agreements collectively total \$XXX

RECOMMENDED MOTIONS

“I move to approve the enclosed professional services agreements [as amended, if any].”

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: June 14, 2022
SUBJECT: Agenda Item #14: Other Business and Upcoming Meetings
Attachment(s)

- None

OTHER BUSINESS

- Temporary name continuation for Charolais Heights (Nan Walker residence)

UPCOMING MEETINGS

- July 12 – Council Meeting – Fire Hall, 7:00 PM
- July 26 – Council Meeting – Fire Hall, 7:00 PM
- August 9 – Council Meeting – Fire Hall, 6:00 PM
- August 23 – Council Meeting – Fire Hall, 6:00 PM

8:00 PM Urban Renewal Agency Board Meeting (or immediately following Council Meeting, whichever is later)

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2. **APPEARANCE OF INTERESTED CITIZENS** – At this time we will welcome the public and ask if there is anything they would like to add to tonight’s agenda.
3. **APPROVAL OF PRIOR MINUTES** – None

ACTION ITEMS

4. **RESOLUTION NO. 2022-03, FY23 BUDGET ADOPTION, DECLARATION OF TAX INCREMENTS AND APPROPRIATION**
Attachments:
 - Resolution No. 2022-03

TO: John Day Urban Renewal Agency Board

FROM: Nicholas Green, Executive Director

DATE: June 14, 2022

SUBJECT: Agenda Item #4: Resolution No. 2022-03, FY23 Budget Adoption, Declaration of Tax Increments and Appropriation
Attachments:

- Resolution No 2022-03

BACKGROUND

This resolution adopts the FY23 budget, declares tax increments, and appropriates the budget.

Urban Renewal Agencies are not required to pass separate resolutions for each, therefore, we have three actions combined into one resolution.

RECOMMENDED MOTION

“I move to approve Resolution No. 2022-03, FY23 Budget Adoption, Declaration of Tax Increments and Appropriation.