

**John Day City Council Meeting
Tuesday, March 22, 2022
316 S. Canyon Boulevard**

7:00 PM City Council Meeting

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1. **OPEN AND NOTE ATTENDANCE**
2. **APPEARANCE OF INTERESTED CITIZENS** – At this time we will welcome the public and ask if there is anything they would like to add to tonight’s agenda.
3. **APPROVAL OF PRIOR MINUTES** – None

CONSENT AGENDA

4. **CONSENT AGENDA ITEMS**

Attachments:

- None

ACTION ITEMS

5. **COUNCIL COMMITTEE REVIEW & COUNCIL PRESIDENT APPOINTMENT**

Attachments:

- Council Committees

6. **MAIN STREET REVITALIZATION GRANT**

Attachments:

- Main Street Grant Program – Application Request Email
- Main Street Investment Program Application

7. **STRAW-TO-GOLD PRESENTATION ON THE DISCOVER JOHN DAY WEBSITE**

Attachments:

- None

8. **3D HOUSING PLAN UPDATES**

Attachments:

- The Ridge DESIGN Phase Report 3-15-22

9. POOL UPDATE & GLEASON PARK SALE UPDATE

Attachments:

- None

10. GENERAL PROJECTS OVERVIEW

Attachments:

- None

11. RESOLUTION NO. 22-882-03, A RESOLUTION OF CITY APPROVING THE PURCHASE OF CERTAIN REAL PROPERTY FOR BROADBAND SERVICE DELIVERY

Attachments:

- Resolution No. 22-882-03

12. RESOLUTION NO. 22-883-04, A RESOLUTION OF CITY APPROVING THE SALE OF CERTAIN REAL PROPERTY LOCATED IN CITY

Attachments:

- Resolution No. 22-883-04

DISCUSSION ITEMS & OTHER BUSINESS

13. OTHER BUSINESS & UPCOMING MEETINGS

Attachments:

- Statements of Economic Interest
- Open House

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: March 22, 2022
SUBJECT: Agenda Item #4: Consent Agenda Items
Attachment(s)

- None

BACKGROUND

No items for consent agenda.

Item 1) N/A

None.

Item 2) N/A

None.

Recommendation: N/A

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: March 22, 2022

SUBJECT: Agenda Item #5: Council Committee Review and Council President Appointment
Attachments:
• Council committees

BACKGROUND

Council needs to assign Councilor Labhart to a committee and appoint a new council president. Councilor Smit was on the Public Works committee and Public Safety committee.

DISCUSSION

List of current committee assignments is attached.

RECOMMENDED MOTION(S)

- 1) Committee assignments for Councilor Labhart
- 2) Motion to appoint a new Council President

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: March 22, 2022

SUBJECT: Agenda Item #6: Main Street Revitalization Grant
Attachments:

- Main Street Grant Program – Application Request Email
- Main Street Investment Program Application

BACKGROUND

We have submitted our application for the 2022 MSR grant program and they have asked that we also submit the specific applications from our business owners in order to have them available for the review committee.

DISCUSSION

The email attached was sent to all downtown merchants on Friday. This is a quick turnaround. Applications for the first round of funding are due this Thursday.

We would like council to meet (or a subset of councilors) with Corum on Friday or Monday to review and rank the applications. We'll then submit the applications that were the highest ranked to the MSR program office on Tuesday.

RECOMMENDATION

Determine who will meet to rank applications, when and where.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: March 22, 2022

SUBJECT: Agenda Item #7: Straw-to-Gold Presentation on the DiscoverJohnDay.com website
Attachments:

- None

BACKGROUND

Straw-to-Gold will present a progress update on the DiscoverJohnDay.com website.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: March 8, 2022

SUBJECT: Agenda Item #8: 3D Housing Plan Updates
Attachments:

- The Ridge DESIGN Phase Report 3-15-22

BACKGROUND

Staff will present the draft plan sets for the 3-D printed housing at The Ridge. The final plan sets will be submitted for plan review and structural permits next month.

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: March 22, 2022
SUBJECT: Agenda Item #9: Pool Update & Gleason Park Sale Update
Attachments:

- None

BACKGROUND

Staff will provide an update on the status of the pool and sale of Gleason Park.

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: March 22, 2022
SUBJECT: Agenda Item #10: General Projects Overview
Attachments:

- None

BACKGROUND

Staff will discuss the status of various projects during this agenda item.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: March 22, 2022

SUBJECT: Agenda Item #11: Resolution No. 22-882-03, A Resolution of City Approving the Purchase of Certain Real Property for Broadband Service Delivery
Attachments:

- Resolution No. 22-882-03

BACKGROUND

Resolution No. 22-882-03 authorizes the City Manager to complete the purchase of the broadband point of presence located at 300 Barnes Avenue in Seneca. Grant County Digital has been operating out of this site for the past year and the site has been improved to house the point of presence for the Grant County Digital network in Seneca (servicing public agencies) and OTC Network in Seneca (servicing private residents and businesses).

DISCUSSION

The City is currently operating as the fiscal agent for Grant County Digital. GC Digital's board of directors unanimously approved the purchase of this building for the point-of-presence and colocation of broadband services in Seneca. The site is also hosting the Seneca CyberMill.

Purchasing the building will allow us to operate from this location over the 20-year services agreement between OTC and Grant County Digital. It will also allow us to maintain the CyberMill non-profit as a tenant.

The building purchase price is \$85,000, less the pre-paid rent that was already expended through June 30, 2022.

RECOMMENDATION

Approve the resolution authorizing the City Manager to close on the purchase.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: March 22, 2022

SUBJECT: Agenda Item #12: Resolution No. 22-883-04, A Resolution of City Approving the Sale of Certain Real Property Located in City
Attachments:

- Resolution No. 22-883-04

BACKGROUND

Resolution No. 22-883-04 approves a property line adjustment (PLA-22-02) and dedicates 2,020 sf of property to Sheila Bruce. This land transfer was previously approved as PLA-19-04, but Ms. Bruce declined to execute the transfer at that time. She has since requested to execute the property line adjustments.

DISCUSSION

Ordinance 21-192-03 allows council to authorize the city manager to dispose of certain classes of City real property, defined as follows:

- (a) commercial property;
- (b) industrial property;
- (c) airport property; and
- (d) low-value property.

Prior to transferring any real property under this Ordinance, City will determine (y) that the real property is not needed for public use, and/or (z) that the public interest may be furthered by transfer of the real property. The council will make the determination required under the immediately preceding sentence prior to transferring the subject real property; provided, however, the city manager may assist the council in making the determination. Council's approval and authorization of any real property transfer is prima facie evidence that the council determined that the subject real property is not needed for public use and/or that the public interest will be furthered by transfer of the real property.

This land is adjacent to a trailhead. Buyer would like to extend the fenceline to provide additional privacy. City staff do not have any objections to the sale, and Buyer is aware that the purchase price reflects City's actual cost to convey the transfer and does not include fencing materials, construction or any other services. Buyer will be responsible for all costs associated with extending her fence to the property line should she choose to do so.

RECOMMENDATION

This property falls into the category of low-value property authorized for sale under Ordinance No. 21-192-03. If council finds that it is no longer needed by City, staff recommends approving the resolution.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: March 22, 2022

SUBJECT: Agenda Item #13: Other Business and Upcoming Meetings
Attachment(s)

- None

OTHER BUSINESS

- **SEI Filings.** City councilors and planning commissioners are required to file an Annual Verified Statement of Economic Interest (SEI) by April 15th. You should have received an email from OGEC.notification@egov.com. Please click on the link and fill out your SEI forms.
- **April 26 Open House.** I have reserved the Fairground Pavilion for Tuesday, April 26, from 5:30 – 7:30 for an open house to showcase city projects and answer questions from the public. This will be an informal event held in lieu of the council meeting normally held the 4th Tuesday of the month. Residents and visitors can come and see project boards, speak informally with councilors, and pick up snapshots of each project.

UPCOMING MEETINGS

- April 12, City Council Meeting – Fire Hall, 7:00 PM
- April 19, Budget Committee Meeting – Fire Hall, 6:00 PM
- April 20, City Council Executive Session – Candidate Screening for City Manager Position – Fire Hall, 7:00 PM
- April 26, Open House – Fairground Pavilion, 5:30 – 7:30 PM
- May 4, City Council Executive Session – Candidate Interviews – Fire Hall, 9 A.M. – 4 P.M. (specific times TBD based on number of candidates)
- May 10, City Council Meeting – Fire Hall, 7:00 PM
- May 24, City Council Meeting – Fire Hall, 7:00 PM – Council Budget Hearing
- June 14, City Council Meeting – Fire Hall, 7:00 PM – Budget Adoption