

**CITY OF JOHN DAY
CITY COUNCIL MINUTES
JOHN DAY, OREGON**

January 25, 2022

COUNCILORS PRESENT:

Ron Lundbom, Mayor
Shannon Adair
Heather Rookstool
Elliot Sky (virtual)
David Holland
Gregg Haberly

COUNCILORS ABSENT:

CITY STAFF PRESENT:

Nicholas Green
Oren Wyss

CITY STAFF (VIRTUAL):

Aaron

GUESTS PRESENT (IN-PERSON):

Anna Bass, Solutions CPAs
Sherrie Rininger
Charlene Morris
John Morris
John Rowell
Frances Preston
Bob Pereira
Jeanette Radinovich
James Jaynes

GUESTS PRESENT (VIRTUAL):

+5415751647
Ann
Bob Keefer
Darin
Dawn DeGrande
Lindy B
Logan Bagett
Marty Fox
Roberta Fox
+5416201125
BNL R
Chris Labhart
Dusty Williams
Lisa Weigum
Louis
Mindy Winegar

Agenda Item No. 1— OPEN AND NOTE ATTENDANCE

Mayor Lundbom called the meeting to order at 7:00 p.m., noting everyone was present.

Agenda Item No. 2— APPROVAL OF PRIOR MINUTES

The minutes from the December 14, 2021 council meeting were presented for approval. Holland corrected Agenda Item 7, paragraph 3, first line, first sentence, should say Mayor Lundbom confirmed with Mr. Morris (not Mr. Rowell). Green said version 2 has been posted with that corrected.

Councilor Rookstool asked that Agenda Item 14 be updated to reflect that Margo White spoke to Mayor Lundbom about the totem pole.

Councilor Rookstool moved to approve the December 14 council minutes as presented with the changes made tonight. Sky seconded and the motion passed unanimously.

Agenda Item No. 3— APPEARANCE OF INTERESTED CITIZENS

Mayor Lundbom asked if anyone was appearing regarding an item not on the agenda.

Action Item No. 4— CONSENT AGENDA ITEMS

None presented.

Action Item No. 5 – CITY COUNCIL, BUDGET COMMITTEE AND PLANNING COMMISSION VACANCIES (7:02 p.m.)

Green notified council that Councilor Smith has resigned his position on January 13th. Council will need to appoint his replacement for the remainder of his term. Green discussed the procedures for filing. He also notified council there are two vacancies on the budget committee and one on the planning commission. Sky asked if we planned to recognize Councilor Smith's contributions. Green said he served for nine years and the staff are ordering a plaque for him.

Action Item No. 6— REVIEW OF DOWNTOWN MERCHANTS MEETING (7:06 p.m.)

Councilor Adair provided a summary of the merchant's meeting her and the city manager hosted on January 12th. She provided council with a written summary of the meeting, which was well attended (30-40 people). She indicated she would be sending a survey out to the community to help advise the council on how to prioritize downtown investments. The results of the survey and guidance from council will be incorporated into the upcoming budget. Council also reviewed a letter from John Rowell related to The Pit Stop and answered his questions to the extent they could on that particular project. Beyond restrooms, no decisions have been made with regard to the final design. Councilor Rookstool asked staff to look into the cleanliness of the new restrooms.

Action Item No. 7—CONDITIONAL USE PERMIT CUP-21-05 (7:36 p.m.)

Green included a draft written order with findings for the council. Green confirmed no additional comments were submitted by the deadline. Council confirmed they had read the draft written order and findings.

Councilor Holland moved to approve the final written Order for CUP-21-05. Councilor Haberly seconded and the motion passed unanimously, councilor Adair and Lundbom abstaining.

Agenda Item No. 8—AQUATICS CENTER PROGRESS UPDATE (7:38 p.m.)

Staff reviewed the progress of the pool facility. Mr. Rowell had submitted a letter on this topic and Green stated he attempted to answer those questions in the staff packet. We will have a construction

cost estimate from our design team, which is now under contract, and that estimate will be used to inform the ballot measure. Green said assuming the City is willing to issue an interim credit facility, they can begin construction this spring (assuming the ballot measure passes) and the pool would open in the spring of 2023. Mr. Rowell said for the most part the questions he had have been answered. He said he would like an updated web page to inform the public and then if people had questions they could ask the councilors. Green said he had talked to the Parks & Recreation District about putting a project website up on their site. Council discussed the need to get back to full staffing and to get the Community Development Director position filled to facilitate public communications.

Agenda Item No. 9—WASTEWATER TREATMENT PLANT UPDATE (7:42)

Green discussed the results of the groundwater quality testing and modeling that DEQ required in order to issue a permit. He shared his response and the response of the City’s engineers with the city council as part of the applicant review process on the WPFC permit. DEQ will take our comments into consideration and then go out for global review. He noted they are trying to keep the State from setting a precedent for rural communities that is unattainable.

Green said they intend to overcapitalize the project and that the City’s goal is to hold rates steady until the project is complete. We will secure additional grant funding in order to keep rates affordable.

Green asked council to approve Amendment 03 to our CDBG grant agreement to add additional grant funding to the project, which will bring us to \$2.5 million in CDBG funds.

Councilor Adair moved to approved P18011 Amendment 03 and authorized Mayor Lundbom to sign the amendment on behalf of the City. Councilor Sky seconded and the motion passed unanimously.

Agenda Item No. 10—STATE OF THE CITY ADDRESS (7:52 p.m.)

Green presented the State of the City address to the council. The full address was uploaded to the city’s website. He highlighted the accomplishments they have achieved over the past five years and the challenges they still faced. Green announced he had submitted his resignation to the council’s administrative committee earlier that day, with the intent to remain in place until June to assist the council with the transition. He thanked the council and community for their support during his six-year tenure as city manager. Councilor Adair said she is proud of the work Green and the city council have accomplished and she’s excited about the future. Mayor Lundbom and the other members of the council thanked Green for a job well-done and wished him luck in the future.

Agenda Item No.11—OTHER BUSINESS AND UPCOMING MEETINGS (8:17)

Councilor Rookstool brought up the council budget reports and said this is the first month she has seen one. Green said that was his fault, he forgot to tell his staff to email them to the council. Lundbom stated it’s a complicated document and if you don’t understand public finance you won’t know how to read it. It’s not like a typical P&L statement. He said the public may need a primer if we post it to the agendas, otherwise it can be very confusing.

Green discussed the need to get council approval to allow the public works director to allow an appropriate credit for winter usage.

Holland moved to allow the public works director to determine an appropriate overage rate credit to allow residents to drip water in the winter to prevent pipes from freezing. Haberly seconded and the motion passed unanimously.

Council adjourned the regular session and recessed for five minutes in order to clear the room prior to entering into executive session.

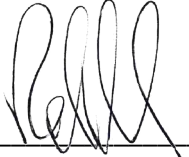
Agenda Item No. 12—EXECUTIVE SESSION ORS 192.660(2)(A) and ORS 192.660(2)(I) (9:27 p.m.)

Council met in executive session to review the city manager’s annual performance. No decisions were made during executive session.

Respectfully Submitted:

Nicholas Green, City Manager

ACCEPTED BY THE CITY COUNCIL ON FEBRUARY 22, 2022.

A handwritten signature in black ink, appearing to read 'Ron Lundbom', is written over a horizontal line.

Ron Lundbom, Mayor