

**John Day City Council Meeting
Tuesday, January 11, 2022
316 S. Canyon Boulevard**

**6:00 PM Joint City Council / Parks & Rec District Study Session
7:00 City Council Meeting**

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1. **OPEN AND NOTE ATTENDANCE**
2. **APPROVAL OF PRIOR MINUTES**
3. **APPEARANCE OF INTERESTED CITIZENS** – At this time we will welcome the public and ask if there is anything they would like to add to tonight’s agenda.

CONSENT AGENDA

4. **CONSENT AGENDA ITEMS**

Attachments:

- None

STUDY SESSION

5. **AQUATICS CENTER STUDY SESSION**

Attachments:

- FM3 Research – Community Survey
- OPSIS Proposal
- City of John Day FF&C (Aquatic Center) – 2-year Fixed
- City of John Day FF&C (Aquatic Center) – 5-year Bullet
- City of John Day FF&C (Aquatic Center) – 10-year Fixed
- Draft Final Order – CUP-21-05

ACTION ITEMS

6. **AQUATICS CENTER ACTION ITEMS**

Attachments:

- Draft Professional Services Agreement – JDCC Aquatic Center Design
- Final Order – CUP-21-05

7. 2022 PROJECT SUMMARY

Attachments:

- MMHF Housing Grant Application – Tri-cities
- Broadband Scope of Work – Tri-cities
- DEQ Permit (Applicant Review)

8. OTHER BUSINESS & UPCOMING MEETINGS

Attachments:

- Letter from Jim Spell – John Day Resident
- January 25, City Council Meeting (State of City Address) – Fire Hall, 7:00 PM
- February 8, City Council Meeting – Fire Hall, 7:00 PM
- February 22, City Council Meeting – Fire Hall, 7:00 PM

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: January 11, 2022
SUBJECT: Agenda Item #4: Consent Agenda Items
Attachment(s)

- None

BACKGROUND

No items on the consent agenda.

Item 1) N/A

N/A

Recommendation: N/A

Item 2) N/A

N/A

Recommendation: N/A

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: January 11, 2022

SUBJECT: Agenda Item #5: Aquatics Center Study Session

- FM3 Research – Community Survey
- OPSIS Proposal
- City of John Day FF&C (Aquatic Center) – 2-year Fixed
- City of John Day FF&C (Aquatic Center) – 5-year Bullet
- City of John Day FF&C (Aquatic Center) – 10-year Fixed
- Draft Final Order – CUP-21-05

BACKGROUND

The City Council will hold a joint study session with the parks and recreation district to review the next steps on the design, financing and construction of the aquatics center.

DISCUSSION

FM3 completed a community survey and will present the results (attached).

They will be followed by Opsis, who will review the design proposal (which is included as an action item in the regular session).

DA Davidson will then present financing options for the interim financing vehicle needed to proceed with design and construction ahead of the grant / lottery bonds being issued by the state.

The final item is also included in the regular session and is a draft of the findings and final order for council to adopt in the regular session.

RECOMMENDATION MOTIONS

No decisions may be made during a study session. However, we are seeking feedback and guidance from the council and parks district on the items listed above.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: January 11, 2021

SUBJECT: Agenda Item #6: Aquatics Center Action Items
Attachment(s)

- Draft Professional Services Agreement – JDCC Aquatic Center Design
- Final Order – CUP-21-05

BACKGROUND

We are recommending two items move forward from the joint study session.

- 1) The draft PSA for the aquatic center design (approve subject to final review and approval by the city attorney)
- 2) Adopt the final order for CUP-21-05 (as amended during the study session).

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: January 11, 2022

SUBJECT: Agenda Item #7: 2022 Project Summary
Attachment(s)

- MMHF Housing Grant Application – Tri-cities
- Broadband Scope of Work – Tri-cities
- Wastewater Treatment Permit Application (Applicant Review)

BACKGROUND

Staff are working on fourteen projects for FY22. These are summarized in this agenda item and are being provided to council for their situational awareness and discussion. No action items are requested at this time.

DISCUSSION

Vacant positions. Staff are currently interviewing for three vacant positions: Deputy City Manager/GRO Program Coordinator; Secretary/Cashier; and Senior Account Clerk. Chantal DesJardin will be promoted to Office Manager (part-time) upon filling the Secretary/Cashier position.

Housing and planning actions. We are completing the development agreements for the Holmstrom Ranch development, The Ridge, and Ironwood Estates II/III. We also recently applied for additional funds for The Ridge (application attached) through the Missing Middle Housing Fund (MMHF). Three new housing developments within the urban growth boundary are in the pre-application phase. All three will be subject to a consent to annexation and to annexation upon approval of the final plats. We're estimating approximately 200 new dwelling units between these five applications combined. This will create a significant increase in planning activities for the next few years. The URA has submitted its pre-application to Business Oregon for the loans for the infrastructure.

GIS/website updates. We're planning on collecting additional aerial imagery of our project sites ahead of the construction season so that we have pre-, mid- and post-construction imagery. We're also working on GIS storymaps for each project to show the geographic location and historical timeline for development and to provide an interactive method for the public to keep up-to-date on each project. Project websites will also be refreshed in 2022.

Kam Wah Chung. We're finalizing the purchase and sale agreement for Kam Wah Chung and will submit notification to SHPO for the demolition plans for Gleason, which requires a 30-day review. We're also working on a spend plan for this and other Main Street improvements that will be discussed with the downtown merchants on Wednesday.

Main Street Revitalization. We have been invited to present at the 2022 Main Street Now conference on our RERC action plan. The conference is in Richmond, VA from May 16-18. The EPA office that sponsors the RERC program will pay our travel expenses (lodging, food, travel at per diem rates). The Main Street Revitalization grants have re-opened for 2022 and are due March 15th. We will be having a meeting Wednesday evening at 6:30 at the fire hall with downtown merchants to discuss these opportunities and others that are coming up in 2022-2023.

Greenhouse. We are working through the final details of the co-op and are in the process of restructuring the bays to accommodate two times as many vine crops. Additional detail will be provided in upcoming sessions. Our goal is to re-open this spring under the new co-op model.

Aquatics Center. As discussed during the study session and prior action items.

Streets. We have several street projects ongoing: 4th Street Repairs; 395 S. Sidewalks; Holmstrom Road; and the 7th Street West extension. We will also have the opportunity to apply for SCA funds to pave Timber Way in 2022.

Broadband. The trities intend to submit an application to the 2021 USDA ReConnect to build approximately 200 miles of fiber between Seneca and Lakeview. The proposal was reviewed and approved by Grant County Digital's board of directors in December. A copy of the engineering proposal is attached for reference. The EDA broadband agreement was #6 in the queue for legal review last month and will be sent back to the regional office in Seattle for award after completing legal review.

Parks. Paving of the riverfront trails will proceed this spring. We will be completing the restrooms and final improvements at the Hill Park this spring.

Industrial Park Lot Sales. We are continuing to sell lots and have one new applicant who is interested in purchasing property.

Enforcement and Annexations. We will need to hold public hearings on enforcement and annexations prior to June for actions completed and in need of completion in the coming months.

Treatment plant. Staff are reviewing the DEQ permit and will send comments back to DEQ prior to them issuing the application for public review and comment. We are waiting on additional USDA and ARPA funds to be committed to contract but we are preparing a schedule for the entire project that will be presented next session. We are also anticipating a grant agreement for the reclaimed water distribution system from OWRD this spring.

Tourism Promotion and Community Development. Straw to Gold is proceeding with the various community promotions, website and video content and will present their next deliverables at the February 8th city council meeting.

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: January 11, 2021
SUBJECT: Agenda Item #8: Other Business and Upcoming Meetings
Attachment(s)

- Letter from Jim Spell – John Day Resident

OTHER BUSINESS

- Letter from Jim Spell

UPCOMING MEETINGS

- January 25, City Council Meeting (State of City Address) – Fire Hall, 7:00 PM
- February 8, City Council Meeting – Fire Hall, 7:00 PM
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