

**John Day City Council Meeting
Tuesday, September 28, 2021
316 S. Canyon Boulevard**

7:00 PM City Council Meeting

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- 1. OPEN AND NOTE ATTENDANCE**
- 2. APPROVAL OF PRIOR MINUTES**
- 3. APPEARANCE OF INTERESTED CITIZENS** – At this time we will welcome the public and ask if there is anything they would like to add to tonight’s agenda.

CONSENT AGENDA

- 4. CONSENT AGENDA ITEMS**

Attachments:

- None

ACTION ITEMS

- 5. WESTERN PLANNER PRESIDENTS AWARD & SITES CERTIFICATION**

Attachments:

- Western Planner Award Photo
- SITES Scorecard
- SITES Rating System

- 6. GRANTS & PROJECT UPDATES / CHAROLAIS HTS. TRAFFIC ENFORCEMENT**

Attachments:

- None

- 7. TOWN HALL FORMAT & TOPICS FOR DISCUSSION**

Attachments:

- None

- 8. OTHER BUSINESS & UPCOMING MEETINGS**

Attachments:

- October 4, Optional Study Session with Planning Team – Fire Hall, 4:30 PM
- October 6, Planning Commission Hearing – Fire Hall, 6:00 PM
- October 12, City Council Meeting – Fire Hall, 7:00 PM
- October 16, Police Transition Meeting – Fire Hall, 6:00 PM (Tentative)
- October TBD, Planning Commission Hearing – Fire Hall, 6:00 PM
- October 26, City Council Meeting – Town Hall, 6:00 PM
- November 9, City Council Meeting – Fire Hall, 7:00 PM
- December 14, City Council Meeting – Fire Hall, 7:00 PM

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: September 28, 2021
SUBJECT: Agenda Item #4: Consent Agenda Items
Attachment(s)

- None

BACKGROUND

There are no items on the consent agenda.

Item 1) N/A

N/A

Recommendation: N/A

Item 2) N/A

N/A

Recommendation: N/A

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: September 28, 2021

SUBJECT: Agenda Item #5: Western Planner President's Award and SITES Certification

- Western Planner Award Photo
- SITES Scorecard
- SITES Rating System

BACKGROUND

The Western Planner is an affiliation of 14 Western state planning associations that promotes community and regional planning in the West.

The winners of the 2021 Western Planner Awards were announced and awarded during the Western States Conference in Scottsdale, Arizona, August 22nd. The President's Award was given to the John Day Innovation Gateway Integrated Planning Team for their contribution, dedication and perseverance in service to their fellow planners.

During the conference, I had an opportunity to present our strategy to a group of practitioners and regional policymakers and discuss the next steps in our Innovation Gateway project. One colleague recommended we pursue SITES certification due to the extent of the planning and implementation work completed. Additional information on the SITES process is provided below.

DISCUSSION

The Western Planner is an affiliation of 14 Western state planning associations that promotes community and regional planning in the West. Board membership is made up of the following associations: Alaska APA; Arizona APA; Colorado APA; Idaho APA; Montana Association of Planners (MAP); Nevada APA; New Mexico APA; North Dakota Planning Association; Oregon APA; Planning Association of Washington (PAW); South Dakota Planning Association; Utah APA; Western Central Chapter APA (WCC); Wyoming Planning Association (WYOPASS).

A list of the 2021 award winners, including the City of John Day, is on their website:
<https://www.westernplanner.org/2021/2021/9/17/2021-western-planner-awards>

At the conference I learned about Sustainable SITES certification, which is similar to LEED certification but is based on land use planning rather than strictly the buildings. The SITES and LEED rating systems are complementary, and can be used independently or in tandem.

SITES is a sustainability-focused framework that focuses on protecting ecosystems and enhancing multi-dimensional benefits such as climate regulation, carbon storage and flood mitigation. SITES is the culmination of years of research and development by leading professionals in the fields of soil, water, vegetation, materials and human health.

SITES certification is based on a point system: the number of points that a project earns determines the certification level it receives. The SITES certification process allows projects to benchmark against performance criteria. The process is performed through [SITES Online](#), which is a simplified tool designed to register a project, make payments and receive worksheets to aid in project documentation.

Certification Level	Points
SITES Certified	70-84 points earned
SITES Silver	85-99 points earned
SITES Gold	100-134 points earned
SITES Platinum	135+ points earned

Here's the link to the SITES website: <https://www.sustainablesites.org/certification-guide>.

I've attached the rating system and scorecard.

The goals are listed below. Details are in the .pdf.

SITES GOALS Create Regenerative Systems and Foster Resiliency

- Protect and restore natural resources such as soil, water, and vegetation.
- Encourage biodiversity.
- Enhance landscapes to provide multiple ecosystem services such as cleaning air and water, providing habitat, and storing carbon.
- Mitigate for evolving hazards and natural disasters.
- Plan for monitoring and adaptive management.

Ensure Future Resource Supply and Mitigate Climate Change

- Minimize energy consumption and encourage use of low carbon and renewable energy sources.
- Minimize or eliminate greenhouse gas emissions, heavy metals, chemicals, and other pollutants.
- Reduce, reuse, recycle, and upcycle materials and resources.
- Conserve water.
- Increase the capacity of carbon sinks through re-vegetation.

Transform the Market through Design, Development, and Maintenance Practices

- Foster leadership in industry and professional practice.
- Use a systems-thinking, integrative and collaborative design approach.
- Use lifecycle analyses to inform the design process.
- Support local economies and sustainability policies.

Enhance Human Well-Being and Strengthen Community

- Reconnect humans to nature.
- Improve human health (physical, mental, and spiritual).
- Foster stewardship by providing education that promotes the understanding of natural systems, and recognizes the value of landscapes.
- Encourage cultural integrity and promote regional identity.
- Provide opportunities for community involvement and advocacy.

RECOMMENDATION

I recommend we pursue the pre-certification evaluation to determine our eligibility level (certified, silver, gold, or platinum).

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: September 28, 2021

SUBJECT: Agenda Item #6: Grants and Projects Updates / Charolais Hts. Traffic Enforcement Attachment(s)

- None

BACKGROUND

We will review and discuss the status of our projects during this topic and residents' requests for additional traffic enforcement at Charolais Heights.

DISCUSSION

The Charolais Heights intersection improvements are nearly complete. Photos of the construction (pre- and post) are available at this link:

https://www.dropbox.com/sh/vt1rzg42atuns10/AACuF_qwTNox3ESyzdrMUy2Ta?dl=0

Some residents have asked for additional traffic enforcement to slow vehicular traffic through the new pavement, including the possibility of: creating a 4-way stop at the intersection of Boulder Lane, Charolais Heights, Valley View Drive, and Bridge Street; addition speed bumps; radar speed signs; or some combination thereof.

Title 11-1-3-1 of the City of John Day Charter grants authority to the city council to regulate traffic enforcement, including designating by resolution or motion traffic controls such as traffic signs, signals, markings or devices.

Council should discuss and direct staff as to the appropriate traffic enforcement measures you wish to implement, if any, at the conclusion of this project. At present, staff plan to reinstall stop signs with painted stop-lines on Boulder Lane and Charolais Heights only, with yellow two-lane reflective road markers rather than a painted strip to delineate the travel lanes on Valley View Drive, similar to the image shown below.



TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: September 28, 2021

SUBJECT: Agenda Item #7: Town Hall Format & Topics for Discussion
Attachment(s)

- None

BACKGROUND

We will review and discuss the upcoming town hall and topics council wishes to address. Specific areas of interest and/or concern raised by councilors and residents include:

- Improving understanding of the city's finances and financial strategy, specifically as it relates to grants
- Community updates on projects and the council's response to public feedback
- Erroneous and incorrect information being disseminated about the City's housing incentive program and urban renewal agency; along with updates on the city's progress toward achieving its goal of 100 new homes in the next five years
- Police Department transition status and/or updates

Council should discuss which topics they would like to address and the format for the upcoming town hall on October 26th.

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: September 28, 2021
SUBJECT: Agenda Item #8: Other Business and Upcoming Meetings
Attachment(s)

- None

OTHER BUSINESS

- None

UPCOMING MEETINGS

- October 4, Optional Study Session with Planning Team – Fire Hall, 4:30 PM
- October 6, Planning Commission Hearing – Fire Hall, 6:00 PM
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