

**John Day City Council Meeting
April 27 2021
316 S. Canyon Boulevard**

7:00 PM CITY COUNCIL MEETING

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1. **OPEN AND NOTE ATTENDANCE**
2. **APPROVAL OF PRIOR MINUTES**
3. **APPEARANCE OF INTERESTED CITIZENS** – At this time we will welcome the public and ask if there is anything they would like to add to tonight’s agenda.

CONSENT AGENDA

4. **CONSENT AGENDA ITEMS**

Attachments:

- Tidewater Contract
- Restroom Quotes

ACTION ITEMS

5. **PROJECT TURNKEY PRESENTATION**

Attachments:

- None

6. **STREET IMPROVEMENT PROJECT UPDATES**

Attachments:

- Government Way Subgrade Project Plans

7. **WASTEWATER IMPROVEMENTS PROJECT UPDATES**

Attachments:

- Draft of Purple Pipe Distribution Network
- Amendment No. 1 to First Amended and Restated Intergovernmental Agreement for Sewerage Services (fully executed)

8. BUDGET PROCESS UPDATES

Attachments:

- Special Election Schedule – August 3rd
- Atlas Community Studios Proposal

9. CYBERMILL AND EDA GRANT UPDATE

Attachments:

- Purchase and Sale Agreement – 650 W. Main Street Building

10. 2021 STREET FAIRS

Attachments:

- None

OTHER BUSINESS & UPCOMING MEETINGS

11. OTHER BUSINESS & UPCOMING MEETINGS

- May 11, City Council Meeting – Fire Hall/Virtual, 7 PM
- May 18, Canyon City Council Meeting
- May 20, Planning Commission Hearing – Fire Hall/Virtual, 6 PM
- May 25, No City Council Meeting
- June 8, City Council Meeting – Fire Hall/Virtual, 7 PM
 - FY21 Supplemental Budget Hearing
 - FY22 Budget Adoption Hearing
- June 8, URA Meeting – Fire Hall/Virtual, 7 PM
 - FY22 Budget Adoption Hearing
 - URA Plan Amendment
- June 22, City Council Meeting – Fire Hall/Virtual, PM

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: April 27, 2021
SUBJECT: Agenda Item #4: Consent Agenda Items
Attachment(s)

- Tidewater Contract
- Restroom Quotes

BACKGROUND

There are two items on the consent agenda. Approval of the consent agenda will approve each of the recommendations submitted. Council may request to have items removed from the consent agenda and added to the regular agenda for discussion, if needed.

Item 1) Tidewater Contract

The city council previously approved the Tidewater bid and authorized me to submit a notice of intent to award and notice to proceed for the Charolais Heights intersection improvement project, provided no other bidders appealed the decision. The notice to proceed has not been appealed. We have vetted and approved the Tidewater contract for a lump sum of \$73,319.00, with an effective date of April 14th and a completion date of July 9th.

Recommendation: Ratify the Tidewater Contract as submitted.

Item 2) Alternative Restroom Procurement Approach

City staff budgeted \$35,000 for restrooms based on quotes received last year. We resolicited quotes, and due to material costs increases, most quotes were significantly higher than budgeted.

Our Destination Ready grant award was for \$35,000 with no city match. We received three quotes for modular restrooms:

- Modular Connections: \$65,975 + \$2,000 fees + \$20,800 delivery = **\$88,775**
- Mountain West: \$57,000 + \$5,000 offload fees + \$5,000 delivery = **\$68,200**
- CXT: **\$46,332 up to \$59,630** delivered, the \$59,630 is the closest size comparison to the other two quotes.

All of these are well above our original budgeted cost estimate for the pre-fab units. Materials costs are skyrocketing and demand seems high, so we're seeing some unusually high quotes.

As a procurement alternative, we have put together quotes from local laborers **for a total cost of \$44,700:**

- Tyler Sheedy Construction, local general contractor who is licensed and bonded and has quoted \$36,000 for the restroom construction (price is per restroom, for one restroom at the downtown

parking lot and the second at the Hill Family Park), with the City doing the excavating and contracting for plumbing, electrical and permits;

- Plumbing quote from a local plumber is \$4,200;
- Electrical quote from a local electrician is \$4,500.

Other general contractors were asked for bids but due to time constraints either did not submit a quote or were only able to do a portion of the project. The above quotes are based on a restroom plan we had a local engineer (Strux Engineering) design for \$1,800. The structural permit application has been submitted to the county planning department and the permit fees came to \$323.20, so inclusive of the plan costs we're at **\$46,823.20 for the local build option.**

We requested and received approval for an additional \$6,000 in grant funding allocation from Travel Oregon's Destination Ready Program to adapt to these change. This brings the **total Destination Ready grant award value to \$41,000, with a local match of \$5,823.20 required to complete the project.**

Recommendation(s): The following recommendations relate to the Downtown Parking Lot and the Hill Family Park restrooms.

- 1) Approve and authorize the City Manager to award a \$72,000 construction contract to Tyler Sheedy Construction for the construction of two restrooms based on his submitted quote of \$36,000 per restroom.
- 2) Approve and authorize the City Manager to award the electrical contract to S&C Electric for \$4,500 per restroom for the electrical based on submitted quote.
- 3) Approve and authorize the City Manager to award the plumbing contract to John Day True Value Hardware for \$4,200 per restroom plumbing based on submitted quote.
- 4) Approve and authorize the City Manager to sign the amended grant agreement to increase the grant award ceiling with Travel Oregon to \$41,000 and local match to \$5,823.20.

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: April 27, 2021
SUBJECT: Agenda Item #5: Project Turnkey Presentation
Attachment(s)

- None

BACKGROUND

Rhiannon Bauman and Mike McManus will attend the council meeting and present on Project Turnkey, a transitional housing proposal for the Dreamer's Lodge in John Day.

DISCUSSION

This is an informational presentation only. The land use action decision would go to the planning commission first for approval, and would only come to the city council if the planning commission's decision is appealed.

No application for a land use/occupancy change has been submitted at this time.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: April 27, 2021

SUBJECT: Agenda Item #6: Street Improvement Project Updates
Attachment(s)

- Government Way Subgrade Project Plans

BACKGROUND

The County Court has not responded to our request for a meeting on the 4th Street Improvement Project or the proposed loan for street improvements for the Urban Renewal Agency.

We are soliciting quotes for the road base improvements for Government Way Road to facilitate the housing proposed at Ironwood Estates, per the attached project plans.

We are also proceeding with the final design of the 4th Avenue (Airport Road) Repair Project and will prepare bid documents next month for solicitation.

DISCUSSION

Study session. We submitted our legal opinion to the county court on April 13th with a request for a meeting. As of today (Friday, April 23rd) we have received no response from Judge Myers.

Government Way Road. OTEC crews have begun the electrical system improvements at the Innovation Gateway Business Park (former Iron Triangle property) to prepare the site for three-phase power (underground) and to set the stage for the next phase of the Ironwood Estates housing development. The Industrial Park site plan was approved by the planning commission earlier this year and the Ironwood Estates project application has been submitted for review and approval by the commission on May 20th.

Government Way Road is a collector street between Patterson Bridge Road and Valley View Drive, which are also classified as collectors in our Transportation System Plan. The Plan (as amended in 2009) called for at least 40-feet of right-of-way for this road, including two 11-foot travel lanes, two 5-foot bike lanes and a 6-foot sidewalk on one side.

Since Government Way Road is expected to have low traffic volumes, slow vehicular speeds and given the rural nature of the surrounding uses, this plan was amended through the Innovation Gateway Area Plan to two (2) 11-foot travel lanes and five (5)-foot shoulders, with a shared path on one side leading to the City's trail system. The trail has been completed and will be tied into the road once this regrading project has been completed. At the conclusion of this project, we will be able to submit for ODOT SCA funds to pave the road and (hopefully) will be able to use EDA funds for the fiber optic installation and conduit for underground electrical at the same time.

The City has requested written quotes on the Government Way road sub-grade construction (see attached plans). All Quotes are due Thursday, April 29th at 2 p.m. local time, delivered to City Manager Nick Green at City of John Day, 450 East Main Street, John Day, OR 97845, or Email: green@grantcounty-or.gov.

The project involves preparing the subgrade on Government Way road. This will involve earthwork (cut and fill) on site, import fill material, structural compaction of fills and subgrade, proof roll fill lifts (witnessed and approved by Engineer), clearing and grubbing of all large organic material (trees, shrubs, heavy sod, etc) within the grading limits.

Other General Information:

- The road will be closed by the City of John Day, preventing traffic in the work area.
- City will provide disposal site for organic material. See cover sheet.
- The City will provide CL and slope staking for the project, contractor to provide 7 day notice so that surveyor may be scheduled.
- The City of John Day will provide all the water needed for compaction from a Fire Hydrant, location to be approved and scheduled with the Public Works Dept.
- Approximately 700 CYs of loose fill material for the project is located at the ODOT yard on Lower Yard Rd. The County Road Department and City Public Works Department will provide the equipment and labor to load the material, the contractor will be responsible for transporting the material (this material is to be used first).
- The second source area is shown on the plans, this site has an estimated 2000 CYs in place that will need to be excavated, and transported to the project fill locations by the contractor (this material is available if the contractor chooses or they may import their own fill material).
- The contractor may use their own fill material after the 700 CYs have been used from the ODOT yard area, all other fill material provided by the Contractor, must be approved by Engineer.
- Existing Utilities will be located, and adjusted by City Public Works Dept. as needed. Contractor is responsible to preserve them and if damaged, repair or pay repair cost.
- The project must be completed by June 20th, 2021.

Quote:

The City is requesting a lump sum quote to build the subgrade of Government Way Rd. per the attached plans. The quantities listed are based on Lidar topography and grades established using AutoCAD Civil 3D software and are for the Contractors reference. Fill material provided by the City is an estimated amount, the stock pile has not be surveyed. Contractor to quote based on their judgement after evaluating the site, stock pile and what is needed to properly build the subgrade for Government Way road per the plans, details and notes.

4th Avenue (Airport Road) Repairs. FEMA has now fully approved the grant award for \$1,153,157.25 in federal funding to city of John Day for roadway repair as a result of FEMA-DR-4452-OR (Severe Storms, Flooding, Landslides, and Mudslides). This funding is authorized under Section 406 of the Robert T. Stafford Act and is based on a total project cost of \$1,537,543.00.

RECOMMENDATION

We will need to make an award on the Government Way project at our next council meeting. Funds for this award are budgeted as part of the property purchase. We will then be able to submit in July for SCA funds to pave the road, upon completion of the Charolais Heights intersection improvement SCA project.

We are concurrently proceeding with final design of 4th Avenue in order to meet the construction window of July 15 to August 31st.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: April 27, 2021

SUBJECT: Agenda Item #7: Wastewater Improvements Project Updates
Attachment(s)

- Draft of Purple Pipe Distribution Network
- Amendment No. 1 to First Amended and Restated Intergovernmental Agreement for Sewerage Services (fully executed)

BACKGROUND

Staff are preparing the Oregon Water Resources Department (OWRD) grant application for the water reuse distribution system. This grant application is due April 28th. We will present an updated graphics package and describe the scope of the application in more detail during our council meeting.

The intergovernmental agreement for wastewater services with Canyon City is also expiring and needs to be renewed. The current agreement, as amended in 2016, is attached for reference. We have been invited to present the revised agreement and update Canyon City's council on this project at their May 18th council meeting.

DISCUSSION

John Day Innovation Gateway Adaptive Water Reuse OWRD Application. This application will reduce our area's usage of freshwater by between 80 and 100 million gallons per year. It will improve agricultural production for farmers and ranchers, conserve freshwater at Malheur Lumber currently used for log deck watering, fire and dust suppression, boiler operations and the torrefaction plans, and will preserve fresh water in the John Day River for fish and recreational activities. It will also enhance in-stream flows and temperatures for ESA-listed Mid-Columbia summer steelhead and Bull trout, and state sensitive species that include Pacific lamprey, Chinook salmon, and Westslope cutthroat trout, by legally protecting a portion of the conserved water instream. The purple pipe network will also be used to supply the City's hydroponic greenhouses with recycled water for irrigation and land use application at local parks, greenways, restrooms and other public facilities.

The proposed project application consists of five components. The first four are a complete project. The fifth is an alternate route that includes additional benefits. The components are:

1) Reclaimed Water Generation Facility. Replacing the City's existing wastewater treatment plant by constructing a 360,000 gallon per day water reclamation facility that will improve water supply and quality up to Class A for beneficial reuse. This project component is estimated to cost \$10.6 million and will be the source of matching funds for the other four project components.

2) Reclaimed Water Storage Tank and Pump Station. Installing up to 500,000-gallons of above ground water storage (tankage and/or lined ponds) for recycled water with a pump station to accommodate recycled water demand fluctuations within the purple pipe distribution network.

3) Reclaimed Water Distribution System (Purple Pipe Network). Installing approximately 20,000 linear feet of new HDPE purple pipe for reclaimed water distribution along the John Day River Basin. This project component includes a drive-up reclaimed water fill station for tenders and public use and

distribution of reclaimed water to Malheur Lumber to conserve 60 million gallons per year of freshwater usage.

4) *Streamflow Restoration*. Permanently transferring City of John Day Water rights acquired through the purchase of the former Oregon Pine Mill site and adjacent properties to legally protect them for instream use, thereby enhancing flows within the John Day River basin.

5) *Luce Long Ditch Enclosure for Additional Water Conservation (Alternate Route)*. Piping approximately 6,200 linear feet of the Luce Long irrigation ditch with HDPE pipe to enclose the ditch and co-locate reclaimed water (purple pipe) for 27 irrigators on 30 properties. This is an alternate route to following the City and ODOT right of way to Malheur Lumber.

Letters of support for the application have been requested from the following organizations:

- Malheur Lumber Company
- Oregon Torrefaction / Restoration Fuels
- John Day/Canyon City Parks & Recreation District
- Oregon Department of Fish and Wildlife
- Confederated Tribes of Warm Springs
- Farmer's Conservation Alliance
- Luce Long Ditch Company

The local water master has completed a research request of the City's water rights and our water rights engineers are in the process of reviewing. Legal protection of water instream will enhance our application and scoring. The City has acquired several rights that can be transferred instream and we will discuss these during our meeting.

We are also finalizing the cost estimate for the project and will discuss the proposed cost during our meeting.

Canyon City Agreement. Amendment No. 1 to the First Amended and Restated Intergovernmental Agreement for Sewerage Services with Canyon City was made effective on July 1, 2016 and expires June 30th of this year. The agreement guaranteed a fixed rate for wastewater treatment for Canyon City for a five-year period.

Canyon City has invited us to present a revised agreement at their May 18th council meeting.

The Town of Canyon City contributes 15 percent of our system by flow, 30 percent by population. Subject to your approval, I am proposing a two-year extension to the current agreement. Canyon City's fees for the extension will be \$120,159 for CY22 and \$122,562 for CY23. This is based on 15 percent of our projected operating costs for the next two years as we work through the construction of the new plant.

Canyon City has requested the data we used to derive this cost estimate. I will bring the data they requested to the meeting, which consists of the following 19 documents:

- 2010 Wastewater Facilities Plan & DEQ Approval of the Plan
- 2017 Water Reuse Feasibility Study
- 2018 Local Income Survey with 2020 Median Household Income Interpolation update
- 2019 Wastewater Facilities Plan Update & DEQ Approval of the Plan Update
- 2019 CDBG grant agreement and amendments 01 and 02
- 2019 Preliminary Engineering Report
- 2020 Wetland Delineation

- 2020 Hydrogeologic Site Assessment (Chadwick)
- 2020 Bid and Proposals from Alfa Laval, Kubota, Sustainable Water and Cloacina (4 documents)
- 2020 Progress Update Memorandum to DEQ
- 2021 Environmental Assessment
- 2021 Preliminary Engineering Report Addendum
- 2021 Water/Wastewater grant and loan agreement
- 2021 CDBG financing application
- 2021 Financial Pro-forma
- 2021 Hydrogeologic Site Investigation (CwM) Scope of Work

I will also bring an updated PowerPoint presentation summarizing this body of work so that their councilors will understand what it means in context.

I also plan to clarify a few points that I think are important for their council to be aware of:

1) Canyon City has not been charged for the data analysis, property purchase, my time or any consulting time that went into producing the body of work listed above. The rate structure we negotiated in 2016 was based only on the cost to treat their current wastewater. There have been no pass-throughs of these design and planning costs to Canyon City.

2) The entirety of the proposed rate increase for the two-year extension is based on the cost to build and operate the new treatment plant. The rate increase has nothing to do with collection system improvements in John Day. It is based only on the \$4.5M estimated cost of the new treatment plant itself, not on the \$10.6M estimated cost of the full project.

3) If the Canyon City council is not interested in continuing to be a customer and have John Day treat their wastewater, we can conclude our relationship at the end of this new two year agreement, and they are welcome to build their own treatment system. We will notify DEQ if that is their intent so they can begin the regulatory process for their new facility. That is and always has been at the discretion of their city council.

4) If they do choose to continue being a customer, then their future rates after this proposed two year extension will be based on their community's proportionate share for the full cost of the treatment plant construction, its annual operating expenses, the cost of reserve funds to replace the treatment plant equipment, and the cost to service the debt on the new facility, as required by our lenders. This is non-negotiable as it is required by law and by our lending agreements.

I am looking forward to having a positive discussion with their city council and hope this presentation will help set the stage for a longer-term agreement once the new facility is operational.

RECOMMENDATION

I will ask for a consensus on the scope of the OWRD application and the proposed water rights transfer after we present the full scope of the application at our meeting.

Councilors should also discuss who should attend the May 18 presentation to the Town of Canyon City and the proposed terms of the agreement, as presented during our meeting. These terms will then be included in their service agreement extension.

Because we will be attending Canyon City's council meeting and some of us have a planning commission hearing scheduled for May 20th, I recommend we cancel our second city council meeting on May 25th.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: April 27, 2021

SUBJECT: Agenda Item #8: Budget Process Updates
Attachment(s)

- Special Election Schedule – August 3rd
- Atlas Community Studios Proposal

BACKGROUND

We are coordinating with our legal counsel on the ballot measure language for the \$50,000 per year, five-year local option levy recommended by the budget committee at our hearing on Tuesday, April 20th.

The final budget proposed by the budget committee will be published in the Blue Mountain Eagle on May 28th with a notice of the public hearing of the city council on June 8th, which will be the last hearing for final review and adoption of the budget. That budget will include the revenue from the local option levy (in anticipation it passes) but if it does not pass the revenue won't be collected and the police department transition option will be triggered.

I am also considering a revised approach for staffing the community development department, as discussed below.

DISCUSSION

Police 5-year Local Option Levy. We are budgeting to receive \$35,000 in year one of the five year local option levy to balance the FY22 budget. As a result, if the levy passes, we would under levy in year one and not collect the full amount approved by the voters. Thirty five cents per thousand (\$0.35/\$1,000) of Assessed Value is a good estimate for the FY22 levy requirement. The increase is due to the modernization expenses proposed and discussed during our budget committee meeting. Our original estimate of 10 to 15 cents per thousand was an estimate that we developed prior to finalizing the budget. Under the revised FY22 proposal approved by the budget committee, a homeowner with a home assessed at \$100,000 would pay \$35 next year in increased property taxes to keep the police department.

The proposed schedule is attached for the special election to be held on August 3rd. This date will need to be confirmed by the County Clerk. If approved, we'll have the preliminary election results in time to be certified by the October 1st deadline and taxes approved will be received and available for next fiscal year.

Community Development Department. The budget committee approved a proposal to hire a full-time Community Development Director, subject to award of the Ford Family Foundation's Growing Rural Oregon (GRO) grant, which would partially fund the position. The remaining funds for the position are coming from the Community Development Fund and the American Rescue Plan Act (ARPA) funding.

An alternative approach I am considering would be to hire a local independent consultant or part-time city employee for the Director position, and augment the department with additional consulting services. This alternative would reduce the personnel costs for the City and avoid incurring a long-term PERS obligation for what is mostly a grant-funded position.

I requested and received the proposal attached from Zach Mannheimer, Atlas Community Studios (<https://atlastudios.com/>), who assisted us with the Touchstone Energy Cooperative grant. Atlas is proposing one-year of contract support for \$42,000. This contract could be distributed across multiple funds as well as the URA if they assist us with housing planning and development. The GRO funding could be used to fund the local contractor or part-time city employee, and a combination of funds including ARPA grant funding would allow us to bring on Atlas to provide these consulting services.

Mr. Mannheimer is the CEO of Atlas Consulting and also the CEO of Alquist 3D (<https://www.alquist3d.com/>), which is engaged at 3D printing for new home construction. John Day is poised for innovation and with up to 100 homes planned in the Mahogany Ridge and Ironwood Estates master planned developments, there may be an opportunity to explore 3D printing of homes in these areas. Alquist has two homes planned for 3D printing in the coming months, one in Virginia and one in California, and could deploy their 3D printing machine to John Day in 2022 to print the walls and foundations for multiple homes simultaneously. These homes are currently printed with concrete, but could also be used with other materials, including potentially HempCrete, which would spur development of Hemp as a locally sourced building material (for example, see <https://www.hempitecture.com/>).

We are exploring these concepts with a development group that is potentially interested in acquiring land at the Airport Industrial Park and at the Innovation Gateway Business Park for this purpose. This is a nascent concept (don't get too excited) but one that probably warrants further exploration and potentially a feasibility assessment to see if it could augment our local timber industry by sourcing enough locally grown hemp to use in industrial manufacturing and/or residential home construction.

If we move forward with the purchase of the 650 W Main Street building for the CyberMill (discussed later in the agenda), the upstairs (front) portion of the building could be converted into office space for the community development team and they could co-locate with CyberMill staff and/or function as onsite employees to assist patrons at the CyberMill, if needed. The CyberMill main floor would also provide an ideal location for the community development staff to meet with local business owners and entrepreneurs as well as to have a space for planning and coordinating community events like our street fairs.

RECOMMENDATION

The council will need to approve the ballot measure language prior to submitting it to the county clerk for processing, so that will happen at our May 11 city council meeting. We will then submit it to the County Clerk.

Please come prepared to discuss the alternative staffing approach for the Community Development Department. If you would prefer this alternative, we can discuss awarding the Atlas contract in advance of the final budget to assist us with projects already underway, like the URA housing development agreements and potential industrial expansion for 3D printing.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: April 27, 2021

SUBJECT: Agenda Item #9: CyberMill and EDA Grant Update
Attachment(s)

- Purchase and Sale Agreement – 650 W. Main Street Building

BACKGROUND

We were asked by the CyberMill team to purchase the 650 W. Main Street Building for the John Day CyberMill location as part of our EDA Community Broadband Grant application. The owners of the building are willing to sell it for \$80,000 but are requesting a sign and close date or they will have to put the building on the market or move forward with securing another tenant. They have been holding the building for us pending the results of the EDA grant, but the grant decision has been held up in EDA's investment review process.

I reached out to EDA this week to request a status update and asked if we were to move forward with the purchase if we could still count it toward our match as a pre-agreement cost. EDA is considering this request but has not responded as of Friday, April 23rd. The investment review committee met earlier this month to discuss our proposal and responded with additional RFIs (that we answered) but we have not yet received a letter of determination.

DISCUSSION

Council should discuss the purchase and sale agreement attached and whether to approve the city manager to sign and close or delay and risk losing this space. There are other alternatives in town, but none with the capacity of this building.

Though the City would be purchasing it for the CyberMill group, they would be responsible for maintaining the building under a lease agreement with the City. We would still cover it under our citywide insurance as a city asset and it would be eligible for additional grant funding through the Main Street Revitalization grant program or through other programs, such as USDA's Community Facilities Program, even if the EDA grant is not awarded.

RECOMMENDATION

Please come prepared to discuss the CyberMill team's request and whether we should move forward with the purchase or wait on a decision from EDA. I have enclosed a copy of the purchase and sale agreement.

If council wishes to proceed, you may make a motion to authorize the city manager to sign the agreement and close on the purchase.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: April 27, 2021

SUBJECT: Agenda Item #10: 2021 Street Fairs
Attachment(s)

- None

BACKGROUND

We are proposing up to three Street Fairs this year (depending on the COVID restrictions in place and whether they are allowed under our county's risk category).

DISCUSSION

The first street fair of the year is proposed for Friday, June 25th. We are proposing to include the grand opening of Len's Drug remodel, the Meredith house, the City's downtown restrooms, and also potentially a tour of the greenhouse for residents – essentially setting up multiple locations for the street fair that residents and visitors can walk or drive to and get out and see each other.

This is the night before the Thadd's Place Golf fundraiser and the Health Fair and would be a good night to encourage active community turnout for these weekend events. We would like to coordinate this street fair with the Farmer's Market as we have done previously and potentially hold it at the new downtown parking lot location, if construction of the restrooms is complete.

RECOMMENDATION

Please come prepared to discuss your ideas for the 2021 street fairs.

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: April 27, 2021
SUBJECT: Agenda Item #10: Other Business and Upcoming Meetings
Attachment(s)

- None

OTHER BUSINESS

- None

UPCOMING MEETINGS

- May 11, City Council Meeting – Fire Hall/Virtual, 7 PM
- May 18, Canyon City Council Meeting
- May 20, Planning Commission Hearing – Fire Hall/Virtual, 6 PM
- **May 25, No City Council Meeting**
- June 8, City Council Meeting – Fire Hall/Virtual, 7 PM
 - FY21 Supplemental Budget Hearing
 - FY22 Budget Adoption Hearing
- June 8, URA Meeting – Fire Hall/Virtual, 7 PM
 - FY22 Budget Adoption Hearing
 - URA Plan Amendment
- June 22, City Council Meeting – Fire Hall/Virtual, PM