

**CITY OF JOHN DAY
CITY COUNCIL MINUTES
JOHN DAY, OREGON**

January 26, 2021

COUNCILORS PRESENT:

Ron Lundbom, Mayor
David Holland
Paul Smith, Council President
Shannon Adair
Elliott Sky (virtual)
Gregg Haberly
Heather Rookstool

COUNCILORS ABSENT

CITY STAFF PRESENT

Nicholas Green, Executive Director
Chantal DesJardin, Senior Acct Clerk
Daisy Goebel, Associate Planner

Aaron Lieuallen, Senior Project Manager

GUESTS PRESENT VIRTUALLY

Sherrie Rininger
Caller- 01
Caller 02
Caller 03
Caller 04
Caller 05
Debbie Brown
Jdezy

Kim Ward
Logan Bagett
Stephanie LeQuieu

Agenda Item No. 1—Open and Note Attendance (7:00 p.m.)

Mayor Lundbom called the meeting to order noting everyone was present, with Councilor Sky attending virtually.

Agenda Item No. 2—Approval of Prior Minutes (7:01 p.m.)

The minutes from the January 12, 2021 meeting were presented for approval.

Councilor Roosktool moved to approve the January 12, 2021 council minutes. The motion was seconded by Councilor Adair and passed unanimously.

Agenda Item No. 3—Appearance of Interested Citizens (7:02 p.m.)

Mayor Lundbom welcomed the audience and asked if there was any business to add to the agenda. *None appeared.*

Agenda Item No. 4—Consent Agenda—BUILD Grant Transportation Study (7:02 p.m.)

City Manager Green recapped the study session discussion from the prior Tuesday and the purpose of this agreement, to complete a transportation impact analysis for the full scope of the 2021 BUILD grant, including proposed residential developments.

Councilor Holland moved to approve the consent agenda. Councilor Smith seconded and the motion passed unanimously.

Action Item No. 5—Discuss and Appoint an IGC Member (7:03 p.m.)

Green noted we forgot to appoint a member to the Grant County Emergency Communications Agency Intergovernmental Council (IGC). Council discussed the role and councilor Adair volunteered to serve.

Councilor Rookstool moved to appoint Councilor Adair as the City’s IGC representative. Councilor Holland seconded and the motion passed unanimously.

Action Item No. 6— Continuation of Public Hearing for Ordinance 21-192-03, An Ordinance Of City of John Day Adopting Policies and Procedures Governing the Disposal of Certain Classes of City-Owned Real Property (7:05 p.m.)

City Manager Green noted this is the final version of the ordinance reviewed during the public hearing two weeks prior and described the ordinance. Council discussed the proposed ordinance.

Councilor Holland noted the public hearing had been continued from last meeting and Mayor Lundbom asked if there had been any comment; none appearing.

Councilor Adair moved to close the public hearing. The motion was seconded by Councilor Holland and passed unanimously.

Councilor Adair moved to read Ordinance 21-192-03 by title only. Councilor Smith seconded and the motion passed unanimously. Mayor Lundbom then read the ordinance by title and noted “Declaring an Emergency” so the ordinance would take effect immediately.

Councilor Adair moved to adopt Ordinance 21-192-03, An Ordinance Of City of John Day Adopting Policies and Procedures Governing the Disposal of Certain Classes of City-Owned Real Property, and Declaring an Emergency. Councilor Holland seconded and the motion passed unanimously.

Action Item No. 7— Street Improvement Strategic Planning & Project Financing (7:09 p.m.)

Green presented the street improvement projects discussed during the last study session. Council discussed the street priorities for next year's budget and the alternative design for the Charolais Heights intersection, which staff presented as a phased approach to allow some work to proceed this fiscal year and the remainder to be deferred to a later date.

Councilor Holland moved to go ahead with the new alternative proposed to the council tonight for partial improvements to the Charolais heights. Councilor Smith seconded and the motion passed unanimously (7:27 p.m.)

City Manager Green discussed funding available through Travel Oregon to activate underutilized lands on Main Street and in downtown areas. He presented a design alternative for the former Wright Chevrolet parking lot that would include 14 single car parking spaces (one ADA-accessible) and four food truck spaces. He noted this could help encourage downtown activity, business development and could host the Farmer's Market for weekend events. Mayor Lundbom and Councilor Rookstool noted the original intent to address pull through camper parking. Councilor Holland suggested ways to provide that parking within the alternative design, while also expanding the usability of the space. Councilor Rookstool asked for the price difference. Green noted it is not a substantial difference, but opens up the funding opportunities to begin the project this year, where otherwise it would have to wait. Councilor Adair also noted it creates another reason to stop. Some councilors felt there was a lack of food trucks; Green and Councilor Adair noted there are several people interested, if the space was available. Council deliberated and supported an application that highlighted the diverse utilization of the space with multi-use design elements. There was an agreement that the downtown parking, including restroom, has been a continuous ask and that requesting funding for the restroom portion of the parking area was appropriate. Mrs. Rininger asked if this was a decision of the city and the city council. Mayor Lundbom noted this was the first discussion and businesses are more than welcome to chime in as to what they want. She asked for inclusion of business owners and council concurred it is important to include them prior to making a final design decision.

Mayor Lundbom noted there was a consensus from the city council to have staff apply for the Travel Oregon Destination Ready grant for the restrooms (7:51 p.m.)

Council further discussed city street improvement projects and priorities.

Action Item No. 8— Public Agenda Request (8:05 p.m.)

City Manager Green noted Stephanie LeQuieu had to leave. Bruce Ward gave some history of his efforts on the Corner Cup Project and parking area where the Dollar General is being built. He noted the big vehicle parking has now been lost as a result of that development. He noted has done a lot of research and garnered support for \$20,000 that would be needed to make several improvements to city-owned property at the mill corner, including reroofing the planar shed and the replacing the east gable, inner bank cleanup with weed removal, hanging drapery or vertical flags in each of the seven bays of the planar shed, a riverfront park for Veterans, and placing suggested placing a 18x34x4 above ground pool in the east greenhouse bay with a heater for \$12,000 to teach the kids in the community to swim. There was discussion about the appeal of some of the near term solutions for aesthetics while the city works towards the larger scale financing. Council discussed code requirements and liability concerns for public access, but agreed further discussion was warranted and asked Mr. Ward to coordinate with city staff. City Manager Green discussed a resident request for recycling and the factors associated with it. There was interest in supporting a countywide effort but not leading since the need was larger than one city. Council consensus to invite Clark's disposal to a future meeting, to discuss some of the ideas, including potentially working with Baker City.

Action Item No. 9— Other Business & Upcoming Meetings (8:47 p.m.)

Mayor Lundbom reviewed the upcoming meetings. City Manager Green noted Del Woodcock sent a letter to Peggy Gray formally requesting the City adopt his private water line on 4-K Overlook Lane. He believes the response at the time was there were easements on the lots but not one for the City. Mr. Woodcock is again requesting the City formally adopt the line as City infrastructure to maintain. Council asked Green to learn more information about the 4-K Overlook Lane development and the easements before they accept the water line.

Councilor Rookstool asked for more time to review the agenda. Council discussed temporarily changing to just one meeting per month the second Tuesday, no longer printing packets and going with an all-digital format. Green said he would look into Chromebooks for the councilors to use during the meetings rather than printing seven copies of every agenda. He said they are short staffed currently but should be back to full staffing March 1st and would do better at providing a copy of the minutes and agenda 72 hours in advance of the meeting.

There was a consensus from the council to increase efficiency, reduce staff time and go to a virtual-only agenda, with only one council meeting in February and one in March.

Councilor Holland moved to adjourn the meeting at 9:15 p.m. The motion was seconded by Councilor Sky and passed unanimously.

Virtual Meeting Comments:

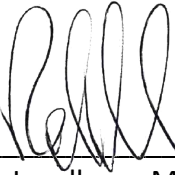
Daisy Goebel "Food truck name idea: Kam Wah Chuck?" at 7:40PM

Debbie Brown "I am leaving the Veterans having a place to enjoy the water, no brainer!" at 8:35PM

Respectfully Submitted:

Nicholas Green, City Manager

ACCEPTED BY THE CITY COUNCIL ON FEBRUARY 09, 2021.

A handwritten signature in black ink, appearing to read "Ron Lundbom", written over a horizontal line.

Ron Lundbom, Mayor