

**CITY OF JOHN DAY  
CITY COUNCIL MINUTES  
JOHN DAY, OREGON**

August 11th, 2020 – First City Council Meeting

**COUCILORS PRESENT:**

Ron Lundbom, Mayor  
Steve Schuette, Council President  
Shannon Adair, Councilor  
Paul Smith, Councilor (virtual)  
Elliot Sky, Councilor  
David Holland, Councilor  
Gregg Haberly, Councilor

**COUNCILORS ABSENT:**

**STAFF PRESENT:**

Nicholas Green, City Manager  
Dani Carter, Secretary/Cashier  
Aaron Lieuallen (PM)  
Others (virtual)

**GUESTS PRESENT:**

(in person)  
Rudy Diaz, BME  
Sherri Rininger  
Mindy Winegar  
Bret Uptmor

(Virtual)  
Stephanie LeQuieu  
Logan Bagett  
Caller 01

**Agenda Item No. 1—Open and Note Attendance**

Mayor Lundbom called the meeting to order at 7:00 p.m., noting everyone was present.

**Agenda Item No. 2—Approval of Prior Minutes**

*The minutes from the July 28<sup>th</sup>, 2020 City Council Meeting were presented. Councilor Smith pointed out on page 2, second paragraph, restate “Green deferred to the Mayor.”*

**Councilor Schuette made a motion to approve the minutes as amended. Councilor Adair seconded and the motion passed unanimously.**

**Agenda Item No. 3—Appearance of Interested Citizens**

Mayor Lundbom welcomed the public to the city council meeting and asked if there was anything they would like to add to the agenda. *None Appearing.*

**Agenda Item No. 4—Consent Agenda**

None presented.

**Agenda Item No. 5—CDBG Public Hearing**

- 1) City Manager Green explained the purpose of the public hearing.
- 2) Councilor Schuette moved to open the public hearing at 7:05 p.m. Councilor Haberly seconded and the motion passed unanimously.
- 3) Green presented his staff report and read the public notice below:

**Notice of Public Hearing**

The City of John Day is eligible to apply for a 2020 Community Development Block Grant from the Business Oregon. Community Development Block Grant funds come from the U.S. Department of Housing and Urban Development. The grants can be used for public facilities and housing improvements, primarily for persons with low and moderate incomes.

Approximately \$12 million will be awarded to Oregon non-metropolitan cities and counties in 2020. The maximum grant that a city or county can receive for a public works project is \$2,500,000. The City of John Day is preparing an application for a 2020 Community Development Block Grant from Business Oregon for Construction of Wastewater System Improvements: Design project.

A virtual public hearing will be held by the *John Day City Council* at 7 P.M. on August 11, 2020.

You may join the meeting from your computer, tablet or smartphone at:

<https://global.gotomeeting.com/join/333257157>. You can also dial in using your phone: United States: +1 (646) 749-3122; Access Code: 333-257-157. The purpose of this hearing is for the City Council to obtain citizen views and to respond to questions and comments about the scope of the proposed projects. Written comments are also welcome and must be received by 4:00 P.M. on Friday, August 7, 2020. Written comments may be mailed to John Day City Hall, Attn: City Manager, 450 E. Main Street, John Day, OR 97845. Both oral and emailed comments (email: [cityofjohnday@grantcounty-or.gov](mailto:cityofjohnday@grantcounty-or.gov)) will be reviewed by the *City Council*. It is estimated that the project will benefit at least 2,440 persons of whom 57.3% are low or moderate income. The service area for the City's wastewater utility includes both John Day and Canyon City and the low or moderate income demographics apply to both communities.

This virtual public hearing is accessible to persons with disabilities. Please contact Lindsay Bullock at (541) 575-0028 if you will need any special accommodations to attend or participate in the meeting.

More information about Oregon Community Development Block Grants, the proposed projects, and records about the City of John Day's past use of Community Development Block Grant funds is available for public review at City Hall: 450 E Main St, John Day, OR 97845 during regular office hours. Advance notice is requested. If special accommodations are needed, contact Lindsay Bullock at (541) 575-0028 so that appropriate assistance can be provided.

Permanent involuntary displacement of persons or businesses is not anticipated as a result from the proposed project. If displacement becomes necessary, alternatives will be examined to minimize the displacement and provide required/reasonable benefits to those displaced. Any low- and moderate-income housing that is demolished or converted to another use will be replaced.

- 4) Mayor Lundbom requested public comment. None appearing.
- 5) Council deliberated on the proposed system improvement project. Mayor Lundbom asked if the financing is awarded will that help USDA fund the remainder of the project. Green confirmed that it would, and that the engineering by Flagline to complete the Preliminary Engineering Report would as well. Councilor Schuette asked if this financing request was to purchase the original equipment we bid. Green confirmed it was, unless Flagline recommends otherwise. Councilor Sky asked why the funding request increased by \$1 million to Business Oregon. Green stated it was to ensure we had sufficient coverage to make the procurement and finish design. Council discussed proposed upgrades that could be implemented at later stages to save costs in the near term. Council discussed potential end users, including Malheur Lumber and the golf course. Malheur has a need for approximately 60 million gallons per year but does not need Class A for their intended use. Sky asked if the upgrades would add significant costs. Green stated that would depend on whether the increase in demand was for the same class or a different class of reclaimed water.
- 6) Councilor Schuette moved to close the public hearing at 7:14 P.M. Councilor Holland seconded and the motion passed unanimously.

**Agenda Item No. 6— Resolution 20-842-15, A Resolution Authorizing An Asset Transfer From The Sewer Fund to The Community Development Fund Beginning Fiscal Year 2020-2021**

City Manager Green presented Resolution No. 20-843-15 for council approval. This resolution codifies the action the city council and John Day Budget Committee approved during the FY21 budget process, which created a separate department in the Sewer Fund for the capital outlay for the sewer system improvements project and transferred the budgetary costs and revenues of the greenhouse to the Community Development Fund.

**Councilor Holland moved to approve Resolution No. 20-842-15. Councilor Adair seconded and the motion passed unanimously.**

**Agenda Item No. 7— Resolution 20-843-16, A Resolution Authorizing Debt Service For The Design & Fabrication Of The New Wastewater Treatment Facility**

City Manager Green presented Resolution No. 20-843-16 for council approval. This resolution authorizes the City Manager to apply for \$2.5 million in Business Oregon financing for the new treatment plant.

**Councilor Smith moved to approve Resolution No. 20-843-16. Councilor Holland seconded and the motion passed unanimously.**

**Agenda Item No. 8– Other Business & Upcoming Meetings**

Topics for future study sessions were announced to include potential repeal of the marijuana ordinance and revision of the industrial park land use restrictions to stimulate economic activity.

- August 11, Second City Council Meeting, 7:30 P.M. Virtual/Fire Hall
- August 25, City Council Meeting, 7 P.M. Virtual/Fire Hall
- September 8, City Council Meeting, 7 P.M Virtual/Fire Hall
- September 21-22, Recreation Economy for Rural Communities 2-Day Workshop
- September 22, City Council Meeting, 7 P.M Virtual/Fire Hall

**There being no further business before the council, Councilor Schuette moved to adjourn the meeting at 7:16 PM. The motion was seconded by Councilor Haberly and passed unanimously.**

Respectfully Submitted:

Nicholas Green  
City Manager

ACCEPTED BY THE CITY COUNCIL ON August 11, 2020

  
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Ron Lundbom, Mayor