

**Public Works Committee Study Session 6:00 PM
Review of 4th Street Repair Proposals**

John Day City Council

March 10, 2020

7:00 PM

John Day Fire Hall, 316 S. Canyon Blvd., John Day

1. **OPEN AND NOTE ATTENDANCE**
2. **APPROVAL OF PRIOR MINUTES**
3. **APPEARANCE OF INTERESTED CITIZENS** – At this time Mayor Lundbom will welcome the public and ask if there is anything they would like to add to tonight’s agenda.

CONSENT AGENDA

4. **CONSENT ITEMS**

Attachments:

- None

ACTION ITEMS

5. **RESOLUTION 20-830-03, A RESOLUTION TO AUTHORIZE EXPENDITURES OF THE OPRD INTEGRATED PARK SYSTEM GRANT**

Attachments:

- Resolution 20-830-03
- Parking Schematic

6. **NOTICE OF INTENT TO AWARD – 4th STREET REPAIRS**

Attachments:

- None

OTHER BUSINESS & UPCOMING MEETINGS

7. **OTHER BUSINESS & UPCOMING MEETINGS**

- Project Updates
- March 24, NO COUNCIL MEETING
- April 14, City Council Meeting, 7 P.M. @ Fire Hall
- April 24, LOC Spring Conference, Hermiston (City Manager presenting)
- April 28, City Council Meeting, 7 P.M. @ Fire Hall

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: March 10, 2020
SUBJECT: Agenda Item #4: Items for Approval on Consent Agenda
Attachment(s)

- None

BACKGROUND

There are no items for this meeting's consent agenda.

Item 1)

None.

Item 2)

None.

RECOMMENDATION

N/A

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: March 10, 2020

SUBJECT: Agenda Item 5: Resolution 20-830-03, A Resolution to Authorize Expenditures of the OPRD Integrated Park System Grant
Attachment(s)

- Resolution No. 20-830-03
- 7th Street Parking Schematic

BACKGROUND

The City and Oregon State Parks and Recreation Department (OPRD) entered into Grant Agreement LG19-017 on December 30, 2020 to build the John Day Integrated Park System. OPRD awarded \$471,927 for this project. The City has until October 31, 2021 to complete the project.

Resolution No. 20-830-03 authorizes staff to expend funds under this agreement. Fund accounting for this project will be allocated to the Street Fund.

DISCUSSION

The Integrated Park System will connect the 7th Street Sports Complex, Davis Creek and Innovation Gateway trail projects, Hill Family Park, Kam Wah Chung and the County Fairground with a network of trails, bridges and parking improvements.

The City is preparing a request for quotes for the 7th Street Parking Area, shown in the enclosed schematic. Only the entrances and lower half of the parking lot will be constructed under this grant agreement (Phase 1). The remainder will be completed in Phase 2 as part of the new aquatic center, if approved by voters.

RECOMMENDED MOTION

“I move to approve Resolution No. 20-830-03, A Resolution to Authorize Expenditures of the OPRD Integrated Park System Grant.”

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: March 10, 2020

SUBJECT: Agenda Item #6: Notice of Intent to Award – 4th Street Repairs
Attachment(s)

- None

BACKGROUND

The City solicited design and engineering bids for the 4th Street/Airport Road repair project through a qualification based selection (QBS) process in accordance with the informal selection procedures under OAR 137-048-0210. The request for proposals (“RFP”) was provided to five firms and posted to the city website. Proposals were due on Tuesday, March 4 by 4 P.M.

Three firms responded to the request for proposals:

- H.A. McCoy Engineering and Surveying, LLC (Redmond, OR)
- Ecology & Environment, Inc. (Portland, OR)
- GHD Engineering, Inc.

The Public Works Committee (Councilors Smith, Haberly and Holland) will meet with city staff at 6 P.M. to review proposals for the project. The committee will recommend a firm based on their review.

DISCUSSION

Work performed under the Agreement is funded with Federal Emergency Management Agency (“FEMA”) funds through an agreement administered by the State of Oregon, by and through the Oregon Military Department, Office of Emergency Management (“OEM”), and with funds from the Small City Allotment Program administered by the State of Oregon, acting by and through its Department of Transportation (“ODOT”).

Services will commence on or about April 1, 2020 and will be completed no later than June 30, 2021. The Consultant will work with, and report directly to, the city manager.

RECOMMENDATION

The public works committee will discuss their review of the proposers during the council meeting. If a firm is selected, council may make a motion to authorize the city to manager to issue a notice of intent to award and begin negotiations with the preferred vendor.

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: March 10, 2020
SUBJECT: Agenda Item #7 Other Business and Upcoming Meetings
Attachment(s)

- None

OTHER BUSINESS

- Project Updates

UPCOMING MEETINGS

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- April 14, City Council Meeting, 7 P.M. @ Fire Hall
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