

**CITY OF JOHN DAY  
CITY COUNCIL MINUTES  
JOHN DAY, OREGON**

February 11<sup>th</sup>, 2020

**COUCILORS PRESENT:**

Ron Lundbom, Mayor  
Steve Schuette, Council President  
Shannon Adair, Councilor  
Gregg Haberly, Councilor  
Paul Smith, Councilor  
Elliot Sky, Councilor  
David Holland, Councilor

**COUNCILORS ABSENT:**

**STAFF PRESENT:**

Nicholas Green, City Manager  
Monte Legg, Public Works Director  
Don Gabbard, Fire Chief

Daisy Goebel, Associate Planner  
Aaron Lieuallen, Project Manager  
Orin Wyss, Public Works

**GUESTS PRESENT:**

Rhonda Moore  
Dusty Williams  
Bob Pereira  
Rudy Diaz, Blue Mountain Eagle

**Agenda Item No. 1—Open and Note Attendance**

Mayor Lundbom called the meeting to order at 7:00 pm, noting everyone was present.

**Agenda Item No. 2—Approval of Prior City Council Minutes**

*Minutes from January 28<sup>th</sup> were presented. One grammatical change was noted by councilor Smith.*

**Councilor Schuette moved to approve the minutes from January 28<sup>th</sup> as amended. Councilor Adair Seconded. The motion passed unanimously.**

**Agenda Item No. 3—Appearance of Interested Citizens**

Mayor Lundbom welcomed the public and asked if there was anyone present for something not on the agenda. *None appearing.*

**Agenda Item No. 4—Consent Agenda**

The Oregon Pine agenda item was struck from the consent agenda by Mayor Lundbom and moved to action item #5. Lundbom asked if everyone was clear on what the weaver building agreement entailed and whether any councilors had questions on it. *None appearing.*

**Councilor Adair made a motion to approve the consent agenda and authorize the City Manager to sign the Sheedy building improvement agreement subject to final review and approval by the city attorney. The motion was seconded by Councilor Sky and passed unanimously.**

**Agenda Item No. 5— Oregon Pine Fencing Quotes**

City Manager Green explained that four informal competitive bids were received for the Oregon Pine fence project. The bidder recommended by city staff was Timber Basin Contractors, LLC. The proposed fence design and cost structure was explained by city staff.

**Councilor Adair made a motion to authorize the City Manager to sign and execute a professional services agreement with a not-to-exceed value of \$47,621.50 with Timber Basin Contractors, LLC for design and installation of the Oregon Pine fence. The motion was seconded by Councilor Sky and passed unanimously.**

**Agenda Item No. 6—Wastewater Treatment Plant Update**

City Manager Green updated the council on the status and timeline for the new treatment plant. Due to the complicated nature of the project and involvement of multiple state and federal funding sources, Green recommended that the city brings in another engineering team in addition to Anderson Perry to provide oversight and recommendation on the wastewater treatment plant. Green outlined the funding structure and mechanism for increasing spending in this area. The cost of the firm was estimated to be approximately \$18K and the CDBG grant award will be increased to incorporate this cost.

**Councilor Schuette moved to approve the professional services agreement with Flagline engineering, subject to final review and approval by the city attorney and the federal funding agencies, as needed. Councilor Holland seconded the motion and it passed unanimously.**

**Agenda Item No. 7—Oregon Veterans & War Memorials Grant 2020 Update**

City Manager Green presented the preliminary design for the Veterans & War Memorial. The statue will be lit at night and crafted in bronze. The city is requesting approximately \$51,000 from the Oregon Veterans & War Memorials Grant program and proposing a 20% match. Councilor Sky recommended that benches be added to address mobility concerns along the trail system and Green confirmed the city has budgeted for this and plans to add benches and trash cans but would like to wait and see if a high school senior would like to design and fabricate them as part of a senior project.

**Councilor Adair made a motion to approve the scope of the grant request and design plan. The motion was seconded by Councilor Haberly and passed unanimously.**

**Agenda Item No. 8— 2020 Street Improvement Projects Update**

City Manager Green explained the five street improvement projects the city plans to begin this year. The projects include improving public parking at City Hall and the former Wright Chevrolet building, constructing additional parking at the 7<sup>th</sup> street complex, improving the Charolais Heights intersection, improving airport road, 395 S Sidewalk improvements, and paving Canton Street. The 5 RFPs were announced to be posted by the end of the month and construction would begin in the summer. Councilor Sky brought up the steep grade at this intersection and Rhonda Moore expressed concern for

the stop sign design at Charolais Heights. These concerns will be addressed in the design phase of the intersection reconstruction.

**Agenda Item No. 9—Other Business & Upcoming Meetings**

Mayor Lundbom reviewed the upcoming meetings. City Manager Green asked if the council would like to cancel the March 24<sup>th</sup> meeting due to the school district's spring Break. The council agreed to replace this meeting with a study session if needed.

**There being no further business before the council, Councilor Holland moved to adjourn the regular session meeting at 7:36 PM. The motion was seconded by Councilor Smith and passed unanimously.**

**Agenda Item No. 10—Executive Session Pursuant to ORS 192.660(2)(e)**

**Councilor Schuette moved to enter executive session pursuant to ORS 192.660(2)(e) at 7:45 P.M. Councilor Holland seconded and the motion passed unanimously.**

Council deliberated on matters related to real property transactions, as authorized under ORS 192.660(2)(e).

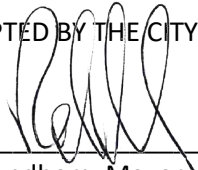
**Councilor Sky moved to leave executive session at 8:30 P.M. The motion was seconded by Councilor Holland and passed unanimously.**

**Adjourn**

Respectfully Submitted:

Nicholas Green  
City Manager

ACCEPTED BY THE CITY COUNCIL ON FEBRUARY 25, 2020

  
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Ron Lundbom, Mayor