

**CITY OF JOHN DAY  
CITY COUNCIL MINUTES  
JOHN DAY, OREGON**

April 23, 2019

**COUCILORS PRESENT:**

Ron Lundbom, Mayor  
Steve Schuette, Councilor  
Gregg Haberly, Councilor  
David Holland, Councilor  
Paul Smith, Councilor  
Shannon Adair, Councilor  
Brandon Smith, Council President

**COUNCILORS ABSENT:**

**STAFF PRESENT:**

Nicholas Green, City Manager  
Monte Legg, Public Works Director

Chantal DesJardin, Secretary  
Mike Durr, Police Chief

**GUESTS PRESENT:**

Rick Hanners, Blue Mountain Eagle  
Bob Pereira, John Day  
Logan Bagett, Elkhorn Media Group

Elliot Sky, John Day  
Hannah Hinman, John Day  
Sherrie Rininger, etc.

**Agenda Item No. 1—Open and Note Attendance**

Mayor Lundbom called the meeting to order at 7:00 p.m., noting everyone was present except Councilor Brandon Smith, who would arrive late.

**Agenda Item No. 2—Approval of Prior City Council Minutes**

**Councilor Holland moved to approve the March 1<sup>st</sup> minutes as presented. The motion was seconded by Councilor Schuette and passed unanimously.**

Holland noted on page 3, halfway down, the work executive should have been execute. Mayor Ron Lundbom noted on the first line of page 6, the word throughout should have been thorough.

**Councilor Paul Smith moved to approve the council minutes of March 26<sup>th</sup>, 2019 as amended. The motion was seconded by Councilor Adair and passed unanimously.**

Councilor Schuette stated he was not at the April 9<sup>th</sup> so he was not the one who moved to enter into executive session. Councilor Holland noted that he had made the motion.

**Councilor Schuette moved to approve the April 9<sup>th</sup>,2019 council minutes as amended. The motion was seconded by Councilor Haberly and passed unanimously.**

### **Agenda Item No. 3—Appearance of Interested Citizens**

Mayor Lundbom welcomed the audience.

### **Agenda Item No. 4—Consent Agenda – None**

**Councilor Holland moved to approve the consent agenda as presented. The motion was seconded by Councilor Adair and passed unanimously.**

### **Agenda Item No. 5—Wastewater Treatment Plant Update**

City Manager Green explained the Draft Professional Services Agreement was given this morning. It is the standard agreement updated to cover the federal contract clauses. He noted that the details around the approach have not been finalized, which is a schedule attached to the agreement and a timeline. Green concluded that following discussion the council could approve the agreement as presented subject to review by the city attorney and CDBG program office or wait until the next regular council meeting. He then reviewed the information included in the agenda memo regarding the proposed approach, noting that the timing and source of cash flow is complicated.

Council asked questions about the bid timeline details in relation to the phased approach. They also asked about Sustainable Water's potential role in the process. Green noted that they could choose to bid based on the design criteria put out by Anderson Perry. He added that with federal money, it is a much slower process, with a lot of strings attached. Green noted that they are trying to present an approach based on the information available today but depending on permitting or other changes, a different approach may be better in the future. There was clarification that Anderson Perry would be completing the entire design scope laid out for all three phases as part of this agreement for \$400,000 but there would be additional environmental work and construction oversight that will need to be done outside of the design agreement. It was noted that it can take up to eight months for them to complete and bid the core design, which is why they wanted to get it out of the way first. Green noted an alternative would be to design the entire system and procure all at once, but it would cause additional delay of at least a year because of federal funding timing. Councilors voiced the longer they delay, the greater increase in price and the urgency of replacing the treatment plant.

There was further discussion about the exact details of how vendors and firms would get paid throughout the phased approach process in correlation to securing funding. Changes to the permitting and the potential effect on the timeline were talked through, depending on the possible disposal options and purple pipe distribution network. It was confirmed that permitting would not affect Phase 1, only funding coordination. *Councilor Brandon Smith arrived.* The council asked some technical questions about the Membrane Bioreactor and other components. The general consensus among the council was to wait until the May 14<sup>th</sup> council meeting to approve the final agreement.

### **Agenda Item No. 6—Parks & Pool Planning Update**

City Manager Green reviewed the information included in the agenda memo regarding the scope of the OPRD planning grant and how it would answer some community questions. This would allow them to present a full facilities scope to the voters along with the bond. There was discussion about the funding set aside as match for this grant, Green noted he had asked other agencies if they could contribute and

the funds from the sale of the current property could also be used. The consensus was to move forward with applying, Green will present a resolution to officially submit the application.

Green also restated the presented information in the memo regarding the Oregon Pine grants, noting some of the specific components that needed addressed with the funding. He noted they are looking for a funding package of at least \$250,000 with a city match of current investments in the greenhouse and planned investments in the shop, he needs to make sure what exact investments count. It was noted that Ford Family Foundation had asked the city to apply and other beneficiaries may come in June and express interest. There was a consensus from the council to move forward with the Oregon Pine grants.

#### **Agenda Item No. 7—Broadband Planning Update**

Green noted that the Community Connect grant had been submitted then reviewed the information in the agenda memo about the approach of the ReConnect program. Senator Merkley has sent in an information request to USDA to find out how the rules were designed and determined because it is difficult for our area to score high due to some of our “rural” characteristics. The public-private partnership would be solidified with a joint-use agreement for a forty-year period, the estimated life of the fiber, OTC as the prime and the city as a teammate. They are looking at a total project cost of \$8 million that would include every incorporated city that does not currently have fiber. If all projects are awarded, it would give Grant County redundant fiber access to the south, east, and northwest.

Councilor Brandon Smith stated that the board felt that this approach helped the coalition reach their goal much faster, shaving several years off the timeline to reach some residents. The combined application would hit the four most underserved counties in the state of Oregon and is a stronger application than either could achieve on their own. He stated that having Ortelco as the primary strengthens the application, as they are an established service provider with significant fiber assets. There was discussion among councilors about the strength of having OTC as the prime applicant and the benefits of a private-public partnership in achieving their goals. There was discussion about Ortelco’s contribution and the investigation in the opinion of probable cost and how various factors pertaining to laterals affect the project scope.

Green affirmed the Grant County Digital board had agreed to this approach with an agreement around operations and maintenance and joint equity in infrastructure. He also noted that as the grant recipient of the state money, the city will have ~~the~~ to be the agreement signatory unless or until they transfer the assets to the Digital board. There was additional discussion about the strength of applying as the city versus having the board be the grant application and a potential timeline if both grants were awarded, ideally, with construction complete in 2021. Green is targeting to have an agreement for the council to sign at the next council meeting. There was a consensus among the council in support, commending the approach.

#### **Agenda Item No. 8—U.S. 395S Sidewalk Project Update**

City Manager Green reiterated the information included in the agenda memo, costs obligated for the city are for matching funds and to pay for engineering costs of relocating the water line that goes from southwest 6<sup>th</sup> to the high school. Using the city/state funding the city would contract with a firm to design the new water line specs. The financial liability of the city for costs already incurred (\$130,000) remains, whether the project is completed or not, leaving a net additional cost of \$20,000 for the city, if the project is completed. Green recommended they wait until the dust settles around the ADA

requirements before looking into the sidewalk from 2<sup>nd</sup> to 6<sup>th</sup> and noted that this project would define the approach to Blue Gulch Road. Councilor Schuette asked if the \$20,000 was budgeted. Green replied that it was not and the SCA revenue was also not included so he recommends a change to the proposed budget before adoption or a resolution after adoption, noting that only twenty percent would be spent in the next fiscal year. Mayor Lundbom noted this seemed to be the cleanest way forward on the project. There was discussion about the moving of the water line and which sections may not need to be moved, noting they would move forward with the design the city approved previously. **There was a consensus among the council to proceed with the project.**

#### **Agenda Item No. 9—Fair Booth**

Councilor Adair reported that Grant County Fairgrounds Manager Mindy Winegar who had asked if the city would have a booth to present on all the city projects. Adair noted that the council has discussed different ways to communicate to the community and thought it was a good avenue to present information to residents in other way. Councilor Brandon noted work being done by the consultants would provide great material for the booth. Green noted that the presentation to the joint council/planning meeting, following the REDS summit, would include posters of design elements, projects, and planning; all of which could be taken to the fair. Councilors discussed material and logistics for potential in-person presentations with opportunities to ask questions. There was a general consensus of support among the council, noting it would support the fair and also gives another avenue of distributing information to residents.

**Councilor Adair moved to have the city hold a booth at the fair. The motion was seconded by Councilor Schuette and passed unanimously.**

#### **Agenda Item No. 10—Basketball Tournament**

City Manager Green noted that Parks and Rec are planning on hosting a basketball tournament on July 19-20<sup>th</sup> and asked to hold it on North Canyon Boulevard. There was discussion about the needed space, specific portions of the block that could be closed, and the various effects on traffic. This led to discussion about other potential streets that would work better or parking lots that simplified logistics. City Manager Green asked to table the conversation until they can reach out to businesses and look further into the potential impacts of a street closure. Council discussed opportunities to holding an event downtown then tabled the topic.

#### **Agenda Item No. 11—Other Business & Upcoming Meetings**

Mayor Lundbom reviewed the upcoming meetings. Director Monte Legg updated the council on some trees that had fallen in Canyon Creek. There was discussion about the work being done to finish the Oregon Pine bridge and debris buildup against the supports. Discussions were also had with Director Legg about pot hole fixes, specifically on Patterson Bridge Road.

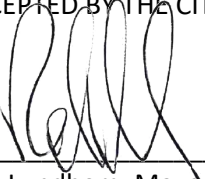
#### **Adjourn**

**There being no further business before the council, Councilor Schuette moved to adjourn the meeting at 8:07 p.m. The motion was seconded by Councilor Holland and passed unanimously.**

Respectfully Submitted:

Nicholas Green  
City Manager

ACCEPTED BY THE CITY COUNCIL ON MAY 14, 2019

A handwritten signature in black ink, appearing to read 'RL', is written over a horizontal line.

Ron Lundbom, Mayor