

John Day City Council

April 9, 2019

5:30 PM

John Day Fire Hall, 316 S. Canyon Blvd., John Day

- 1. OPEN AND NOTE ATTENDANCE`**
- 2. APPROVAL OF PRIOR CITY COUNCIL MINUTES.**
- 3. APPEARANCE OF INTERESTED CITIZENS** – At this time Mayor Lundbom will welcome the public and ask if there is anything they would like to add to tonight’s agenda.

CONSENT AGENDA

- 4. BUDGET COMMITTEE APPOINTMENTS**
 - None

ACTION ITEMS

- 5. EXECUTIVE SESSION – 5:40 P.M.**

Attachments:

 - None

Note: Council will recess at 6:45 P.M for the John Day Urban Renewal Agency (URA) board meeting

- 6. RESOLUTION NO. 19-806-07, A RESOLUTION AUTHORIZING APPLICATION TO THE U.S. DEPARTMENT OF AGRICULTURE 2019 COMMUNITY CONNECT GRANT.**

Attachments:

 - Resolution No. 19-806-07
- 7. UPDATE ON POOL & PARK PLANNING**

Attachments:

 - None
- 8. UPDATE ON BROADBAND CONSTRUCTION & 9-1-1 RELOCATION**

Attachments:

 - None

OTHER BUSINESS & UPCOMING MEETINGS

- 9. OTHER BUSINESS & UPCOMING MEETINGS**
 - Statements of Economic Interest (SEI) due April 15
 - April 16 – Budget Committee Meeting, 7 P.M. @ Fire Hall
 - April 18 – Region 12 Small Cities Meeting, 10 A.M. @ Fire Hall – John Day Hosting
 - April 23 – City Council Meeting, 7 P.M. @ Fire Hall

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: April 9, 2019
SUBJECT: Consent Agenda Item #4: Budget Committee Appointments
Attachment(s)

- None

BACKGROUND

Only item on the consent agenda is approval of the budget committee appointments in item #1

RECOMMENDED MOTION

“I move to approve the consent agenda as submitted.”

ITEM #1) BUDGET COMMITTEE APPOINTMENTS

The following individuals have agreed to be reappointed to the John Day Budget Committee for a three-year term:

- Tom Olson
- Rob Raschio
- Mike Miller
- Ron Hasher

Recommendation: Approve these budget committee appointments for new terms beginning on January 1, 2019 and concluding December 31, 2021.

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: April 9, 2019
SUBJECT: Agenda Item #5: Executive Session
Attachment(s)

- None

NOTICE

The John Day City Council will meet in executive session at 5:40 p.m. on April 9, 2019 at the John Day Fire Hall, 316 S. Canyon Blvd, John Day, Oregon 97845. This executive session will be held pursuant to ORS 192.660(2)(e), which permits the council to meet in executive session to conduct deliberations with persons designated by the governing body to negotiate real property transactions. Representatives of the news media and designated staff will be permitted to attend the executive session. All other persons will not be permitted to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as announced. No decision will be made during the executive session.

RECOMMENDED MOTION

Following the mayor's reading of the notice:

"I move to enter executive session pursuant to ORS 192.660(2)(e)."

MOTION TO RECESS

After the executive session concludes, the council should motion to recess the council meeting in order to convene a meeting of the John Day Urban Renewal Agency (URA) board. Following the board meeting, council will resume their regular session.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: April 9, 2019

SUBJECT: Agenda Item #6: Resolution No. 19-806-07, A Resolution Authorizing Application to the U.S. Department of Agriculture 2019 Community Connect Grant Attachment(s)

- Resolution No. 19-806-07

BACKGROUND

We are prepared to apply to the 2019 USDA Community Connect Grant, which is due on April 15. Resolution No. 19-806-07 authorizes the city manager and Mayor to apply for the grant. A map for the Seneca portion of the proposed funded service area (PFSA) is enclosed.

DISCUSSION

City is requesting \$3 million in USDA funds from the 2019 USDA Community Connect grant. The state grant of \$1.836 million received in 2017 HB 5006 is the match for this federal grant. Total project cost is about \$3.2 million.

This project is an aerial fiber backbone build that proposes to attach to existing OTEC power poles along their 69KV transmission line between Burns and Seneca and includes feeding several sites along the backbone route to include an existing cell site. The project also includes a fiber-to-the-home (FTTH) build in Seneca with the goal of providing 1 Gigabit of broadband service to every resident there.

The scope of the project begins at an existing fiber regeneration site on Hwy 20 east of Burns. A new 96-count fiber backbone cable will be aerial for approximately 39 miles from this location to Seneca City Hall, the proposed Point of Presence (POP) location. A portion of Seneca City Hall will be remodeled to accommodate this POP location and an additional area for computer workstations for the public to access high-speed internet, which is also referred to as the Seneca Internet Café @ City Hall.

This project proposes to use a 96-fiber cable that is an all dielectric self-supporting (ADSS) fiber optic cable fiber. Specifically, this will be an ADSS cable made to accommodate the long spans of the existing OTEC 69KV transmission line. Local distribution for FTTH in Seneca will be constructed with a dedicated fiber connection from each home and business back to the Seneca POP. This centralized design of network infrastructure will provide the most robust and flexible network with the ability to deploy both Active Ethernet (AE) and Passive Optical Network (PON) technologies including software-based applications and architecture over the network. The local FTTH distribution network will be facilitated from Multiport Service Terminals (MST's) installed at strategic locations to allow for future expansion.

The Critical Community Facilities (CCFs) targeted with Day One connectivity to the Network are:

- Seneca Internet Café @ City Hall
- Seneca City Hall / Fire Department
- U.S. Post Office
- Seneca Elementary
- CenturyLink Central Office
- Public Works Building

RECOMMENDED MOTION

“I move to adopt Resolution No. 19-806-07, A Resolution Authorizing Application to the U.S. Department of Agriculture 2019 Community Connect Grant.”

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: April 9, 2019

SUBJECT: Agenda Item #7: Update on Pool & Park Planning Attachment(s)

- None

BACKGROUND

The application for the 2019 OPRD Large Government Grant has been submitted. This memo provides an update for the city council on the next steps in the planning process.

This year’s OPRD Stats are:

LGGP Large Grant Applications submitted	37
Total Grant Funds Requests (Rounded)	\$12,216,000
Total Grant Funds Available (Rounded)	\$5,227,000
Average Grant Request (Mean)	\$330,000
Estimated Number of Grants that can be Funded	16

TIMELINE

Technical Review – April. During the next few weeks all OPRD applications will be reviewed internally for eligibility, match amounts, math, budget, required documents, etc. If we have any questions regarding your application, they will contact us for clarification or additional information.

LGGP Advisory Committee Review – May. Once applications have passed Technical Review by OPRD staff, they will be forwarded to the LGGP Advisory Committee for their review.

Project Presentation Meeting – June 18, 19 & 20. Applicants who applied requesting \$75,001 or more in grant support (*Large Grants*) are required to make a 10-15 minute in-person presentation before the LGGP Advisory Committee. This year’s Project Presentation meeting before the LGGP Advisory Committee will be held June 18, 19 & 20 at the Comfort Suites Inn in Salem.

PLANNING GRANT

Several decisions remain regarding the pool planning, including deciding on the final location, the operations, maintenance and replacement (OM&R) funding approach, timing for the capital improvement bond, and organizational structure.

OPRD has a planning grant due May 15, which could provide another source of funds to help address these questions. Planning grants are available for up to \$40,000. The City is also evaluating procedures to create a more formal organizational structure around the planning process under existing state statutes. These options will be discussed during the meeting as time allows.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: April 9, 2019

SUBJECT: Agenda Item #8: Update on Broadband Construction & 9-1-1 Relocation
Attachment(s)

- None

BACKGROUND

The 9-1-1 move will proceed on April 10, as scheduled. Fiber optic connections between the new 911 center and the ESD building have been installed and tested. I will provide more information on the next steps in this process during the meeting.

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: April 9, 2019
SUBJECT: Agenda Item #9: Other Business and Upcoming Meetings
Attachment(s)

- LOC Bulletins

OTHER BUSINESS

- Statements of Economic Interest (SEI) due April 15

UPCOMING MEETINGS

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- April 18 – Region 12 Small Cities Meeting, 10 A.M. @ Fire Hall – John Day Hosting
- April 23 – City Council Meeting, 7 P.M. @ Fire Hall