

**CITY OF JOHN DAY  
CITY COUNCIL MINUTES  
JOHN DAY, OREGON**

February 26, 2019

**COUCILORS PRESENT:**

Ron Lundbom, Mayor  
Gregg Haberly, Councilor  
Steve Schuette, Councilor  
David Holland, Councilor  
Paul Smith, Councilor  
Shannon Adair, Councilor

**COUNCILORS ABSENT:**

Brandon Smith, Council President

**STAFF PRESENT:**

Nicholas Green, City Manager  
Monte Legg, Public Works Director  
Anna Bass, Solutions CPA (City Recorder)  
Mike Durr, Police Chief

Chantal DesJardin, Secretary  
Matt Manitsas, Agribusiness Project Manager  
Aaron Lieuallen, Senior Project Manager

**GUESTS PRESENT:**

Rick Hanners, Blue Mountain Eagle  
Bob Pereira, 373 Patterson Bridge Road  
Marla Armstrong, Len's Drug

Greg Armstrong, Len's Drug  
Tilli Bjornberg, Len's Drug  
Kent Bailey, Guyer & Associates (via phone)

**Agenda Item No. 1—Open and Note Attendance**

Mayor Lundbom called the meeting to order at 7:00 pm, noting only Councilor Brandon Smith was absent and excused.

**Agenda Item No. 2—Approval of City Council Minutes of February 12th, 2019**

**Councilor Holland moved to approve the February 12<sup>th</sup>, 2019 minutes as presented. The motion was seconded by Councilor Schuette and passed unanimously.**

**Agenda Item No. 3—Appearance of Interested Citizens**

Mayor Lundbom welcomed the audience and asked if anyone had any items they wished to be added to the agenda. *None were added.*

**Agenda Item No. 4—Consent Agenda**

**Councilor Holland moved to approve the consent agenda as submitted. The motion was seconded by Councilor Adair and passed unanimously.**

**Agenda Item No. 5—FY2018 Audit Report—Guyer & Associates**

Kent Bailey, Guyer & Associates, reviewed the audit report included in the agenda packet via phone. He

touched on the financial highlights, including changes in the city's financial position from the previous fiscal year. Mayor Lundbom asked about the two exceptions to budget law compliance and one failure to procure written record. Mr. Bailey reviewed the findings that needed to be addressed by the city, noting that they were all within the norm for municipal reports in Oregon. He applauded the city on its efforts and compliance despite the number of budget modifications. There was additional discussion among the council about the audit review and findings, Green noted he has put processes in place to mitigate these shortfalls in the future.

#### **Agenda Item No. 6—Main Street Revitalization Grant Application Review**

City Manager Green reviewed the information included in the agenda packet, stating that both applicants submitted strong applications. He noted the state program manager had said the council could submit more than one application, but it is not likely that a city would get more than \$200,000 in funding. Councilor Holland stated that he felt they were both good applications and both businesses have taken the lead to expand, improve, and maintain their businesses—making continuous investments and not just looking for free money. He could not choose one application over the other and would recommend submitting both to the state. Mayor Lundbom asked to hear from each of the applicants about their project. Greg Armstrong reviewed the application from Len's Drug included in the agenda packet for their proposed expansion, answered council questions regarding their planning and reasons for the layout concept. Councilor Adair reviewed 1188 Brewing Company's plans for exterior improvements and presented a draft drawing of the anticipated street view. She stated that if they did not receive the funding, they would still complete the improvements, due to some safety concerns, but it would not be completed within the year. There was discussion with the council about the structural components of her buildings.

Council discussed the possibility of submitting and being awarded funding for both the projects with City Manager Green. It was noted that the city, as the program participant, is the applicant and therefore makes the decision about how to submit the application. The deadline for application is before the next council meeting, so decisions regarding the application would need to be made that night. Both Councilor Adair and Mr. Armstrong supported getting funding for both projects, more funding and local investment will be good for the community. There was additional discussion about the condition of the buildings and Green noted additional evidence that will be included in the application. **There was a consensus among the council to submit both of the presented projects in the application.**

#### **Agenda Item No. 7—City Council Committee Assignments**

City Manager Green reviewed the suggestions from his agenda memo. Council discussed the various committees and assignments. Councilor Adair expressed support for community development and serving on the committee due to her current involvement.

**There was a consensus to move forward with Green's recommendation.** This established a Community Development Committee that would oversee public relations, community event coordination, and marketing and branding; along with moving the zoning and planning commission from Administrative to the new committee. **Mayor Lundbom, Councilor Adair, and Councilor Haberly volunteered to serve on the new Community Development Committee.** Those serving on the other committees will stay the same. Green reminded those on the administrative committee that they are beginning the collective bargaining process.

### **Agenda Item No. 8—2019 Event Planning & Coordination**

Councilor Adair gave an update on the progress of an Art Council, that will be under the Juniper Arts Council, which is gaining momentum and rolling fast. Kim Randleas, who's art is internationally known, is finding a lot of people in the community who are excited about all of the arts. To build on previous discussions of an eclipse-like event, they are now discussing a festival to include: barbeque, brews, music, and art. They could utilize the city park, Oregon Pine, 7<sup>th</sup> Street Complex, and/or city street closure. She is anticipating an update from Kim Randleas to the council in April. Councilor Adair also noted lodging was another component of discussion; Mrs. Randleas had suggested a workshop, potentially through the Chamber, teaching people how to do Airbnb and RV spaces regularly in a commercial capacity. Councilor Adair stated the March 23<sup>rd</sup> date for closing main street was coming up quickly, so she recommends holding off on the street closure, but it still working on doing something at a different venue. City Manager Green noted that ODOT had not said yes to the main street closure but made a different suggestion. He felt a broader conversation needed to be had about the whole vision. There was discussion about the significance of having an event in the heart of downtown and navigating permitting.

Councilor Adair also touched on the OTECC virtual reality project, noting they had applied for additional funding through Travel Oregon. The intent is to bring in professional videographers to create a virtual reality simulation of every community they service to promote tourism. She also talked about a Rat Rods group from Spokane, planning to stop at 1188 for an afternoon in June, who will bring additional media coverage of the community.

### **Agenda Item No. 9—Other Business & Upcoming Meetings**

Mayor Lundbom reviewed the upcoming meetings. Green suggested relocating the March 12<sup>th</sup> City Council meeting to the Airport, noting the prior meetings will be available in a virtual open house online. At the March 12<sup>th</sup> meeting, he also will present the wastewater facilities plan for adoption. During the staff meeting with DEQ, they agreed to approve the facilities plan as submitted and issue a new permit. Green noted they are planning on June 11<sup>th</sup>s for the Regional Economic Development Summit. Senior Project Manager Lieuallen gave an update on the greenhouse construction progress.

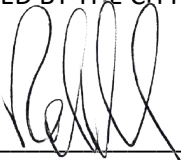
### **Adjourn**

**There being no further business before the council, Councilor Schuette moved to adjourn the meeting at 8:27PM. The motion was seconded by Councilor Adair and passed unanimously.**

Respectfully Submitted:

Nicholas Green  
City Manager

ACCEPTED BY THE CITY COUNCIL ON MARCH 12, 2019

  
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Ron Lundbom, Mayor