

**CITY OF JOHN DAY
CITY COUNCIL MINUTES
JOHN DAY, OREGON**

February 12, 2019

COUCILORS PRESENT:

Ron Lundbom, Mayor
Brandon Smith, Council President
Gregg Haberly, Councilor
Steve Schuette, Councilor
David Holland, Councilor
Paul Smith, Councilor
Shannon Adair, Councilor

COUNCILORS ABSENT:

STAFF PRESENT:

Nicholas Green, City Manager
Monte Legg, Public Works Director
Ron Smith, Fire Chief
Anna Bass, Solutions CPA (City Recorder)

Mike Durr, Police Chief
Chantal DesJardin, Secretary
Aaron Lieuallen, Senior Project Manager

GUESTS PRESENT:

Rick Hanners, Blue Mountain Eagle
Logan Bagett, Elkhorn Media Group
Bob Pereira, 373 Patterson Bridge Road
Hannah Hinman, 134 NW Charolais Heights Dr.
Elliot Sky, 134 NW Charolais Heights Drive

Kenley Boss, John Day
Jody Moulton, John Day
Chris Beil, John Day
Steve Smartt, John Day

Agenda Item No. 1—Open and Note Attendance

Mayor Lundbom called the meeting to order at 7:00 pm, noting everyone was present.

Agenda Item No. 3—Appearance of Interested Citizens

Mayor Lundbom welcomed the audience and asked if anyone had any items they wished to be added to the agenda. *None were added.*

Agenda Item No. 2—Approval of City Council Minutes of January 22th, 2019

Councilor Holland noted that on page 2, within the motion for item number six, it incorrectly states the resolution was misprinted but the resolution was just misstated due to a misprint of the suggested motion. He recommended “misprinted” be changed to “misstated”.

Councilor Paul Smith moved to approve the January 22th, 2019 minutes as ammended. The motion was seconded by Councilor Holland and passed unanimously.

Agenda Item No. 4—Consent Agenda – Invoice Payments for Capital Improvement Projects

Councilor Holland moved to approve the consent agenda as submitted. The motion was seconded by Councilor Adair and passed unanimously.

Agenda Item No. 5—Public Safety Annual Review

City Manager Green noted there would not be an official report because not all of the agencies in Grant County reported crime statistics in 2017. Green gave a brief overview of the staffing and spending within each of the public safety departments: fire, police, and dispatch. He also presented some state and national crime statistics for 2017 and County rankings for 2016, noting that the low number of crimes means any change seems dramatic in terms of rate.

Chief Durr discussed some of the changes he has made to the department including: shift changes and more proactive patrolling. He also discussed significant cases, staff progress, and fleet status, and plans for the year, including financial needs. He also discussed an idea for impounding vehicles to get drivers off the road who are being cited for driving without a license but continue to drive, get cited, and not pay the fees. Mayor Lundbom asked if there was a mechanism to get rid of the car if they are never recovered. Durr noted that would be up to the tow company, who could do a mechanics lien and sell the vehicle.

Chief Smith reviewed the department's call statistics for the year, along with the status of their equipment, training and certification while getting situated in the finally finished building, and upcoming projects. Mayor Lundbom asked if they are happy with how the building turned out. Smith noted they are tickled that dispatch is moving in, it improves security and ensures coffee all day. He thanked the council for their support, the need for a new building has been a long time coming and his people are very happy right now.

City Manager gave a brief update on the 9-1-1 transition, noting the staff transition took place January 1st and the lease agreement is fully executed with a finalized inventory. The move is scheduled to take place the week of March 4th, but it will depend on the fiber optic installation. The council will have a chance to approve the winning bid for the RFP put out by Grant County Digital, Blue Mountain Telecommunications came in as the low-cost bidder.

Mayor Lundbom asked for an update from Public Works Director Monte Legg. Legg gave an update on the progress of the greenhouses, along with work on the new city shop and anticipated needs for the new budget.

Agenda Item No. 6—Main Street Revitalization Grant & Next Steps for Weaver Building

City Manager Green reviewed the information included in the agenda memo, noting the award amount had increased from \$100,000 in 2017 to \$200,000 in 2019. He is anticipating at least two applications from merchants and explained the council when reviewing could choose to submit both or prioritize one. Green also explained the lead and asbestos abatement in the Weaver Building is complete, so it is time for the council to discuss disposition-how the city wants to manage the facility moving forward. He suggested some options including: selling to the highest bidder; selling with a set price, based on criteria evaluating aspects such as: planned use, renovation experience, and economic benefit; or a mix of the two. The hybrid option could look like a public-private partnership where the city does an owner-carry,

allowing the developer to put more into the building upfront, and retain joint-title to ensure the outcomes the city is looking for are met within the timeframe. Though they are harder to structure the partnership allows the city to have more influence over the end state versus just liquidating. To prepare, the city will need to complete findings that the city no longer needs the property, provide enough time for proposals, and bring them back for council review. Green feels they are getting some market interest and, with the work done so far, the property is much more attractive and safe.

Agenda Item No. 7— 2019 Event Planning

Councilor Adair explained individual groups put on events all the time, as a city they have discussed creating events that are similar to the eclipse, one event that brings in money from outside sources to the community. She noted she has been talking to RC Huerta at Parks and Rec, one event that has been discussed is a street fair on main street. The event would close down East Main from the intersections with Canyon Boulevard and Dayton Street, with traffic rerouted through 3rd Street or Dayton. She noted that ODOT has a process for approval, the permit application has to be submitted 28 days in advance and by a group, not just a business. The first weekend of spring break would be a good opportunity to pair with the baseball tournament to bring more people. The street fair could include live music and vendors. She has already scheduled the band to perform at her pub if they choose not to hold the street fair. A new art council forming is also interested in participating. She spoke to all the business on that stretch last year, all were excited to try the event. If the council gave the okay to move forward with ODOT to apply for approval, she will reach out to the businesses again.

Mr. Huerta is also looking into coordinating a 3-man basketball tournament, which would also be a fun event to do downtown in the summer. She also inquired about the council's interested in opening up the dry camping at the Industrial Park. Councilor Adair also reported that First Fridays have started to get bigger and asked about city assistance, potentially in the form of putting up banners each month. She noted that due to the time constraints she would like a consensus of approval from the council to move forward with an application to ODOT to close down Main Street on March 23rd. Councilor Brandon Smith asked Chief Durr about his thoughts. Durr replied that he won't know until they get deeper into the planning. Councilor Adair noted it will be important to work together on ensuring public safety to make sure all requirements are met. Steve Smartt noted that rerouting commercial traffic would be a nightmare. Councilor Adair noted this was the first and biggest question to overcome and if it was insurmountable, they could figure out how to have the event somewhere else. Several suggestions were made by councilors and audience members for other streets, such as North or South Dayton Street and even limiting the closure to one lane of Main Street. Councilor Adair noted that the narrow side streets and one lane would largely limit the capabilities of a street fair ambiance and create the issues with narrowness experienced by the Saturday Market. She would prefer to first attempt the Main Street location because it is much more interesting of a draw for those outside the community and if that didn't work would prefer a more open area like the 7th Street Complex.

City Manager Green noted he likes the street scene but it would likely make ODOT uncomfortable so the earlier they could start the conversation the better, the council just needs to provide direction about whether it is something they are open to pursuing. There was additional discussion about benefits of a Main Street location, time of year and timeframe for the event, along with challenges.

There was a consensus among the council to proceed with the request to ODOT.

Agenda Item No. 8—2019 Financing Milestones

City Manager Green reviewed the information included in the agenda memo. He noted that the CDBG Engineering Grant is federally funded, which likely means a lot of paperwork and the notice to proceed won't come until late March or early April. The application for construction will be due in September, which gives 4.5 months for staff to get the engineered plans submitted and approved through DEQ, along with the environmental under review, so they can submit the application for the \$2.3 million in the fall. If an award is achieved on the Implementation Grant, the city could potentially going into construction on the plant in the fall, continuing into 2020, which means projected spending of about \$6 million over the next twelve months. The city has been planning since at least 2007 and it is now go-time.

Councilor Brandon Smith asked if with the Main Street Revitalization Grant, the city reviews the applications or just passes them through. Green noted the city decides on the applications and there is extensive paperwork provided by the city manager on top of the application. Councilor Brandon Smith also asked if they were limited on the number of applications they could push through. Green replied they would probably want the city to indicate a level of priority, but he will find out more over the next couple weeks. Councilor Paul Smith asked about the application for an electrical update noted in the Weaver building update memo. Green noted that he would not like to compete with merchants and would only prepare an application for the Weaver Building if none of the merchants submitted applications. He feels the electrical work could be incentivized without having to get grant funded. There was discussion about being beholden to the state's timeline, rather than their own, to have approval in order to apply for CDBG funding, noting that could delay them by a year. Green noted DEQ is coming out next week in force, he hopes for a decision regarding the permit pathway; they have had the facilities plan since August and have known about the permit needs since 2007—time is of the essence. He added that the included timeline is to show that you either go and apply for the various grant funding or wait another twelve months and the city has a lot of reasons to go. The last unresolved issue is how to dispose of the effluent in the wintertime.

Green added that they have the right people at the table and they understand the timeline; they will do their best to push for a decision. The One-Stop is expected to be in Island City on March 17th or 18th, to start the process of funding negotiations. There was discussion between Green and the council about the workload and ability to accomplish all of the applications. Green noted that many of the applications they have done and will do require similar information and they have the help of engineers and consultants; so they will push for these grants with their best foot forward and see where they land. They are asking for a lot of exceptions to traditional funding norms because they need them. Green added, there is a lot of novelty in the proposal—economic value captured in controlled environment agriculture and land application and significant improvement to the habitat of the riverfront, in conjunction with the Innovation Gateway—which should open up a variety of funding sources that are non-traditional for the type of project, given the nature of the city's proposal.

Agenda Item No. 9—Resolution 19-802-03 Amended

City Manager Green explained the council had discussed and approved a dollar increase but the approved resolution included in the previous agenda had been misprinted and did not reflect that single number change. The amended resolution shows the increase from \$31.00 to \$32.00 per month.

Councilor Adair moved to approve Resolution 19-802-03 as amended. The motion was seconded by Councilor Schuette and passed unanimously.

Agenda Item No. 10—Other Business & Upcoming Meetings

Mayor Lundbom reviewed the upcoming meetings.

Adjourn

There being no further business before the council, Councilor Schuette moved to adjourn the meeting at 8:07PM. The motion was seconded by Councilor Holland and passed unanimously.

Respectfully Submitted:

Nicholas Green
City Manager

ACCEPTED BY THE CITY COUNCIL ON FEBRUARY 26, 2019

A handwritten signature in black ink, appearing to read 'Ron Lundbom', is written over a horizontal line.

Ron Lundbom, Mayor