

John Day City Council
January 8, 2018
7:00 PM

John Day Fire Hall, 316 S. Canyon Blvd., John Day

1. **OPEN AND NOTE ATTENDANCE**
2. **APPROVAL OF CITY COUNCIL MINUTES OF DECEMBER 11, 2018.**
3. **APPEARANCE OF INTERESTED CITIZENS** – At this time Mayor Lundbom will welcome the public and ask if there is anything they would like to add to tonight’s agenda.

ACTION ITEMS

4. **OATH OF OFFICE**
Attachments:
 - Oath of Office
5. **DISCUSS AND APPOINT A COUNCIL PRESIDENT**
Attachments:
 - None
6. **ANNUAL SDC REPORT & HEART OF GRANT COUNTY WAIVER REQUEST**
Attachments:
 - SDC Report for FY17-18
7. **INNOVATION GATEWAY WORKSHOP #1**
Attachments:
 - Innovation Gateway Workshop #1 Agenda
8. **RESOLUTION NO. 19-800-01, A RESOLUTION TO APPROVE AN INTERFUND LOAN FROM THE WATER FUND TO THE GENERAL FUND FIRE DEPARTMENT**
Attachments:
 - Resolution No. 19-800-01
9. **RESOLUTION NO. 19-801-02, A RESOLUTION APPROVING A LOAN BETWEEN THE CITY OF JOHN DAY AND THE JOHN DAY RURAL FIRE PROTECTION DISTRICT**
Attachments:
 - Resolution No. 19-801-02

OTHER BUSINESS & UPCOMING MEETINGS

10. **OTHER BUSINESS & UPCOMING MEETINGS**
 - Jan 22 – City Council Meeting, 7 P.M. @ Fire Hall – Audit Report
 - Feb 12 – City Council Meeting, 7 P.M. @ Fire Hall – Public Safety Annual Report

- Feb 26 – Urban Renewal Agency Meeting, 6 P.M. @ Fire Hall
- Feb 26 – City Council Meeting, 7 P.M. @ Fire Hall
- Mar 12 – City Council Meeting, 7 P.M. @ Fire Hall – Workshop #2 with Walker Macy
- Mar 26 – City Council Meeting, 7 P.m. @ Fire Hall – State of the City Address

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: January 8, 2018
SUBJECT: Agenda Item #4: Oath of Office
Attachment(s)

- Oath of Office

BACKGROUND

Chapter VI, Section 28 of the 1993 City of John Day Charter states before assuming city office, an officer shall take an oath or shall affirm that he or she will faithfully perform the duties of the office and support the constitution and laws of the United States and of the state of Oregon.

The Oath of Office will be given to the City Councilors elected on November 6, 2018: Councilors Paul C. Smith, Gregg Haberly and Shannon Adair. The Oath form will need to be signed in front of a notary.

Mayor Ron Lundbom will receive the oath at the January 22nd meeting.

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: January 8, 2018
SUBJECT: Agenda Item #5: Discuss and Appoint a Council President
Attachment(s)

- None

BACKGROUND

Chapter IV, Section 17. Council President of the John Day City Charter states the following:

- (1) At its first meeting after this charter takes effect and its first meeting of each odd-numbered year, the council shall appoint a president from its councilors.
- (2) Except in voting on questions before the council, the President shall function as mayor when the mayor is;
 - (a) Absent from a council meeting, or
 - (b) Unable to function as mayor.

RECOMMENDATION

Since this is our first meeting of an odd-numbered year, you will need to appoint a president from your council.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: January 8, 2018

SUBJECT: Agenda Item #6: Annual SDC Report & Heart of Grant County Waiver Request
Attachment(s)

- SDC Report for FY17-18

BACKGROUND

A copy of the SDC report for last fiscal year is also enclosed. Anna Bass will discuss the report with the council.

DISCUSSION

Heart of Grant County has requested an SDC waiver for the Meredith House, a domestic trauma service center proposed to be built on Bridge Street in downtown John Day (across from the Madden Brother's office). Members of Heart of Grant County and its board have petitioned the council for a waiver of the SDCs, which can only be granted by the city council, and will be present to discuss their request.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: January 8, 2018

SUBJECT: Agenda Item #7: Innovation Gateway Workshop #1
Attachment(s)

- Innovation Gateway Workshop #1 Agenda

DISCUSSION

The Walker Macy team will be in John Day on January 8th for the first area planning workshop. An agenda is attached. The project advisory committee (PAC) and technical advisory committee (TAC) will hold a joint workshop at the Grant County Airport from 3-5 P.M. An open house will follow at the airport from 5:30 – 6:45. The team will then attend the city council meeting at the fire hall. All meetings are open to the public.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: January 8, 2018

SUBJECT: Agenda Item #8: Resolution No. 19-800-01, A Resolution to Approve an Interfund Loan from the Water Fund to the General Fund Fire Department
Attachment(s)
• Resolution 19-800-01

DISCUSSION

Resolution 19-800-01 documents the ten-year loan of \$306,345.97 from the Water Fund to the General Fund for the completion of the fire hall. Council approved the city to raise these funds as part of the financing agreement for the loan consolidation with Washington Federal. Now that the fire hall tenant improvement project is complete, we need to formalize the loan between the two departments with a resolution.

The amortization scheduled enclosed with the resolution provides the repayment period. The General Fund will repay the Water Fund in annual installments over a ten-year period at a fixed interest rate of 3.34%. Of the total loan amount, \$168,976.66 will be paid by the John Day Rural Fire Protection District (see Resolution 19-801-02) for their share of the tenant improvements.

RECOMMENDED MOTION

“I move to approve Resolution 19-800-01, A Resolution to Approve an Interfund Loan from the Water Fund to the General Fund Fire Department.”

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: January 8, 2018

SUBJECT: Agenda Item #9: Resolution 19-801-02, A Resolution Approving a Loan between the City of John Day and the John Day Rural Fire Protection District
Attachment(s)

- Resolution 19-801-02

DISCUSSION

Resolution 19-801-02 provides documentation for the \$168,976.66 loan from the City of John Day to the John Day Rural Fire Protection District for completion of the fire station TI project. Loan payments will be at 1.5% fixed interest for a 20-year period as shown in the enclosed amortization schedule. Payments of this capital improvement loan will be in addition to the funding of operations of the fire department provided by RFPD to City per the intergovernmental agreement.

RECOMMENDED MOTION

“I move to approved Resolution 19-801-02, A Resolution Approving a Loan between the City of John Day and the John Day Rural Fire Protection District.”

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: January 8, 2018
SUBJECT: Agenda Item #10: Other Business and Upcoming Meetings
Attachment(s)

- LOC Bulletins

OTHER BUSINESS

None

UPCOMING MEETINGS

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