

**CITY OF JOHN DAY  
CITY COUNCIL MINUTES  
JOHN DAY, OREGON**

August 14, 2018

**COUCILORS PRESENT:**

Ron Lundbom, Mayor  
Steve Schuette, Council President  
Paul Smith, Councilor  
Brandon Smith, Councilor  
Shannon Adair, Councilor  
David Holland, Councilor

**COUNCILORS ABSENT:**

Gregg Haberly, Councilor

**STAFF PRESENT:**

Nicholas Green, City Manager  
Matt Manitsas, Agribusiness Project Manager  
Chantal DesJardin, Secretary

Mike Durr, Interim Police Chief  
Monte Legg, Public Works Director

**GUESTS PRESENT:**

Rick Hanners, Blue Mountain Eagle  
Alex Rescala, EuroMex

Erick Rodriguez, EuroMex  
George Brumis, EuroMex

**Agenda Item No. 1—Open and Note Attendance**

Mayor Lundbom called the John Day City Council meeting to order at 7:00 pm and noted that Councilor Haberly was absent and excused.

**Agenda Item No. 2—Approval of City Council Minutes of July 24th, 2018**

Councilors Paul Smith and Steve Schuette highlighted a few typographical corrections in the minutes.

**Councilor Schuette moved to approve the July 24th minutes as corrected. The motion was seconded by Councilor Brandon Smith and passed unanimously.**

**Agenda Item No. 3—Appearance of Interested Citizens**

Mayor Lundbom welcomed the audience and asked if anyone had any items they wished to be added to the agenda. None were added.

**Agenda Item No. 4— Comprehensive Economic Development Strategy (CEDs)**

City Manager Green stated the EDA has planning assistance dollars available for communities to do technical assessments and comprehensive economic development strategies (CEDs). There is a CEDs for greater eastern Oregon but it encompasses multiple counties. The EDA said they are interested in having John Day apply for a CEDs for the city, which could be scoped to include the Grant County writ large. Green explained they could apply for smaller grants from Business Oregon’s Local Economic Opportunities Fund (LEOF) and Travel Oregon, which requires a \$2,000 match. Those grants combined

would equal the \$70,000 needed as the 1:1 match required for the EDA strategic planning grant for a total of about \$140,000 in funding. Green noted the LEOF grant is new, as first come first serve he has included it for review to submit as soon as possible; the Travel Oregon grant is due by the end of August. The goal would be to integrate all the strategy for growth with the federal agencies, give them an opportunity to invest and help John Day broaden the strategy and culminate in a deliverable economic development strategy in the Spring. Green reiterated the information included in his memo regarding the implementation of the CEDS strategy. Councilor Brandon Smith asked if there is any downside. Green replied if they don't receive the Travel Oregon and LEOF grants, it will reduce the funding John Day will be eligible for from the EDA, unless John Day invested more; there is not a lot of wiggle room in the budget; if there isn't enough matching funds, they would have to evaluate whether to push forward or try again for the grants, which are annual. Councilor Schuette asked if it was \$2,000 plus a 10 percent match. Green explained the \$2,000 is the ten percent match for the Travel Oregon grant, the LEOF grant does not have a match; those two grants, if awarded, would be used as the 1:1 match for the EDA grant and if they include in-kind it could add to the match. Green confirmed for Mayor Lundbom that Business Oregon had asked him to apply to their grant. All three will be awarded in September.

**Councilor Adair moved to authorize Mayor Lundbom and the City Manager to sign the application for the LEOF grant and future funding applications to develop the city's Comprehensive Economic Development Strategy, as discussed. The motion was seconded by Councilor Paul Smith and passed unanimously.**

**Agenda Item No. 5—Resolution 18-798-22, A Resolution to Declare Account Uncollectible and Take Off the Books as Receivable**

City Manager Green explained they have not been able to track down the customer after many attempts to contact. Mayor Lundbom stated for the record that sixty eight dollars and forty one cents were being declared for Mike Shaw.

**Councilor Holland moved to adopt Resolution 18-798-22, A Resolution to Declare Account Uncollectible and Take Off the Books as Receivable. The motion was seconded by Councilor Adair and passed unanimously.**

**Agenda Item No. 6—Flood Insurance Rate Map (FIRM) Updates**

City Manager Green restated the timeline explained in his memo regarding the progress made with the Army Corps of Engineers and FEMA to update the FIRMs. Green stated about 320 properties affected in John Day; some will stay in, some will be removed, and others will be included in the updated area. The message to those being added is to warn homeowners that they actually are at risk of flood. Homeowners can challenge the proposed changes by submitting a letter of map removal with survey and engineering data. At the end of August, affected property owners will be sent a notice. Proposed maps will be available in City Hall to see what is happening. After the public hearing process, FEMA will accept the maps and send their own updates and notice to the affected property owners. The city is notifying owners for the purposes of the public hearing. Councilor Holland explained he was involved in part of the process of updating the maps and some of the change in hydrology is due to the original flood maps being based off estimated flow figures for the John Day River. In the second study there was twenty plus years-worth of actual flows with the metering station by Dog Creek; the hydrology showed the flow was higher than originally estimated. They did not have adequate information for Canyon Creek because the metering station had not been in long enough and was washed out in a flood so they are

still using estimated figures there. Councilor Brandon Smith noted the study concluded in 2012 and there was the large fire in 2015, it is unfortunate they did not have the altered data post fire to configure the estimates for Canyon Creek. Green added another thing for property owners to consider is the elevation data, some might be in by a few inches such as in the west end of town. Infilling the foundation by a foot might make the difference to getting out of the floodplain. Councilor Holland noted the surveyors with the Army Corps discussed various riparian corridor improvements.

**Agenda Item No. 7—Other Business and Upcoming Meetings**

Mayor Lundbom introduced the representatives from EuroMex to the Councilors. They expressed their appreciation for the opportunity to work with the City of John Day. Mr. Rescala noted they have been working in Mexico and South America for seventeen years and two years in the United States. They ordinarily do big projects but have a special interest in John Day, as their first municipal client, because it is an exciting challenge; they are very intent on doing everything they can to give the best of themselves and the company to make sure it is a successful project for everyone. Mr. Brumis added that John Day has so much going for it, despite the economic challenges, such as opportunities with the river and good lighting; it is all pointing to great things in the future. Councilors were impressed with the representatives and excited to have such an experienced company willing to go the extra mile to make sure this greenhouse is a success. City Manager Green noted they will have an agreement for the council to sign in two weeks, then will apply for a building permit with hopes to begin construction in October.

City Manager Green noted OEM has given the green light to move the 9-1-1 Center to the Fire Station; they are looking at the second or third week in December. The final certification of construction should be around the end of October, so a good time to do an Open House would be November 15<sup>th</sup> and 16<sup>th</sup>. Councilors voiced support for the Open House.

Mayor Lundbom reviewed the other business and upcoming meetings. Councilor Brandon Smith noted he would be out of town for the next council meeting but could call in. There was discussion about Public Works projects, including the Canton extension, and working with Tidewater to start up their plant. City Manager Green noted the Canton Project is so far on budget.


**Adjourn**

**There being no further business before the council, Councilor Holland motioned to adjourn the meeting at 7:38 PM. The motion was seconded by Councilor Schuette and passed unanimously.**

Respectfully Submitted:

Nicholas Green  
City Manager

ACCEPTED BY THE CITY COUNCIL ON AUGUST 28, 2018

  
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Mayor Ron Lundbom