

John Day City Council
June 26, 2018
7:00 PM
Fire Station, 316 S. Canyon Blvd
AGENDA

1. **OPEN AND NOTE ATTENDANCE**
2. **APPROVAL OF CITY COUNCIL MINUTES OF JUNE 12, 2018.**
3. **APPEARANCE OF INTERESTED CITIZENS** – At this time Mayor Lundbom will welcome the public and ask if there is anything they would like to add to tonight’s agenda.

ACTION ITEMS

4. **PRESENTATION ON TREATMENT PLANT FEASIBILITY STUDY RESULTS**
Attachments:
 - Feasibility Study Agenda for Discussion
 - Draft Chapter 4 – Development and Evaluation of Improvement Alternatives
 - Draft Chapter 6 – Financing Alternatives
 - Design Alternative Figures 4-3, 4-4A, 4-8
 - Sustainable Water Basis of Design
5. **RESOLUTION NO. 18-792-16, A RESOLUTION TO TRANSFER APPROPRIATIONS BETWEEN CATEGORIES WITHIN THE GENERAL FUND IN THE FY 2017-2018 BUDGET**
Attachments:
 - Resolution 18-792-16
6. **RESOLUTION NO. 18-793-17, A RESOLUTION TO TRANSFER APPROPRIATIONS BETWEEN CATEGORIES WITHIN THE SEWER FUND IN THE FY 2017-2018 BUDGET**
Attachments:
 - Resolution 18-793-17
7. **RESOLUTION NO. 18-794-18, A RESOLUTION AUTHORIZING AN INTERFUND LOAN FROM THE WATER FUND TO THE GENERAL FUND IN FISCAL YEAR 2017-2018**
Attachments:
 - Resolution 18-794-18

OTHER BUSINESS

8. **OTHER BUSINESS AND UPCOMING MEETINGS**
 - Natural Hazards Mitigation Plan and Debrief on Meeting with FCC Chairman
 - July 6 – Greenhouse RFP scoring, 2 P.M. Fire Hall (Selection Committee Only)
 - July 6 – Senator Merkley Town Hall, 4 P.M. Senior Center
 - July 10 – City Council Meeting, 7 P.M. Fire Hall (Greenhouse Award)
 - July 24 – City Council Meeting, 7 P.M. Fire Hall

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: June 26, 2018

SUBJECT: Agenda Item #4: Presentation on Treatment Plant Feasibility Study Results
Attachment(s)

- Feasibility Study Agenda for Discussion
- Draft Chapter 4 – Development and Evaluation of Wastewater Treatment Facility Improvement Alternatives
- Design Alternative Figures 4-3, 4-4A, 4-8
- Sustainable Water Basis of Design

BACKGROUND

The city contracted with Anderson Perry (La Grande, OR) and Sustainable Water (Glen Allen, VA) to conduct a feasibility study and 2018 update to the City's 2008 Wastewater Facilities Plan. Representatives from both firms will attend the city council meeting to present the preliminary results of the study to the city council.

DISCUSSION

The agenda for discussion lists the order for the discussion topics the engineering firms will present to the city council. The enclosed DRAFT Chapter 4 discusses the design alternatives the engineers evaluated. DRAFT Chapter 6 discusses some (but not all) of the financing alternatives. Figures supporting each design alternative are also enclosed, along with Sustainable Water's basis of design for the new treatment facility.

This meeting is an opportunity for the council to review the preliminary results and discuss their preferred option. I will also discuss the results of my trip to Pendleton to meet with the lending institutions.

NEXT STEPS

The council's feedback will be incorporated into the final planning documents that will be provided by the engineering firms. Upon completion of the planning documents and approval of the city council I will schedule a one-stop for the City to complete our financing for the selected option.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: June 26, 2018

SUBJECT: Agenda Item #5: Resolution No. 18-792-16, A Resolution to Transfer Appropriations between Categories within the General Fund in the FY 2017-2018 Budget
Attachment(s)
• Resolution 18-792-16

BACKGROUND

Resolution 18-792-16 is required to account for increased expenditures in debt service to pay off the Lang note on the fire hall. This resolution does not increase the overall budget, it simply moves money from one category with less expenditures into another category with increased expenditures.

RECOMMENDED MOTION

“I move to adopt Resolution 18-792-16, A Resolution to Transfer Appropriations between Categories within the General Fund in the FY 2017-2018 Budget.”

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: June 26, 2018

SUBJECT: Agenda Item #6: Resolution No. 18-793-17, A Resolution to Transfer Appropriations between Categories within the Sewer Fund in the FY 2017-2018 Budget
Attachment(s)

- Resolution 18-793-17

BACKGROUND

Resolution 18-793-17 is required to account for increased operating expenses in the Sewer Fund and capital outlay expenditures that were less than anticipated. This resolution does not increase the overall budget, it simply moves money from one category with less expenditures into another category with increased expenditures.

RECOMMENDED MOTION

“I move to adopt Resolution 18-793-17, A Resolution to Transfer Appropriations between Categories within the Sewer Fund in the FY 2017-2018 Budget.”

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: June 12, 2018

SUBJECT: Agenda Item #7: Resolution No. 18-794-18, A Resolution Authorizing an Interfund Loan from the Water Fund to the General Fund in Fiscal Year 2017-2018
Attachment(s)
• Resolution 18-794-18

BACKGROUND

A capital loan is any interfund loan, or portion thereof, made for the purpose of financing the design, acquisition, construction, installation, or improvement of real or personal property and not for the purpose of paying operating expenses. If a loan is a capital loan, it must be repaid in full over a term not to exceed 10 years. The resolution or ordinance that authorizes the loan must state a schedule for repayment and a rate of interest (ORS 294.468, renumbered from 294.460). The interest rate can be any rate that the governing body determines, including zero.

DISCUSSION

Resolution 18-794-18 is required to authorize the interfund loan from the Water Fund to the General Fund for payment of the Stella Lang note. This 10-year capital loan increases revenue to the Water Fund by charging 3.34% interest to the General Fund for payment of the loan, and reduces costs to the General Fund by avoiding closing fees and higher interest rates on a separate loan for the land payoff.

RECOMMENDED MOTION

“I move to adopt Resolution 18-794-18, A Resolution Authorizing an Interfund Loan from the Water Fund to the General Fund in Fiscal Year 2017-2018.”

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: June 26, 2018
SUBJECT: Agenda Item #8: Other Business and Upcoming Meetings

OTHER BUSINESS

- LOC Bulletins
- Update on Natural Hazards Mitigation Plan
- Discussion of meeting with FCC Chairman Ajit Pai and Congressman Walden

UPCOMING MEETINGS

- June 26-27 – Mitigation Training for Natural Hazards Mitigation Plan, Pendleton, OR
- July 6 – Greenhouse RFP scoring, 2 P.M. Fire Hall (Selection Committee Only)
- July 6 – Senator Merkley Town Hall, 4 P.M. Senior Center
- July 10 – City Council Meeting, 7 P.M. Fire Hall (Greenhouse Award)
- July 24 – City Council Meeting, 7 P.M. Fire Hall