

John Day City Council
April 24, 2018
7:00 PM City Council Meeting
Fire Station, 316 S. Canyon Blvd
AGENDA

1. **OPEN AND NOTE ATTENDANCE**
2. **APPROVAL OF CITY COUNCIL MINUTES OF APRIL 10, 2018.**
3. **APPEARANCE OF INTERESTED CITIZENS** – At this time Mayor Lundbom will welcome the public and ask if there is anything they would like to add to tonight’s agenda.

ACTION ITEMS

4. **SISTER CITY PROPOSAL – GRANT COUNTY CHAMBER OF COMMERCE**
Attachments:
 - None
5. **PUBLIC SAFETY UPDATES**
Attachments:
 - SRO Overview
6. **APPOINTMENT OF BUDGET COMMITTEE MEMBERS**
Attachments:
 - None
7. **DRAFT FINANCIAL SUMMARY FOR BUDGET COMMITTEE**
Attachments:
 - Draft pages from Budget Message
8. **EXECUTIVE SESSION – 8:00 p.m. – ORS 192.660(2)(i)**
The council will meet in executive session pursuant to ORS 192.660(2)(i) – to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing.
9. **EXECUTIVE SESSION – 8:30 p.m. – ORS 192.660(2)(f)**
The council will meet in executive session pursuant to ORS 192.660(2)(f) – to consider information or records that are exempt by law from public inspection.

OTHER BUSINESS

10. **OTHER BUSINESS AND UPCOMING MEETINGS**
 - April 26 – 9-1-1 User Board/IGC Meeting, 6 P.M. ODF Conference Room
 - May 1 – TGM Grant Selection Committee Meeting (2:30 PM)
 - May 3 – Budget Committee Meeting, 7 P.M. Fire Hall
 - May 8 – Technical Advisory Committee Meeting – Urban Renewal, 5 P.M. Fire Hall
 - May 8 – City Council Meeting, 7 P.M. Fire Hall
 - May 9 – Urban Renewal Presentation to County Court
 - May 16-18 – Water Reuse Association Conference (Portland) – City Staff

- May 22 – Urban Renewal Agency First Meeting, 5:30 P.M. Fire Hall
- May 22 – City Council Meeting / Budget Public Hearing, 7 P.M. Fire Hall
- May 25 – LOC Region 8 Small Cities Meeting, 4-6 P.M. Fire Hall
- June 7 – Planning Commission Hearing – Urban Renewal, 6 P.M. Fire Hall
- June 12 – City Council Meeting (Urban Renewal Adoption), 7 P.M. Fire Hall

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The public will not be permitted to attend the executive sessions; provided, however, representatives of the news media and designated staff will be allowed to attend the executive sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive sessions, except to state the general subject of the executive sessions as previously announced. No decision will be made in the executive sessions. At the conclusion of the executive sessions, council will return to open session and welcome the audience back into the room and council may make any necessary decisions resulting from the executive sessions.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling 541-575-0028.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: April 24, 2018

SUBJECT: Agenda Item #4: Sister City Proposal – Grant County Chamber of Commerce
Attachment(s)
• None

BACKGROUND

Taci Philbrook, representing the Grant County Chamber of Commerce, will make a presentation to the city council about the potential to create a sister city program for John Day. Their proposal is to pair John Day with a sister city in China in recognition of our location as a heritage site for Chinese immigration during the 19th Century.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: April 24, 2018

SUBJECT: Agenda Item #5: Public Safety Updates
Attachment(s)

- SRO Overview

UPDATES

The following updates are provided to the city council:

- The safety committee of the city council has not yet scheduled a meeting to discuss traffic/pedestrian safety at the intersection of 3rd Street and Bridge Street. That meeting will be scheduled within the next two weeks.
- Mike Durr will begin work on May 1 as a full-time police officer and will be appointed as our Interim Police Chief.

PROPOSAL FOR STUDENT RESOURCE OFFICER

On April 19, Grant School District 3 made an announcement to all students and their parents about school safety. One topic discussed by the school board is the possibility of arming Grant School District 3 employees. The district will host a community input night on Wednesday, April 25 at 7 PM in the Grant Union library.

We have budgeted for three full-time police officers with paid reserves in next year's budget. The paid reserves are equivalent to one half-time officer.

I have discussed the possibility of having the school district budget for a John Day police officer to be a school resource officer (SRO). Were this to happen, we would remove the paid reserves from our budget and create a fourth officer position, with half its cost covered by the school district and half by the City. School District 3 Superintendent Curt Shelley plans to attend our council meeting to discuss this proposal.

Essentially, this would be a pilot program to evaluate the effectiveness of a having a full-time SRO at Grant Union High School. The officer would be visible and present in the mornings as parents and students arrive at the school, during the students' open-campus lunch break, and in the afternoons as students are leaving. We would also budget for the officer and/or volunteer reserves to attend athletic events held in John Day.

The Community Oriented Policing Services (COPS) office of the U.S. Department of Justice supports safe schools by providing grant funds, technical assistance, and resources to help deploy SROs. The COPS Hiring Program (CHP) provides grants that may be used to (1) hire new officers (including existing vacancies that are no longer funded in an agency's budget); (2) rehire officers already laid off by any jurisdiction as a result of state, local, or Bureau of Indian Affairs (BIA) budget reductions unrelated to the receipt of grant funding; and/or (3) rehire officers scheduled to be laid off by the grantee's jurisdiction on a specific future date as a result of state, local, or BIA budget reductions unrelated to the receipt of grant funding.

COPS also sponsors the Averted School Violence (ASV) reporting system, which enables SROs and other law enforcement officers, school personnel, and mental health professionals to share their stories and lessons learned, in order to improve school safety and help prevent future tragedies.

Having a visible police presence at the high school could have a more significant deterrent effect on active shooters than the possibility that school employees may be armed. More importantly, sworn police officers are trained, experienced, and capable of addressing a wider range of student safety needs that are more common than active shooter incidents, including drug use on campus and violence between students.

RECOMMENDATIONS FOR DISCUSSION

- 1) I recommend the city council make a formal motion to offer the services of a John Day Police officer to the school district under an SRO pilot program. The City and School can jointly fund the position in the first year or two using funds already in our budget. We can also work together to pursue grant funding through the CHP program in the future to help defray some of the costs for both parties.
- 2) The City can provide contract police services outside of our city limits, as we have done in the past with both Canyon City and Prairie City. However, we have discussed annexing the school district into the city limits as part of the US 395-sidewalk extension project. That project was placed on hold but could be resumed at some point during the next ten years. The school building and parking areas are located in the John Day Urban Growth Boundary and the school district can request annexation. Typically, access to one or more city services is the reason residents and property owners outside the city consider annexation. These services include sanitary and storm sewers, City water, improved road maintenance/sidewalks, and greater police protection. The City plans to do an annexation of the Oregon Pine property this summer and could include the high school in that proceeding. This would result in the school district paying an in-city water rate, which would save the district approximately \$5,000 per year in utility fees, further offsetting the cost of the SRO.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: April 24, 2018

SUBJECT: Agenda Item #6: Appointment of Budget Committee Member(s)
Attachment(s)

- None

SUMMARY

The John Day Budget Committee currently has three vacancies. These vacancies resulted from the resignation in 2017 of Mike Cosgrove and Carol Page from the budget committee and the passing of Dale Rininger.

Three candidates for city council position six volunteered to serve on the budget committee during the April 10 city council meeting. These individuals will need to be formally appointed by the council.

RECOMMENDED MOTIONS

- 1) "I move to appoint Vincent Maurer to a three-year term on the John Day Budget Committee"
- 2) "I move to appoint Katrina Randleas to a three-year term on the John Day Budget Committee"
- 3) "I move to appoint Beth Spell to a three-year term on the John Day Budget Committee"

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: April 24, 2018
SUBJECT: Agenda Item #7: Financial Summary for Budget Committee
Attachment(s)

- None

SUMMARY

The budget committee meeting has been rescheduled for May 3 at 7 P.M. in the John Day Fire Hall.

DISCUSSION

I have provided the first four pages of my budget message for the city council to review and discuss. While this is not typical, I wanted to provide the council with the opportunity to review this information because so many significant events affecting our financial strategy have occurred over the past year.

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: April 24, 2018
SUBJECT: Agenda Item #8: Executive Session – City Manager Annual Evaluation

SUMMARY

The City Council will meet in executive session to conduct the City Manager’s annual performance review. This meeting is held pursuant to ORS 192.660(2)(i), which permits the council to meet in executive session to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Representatives of the news media and designated staff will be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in the executive session.

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: April 24, 2018
SUBJECT: Agenda Item #9: Executive Session – Attorney-Client Privileged Communications Attachment(s)

SUMMARY

The City Council will meet in executive session to consider and review attorney-client privileged communications. This meeting is held pursuant to ORS 192.660(2)(f), which permits the council to meet in executive session to consider information or records that are exempt by law from public inspection.

Representatives of the news media and designated staff will be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in the executive session. At the conclusion of the executive session, the council will return to open session and welcome the audience back into the room.

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: April 24, 2018
SUBJECT: Agenda Item #10: Other Business and Upcoming Meetings
Attachment(s)

- LOC Bulletins

OTHER BUSINESS

- None

UPCOMING MEETINGS

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