

**CITY OF JOHN DAY
CITY COUNCIL MINUTES
JOHN DAY, OREGON**

February 13, 2018

COUCILORS PRESENT:

Ron Lundbom, Mayor
Paul Smith, Councilor
Steve Schuette, Council President
Gregg Haberly, Councilor
Shannon Adair, Councilor
David Holland, Councilor

COUNCILORS ABSENT:

Councilor 6 Position Vacant

STAFF PRESENT:

Nicholas Green, City Manager
Valerie Maynard, ECC Director
Monte Legg, Public Works Director

Chantal DesJardin, Secretary
Richard Gray, JD Police Chief
Matt Manitsas, Agribusiness Project Manager
Aaron Lieuallen, Senior Project Manager

GUESTS PRESENT:

Sherrie Rininger, John Day
Katie Piazza, House to Home/JD
Bruce & Kim Ward
Lisa Weigum, Community Counseling Solutions
Derek Dally, Blue Mountain Hospital
Joe Hitz, Sisul Engineering
Sally Knowles

Rick Hanners, Blue Mountain Eagle
Elliot Sky
Hannah Hinman
Amanda Martino
Parker Manitsas

Agenda Item No. 1—Open and Note Attendance

Mayor Ron Lundbom called the John Day City Council meeting to order at 7:00 p.m.

Agenda Item No. 2—Approval of City Council Minutes of January 23, 2018

Councilor Holland motioned to approve January 23 minutes. Motion was seconded by Councilor Schuette and passed unanimously.

Agenda Item No. 3—Appearance of Interested Citizens

Mayor Lundbom asked if the audience had any items they wished to be added to the agenda. None were added.

Agenda Item No. 4— A Proclamation in Recognition of Councilor Donn Willey

Mayor Ron Lundbom read a proclamation, recognizing Councilor Donn Willey for his dedication, commitment and lifelong service to the City of John Day.

Agenda Item No. 5—US 395 Sidewalk Extension Update

City Manager Green reminded the council that the city had received a grant through Multimodal Transportation Enhancement Program, which operates within the Statewide Transportation Improvement Program, for a total project estimated cost of just under \$840,000. Because it is leveraging federal funds, passed through ODOT, the city has a 10.27% match which is required under the program; the net contribution from the state is \$753,000. Based on the design alternative the city council selected and a number of changes that have happened since the original project was scoped, there has been an increase in cost. Sean Maloney, ODOT Transportation Project Leader, has been actively working to increase the revenue for the project. Another program was identified that could add funds to the project. *Sean Maloney joined the meeting via phone.* He explained another \$230,000 of sidewalk improvement funds were identified, which brings the total available funding to \$1,070,000. He acknowledged that this is not enough, so he wanted to propose phasing the project for what can be afforded. The current effort would be Phase 1; what we have left and can afford would be Phase 2, which would include an application for another funding program coming out in HB2017 called Safe Routes to Schools. ODOT recommends the scope of Phase 1 be: completion of the design, acquire all the necessary right of way, and essentially reconstruct the city potable water line, which is under the proposed sidewalk location. It appears to be a concrete asbestos (transite) type pipe and in some places it is as shallow as eighteen inches deep. It will be in conflict, elevation wise, of the new sidewalk and drain swells. The total cost estimated for Phase 1 is \$970,000; which includes the three items proposed to complete. Phase 2 is estimated at \$954,000; by phasing it, there are some increased costs such as traffic control and other engineering contingencies. Design cost, for ODOT to subcontract the potable water relocation, is included in the estimate. Green commended ODOT for identifying additional programs, but the cost is much higher than was originally estimated, more than doubled since it was originally proposed. He asked Mr. Maloney to elaborate on the Safe Routes to Schools Program. Mr. Maloney explained they hope to start taking applications in the fall of 2018. Phase 2 would essentially be the sidewalk and drain swells; since Phase 2 is currently not funded, that would be the focus for the funding application. In the spring of 2019, they would award; the timing will be crucial because if the awards going out during May, construction would be pushed to 2020. The funding would need to be secured by February or March. The program requires forty percent cash match statewide but for cities fewer than 5,000 it is a twenty percent match. Green noted that right now that match would be half of the current street fund. Due to a mild winter and increased tax receipts they anticipate the street fund will grow but the city also has other commitments. He suggested they work with the county to swap and get creative; half of the proposed project is outside city limits and he believes by working together, we can find a path to victory. It would be a big lift for the city to foot the whole cost out of the city budget. Mayor Lundbom has asked if the county has been approached. Green responded that they have not asked the county for a commitment because there are still variables in the program. Councilor Schuette asked Mr. Maloney if they relocate the potable water, what will be in place for sidewalk until the Safe Routes to Schools funding for Phase 2. Mr. Maloney explained there is currently not much sidewalk from 6th street to the high school. They will patch up once the excavation is complete, including the section that goes into the roadway. Mr. Maloney noted that the ADA requirements they are now forced to comply with are extremely stringent. They will provide pedestrian barricades, handicap accessible routes around the excavation to provide for pedestrian traffic during Phase 1 and Phase 2 construction.

Councilor Holland commented that cost of the project has gotten out of hand. Councilor Adair noted that it could get worse, especially if we have to wait another year or two to start; the cost is not going to be what is listed now for Phase 2. City Manager Green asked Mr. Maloney if he estimating costs for 2019 or today. Mr. Maloney responded the estimates are for today's dollars. Councilor Smith asked what the

match was for Phase 1. Mr. Maloney responded it was \$86,000. Councilor Smith asked if Phase 2 has to be at least a twenty percent match in hard dollars. *Mr. Maloney confirmed.* Mayor Lundbom asked how far in the city is on this and if we could pull the plug. Green responded that we are committed \$20,000 and we would have to pay the full cost of the engineering if we back out, he asked Mr. Maloney if it would be \$100,000 plus to pay off the engineering costs. *Mr. Maloney confirmed.* Councilor Haberly noted there would be waste to patch it up and dig it back up. Councilor Adair added that it sounded like there were a couple areas where work was duplicated and increased costs. Mayor Lundbom asked if they still see kids walking, since the motel has been out of business. Lisa Weigum commented that since it is an open campus, during school hours there are lots of kids walking down to get pizza and athletes running. City Manager Green noted he had discussed the project with the school board to keep them up to date, he noted they are excited about the project but are not contributing funds. Mayor Lundbom noted that the project area has shrunk and the cost has inflated, he suggests we work with the county. Councilor Smith agreed. City Manager Green noted that, without speaking for the County, the road department has been willing to work to get creative for the city to accomplish street projects; a request should be specific about the need and benefits. Councilor Schuette asked how many of the blocks are in the city versus the county. Green responded that two of the blocks are into the county and added that the city has extended, at their expense, utilities out of city limits and not required annexation. This needs to be discussed; if the city is going to invest in a project like this and if the school were to move, changing the use, the city would want to capture the underlying tax value to recover the investment. He suggests that, as a condition to the city paying for the sidewalk in the Urban Growth Boundary, they require annexation of the property. It is beneficial to the school district because right now they pay double water sewer for being outside the city limits. They would save money in the near term, we would have the potential to recover some of our costs in the long term, if that property were to change, not that it will but if it did. It would be hard to go back afterwards and force annexation, all of the utilities would be in place. Councilor Adair noted that when looking at who should contribute, we should look at not just the distance of sidewalk but who it is benefiting; not just John Day residents will be the primary users. Mayor Lundbom noted that the consensus was to work with the county and try to come back with something positive. Mr. Maloney requested approval to proceed with the team to move forward with design. City Manager Green noted that we budgeted for the \$60,000; it was a cost anticipated but the council can decide otherwise. *The council reached a consensus to have ODOT move forward with the team to complete the design.*

Agenda Item No. 6—Canton Street Extension Project

City Manager Green explained the Planning Commission met at 6PM tonight and approved Site Design Review 18-01; Sally Knowles proposed building four duplexes at the NE end of Canton Street. Joe Hitz, Sisul Engineering, did the design work for the development and the city asked him to create a preliminary engineering plan to discuss the street extension. The proposal to the council tonight is to approve the preliminary engineering so that the city can move forward with designing the streets. Monte Legg has been working with the county; if the city covered the full cost for the street extension and the utility relocates with engineering the cost would be \$80,000 to \$90,000. With an agreement with the county, the cost could come down to about \$66,000. Regardless, this is a quick win; rarely do you have the opportunity to get eight housing units with such a minimal investment. We already have utilities in the area so it would be: an extension of the asphalt, creating a cul-de-sac; putting in a fire hydrant, to meet code requirements; and making some adjustments to the easement along the property. The legal description doesn't quite match what actually exists, so some legal costs will be incurred but would need to be done either way.

Councilor Schuette asked if the cost would be shared with Knowles. City Manager Green responded that it could be but it is pretty straight forward, they have done the legal description but it does not quite follow the line. Mayor Lundbom asked if the property went onto the other side of the river. *Sally Knowles confirmed*. Lundbom asked how close the houses would be to the river. Joe Hitz responded the closest house is probably thirty-five feet and up in elevation considerably. Mayor Lundbom asked if there were any complaints from the adjacent property owners or if they were all for it. City Manager Green noted that the only conditions from the Planning Commission were: the Council approve the street and utility extensions, because it is currently landlocked and the FEMA letter of determination regarding the map removal. When Mike Springer did the elevations, all of the proposed area for development is above the 100 year flood plain but it is showing as in the flood plain. Councilor Holland asked for clarification regarding the total cost and whether it will be divided up between the water, sewer, and street fund. Green proposed they use the system development fund, which is a combination of the sewer and water, for the utilities. Councilor Holland wanted to clarify, for people that are concerned about the street fund, that the money will not all be coming out of the street fund. Green noted that Director Legg proposed we start work as soon approved using the existing stock and use the funds next budget year to replenish the stock. The only thing that will need to be purchased this year is a fire hydrant. Councilor Schuette asked if the street and cul-de-sac would have sidewalk. Green responded a sidewalk would exist on the west side. Councilor Smith asked for confirmation on the cost. Green clarified that the \$90,000 is a cost estimate for a private contractor to do the work. If the city and county were to do the work together, the cost would be around \$66,000. In linear feet it would be \$340/linear foot working with the county versus \$461/linear foot for the city to contract out. The street fund has roughly \$496,000 in net working capital and \$65,000 in SDC's. Councilor Schuette stated it was a no brainer and it is exactly what they have been discussing regarding new housing.

Councilor Schuette motioned to authorize the City Manager to proceed with preliminary engineering. Councilor Haberly seconded the motion and it passed unanimously.

Agenda Item No. 7—Advisory Committee Update

City Manager Green stated the first Advisory Committee meeting was held on January 9 and was very well attended. Scott Vanden Bos from Elaine Howard Consulting came and presented Urban Renewal 101, which was quite complex. He walked the committee members through the approach then the city presented the preliminary boundary maps of the area they plan to include. *The maps are included in the packet*. Over the last ten years, with essentially no net growth, on average the city tax has only gone up by \$6,000 per year. Property tax is woefully inadequate for keeping up with the rising costs of public services. By creating the Urban Renewal Area and co-investing with the private sector, the city will stimulate growth and see property tax rise with new homes coming on if the program is successful. The lack of net growth has to be addressed. The PAC worked through the details how the housing development district would operate. The estimated land that can be included is 344 acres and up to \$25,000,000 total assessed value of the property within the boundaries of the Urban Renewal Area. As the boundaries are defined, these parameters must be considered. Councilor Smith noted that last meeting, these felt like doable restrictions. Green responded that we could include all of the buildable lands and the majority of the Residential Limited district and potentially farther. They can leave a gap of about five percent for future amendments. Mayor Lundbom asked about changing the ORS. Green responded that there was support for the changes but not the knock on effects of political negotiations that come with amending an ORS. Green noted that this may be better because they do not have to wait for the legislature and can begin now with the district. He added there were some questions brought up by the PAC, which need to be addressed with the TAC before the urban renewal plan is finalized. One

question being whether to include manufactured homes; the general consensus was to exclude. Some reasons being: you don't have the same cost hurdles, the long term value of a manufactured home, and it removes the economic stimulus for local builders, which were rationales for doing the program. Some did not want to define the program too narrowly though. There was less certainty regarding the size of the incentive for remodels and how it would work. For the property to be re-assessed, any new investment has to exceed \$10,000 dollars. It would have to be timed and scaled appropriately, we wouldn't would a quarter of the area to begin renovation that can't be financed. If everyone started building houses on the barren land tomorrow, that is exactly what we want. The city is working with the state on getting a line of credit established, to draw from as needed, because we won't be known until applications come in how the growth patterns will happen. Mayor Lundbom asked if the state had money for that. *Green confirmed.* Green stated this is a unique proposal, so creativity will be needed on the financing side. Mayor Lundbom asked how the county assessor felt about it. Green noted he was supportive but it will take work. When you send the permit through the county, the assessor gets a copy and he will do a preliminary assessed value based on the plans, which will give an indication of the rebate. Plans and construction changes, so once the house is completed they do an onsite inspection and give another estimate of the assessed value. But until the property chance ratios happen in September, you won't know officially what your rebate is until you get your bill in October. There was discussion about, if your home comes on the tax rolls in October, you will not get your property tax bill for twelve months. We don't want people to wait a year for the rebate; one approach would be to do an eighty-twenty split. The city would take the estimated assessed value and provide eighty percent once the home is constructed and round it out after the final ratios. If SDC's are included the estimated return on investment is seven years; if none, at seven percent, the return is more like five years. The city has the ability to accelerate that; there is some flexibility within the program but the average will be five to seven years.

Bruce Ward asked how many build-ready lots there are in John Day right now. Green responded that there are thirteen acres, with utility access; the Canton Extension opens up another two acres. A handful will be slightly more complicated, with utilities nearby but still needing work done. Mr. Ward asked if you wanted to build a spec house, who would get the rebate? If the builder owns the property when it goes on the tax rolls, the rebate would go to the builder, who could then negotiate with the buyer. There are several builders who already own land and have contacted the city about starting before the program is implemented. The tentative answer is yes, as long as it is understood there will potentially be changes to the program before it goes through the approval process in 2018. There are no guarantees at this point, but it is exciting to see builders reengaging in the market.

Agenda Item No. 8—Innovation Gateway Progress Review

City Manager Green noted that since the city bought the Oregon Pine property eight months ago. We are well into the feasibility study for the new wastewater treatment plant, all signs point to doing a Class A facility, that allows for water reclamation and some winter river discharge. Cost to create the reclaimed water, will likely be higher than the cost to pump freshwater out of the ground. There is no way around that but that doesn't mean we shouldn't treat it and turn it into an asset. Portland State University sent 312 surveys out to John Day and Canyon City wastewater customers; about 80 of them have been returned. Green noted he went on KJDY to encourage resident to fill out the survey if they received it. There has to be a ninety percent response rate to qualify for the grant, he invited the audience to volunteer to knock on doors to provide surveys. Training will take place this Friday at 10AM. The goal is to know by March whether we are eligible for the two million dollar block grant. A statement of work has been completed and submitted to the state for approval for the Transportation Growth

Management Grant. The grant requires the city to budget for a \$27,000 cash match, which will come from the street, sewer, and general funds. The county has been approached about making an in-kind donation of staff time to help get more bang for our buck. Phase 2, environmental assessment, is complete and being reviewed by DEQ, with a clean bill of health we can move forward with the Greenhouse. There is power to the shop. The survey planning for the trail system has been mapped and easements are being worked through now. The plan is to have Phase 1 completed; dirt or gravel to loop down the property so people can get down to the river to enjoy it. The city is looking to get some cost estimates to repair the holes in walls of the saw mill. All but one of the old power poles have been removed and an idea has been formulated about the seasonal flooding. Mayor Lundbom noted he has received questions regarding the No Trespassing signs. Green responded there were some thefts and vandalism; until the property can be cleaned up, they are asking people to stay off the property. Now that the shop has power, security cameras will be installed and a fenced in area to store equipment. Public Works Director Monte Legg added that an OSHA consultant came in and stated that to meet liability regulations, signs had to be placed at various locations. Green ended that it is for public use, the city just needs some time to clean up and mitigate hazards.

Agenda Item No. 9—Greenhouse Design-Build Public Hearing

Mayor Ron Lundbom opened the public hearing on the greenhouse design-build.

City Manager Green explained that the intent is to use an alternative contracting method because many of the greenhouse companies, who work at the national level, do both the design and construction. This is because there are specialized techniques and they get more cost efficiency by doing it themselves. There are some teams who do these separately but tend to bid projects as a team. By using the design-build method we will be able to get bids from both sets of firms, whereas traditional procurement would force the city to go the lowest bidder under Oregon State Law. This would cost more because more because the lowest bidder would not get these cost efficiencies. The city feels that doing the design build as a single award will give the residents a better value. If the council approved that approach tonight, an RFP will be issued later this month and firms will have thirty days to respond. A source selection committee will be formed to make a final decision. Green expects all the bids to be cost competitive and we want to award based off more than price; such as the quality of materials, company experience, innovative design, and follow on support for growing. Green noted that by defining the budget, you give firms a price range to base what they can offer for a certain price. The city can then evaluate all the non-price factors to make the award. There are scoring criteria in the RFP that will explain what those non-price factors are. If there is a large range in bid price, it will cause the city to question why. Mayor Lundbom asked who did the findings. Green responded that it was collaboration with the city attorney, Matt Manitsas, Aaron Lieuallen, and himself. The LCRB is the Local Contract Review Board, a group appointed from City Council and city staff. Councilor Adair voiced support for this method and opposition to the lowest bid approach. Councilor Smith noted that the justifications were well stated. City Manager Green added that there was no comment from the public notices. *No further comment from the audience.*

Councilor Schuette motioned to close the public hearing. Councilor Holland seconded the motion and it passed unanimously.

Councilor Schuette moved to adopt Resolution 18-783-07, A Resolution of the City of John Day Adopting Findings to Support the Design-Build Alternative Contracting Method for the Construction of the City Greenhouse Project. Councilor Holland seconded the motion and it passed unanimously.

Agenda Item No. 10—Budget Committee Schedule

Mayor Lundbom noted that the council had received the proposed schedule before the meeting but was not included in the packet.

City Manager Green stated that the notice in the Blue Mountain Eagle will be March 30, a second notice on April 6, and the committee members will have their packets by April 13, with the goal being a budget committee meeting on April 17. If a second committee meeting is needed, it would be held on May 1. Green noted that he is not recommending any ballot measures. The public hearing would be on May 22, with the intent of adopting resolutions on June 12.

Councilor Adair motioned to adopt the Budget Committee Schedule and appoint Nicholas Green as the Budget Officer. Councilor Schuette seconded the motion and it passed unanimously.

Agenda Item No. 11—CHNA Funding Request

City Manager Green explained that the Community Health Needs Assessment was a requirement for non-profit hospitals under the Affordable Care Act and is still in place. It is a three-year process. The hospital selects members of the committee from the community; Green serves as co-chair for one of the subcommittees. A little over a year into the process, one of the goals is to improve education and awareness around substance abuse. The City of John Day received marijuana tax dollars this year, because a slip in the state legislature, which they would not normally receive because they opted out. The County received roughly \$14,000 and the City of John Day received \$4,945. Green stated it was suggested at county court that the unanticipated funds should be directed towards substance abuse awareness and prevention. The CHNA committee felt that would be an appropriate use of those funds, to work collaboratively with a group to address a broader set of issues related to substance abuse. These are funds the city already received but are unappropriated.

Derek Daly, Blue Mountain Hospital CEO, stated that this request is from the committee not the hospital. The hospital houses the funds for the committee to serve as distributor. None of the money will go to the hospital but rather the partners to help carry out the goals of the committee. Mayor Lundbom asked if this is the first three year project they have done. Mr. Daly responded that they have done projects but not had substance abuse as the topic or had an opportunity present itself that clearly matched something we thought the committee would do. If granted the money, they would have the funds to support processes that are or will be in place. Councilor Schuette asked if the county is also passing along their revenue. City Manager Green noted there was a request, it was on the agenda but they may be restructuring their request. Councilor Haberly asked Lisa Weigum to elaborate. Lisa Weigum stated she is in support of the money going towards prevention efforts. She is disheartened that the city had the money and she did not know about it. While it is not a lot of money, it makes a big difference in prevention. She is excited to partner with Derek and the CHNA to figure out the best way to distribute the funds. Councilor Haberly stated in past programs it seems like prevention on various things regresses. Lisa Weigum responded that some of the approaches taking historically have proven to be ineffective, when they are singular pushes. Data reflects that use rates with the youth community is up, marijuana use from 14-16 yr olds has doubled and is now above state average. She added that it is a community issue because it is a social norm here. Using the money, a trauma informed care taskforce, could collaborate with the hospital and the money from the county to change those social norms in the community. It is a bigger issue than simply telling kids to stop smoking. A simple educational program for sixth graders has proven to be ineffective, so they are taking a broader community approach.

Councilor Adair asked for elaboration on the broader approach and how it will be different. Weigum explained the approach through trauma informed care, by developing partnerships with twelve community partners, to meet monthly. The same kids are being seen, coming out of homes that are broken and the approach has to be different to address the broader issues. They are doing professional development trainings around poverty, so everyone understands the culture around poverty, what it looks like, and how that affects kids and their choices. In May, training will be done for the community partners on Trauma Informed Care 101 to help better understand and change the lens focus. They are talking with school districts to do professional development on teacher in-service day, to get educators up to date on why kids today look different from the kids thirty years ago and how trauma affects kids today. Trauma is a broad term that is used to include kids with substance abuse issues, living in poverty, going home hungry; somewhere around eighty percent of the kids enrolled in Grant County schools are on free or reduced lunches, meaning that might be the only food they receive for the day. They bring in professional speakers, trainers, and people to speak to kids about addiction and mental health issues, like depression and anxiety. The average age of anxiety onset is now eleven, they don't know how to deal with this feeling so they self medicate with drugs or alcohol.

Mayor Lundbom asked if she honestly felt the drug testing at the high school has helped. Weigum responded that the way the drug testing was built for student athletes is positive but it is not reflected in their academic record. They are suspended from their sport for 4.5 to 9 weeks, with lots of intervention. She feels what they are doing for the rest of their student body is a disservice, a student is found at school with paraphernalia found in his car and gets 16 weeks out of school, an expulsion. These kids already are struggling and what are we doing as a community for that kid? Mayor Lundbom suggested this is why Oregon is 47 out of 50 states in education. Weigum noted there are bigger, broader issues at play; with the funding from the city and partnering with Mr. Daly and the CHNA committee they hope to address some of the bigger issues. It is not as singular as substance abuse, which is just a symptom of the bigger problem, they want to address the bigger problem using the funding. Hannah Hinman added that intervention and prevention initiatives come on when you are seeing a rise in an issue. You already have a trajectory and if you try to initiate some programming to address that, you are battling an upward momentum. The initiatives may not immediately bring that trend down, but it is hard to measure how much they are preventing that trend to continue upwards. Prevention is hard to measure; you don't know what you are preventing so it is hard to know if your initiatives have been effective. Lisa Weigum added we are in a reactive mode with our students and community in terms of drug and alcohol abuse and everything that is tied to it. As a community, we are trying to put several fires out and we need to put some forethought into an approach to mitigate these before we get to a point where we are expelling students for sixteen weeks. Councilor Smith noted that cultural change is a slow wheel to turn. A chance was not given to best vet out what to do with these unanticipated, one time funds. These issues being discussed have to be a continuous hammer that keeps going, which takes a lot. He feels one time shots, are not going to work. He would like to see something on a longitudinal scale that keeps the wheel turning. Lisa Weigum responded that is what they are hoping to accomplish with the taskforce. They just submitted a grant application for \$300,000 for a position that would be a trauma informed community liaison to work with all the entities, including families, providing different resources and outlets and to be in the schools system to work with kids. She recognizes it's a much broader issue and these one shot attempts do not work. Derek Daly added that something more important than dollars is the collaboration that is occurring, whether it is the work Lisa is doing with the trauma committee or the CHNA committee or the overlap. It is much more valuable than the money and they are just creating the forums to be able to utilize the money in a way that is going to lead to the next thing. He thinks it is a good opportunity with the right players at the table in a lot of these committees, we just have to work together to link these to be able to influence these things.

It will not happen overnight and you can't say definitively that the money from the city will directly impact things in the next three months. The message is that it is about collaborating and creating bigger dividends down the road. Mayor Lundbom asked if there are plans to address the other two issues identified in the assessment. Mr. Daly noted there are committees working on each of the aspects in the CHNA process. There are two committees each focusing on two aspects of the initiative; the aspects being: substance abuse, trust in the medical system, preventative health, and access to care. This specific one is related to the substance abuse prong. Councilor Smith noted that he would like greater explanation on Green's recommendation with the fiscal part. City Manager Green explained if it comes in as onetime tax revenue, that has not been appropriated, an appropriations process would have to be done to spend that money this budget cycle. He is recommending, if they want to move forward, to make the contribution out of the community development investment fund, which has been budgeted for expenditures. Next budget cycle, they would replenish that fund with the unappropriated marijuana tax revenue. This removes the need for another public hearing and supplemental budget.

Councilor Adair motioned to make a onetime payment from the community development investment fund during this fiscal year to be replenished next budget with the unappropriated revenue source for \$4,945. Councilor Smith seconded the motion and it passed unanimously.

Agenda Item No. 8—Other Business and Upcoming Meetings

Feb. 27—City Council Meeting (7PM)—Annual Public Safety Report/Briefing

Mar. 13—City Council Meeting (7PM)—State of the City Address

Mar. 27—CANCELLED (No City Council Meeting)

Aaron Lieuallen added that the second PAC meeting is on March 14. Mayor Lundbom asked if anyone can come to these meetings. Green stated the intent is to keep it to the appointed committee member and councilors, if they want. They want people to feel open to talk without fear of attribution; anyone willing to talk after, is welcome. The intent is for people to speak up in the PAC meeting and Green is doing his best to report faithfully what was discussed, without attributing specific comments to specific people.

Adjourn

There being no further business before the council, Councilor Schuette motioned to adjourn the meeting at 8:13 pm. The motion was seconded by Councilor Adair, and passed unanimously.

Respectfully Submitted:

Nicholas Green
City Manager

ACCEPTED BY THE CITY COUNCIL ON FEBRUARY 27, 2018



Mayor Ron Lundbom