

CITY OF JOHN DAY  
**Volunteer Resolution**

**Resolution No.:** 17-773-09

**Effective Date:** 01 July 2017

A resolution extending workers' compensation coverage to volunteers of the City of John Day, in which the City of John Day elects the following:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteers listed in this resolution, noted on CIS payroll schedule, and verified at audit:

**1. Public Safety Volunteers**

**Applicable**   X   **Non-applicable** \_\_\_\_\_

An assumed monthly wage of \$1,000 per month per volunteer will be used for public safety volunteers in the following volunteer positions (check all that apply):

- Police reserve
- Search and rescue
- Firefighter
- Emergency medical personnel
- Ambulance drivers
- Other *[List specifically by title]*

**2. Volunteer boards, commissions, and councils for the performance of administrative duties.**

**Applicable** \_\_\_\_\_ **Non-applicable**   X  

An aggregate assumed annual wage of \$2,500 will be used per each volunteer board, commission, or council for the performance of administrative duties. The covered bodies are (list each body):

- a.
- b.
- c.

**3. Manual labor by elected officials.**

Applicable \_\_\_\_\_ Non-applicable  X

An assumed monthly wage of \$800 per month will be used for public officials for the performance of non-administrative duties other than those covered in paragraph 2 above

List duties *[appropriate classification code will be applied by underwriting]*

#### 4. Non-public safety volunteers

Applicable \_\_\_\_\_ Non-applicable  X

All non-public safety volunteers listed below will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. CIS will assign the appropriate classification code according to the type of volunteer work being performed. (List specific non-public safety volunteers below)

- Parks and recreation
- Senior center
- Public works
- Library
- Other *[List specifically by title]*

#### 5. Public Events

Applicable \_\_\_\_\_ Non-applicable  X

Volunteers at the following public events will be covered under workers' compensation coverage using verified hourly Oregon minimum wage as basis for premium and/or benefit calculation: (List specific events)

- a.
- b.
- c.

#### 6. Community Service Volunteers/Inmates

Applicable \_\_\_\_\_ Non-applicable  X

Pursuant to ORS 656.041, workers' compensation coverage will be provided to community service volunteers commuting their sentences by performing work authorized by [ENTITY NAME].

Oregon minimum wage tracked hourly will be used for both premium and benefit calculations, verifiable by providing a copy of the roster and/or sentencing agreement from the court.

**7. Other Volunteers**

Volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of the work provided that [ENTITY NAME]:

- a. Provides at least two weeks' advance written notice to CIS underwriting requesting the coverage
- b. CIS approves the coverage and date of coverage
- c. CIS provides written confirmation of coverage

**The City of John Day agrees to maintain verifiable rosters for all volunteers including volunteer name, date of service, and hours of service and make them available at the time of a claim or audit to verify coverage.**

Now, therefore, be it resolved by the City of John Day to provide workers' compensation coverage as indicated above.

Adopted by the City Council of the City of John Day this 13<sup>th</sup> day of June, 2017.

Signature of Authorized Representative	Printed Name	Title

Attest by \_\_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.  
Printed Name

Signature	Title