

John Day City Council
May 9, 2017
7:00 PM
Fire Station, 316 S. Canyon Blvd
AGENDA

1. **OPEN AND NOTE ATTENDANCE**
2. **APPROVAL OF CITY COUNCIL MINUTES OF APRIL 25, 2017.**
3. **EXECUTIVE SESSION**
4. **APPEARANCE OF INTERESTED CITIZENS** – At this time President Schuette will welcome the public and ask if there is anything they would like to add to tonight’s agenda.

ACTION ITEMS

5. **OPEN PUBLIC HEARING FOR FY16-17 SUPPLEMENTAL BUDGET**
Attachments:
 - Notice of public hearing and proposed FY16-17 Supplemental Budget Summary
6. **OPEN PUBLIC HEARING FOR FY17-18 BUDGET**
Attachments:
 - Notice of public hearing and summary of FY17-18 Budget
 - Minutes of John Day Budget Committee meeting of April 4, 2017
7. **COMMUNITY DEVELOPMENT INVESTMENT PLANNING & THE OREGON SOLUTIONS PROCESS**
Attachments:
 - Memo on community development investment planning
8. **CLOSING OF PUBLIC HEARINGS**
Attachments:
 - None
9. **RESOLUTION 17-768-04**
Attachments:
 - Resolution 17-768-04, A Resolution to Appropriate Fiscal Year 2016-2017 Budget
10. **US HWY 395 SIDEWALK EXTENSION UPDATE**
Attachments:
 - Analysis of Alternatives and Funding Projections

OTHER BUSINESS

11. **OTHER BUSINESS AND UPCOMING MEETINGS**
 - Eclipse update

- Bike park update
- LOC Bulletins

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TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: May 9, 2017

SUBJECT: Agenda Item #3: Executive Session
Attachment(s)

- None

SUMMARY

City Council shall meet in executive session to discuss the transaction of real property with City Manager Nick Green, who the City Council designated to enter into negotiations on behalf of the city as discussed during the council meeting held March 28, 2017.

RECOMMENDED MOTION

Council should motion to enter executive session, pursuant to ORS 192.660(2)(e).

MAYOR'S STATEMENT

The John Day City Council will now meet in executive session to review and discuss confidential attorney-client privileged communications. This executive session is held pursuant to ORS 192.660(2)(e), which permits the council to meet in executive session to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Representatives of the news media and designated staff will be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in the executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: May 9, 2017

SUBJECT: Agenda Item #5: Open Public Hearing for FY16-17 Supplemental Budget Attachment(s)

- Notice of public hearing and proposed FY16-17 Supplemental Budget Summary

SUMMARY

Changes proposed to the FY16-17 (current year) budget will be discussed during tonight's public hearing. These changes are necessary to complete the acquisition of real property.

A copy of the proposed budget changes was published in the Blue Mountain Eagle along with a public notice for tonight's hearing (see attachments).

The details of the property transaction and public comment on the budget will begin following a presentation by the City Manager during agenda Item #7 – Community Development Investment Planning and the Oregon Solutions Process.

At this time, Council will formally open the public hearing.

RECOMMENDED MOTION

“I move to open the public hearing for the FY16-17 Supplemental Budget.”

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: May 9, 2017

SUBJECT: Agenda Item #6: Open Public Hearing for FY17-18 Budget Attachment(s)

- Notice of Public Hearing and summary of FY17-18 Budget
- Minutes of John Day Budget Committee meeting of April 4, 2017

SUMMARY

The purpose of this public hearing is to discuss the budget for fiscal year beginning July 1, 2017.

Oregon Budgeting Law requires public hearings prior to authorizing a new fiscal year budget. State Revenue Sharing Law, ORS 221.770, also requires cities to annually pass an ordinance or resolution requesting state revenue sharing. The law mandates that public hearings be held by the city prior to the resolution.

A summary of the proposed budget was published in the Blue Mountain Eagle along with a public notice for tonight's hearing (see attachments).

Details of the FY17-18 budget will be discussed by the City Manager during agenda Item #7 – Community Development Investment Planning and the Oregon Solutions Process.

At this time, Council will formally open the public hearing.

RECOMMENDED MOTION

“I move to open the public hearing for the FY17-18 Budget.”

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: May 9, 2017

SUBJECT: Agenda Item #7: Community Development Investment Planning and the Oregon Solutions Process
Attachment(s)

- Memo on community development investment planning

BACKGROUND

Due to the time sensitive nature of the City's ongoing real property transactions and the need to appropriate funding for said actions during the current year budget, as well as the interrelationship between these activities and the City's proposed FY17-18 budget, the City Manager has chosen to discuss these topics under the same agenda item.

DISCUSSION

Following the City Manager's presentation, the public will be given the opportunity to comment on both the FY16-17 supplemental budget as well as the FY17-18 budget.

Council will deliberate at the conclusion of the public hearing.

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: May 9, 2017
SUBJECT: Agenda Item #8: Closing of Public Hearings
Attachment(s)

- None

SUMMARY

Council should close the public hearing portion of tonight’s meeting after all members of the public who wished to provide comment have been given the opportunity to do so.

RECOMMENDED MOTION

“I move to close the public hearing for the FY16-17 Supplemental Budget.”

[2nd and vote]

“I move to close the public hearing for the FY17-18 Budget.”

[2nd and vote]

CONCLUSION

Council may deliberate following the conclusion of the public hearing. Any comments from the public received after the hearing has closed will not be considered part of the record for the public hearing.

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: May 9, 2017

SUBJECT: Agenda Item #9: Resolution 17-768-04
Attachment(s)

- Resolution 17-768-04, A Resolution to Appropriate Fiscal Year 2016-2017 Budget

SUMMARY

Council may choose to adopt resolution 17-768-04.

RECOMMENDED MOTION

“I move to adopt Resolution No. 17-768-04, A Resolution to Appropriate Fiscal Year 2016-2017 Budget.”

[2nd and vote]

“I move to authorize Mayor Lundbom to sign the Purchase and Sale Agreement between DR Johnson Lumber Company and the City of John Day to purchase the Oregon Pine property.”

[2nd and vote]

TO: John Day City Council

FROM: Nicholas Green, City Manager

DATE: May 9, 2017

SUBJECT: Agenda Item #10: US Highway 395 Sidewalk Extension Update Attachment(s)

- ODOT Options and Budget Projections for sidewalk extension

BACKGROUND

The City approved a project with ODOT to design, obtain necessary right of way and construct sidewalks, storm drain, and bicycle and parking lanes along US395 (West side only, Canyon Boulevard) from SW 6th Avenue to Grant Union High School (MP0.84).

This project was originally intended to design, obtain necessary right of way and construct storm drain only from SW 4th to SW 6th, on US395 (Canyon Boulevard), tying into the existing City storm drain system on SW 4th Avenue, including re-construction of the City storm drain system on SW 4th Avenue (South Side only), if needed.

The City entered into Agreement No. 31224 with ODOT following a motion of the City Council during the July 26, 2016 City Council meeting. The City budgeted \$20,000 for the preliminary engineering phase and was invoiced \$15,504.62 on September 16, 2016. The city was subsequently invoiced in FY16-17 for right of way and utility relocation at \$5,032. The third invoice will be for construction during the FY17-18 fiscal year, which was originally estimated at \$65,728. The City applied for and received a small cities allotment (SCA) grant in the amount of \$50,000 via Resolution 16-761-08 on June 28th, 2016. This grant will cover the majority of the City's match for construction costs. The County will also contribute a portion of the expenses since this project includes two blocks that are outside the city limits.

DISCUSSION

ODOT has developed four options for constructing the sidewalks. All four exceed the amount of money the City budgeted for and was projected to spend. Options 1-3 leave a deficit of \$415K to \$760K to complete the project. Option 4 (separated at-grade sidewalk with a planter strip) will allow us to stay on schedule for our Design Acceptance Package (DAP) and leaves a deficit of \$88K. However, ODOT has found alternative revenue sources to cover \$80K of the cost, so if the City chooses Option 4, we only have to come up with our 10% match of approximately \$9,058.

RECOMMENDATION

Options 1-3 are not financially viable in our current fiscal environment. Representative Bentz is championing for a \$4M increase to the SCA allotments during this legislative assembly. That could create a new revenue source if the city wishes to pursue one of the first three options.

Alternative, the City and County could match funds to cover the cost difference for these options.

The most cost effective solution (Option 4) is also the most achievable with the current budget, but it could require additional maintenance to address silt and planter expenses and it will be difficult to delineate where the highway ends and sidewalk begins during winter months since there will be no curb and gutter.

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: May 9, 2017
SUBJECT: Agenda Item #11: Other Business and Upcoming Meetings

OTHER BUSINESS

Eclipse update. We are now at 60% capacity with over 200 reservations as of May 5. Total paid to the city is just over \$35,000. There are approximately 20 RV spaces remaining and 55 tent campsites.

John Day bike park update. The Planning Commission held a public hearing on Thursday, May 4, to discuss issuing a conditional use permit to create the bike park at the 7th Street Complex. The Commission approved the conditional use permit. There will be a 10-day objection period from the date the City mails the notice of decision.

UPCOMING MEETINGS

1. 5/11 – Oregon Solutions kickoff meeting – 6 PM @ The Outpost (Focus Group #1, invitation only)
2. 5/18 – Oregon Solutions meeting – 12 PM @ the Fire Hall (Focus Group #2, invitation only)
3. 5/23 – Next City Council Meeting – 7 PM @ Fire Hall
4. 5/25 – Grant County Cleanup Day