

**John Day City Council**  
**February 28, 2017**  
**7:00 PM**  
**Fire Station, 316 S. Canyon Blvd**  
**AGENDA**

1. **OPEN AND NOTE ATTENDANCE**
2. **APPROVAL OF CITY COUNCIL MINUTES OF FEBRUARY 14, 2017.**
3. **APPEARANCE OF INTERESTED CITIZENS** – At this time the Mayor will welcome the general public and ask if there is anything they would like to add to tonight's agenda.

**ACTION ITEMS**

4. **PROCLAMATION FOR BERNICE BURDICK**  
Attachments:
  - Proclamation declaring March 28, 2017 as Bernice McPheeters Burdick Day
5. **LETTER OF SUPPORT FOR GRANT COUNTY LIBRARY**  
Attachments:
  - None
6. **PROPOSAL FOR NEW JOHN DAY BIKE PARK**  
Attachments:
  - Concept Plan for Bike Park & Fundraising Request
7. **ANNUAL PUBLIC SAFETY REPORT**  
Attachments:
  - Annual Public Safety Report
  - Public Safety Briefing
8. **9-1-1 COST SHARING AGREEMENT**  
Attachments:
  - Proposal for New Cost Sharing Agreement for 9-1-1 Services

**OTHER BUSINESS**

9. **OTHER BUSINESS AND UPCOMING MEETINGS**
  - 3/14 – Next City Council meeting
  - 3/29 and 3/20 – Elected Essentials 2017 – Hermiston on 29th and Ontario on 30th. All workshops are from 8:30 a.m. to 4:15 p.m., with LOC's Regional and Small Cities Network meetings to follow from 4:30 p.m. to 6:30 p.m. Seats are filling up quickly; to register, go to the LOC website.
  - March 30<sup>th</sup> – Elected Essentials Training (8-4:15) followed by Regional Meeting open to all officials (4:30 – 6:30)
  - LOC Bulletins are included in packets

**ADJOURN**

**TO:** John Day City Council

**FROM:** Nicholas Green, City Manager

**DATE:** February 28, 2017

**SUBJECT:** Agenda Item #4: Proclamation for Bernice McPheeters Burdick Attachment(s)

- Proclamation declaring March 28, 2017 as Bernice McPheeters Burdick Day

**BACKGROUND**

As a surprise gift, the family of Mrs. Burdick have requested a proclamation on her behalf in honor of her 100<sup>th</sup> birthday. A draft of the proclamation is enclosed. They requested the date of her birthday be declared as Bernice McPheeters Burdick day in the City of John Day and asked that the Mayor read the proclamation at her family gathering on Saturday, March 25<sup>th</sup>.

**RECOMMENDATION**

After consideration, council may move to approve the proclamation.

**TO:** John Day City Council  
**FROM:** Nicholas Green, City Manager  
**DATE:** February 28, 2017  
**SUBJECT:** Agenda Item #5: Letter of Support for Grant County Library

**BACKGROUND**

Mrs. Tracie Unterwegner, on behalf of the Grant County Library Foundation, has requested a letter of support from the John Day City Council for the new library.

City Manager Green posted information on the new library plans to the city website under the “City Projects” page. The new building will be sited on Canton Street in the downtown core of John Day where it will be more accessible to pedestrians and other downtown services. The current design is for a building that is larger than the current library, easy to maintain, energy efficient and handicap accessible. The pre-design study completed in April of 2016 estimated the cost to build the new library at \$3 million.

**DISCUSSION**

If council concurs, City Manager Green will work with Mrs. Unterwegner to draft a letter of support that will be presented at the next council meeting.

**TO:** John Day City Council  
**FROM:** Nicholas Green, City Manager  
**DATE:** January 24, 2017  
**SUBJECT:** Agenda Item #6: Proposal for a New John Day Bike Park Attachment(s)

- Concept Plan for the bike park and fundraising request

## **BACKGROUND**

City Manager Green has been working with the Grant County Economic Council (GCEC) to develop a viable plan for a new bike park in John Day. The proposed site is the hillside north of the 7<sup>th</sup> Street Complex.

The proposed site is an 11-acre area jointly owned by the John Day Parks and Recreation District (4 acres to the west) and Grant School District 3 (7 acres to the east). There are several trails proposed for the bike park. These will vary in width from approximately 24"– 36". Alignment, construction and safety signs will adhere to guidelines established by the International Mountain Bicycling Association (IMBA).

There will also be a skills area with several features for novice riders and particularly children. This will include a novice pump track (dirt) and a beginner / intermediate pump track (concrete) along with several obstacles to navigate like logs, rollers, ladders and jumps.

Sentieros Consulting using a \$3,000 transient room tax grant from the Grant County Chamber of Commerce performed the preliminary design included in the packet. Sentieros is a world-renowned design firm specializing in these types of facilities.

The estimated cost of the facility is \$146,471 after donated materials and labor.

GCEC is developing a funding strategy that will enable construction to begin in June. If fully funded it will be completed in time for a grand opening the weekend of the solar eclipse.

## **DISCUSSION**

GCEC is requesting a financial contribution from the City as well as from other organizations in the area. This seed funding will be used as the secure funding necessary to apply for grants. Once the seed funding is secured, Grants will be requested from the Autzen Foundation, the Collins Foundation and the Ford Family Foundation to complete the project.

## **CITY OF JOHN DAY CONTRIBUTIONS TO DATE**

The City has a link for the project on the city website under "City Projects." City Manager Green has donated approximately one hour per week for the past several months in an advisory capacity to GCEC on this and other recreational amenities.

He has also offered to work with GCEC to complete the grants for the balance of the funding and to draft the interagency agreement between GCEC, the School District and the Parks & Rec District for the use of the land. The City will also hold a public hearing to approve the land use as required by the City's Development Code.

## **RECOMMENDATION**

The City held a universal life insurance policy on the former city manager for which the City paid the annual premiums and was the sole beneficiary. As the policy was no longer needed, we closed the account in 2016 and received \$7,180 in January 2017 as the cash value of the policy.

City Manager Green recommends we donate \$6,000 as seed funding for the bike park and commit the balance of the life insurance policy \$1,180 toward the Oregon Solutions facilitation event. This would require the council to approve a supplemental budget during its next meeting to increase the community promotions line item of the general fund from \$1,000 to \$8,180 to allow these funds to be expended during this fiscal year.

Note on Oregon Solutions: Council had a consensus to participate in the Oregon Solutions facilitation event if the other key agencies also contributed financially. The School District and Hospital have both committed to funding their portion of the cost. The County also expects to contribute. City Manager Green applied for a \$5,000 technical assistance grant from the Ford Family Foundation. The program coordinator accepted the application and recommended it for approval. The City should receive notification of approval within the next 2-3 weeks. With the approval of the grant and the contribution of the other three agencies, the City's portion of the cost will be \$1,200 plus incidentals. This expenditure can be approved during the next council meeting with the approval of the supplemental budget.

**TO:** John Day City Council  
**FROM:** Nicholas Green, City Manager  
**DATE:** February 28, 2017  
**SUBJECT:** Agenda Item #7: Annual Public Safety Report

Attachment(s)

- 2016 Public Safety Overview and Briefing

## **DISCUSSION**

The 2016 Annual Public Safety Report provides residents with an overview of the police and 9-1-1 emergency communications services provided by the City of John Day. It is the first in a series of annual reports highlighting the City's public safety accomplishments and crime statistics.

The report has three sections: 1) Public Safety Overview; 2) John Day Police Department; and 3) 9-1-1 Emergency Communications.

Police Chief Gray and ECC Manager Valerie Maynard will answer questions from the Council and provide a short presentation on the report.

**FROM:** Nicholas Green, City Manager  
**DATE:** February 28, 2017  
**SUBJECT:** Agenda Item #8: 9-1-1 Cost Sharing Agreement

Attachment(s)

- Proposal for New Cost Sharing Agreement for 9-1-1 Services

## **DISCUSSION**

City Manager Green sent the memo attached to each City Recorder and the county court. Most were surprised at the cost of 9-1-1 services and seemed unaware that their portion of the 9-1-1 tax only covered half of the department's operating expenses.

City Manager Green has proposed three options as an interim funding strategy for the department:

Option 1) Increased 9-1-1 Tax (or redistribution). This will take effect in FY17 if our lobbying efforts with the state legislature are successful. However, this funding cannot be counted on for budgetary purposes in FY17 as it is pre-decisional.

Option 2) Regionalize 9-1-1. City Manager Green has been working with Mike Smith at Connections LLC and the Condon regional dispatch office to explore options for regionalizing our 9-1-1 service. They are evaluating the cost structure and technical feasibility now.

Option 3) Local option levy. Before regionalizing, the county should give voters the option to vote on whether they want local 9-1-1 services. City Manager Green is working Grant County Assessor David Thunell and they have determined that a local option levy to fund the 9-1-1 deficit would require 36 cents per thousand dollars of assessed value. For example, a home with a \$100,000 assessed value would pay \$36 per year in order to keep 9-1-1 services local. A ballot measure can be prepared by the county and included in the May election if the court wishes to pursue it. Local citizens could also place an initiative on the ballot to fund 9-1-1.

The city is requesting that each municipality in the county pay their share of the 9-1-1 deficit for FY17 if a ballot measure is not approved.

## **RECOMMENDATION**

There is no rational basis for John Day residents to subsidize regional services for other tax jurisdictions.

If the county and cities do not agree to fund their share of the deficit, a local option levy is not approved, and the state does not increase the 9-1-1 tax revenue for Grant County, the council should consider regionalizing the service.

**TO:** John Day City Council  
**FROM:** Nicholas Green, City Manager  
**DATE:** December 13, 2016  
**SUBJECT:** Agenda Item #9: Other Business and Upcoming Meetings

**OTHER BUSINESS**

None

**UPCOMING MEETINGS**

1. 3/1 – Grant County Court – Agenda to discuss 9-1-1 Cost Sharing Agreement with County
2. 3/14 – Next City Council meeting
3. 3/29 and 3/20 – Elected Essentials 2017 – Hermiston on 29<sup>th</sup> and Ontario on 30<sup>th</sup>. All workshops are from 8:30 a.m. to 4:15 p.m., with LOC's Regional and Small Cities Network meetings to follow from 4:30 p.m. to 6:30 p.m. Seats are filling up quickly; to register, go to the LOC website.