

**CITY OF JOHN DAY
CITY COUNCIL MINUTES
JOHN DAY, OREGON**

January 10, 2016

Adjourned Meeting

COUNCILORS PRESENT:

Steve Schuette, Council President
Gregg Haberly, Councilor
Paul Smith, Councilor
Donn Willey, Councilor
David Holland, Councilor
Lisa Weigum, Councilor

COUNCILORS ABSENT:

Ron Lundbom, Mayor

STAFF PRESENT:

Nicholas Green, City Manager
Valerie Luttrell, Emergency Communications Center Supervisor
Richard Gray, Chief of Police
Monte Legg, Public Works Director

GUESTS PRESENT:

Rick Minster, John Day

Agenda Item No. 1 – Open and Note Attendance

The John Day City Council meeting opened at 7:00 p.m. Councilor Schuette noted Mayor Lundbom is absent and excused.

Agenda Item No. 4 – Oath of Office to Elected Councilors

Councilor Schuette, Councilor Willey and Councilor Holland swore their Oath of Office before any voting could take place.

Agenda Item No. 2 – Approval of City Council Minutes of December 13, 2016

The minutes of the December 13, 2016, City Council meeting were included in the agenda packets and were presented for the Council's approval.

Councilor Haberly moved to adopt the minutes. Councilor Willey seconded and the motion passed unanimously.

Agenda Item No. 3 – Appearance of Interested Citizens

Agenda Item No. 5 – Discuss and Appoint Council President

Councilor Willey nominated Councilor Schuette as Council President. There were no other nominations.

Councilor Willey nominated Councilor Schuette as Council President. Councilor Holland seconded and the motion passed unanimously.

Agenda Item No. 6 – Standing Committee Appointments

Councilor Schuette noted that currently Councilor Schuette, Councilor Smith and Councilor Willey are on the Public Safety Committee; Councilor Schuette, Mayor Lundbom and Councilor Weikum on the Administrative Committee; and Councilor Smith, Councilor Haberly and one vacancy are on the Public Works Committee.

Councilor Willey moved to add Dave Holland to the Public Works Committee and keep all other committees as currently assigned. Councilor Weikum seconded and the motion passed unanimously.

Agenda Item No. 7 – Budget Committee Appointments

City Manager Green explained that there are four committee positions expiring this week. Of the four current positions, Mike Cosgrove and Mike Miller have agreed to be re-appointed and Chris Cronin and Carolyn Stout have asked not to serve again. If Mr. Cosgrove and Mr. Miller are reappointed, there are three vacancies on the budget committee. There are two applications: Dale Rininger and Tom Olson. Neither of the new candidates has issues with signing the Statement of Economic Interest.

Mr. Rininger manages the Farmer's Market and just opened a business downtown. He has a degree in business management. Mr. Olson grew up in John Day, moved away and has returned to make this his permanent home. He also has a degree in business. The Council appreciates the candidates desire to serve the community.

Councilor Haberly moved to appoint Mike Miller, Mike Cosgrove, Dale Rininger and Tom Olson to the John Day Budget Committee for 3-year terms. Councilor Willey seconded and the motion passed unanimously.

Agenda Item No. 8 – Appoint a Budget Officer

Councilor Holland moved to appoint City Manager Green as the City Budget Officer. Councilor Smith seconded and the motion passed unanimously.

Agenda Item No. 9 – Other Business and Upcoming Meetings

City Manager Green briefed the Council on an error with the Certified Annual Financial Reports. The auditor had mentioned the administrative budget was over by \$14,000, but that was not correct. There was an accounting error found after the December council meeting. Since Anna Bass was unable to attend this meeting, she will give more detail and updated reports at the next meeting.

City Manager Green updated the council on the sale of the old fire station. The final terms packet is just waiting on the attorney's final review. The sale agreement is very basic and what is needed to be decided is the minimum sale price. Eastern Oregon Realty provided a broker opinion giving the market price range of \$68,500 to \$79,000. City Manager Green contacted the four seriously interested parties and two said they would not bid with the \$68,500 minimum, one was uncertain, and one would not provide an answer. City Manager Green's concern was that to get the price range mentioned, the property would be on the market longer and a realtor would be needed (including a 6% commission). The new building cannot be finished until the old one is sold. City Manager Green predicts that the overhead costs and

commissions would cost the city between \$8,000-\$10,000 in sale price. Councilor Smith pointed out that if the minimum sale price is lowered the money would be a wash but we would save time. City Manager Green suggests taking 10% from the low side of the sale range, making the minimum bid \$61,500 to \$62,000 to incentivize bidders. The other option would be to keep the minimum at \$68,500 and see if there are any bidders. If there is not, in February the council would have to decide how to restructure the sale package. The council agrees that lowering the bid price to benefit the community is acceptable.

Councilor Smith moved to set the sale price for the fire station at \$62,500. Councilor Haberly seconded and the motion passed unanimously.

City Manager Green presented the council with a revamped City Manager Evaluation he proposes for his six-month evaluation. The councilors will take the forms home, fill them out and return them to Mayor Lundbom before the council meeting. The Council agreed to use the new forms and submit completed forms to Mayor Lundbom by January 20th.

City Manager Green explained that Representative Bentz will be attending the January 24th City Council meeting. The executive session will begin at 6pm and the regular session at 7pm. Representative Bentz will specifically be presenting a new transportation package and City Manager Green would like to show Representative Bentz actual impact of the proposed package on our budget. With the proposed changes, the City of John Day would only see a \$25,000 to \$30,000 yearly increase. This is due to the fact that our assessed home value is very close to the real market value. With an increase of \$1.00 on our mill rate, we would receive an extra \$110,000 in property tax. The mill rate increase would require a double majority vote. City Manager Green has booked a trip to Salem in February to push for more money.

City Manager Green let council members know that the two closest dates for the Elected Essentials meetings that are closest. Councilor Smith mentioned the LOC website has a lot of good training videos as well.

Council discussed the following upcoming meetings:

- 1/24/2017 – Next City Council Meeting. Executive session starts at 6pm, regular session at 7pm.

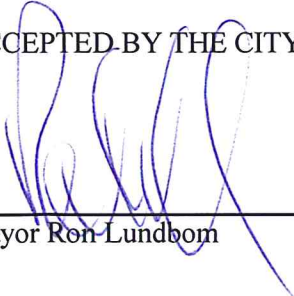
Adjourn

There being no further business before the Council, the session was adjourned at 7:34 p.m.

Respectfully Submitted:

Nicholas Green
City Manager

ACCEPTED BY THE CITY COUNCIL JANUARY 24TH, 2017



Mayor Ron Lundbom