

John Day City Council
September 27, 2016
7:00 PM
Fire Station, 316 S. Canyon Blvd
AGENDA

1. **OPEN AND NOTE ATTENDANCE**
2. **APPROVAL OF CITY COUNCIUL MINUTES OF SEPTEMBER 13, 2016.**
3. **APPEARANCE OF INTERESTED CITIZENS** – At this time Mayor Lundbom will welcome the general public and ask if there is anything they would like to add to tonight's agenda.

ACTION ITEMS

4. **DISCUSSION OF SEPTEMBER 2016 STAFF REPORT**
Attachment(s)
 - Staff Report

OTHER BUSINESS

5. **OTHER BUSINESS AND UPCOMING MEETINGS**
 - Dog Ordinance / Discussion Staffing Update
 - SEACT Meeting – Monday, Sep 26th, 10:00 AM – Harney County Courthouse
 - Community Health Needs Assessment Implementation Team Meeting (City Manager) – Monday, Oct 3rd, 8-11:30 AM – Blue Mountain Hospital
 - Council Meeting with Senator Ferrioli – Tuesday, Oct 11th, 7 PM – Fire StationAttachment(s)
 - LOC bulletins

ADJOURN



CITY OF JOHN DAY

MEMORANDUM

TO: JOHN DAY CITY COUNCIL
FROM: NICHOLAS GREEN, CITY MANAGER
SUBJECT: STAFF REPORT, SEPTEMBER 2016
DATE: SEPTEMBER 27, 2016
CC: CITY STAFF

EXECUTIVE SUMMARY

This memo provides a status update on current city projects. Each project is classified into one of four categories: capital improvement/asset management, digital transformation, economic development, and general administration. This staff report represents the City Manager's agenda for the 2016-2017 fiscal year and beyond.

PROJECTS OVERVIEW

Capital Improvement/Asset Management (CI/AM): These projects permanently enhance the value of City property, increase its useful life, or adapt it to a new use. This may include tangible assets or intangible assets and the acquisition and sale of real property.

- Partition and sale of city property (old fire station and old city hall)
- Acquisition of DR Johnson Property (old mill site adjacent to treatment plant)
- Complete the Fire Hall administrative area
- City Hall remodel / lighting upgrades
- Water / Wastewater energy efficiency audit (OTEC)
- US395 Sidewalk Improvements
- Wastewater treatment plant update
- Capital Improvement Plan (CIP)

Digital Transformation (DT): These projects integrate digital technologies into the City's strategy and operations.

- Online payroll and electronic timekeeping
- New city website
- Digitize city archives
- Digitize municipal code
- Electronic tagging and GIS mapping of underground utilities

Economic Development (ED): These projects enhance the economic value of our community by improving the health, welfare, and prosperity of our citizens and by attracting new residents.

- Strategic Plan / Comprehensive Plan update
- Fiber-to-the-Home (FTTH) Initiative and municipal fiber expansion
- Multi-modal trail system

- Flow track @ 7th Street Park
- Industrial lands analysis
- Business climate analysis
- Controlled Environment Agriculture (CEA) literature review
- Local recycling program feasibility study
- Marketing the Industrial Park

General Administration (GA): These projects relate to the administration of City Hall and its various departments, intergovernmental agreements, and service delivery.

- Canyon City Water / Sewer Agreements
 - City / Rural Fire Board Agreement
 - Police Officers Association Collective Bargaining Agreement
 - New Employee Handbook
 - LGPI Salary Survey
 - 911 Tax / Dispatch Department Funding
 - 21st Century Policing
 - Land Use Planning
-

CAPITAL IMPROVEMENT / ASSET MANAGEMENT (CI/AM) PROJECTS

- **Partition and Sale of City Property:** We are continuing to assess the city's tax lot that includes the old fire station, old city hall building, and reservoir's #1 and #2. OTEC conducted a site walkthrough with the City Manager on September 21st. OTEC does not wish to purchase either of the buildings adjacent to their substation. They are interested in a lot-line adjustment that will allow them to access the property through their existing entrance, or in obtaining an easement that will allow them to access the property from either the old fire station or the old city hall building. They do not believe they have an easement from the city at this time. We have engaged Benchmark Land Surveying to identify where lot line adjustments will need to be made in order to partition the fire station for sale. We will also need to do a land exchange agreement with Hugh Thompson in order to gain a permanent 20' easement for the city's water line on the eastern side of that property. City Manager Green intends to contract with a commercial real estate firm to help market the old fire station.
- **Acquisition of DR Johnson Property:** City Manager Green has begun preliminary discussions with DR Johnson's Chief Operating Officer, John Redfield, with respect to their long-term plans for the old mill site adjacent to the City's percolation ponds. The intent is to identify industrial lands that could be used in the future for production-scale greenhouses associated with the new wastewater treatment plant, should the hydroponics option prove feasible.

- **Finish Fire Hall administrative area:** With the passage of the new public contracting ordinance we are positioned to solicit bids for professional services related to completing the fire station. City Manager Green will solicit bids from vendors to help with the design and planning, cost estimating, and project timeline. He met with the John Day Rural Fire Protection District Board of Directors on September 13th to discuss plans for completing the fire station. The Board has \$9,193.61 remaining from the original grant money, with an additional \$40,000 that has been budgeted for the completion of the administrative areas. Our intent is to complete this project during the winter of 2016-2017.
- **City Hall remodel / lighting upgrades:** City Manager Green met with OTEC for a half-day lighting efficiency seminar on September 14th in order to identify opportunities to improve City Hall's energy efficiency. He is requesting OTEC perform a lighting audit. The cost for replacing the city's current light fixtures with energy efficient lighting and room controls can be offset by rebates through OTEC and Bonneville Power. We are exploring options to replace lighting fixtures and controls in conjunction with new carpet and paint. This may require a phased approach focused initially on the main floor and later on the basement. The basement should be postponed until the completion of the city's digital archiving project so that files and cabinets brought over from the old city hall will not create wear on the new carpet. This project will proceed through FY16-17.
- **Water / Wastewater energy efficiency audit (OTEC):** We have requested an energy audit from Energy Smart Industrial (ESI), a contractor licensed through Bonneville Power. This service is provided free of charge to the city as a customer of OTEC. City Manager Green and Public Works Director Monte Legg created a two-year energy efficiency baseline for the City using data from OTEC and the city's treatment plant. At present, the City is using 3,000 KWH per million gallons processed, at an average monthly cost of \$1,348 and annual cost of \$16,296. The goal of this audit is to reduce the city's energy bills by identifying opportunities for energy conservation and increased efficiency. This audit will also lay the groundwork for energy efficient designs in the new treatment facility. Auditors will inspect the complete water and wastewater collection systems including pump houses, reservoirs, wells and lift stations as well as the treatment plant. The audit will be conducted from Nov 8-10th, 2016.
- **US395 Sidewalk Improvements:** This project will design, obtain necessary right of way and construct sidewalks, storm drain, and bicycle and parking lanes along US395 (West side only, Canyon Boulevard) from SW 6th Avenue to Grant Union High School (MP0.84). This project will also design, obtain necessary right of way and construct storm drain only from SW 4th to SW 6th, on US395 (Canyon Boulevard), tying into the existing City storm drain system on SW 4th Avenue, including re-construction of the City storm drain system on SW 4th Avenue (South Side only), if needed. The City entered into Agreement No. 31224 with ODOT following a motion of the City Council during the July 26th City Council meeting. The City budgeted \$20,000 for the preliminary engineering phase and was invoiced \$15,504.62 on September 16th. The next invoice for FY16-17 will be for right of way and utility relocation, estimated at \$5,032. The third invoice will be for construction during the FY17-18 fiscal year, estimated at \$65,728. The City applied for a small cities allotment (SCA) grant in the amount of \$50,000 via

Resolution 16-761-08 on June 28th, 2016. Per Mike Barry (Region 5 Local Agency Liaison for ODOT) the City was 4th on the list and will be awarded the grant. This grant will cover the majority of the City's match for construction costs. The County will also contribute a portion of the expenses since this project includes two blocks that are outside the city limits.

- **Wastewater treatment plant update:** City Manager Green has had several discussions with Sustainable Water and they have us in their queue for locations to evaluate for a new hydroponics wastewater treatment plant. In preparation for this, we have contacted Anderson Perry and received a quote for an update to the 2009 Wastewater Facilities Plan in the amount of \$40,000. City Manager Green contacted Tawni Bean (Regional Coordinator, Infrastructure Finance Authority) and received an intake form to apply for a \$20,000 technical assistance grant through IFA. If awarded, the balance of the cost can be funded through a low interest loan at 1.42% interest over 7 years from IFA. Alternatively, the Oregon Water Resources Department has a grant program that was authorized under SB 1069. This program covers feasibility studies for water reuse and could be used to help fund the balance of the Wastewater Facility Plan update. The deadline for application October 14th. We intend to apply for the grant as the first option, with the low-interest loan as the backup. The updated Plan will include the following:
 - Review and update of current wastewater flows and loads, as well as the 20-year projection of future demand;
 - Evaluation of the existing wastewater treatment system and an update of identified needs;
 - Feasibility evaluation of the improvement alternatives presented in the 2010 WWFP and the addition of two new alternatives, a year-round wastewater reuse through a hydroponic or similar consumptive use system and a lagoon treatment storage and agricultural irrigation system;
 - Evaluation and detailed description of the City's preferred improvements alternative;
 - Updated analysis of financing options and a review of the financing plan for viability for both construction and long-term operation, including projected sewer use charges;
 - A written draft summary presented to the City and IFA, and a Final Report including IFA, DEQ, and the City's comments.

This study will begin upon award of the initial TA grant from IFA. A local income survey should be completed in conjunction with the award to determine if we are eligible for community development block grants based on our low and moderate income population. We are requesting a quote from Portland State University to complete that survey, estimated to cost no more than \$8,000.

- **Capital Improvement Plan (CIP):** Given the large number of anticipated capital improvements, it is important to be able to sequence and prioritize them effectively. City Manager Green provided the Council with a primer on the CIP process during the August 9th Council Meeting, and followed up with a copy of the City's comprehensive plan and most recent goals list during the August 23rd Council Meeting. The next step

will be to identify a specific time for a meeting to refine and prioritize the list of capital improvements.

DIGITAL TRANSFORMATION (DT) PROJECTS

- **Online payroll and electronic timekeeping:** The City will be moving to an online payroll and direct deposit system beginning in October. The system is provided by ADP and includes payroll processing, tax filing services, general ledger interface, and human resources compliance support. The cost is \$200 per month. The system will save 20% of the Senior Account Clerk's time by automating payroll and timecard functions that are currently manual and will reduce the error rate associated with manual data entry. Electronic timecards will also enable us to track overtime and labor utilization in real time, apply specific job codes to each fund in the budget, and will allow employees to access their paycheck stubs and leave balances online.
- **New city website:** The City entered into a contract with Aha Consulting on August 8th to design the new city website, which will go live on or around January 1st. The site will include an events calendar, email distribution lists that will allow us to send tailored content to residents, social media updates and alerts for emergency response to keep the public apprised of local incidents, and a more streamlined user interface. The new site also uses Google Analytics to help us determine which content is being accessed the most and which content is not being viewed. The cost of the site is \$4,000 for design, development and implementation, and \$1800 for annual hosting, maintenance, and customer support. The City budgeted \$5,000 for these expenses this fiscal year. The site is also integrated with the LaserFiche suite discussed below, which enables digitization of the city's archives.
- **Digitize city archives:** City Manager Green discussed the need to update the city's records retention policy and electronic records management during the July 12th City Council meeting. Our goal is to move to a 100% electronic records keeping process. Phase I entails moving the current files from old city hall to the basement of the current city hall building so that they can be digitally scanned. This phase will capture the backlog of permanent records the city has in storage. Phase II is to move the City's manual workflow to a digital process so that future records will automatically be stored and archived electronically. We have evaluated several vendors and down-selected LaserFiche because of its strong focus on local government, DoD certification required by state law, and integration with the new website. The cost for Phase I is \$13,300. The cost for Phase II is approximately \$7,800. This includes the cost to license and implement the software. Annual software support is \$5,000 thereafter.
- **Digitize municipal code:** The City is exploring options for digitizing the Municipal Code and making it available online. At present, the Code is only available for inspection in hard copy format. The cost to digitize the Code and format it for online publishing ranges from \$1300-2250 depending on the vendor. Annual hosting for the code ranges from \$300-500 depending on the vendor. Codification services thereafter are \$18 per page.

- **Electronic tagging and GIS mapping of underground utilities:** The maps of the City's underground utilities are dated and are not digitized or precision geo-located. This can lead to costly breaks for water and sewer lines and makes it difficult to schedule regular maintenance and repair. Two such breaks have occurred on City water lines during this fiscal quarter. Having a single, digital, online repository for the City's underground utilities will allow us to streamline inventory and inspections and accurately mark underground utilities prior to digging. This would require us to acquire new tools as well as develop new protocols for electronic marking, locating, GPS positioning, and delivering these data to a geospatial information system (GIS) for data visualization. We are looking at grant and funding opportunities to develop a technical feasibility study, cost projection, and implementation timeline for this long-term project.

ECONOMIC DEVELOPMENT (ED) PROJECTS

- **Strategic Plan / Comprehensive Plan update:** In conjunction with the Capital Improvement Plan (CIP) process, Council discussed the need to update the city's comprehensive plan and develop a new strategic plan during the August 23rd council meeting. The current plan, adopted in 2003, does not include several goals from the Statewide Planning Goals & Guidelines, including Goal 5: Natural Resources, Scenic and Historic Areas, and Open Spaces; Goal 6: Air, Water, and Land Resources Quality; Goal 8: Recreational Needs; and Goal 12: Transportation. Additionally, the Plan is now more than 13 years old and much of the original planning guidance from the goals that were included, such as Goal 9: Economic Development, is now obsolete. Our intent is to conduct this process over the course of FY16-17 and to do it as an internal exercise without the use of external consultants. There is not cost for this beyond allocating staff time to the project.
- **Fiber-to-the-Home (FTTH) Initiative and municipal fiber expansion:** We are exploring options for a municipal fiberoptic network within city limits. The goals of this effort are three fold: 1) To provide internet speeds that are Tier 7 (25-100 MBPS download) or better; 2) To provide 100% accessibility for residents within city limits (fiber-to-the-home); and 3) to provide internet service at affordable rates for each household. At present, the average download speed in the U.S. is 50 MPBS, which is five times higher than the maximum advertised rate available in John Day through our current Internet Service Providers (ISPs). Achieving these goals will help position the City to market itself competitively to digital commuters and industries looking to expand in the area in addition to providing more competitive service to our residents. There are multiple approaches to achieve these goals, including wholly private (current model), a public private partnership (P3) between the city and one or more ISPs, or a wholly public (municipal fiber) network. Ten Oregon cities and five counties have developed their own municipal fiber networks and are delivering the broadband infrastructure as a publicly-owned utility. We are exploring all three options to achieve these goals. This is a long-term project that will take several years to implement and will be funded largely through federal and state grants. We are currently in discussion with multiple providers to identify the best approach and develop a plan of action and milestones for the implementation.

- **Multi-modal trail system:** We are supporting a number of regional solutions for multi-modal trail systems to give residents access to the mountains, rivers and streams within our community. The intent behind this effort is to stimulate Main Street businesses by creating amenities that are attractive to visitors passing through town that currently don't stop. It will also provide our current residents with greater access to the outdoors, while creating areas that are attractive amenities for future residents looking for an active lifestyle. The initial proposals are for an east-west multi-modal trail system extending from Prairie City to John Day to Mount Vernon (apx. 23 miles), and a north-south trail system extending from John Day to Lake Magone (apx. 8.5 miles). The east-west trail system would be a paved multi-use path for walkers, joggers, and cyclists and would provide access to the riverfront at multiple locations in addition to taking cyclists off the state highway. The north-south trail would be a seasonal trail that connects John Day to Magone Lake and the adjacent forest property and would consist of a series of trails for mountain biking, trail running, and hiking. The forest service is completing a NEPA approval in October for the portion of this trail that surrounds Lake Magone. Grant funding for these projects would come from the ODOT Active Transportation Section and the Recreational Trails Grants (RTG) administered by Oregon Parks and Recreation.
- **Flow track @ 7th Street Park:** City Manager Green has been working with the Central Oregon Trail Alliance (COTA) and the Grant County Economic Council (GCEC) to develop a plan for a new mountain bike / BMX flow track and pump track north of the 7th Street Park complex. The proposal would be funded 80% through grant funding and 20% through local fundraising. Flow tracks are high-end recreational areas that communities in mountain regions of Oregon, Washington, Utah, and Colorado have taken advantage of for both local park enhancements and as an economic development tool. The proposed site would occupy 11 acres of land, 7 of which are owned by the school district and 4 of which are owned by Parks and Recreation. City Manager Green and Mytchell Mead (representing GCEC) presented the concept to the School Board at their monthly Board of Directors meeting on September 21st. The Board invited us to return with a specific site design and project proposal. We will be presenting the same proposal to the Parks and Rec Board of Directors on October 20th. This will be an agenda item for a future City Council meeting.
- **Industrial lands analysis:** We have begun an industrial lands analysis to map the available industrial land within city limits and in our urban growth boundary. This product will be used to market the industrial park and as a technical manual for site survey consultants to help guide prospective investors who are interested in our location. This is a long-term project that will be done internally.
- **Business climate analysis:** We have begun analyzing data related to the City's commercial industries and businesses that are licensed within city limits. The intent of this analysis is to characterize the business climate and labor pool within our area. This is an internal exercise that will help inform future investors and city officials about the strengths, opportunities, weaknesses and challenges associated with commercial enterprises in John Day. Preliminary data will be presented at a future council meeting.

- **Controlled Environment Agriculture (CEA) literature review:** We are evaluating proposals for a CEA study to identify the cost and benefit associated with various cash crops that could be grown from the reclaimed water in the new wastewater treatment plant. The goal of this study is to identify the technical feasibility of growing specific cash crops hydroponically, to delineate crop yields and seasonal variations in market prices, identify current commercial firms in this industry and industry growth projections, and find targets of opportunity for us to enter this market in a differentiated and financially competitive position. This is a long-term planning effort that is in the preliminary stages.
- **Local recycling program feasibility study:** The Oregon Department of Environmental Quality (DEQ) is accepting applications for grant funds that support the state's 2050 Vision for Materials Management. The DEQ has \$1.2 million in grant funding available to support projects that target prevention and recovery of solid waste, as well as local solid and household hazardous waste planning. Applications will be accepted through Oct. 31, 2016, with grants awarded by the end of this December. We are looking at options to apply for this grant in order to create local collection points for various materials. This would be entirely grant funded and would be implemented over the next year.
- **Marketing the Industrial Park:** We are in discussions with CBRE to help us market the Industrial Park for data centers and other digital industries. CBRE is a full service real estate brokerage with 180 offices in 10 countries and \$191.7B in transactions for 2015. City Manager Green has been discussing the Industrial Park with Ted Nicholson, Senior Vice President of CBRE's Industrial & Logistics – Special Properties Group. His team concentrates on tertiary markets in Oregon and SW Washington including the 160-acre Prineville data center. CBRE is reviewing our current site and is coming up with a list of options. One significant challenge is that our current pricing structure does not incentive external brokers. The \$5,000 per acre price at the park leaves no room for a standard commission. Industrial parks in our area of eastern Oregon are typically priced at \$2.99 to \$3.99 per square foot. If we priced our lots in this range we would be offering them at \$130,000 to \$174,000 per acre lot. The 21 lots available for sale would make the total value of the park \$2.73M to \$3.65M, which would create an attractive incentive for an external broker and would still allow us to negotiate on price for buyers creating significant economic advantages. Mr. Nicholson believes the current pricing strategy is creative but that most buyers would expect the land to be priced competitively within the region. This is an ongoing dialogue and will be the subject of a future Council meeting.

GENERAL ADMINISTRATION (GA) PROJECTS

- **Canyon City Water / Sewer Agreements:** The city attorney has completed the sewer and water agreement updates for Canyon City. These are five year extensions to the current agreements. Canyon City has not been paying the full cost of their sewer treatment as previously agreed upon. They took the budgeted amount and then removed the Motor Pool transfer, the Contingency funding, and the Police transfer. They also lowered the ERU percentage from 24.69% to 15%. The net result is a reduction of \$121.17 in the treatment plant equipment fund per month and a \$2,620.67 reduction in the joint sewer fund per month. There is no basis for the 15% and we continue to bill

them the agreed upon amount. In total we budgeted \$68,000 in anticipated revenue, but based on their current payments we would only receive \$38,928 for this fiscal year. Canyon City's payments in FY13-14 were \$61,073. In FY14-15, their payments dropped to \$48,444. In FY15-16, their payments increased to \$55,298. The primary reason for the increase in FY16-17 was the \$56,000 disposal plant cleanout / repair. If we were to reduce that expenditure to \$6,000 to match the prior FY balance for this line item, then the projected cost for Canyon City during FY16-17 would adjust to \$55,781. Under no circumstances should the City of John Day subsidize Canyon City's wastewater treatment, nor is \$38,928 a reasonable expectation on their part for a year of treatment. We will need to address this either via committee or through the City Manager.

- **City / Rural Fire Board Agreement:** The city attorney is in the process of drafting the city/rural fire board agreement that will cover the cost sharing structure for the fire station maintenance and operations. The cost sharing structure is based on a five-year rolling average of total costs less city-specific costs less a credit for the prior year. For FY16-17 the contract with the Rural is \$21,274 that will be reimbursed to the city for operation of the fire station, based on a 37.61% rural contribution (less the credit from the prior FY).
- **Police Officers Association Collective Bargaining Agreement:** The CBA has been red-lined and will be submitted to the bargaining unit for ratification. The request for a rotating shift was withdrawn based on a vote of the union dispatchers.
- **New Employee Handbook:** The city attorney is working on a new employee handbook. The new handbook will update the City's personnel policies, include a new section on core values, and will implement 360-degree assessments for staff.
- **LGPI Salary Survey:** This City's salary and benefits have not been comprehensively evaluated in more than 15 years. City Manager Green has contacted LGPI to conduct a salary survey estimate for the City. The first step in this process will be to update job descriptions. This is followed by a salary survey from comparator cities that will include wage data, retirement data, and employee benefit information. Once the City's positions have been reviewed and matched to comparator positions, LGPI will compile wage data to arrive at an average with which to compare to the City's specific positions. An adjustment will then be made to all salary data to include the employer retirement contribution (to PERS or otherwise) and deductions from employee paychecks for insurance premiums. A final report will then be prepared to provide recommendations, explain the methodology and results, and provide detailed data for each of the positions surveyed. In addition, the final report will include tables showing longevity pay and salary structure comparisons. Based LGPI's current project workload and deadlines, they can begin work on this project for the City as early as January 2017. The cost estimate for the study is \$5,830.
- **911 Tax / Dispatch Department Funding:** As discussed in Council Meeting on August 23rd, the League of Oregon Cities will not be advocating for 911 tax reform during this legislative session. The 911 Tax only funds 56% of our department. The balance is paid by the City of John Day, Grant County, and rate payers like Blue Mountain Hospital. The

City spends an average of \$65,000 annually in direct transfers from the General Fund to the 9-1-1 Fund, and roughly \$30,000 annually in indirect expenses that are not charged to this department. Over a ten-year period that equates to \$950,000 in General Fund transfers that could be used to offset capital improvement expenses, increases in PERS and rising health benefit costs. City Manager Green has discussed the need to shore-up this account with Senator Ferrioli and this will be the subject of the October 10th City Council meeting.

- **21st Century Policing:** We are actively looking at revising police practices to reflect 21st Century policies as identified in the President's Task Force on 21st Century Policing. Local law enforcement agencies are under significant scrutiny nationwide. The 21st Century Policing policies focus on six pillars: 1) Building Trust and Legitimacy; 2) Policy and Oversight; 3) Technology and Social Media; 4) Community Policing and Crime Reduction; 5) Training and Education; and 6) Officer Wellness and Safety. Chief Gray and City Manager Green have identified several areas with potential for process improvements that can be made within the department, including specific measures to combat drug abuse and drug-related crime in John Day. This is a long term effort that will include new tactics, techniques and procedures (TTPs) as well as revisions to policy, organization, training and equipment. This may also include seeking accreditation through the Oregon Accreditation Alliance or the Commission on Accreditation for Law Enforcement Agencies (CALEA). The overarching goal of this effort is to increase transparency on department operations, increase our effectiveness in reducing crime within city limits, and to bring the department in line with 21st Century law enforcement standards.
- **Land Use Planning:** The City has processed seven Land Use Reviews (LURs) so far this quarter and one Site Design Review (SDR).

TO: John Day City Council
FROM: Nicholas Green, City Manager
DATE: September 27, 2016
SUBJECT: Agenda Item #5: Other Business and Upcoming Meetings
Attachment(s)

- League of Oregon Cities Bulletins

OTHER BUSINESS

1. Dog Ordinance

City Manager Green and Chief Gray are scheduled to meet with Justice of the Peace Kathy Stinnett on 9/27 to discuss enforcement. They will provide an update to the Council at this time.

2. Additional items as required by Council

UPCOMING MEETINGS

1. 9/16/16 – SEACT Meeting, Harney County Courthouse
2. 10/3/16 – Community Health Needs Assessment Implementation Team Meeting (City Manager), Blue Mountain Hospital
3. 10/11/16 – Council Meeting with local area senators and representatives to discuss financing options for Emergency Communications Center