

**John Day City Council**  
**May 24, 2016**  
**7:00 PM**  
**Council Chambers**  
**AGENDA**

1. **OPEN AND NOTE ATTENDANCE**
2. **APPROVAL OF CITY COUNCIL MINUTES OF MAY 10, 2016**
3. **APPEARANCE OF INTERESTED CITIZENS – At this time Mayor Lundbom will welcome the general public and ask if there is anything they would like to add to tonight’s agenda.**

**ACTION ITEMS:**

4. **PUBLIC HEARING TO DISCUSS THE BUDGET FOR FISCAL YEAR 2016-2017 AS APPROVED BY THE JOHN DAY BUDGET COMMITTEE**  
Attachments:
  - Notice of Budget Hearing and Budget Summary
  - Minutes of the April 5, 2016 Budget Committee meeting
  - Budget Approved by Budget Committee
5. **PRESENTATION FROM MARK WEBB, BLUE MOUNTAIN FOREST PARTNERS**  
Attachment:
  - White paper, Mission and History
6. **DISCUSS FOR ADOPTION RESOLUTION NO. 16-755-02, A RESOLUTION OF THE CITY OF JOHN DAY, GRANT COUNTY, OREGON, DECLARING THE CITY’S ELECTION TO RECEIVE STATE REVENUE**  
Attachments:
  - Resolution No. 16-755-02
  - Notice dated April 21, 2016 from Oregon Department of Administrative Services
7. **DISCUSS FOR ADOPTION RESOLUTION NO. 16-756-03, A RESOLUTION EXTENDING WORKERS’ COMPENSATION COVERAGE FOR COVERAGE YEAR 2016-2017 TO VOLUNTEERS OF THE CITY OF JOHN DAY**  
Attachment:
  - Resolution No. 16-756-03
8. **DISCUSS FOR ADOPTION ORDINANCE NO. 16-168-01, AN ORDINANCE ESTABLISHING CRIMINAL HISTORY RECORD CHECK POLICIES CONCERNING APPLICANTS FOR EMPLOYMENT, APPOINTED VOLUNTEERS, CONTRACTORS AND THOSE EMPLOYED BY CONTRACTORS WITH THE CITY, AND VOLUNTEERS OF YOUTH**

**ORGANIZATIONS OPERATING WITHIN THE CITY OF JOHN DAY,  
OREGON AND DECLARING AN EMERGENCY.**

Attachment:

- Ordinance No. 16-168-01

**9. ENTER INTO EXECUTIVE SESSION UNDER ORS 192.660 (2)(a) TO CONSIDER THE EMPLOYMENT OF A PUBLIC OFFICER, EMPLOYEE, STAFF MEMBER OR INDIVIDUAL AGENT AND ORS 192.660(7)(d) THE EMPLOYMENT OF THE CHIEF EXECUTIVE OFFICER, OTHER PUBLIC OFFICERS, EMPLOYEES AND STAFF MEMBERS OF A PUBLIC BODY**

**10. ENTER INTO BACK INTO REGULAR SESSION. APPOINTMENT OF NEW CITY MANAGER**

**OTHER BUSINESS:**

**11. OTHER BUSINESS AND UPCOMING MEETINGS**

Attachments:

- LOC Bulletins
- May 6, 2016 letter to Christine Shirley, NFIP Coordinator
- Minutes of Rural Air Service meeting held on April 6, 2016

**ADJOURN**

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** May 19, 2016

**SUBJECT:** Public Hearing to Discuss the Budget for Fiscal Year 2016-2017 as Approved by the John Day Budget Committee

Attachments:

- Notice of Budget Hearing and Budget Summary
- Minutes of the April 5, 2016 Budget Committee meeting
- Budget Approved by Budget Committee

**BACKGROUND:**

The Notice of Public Hearing was published in the May 18, 2016 edition of the Blue Mountain Eagle as required by Oregon Budget Law. The hearing time was published as 7:00 p.m., May 24, 2016. The Council will receive comments at this time on the Fiscal Year 2016-2017 budget.

The public hearing is also an opportunity for any member of the public to comment on or make requests regarding how State Revenue Sharing Funds will be spent in 2016-2017 Fiscal Year beginning July 1, 2016. State Revenue Sharing funds are a share of certain revenues of the State of Oregon that shall be apportioned among and distributed to the cities of this state for general purposes. The John Day Budget Committee approved the proposed budget on April 5, 2016; the minutes of the meeting are attached.

**RECOMMENDATION:**

Mayor Lundbom will open the public hearing allowing the Council to receive comments on the Fiscal Year 2016-2017 budget and state revenue sharing use within the budget.

The John Day City Council will not formally adopt the budget until the latter part of June so last minute revisions to revenue or expenditure estimates can be incorporated if necessary.

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** May 19, 2016

**SUBJECT:** Presentation from Mark Webb, Blue Mountain Forest Partners  
Attachment:

- White paper, Mission and History

**BACKGROUND:**

Executive Director Mark Webb of Blue Mountain Forest Partners will make a presentation to the John Day City Council. Blue Mountain Forest Partners is a diverse group of stakeholders who work together to create and implement a shared vision to improve the resilience and well-being of forests and communities in the Blue Mountains.

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** May 19, 2016

**SUBJECT:** Discuss for Adoption Resolution No. 16-755-02, a Resolution of the City of John Day, Grant County, Oregon, declaring the City's Election to receive State Revenue

Attachments:

- Resolution No. 16-755-02
- Notice dated April 21, 2016 from Oregon Department of Administrative Services

**BACKGROUND:**

State Revenue Sharing Law, ORS 221.770 requires cities to pass an ordinance or resolution each year stating that they want to receive state revenue sharing money. A copy of this resolution must be filed with the Operations Unit of the Department of Administrative Services prior to July 31, 2016 in order for the City of John Day to receive these funds.

**RECOMMENDATION:**

The John Day City Council adopts Resolution No. 16-755-02.

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** May 19, 2016

**SUBJECT:** Discuss for Adoption Resolution No. 16-756-03, a Resolution extending Workers' Compensation Coverage for Coverage Year 2016-2017 to Volunteers of the City of John Day

Attachment:

- Resolution No. 16-756-03

**BACKGROUND:**

This resolution is required annually by City County Insurance Company (CIS) for workers' compensation coverage to provide for the class of volunteer workers listed on the City's Volunteer Roster for the John Day Volunteer Fire Department and the John Day Police Department Reserves. This resolution assumes a monthly wage of \$1,000 to be used for public safety volunteers.

**RECOMMENDATION:**

The John Day City Council adopts Resolution No. 16-756-03.

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** May 19, 2016

**SUBJECT:** Discuss for adoption Ordinance No. 16-168-01, an ordinance establishing criminal history record check policies concerning applicants for employment, appointed volunteers, contractors and those employed by contractors with the city, and volunteers of youth organizations operating within the City of John Day, Oregon and declaring an emergency.

Attachment:

- Ordinance No. 16-168-01

**BACKGROUND:**

Included in your council packets is Ordinance No. 16-168-01, an ordinance establishing criminal history record check policies concerning applicants for employment, appointed volunteers etc.

The John Day City Council received a copy of Ordinance No. 16-168-01 at your May 10, 2016 council meeting for your review prior to adoption. A notice of availability was posted as per the requirements of Chapter VIII of the John Day City Charter. The ordinance was also posted on the City of John Day's website.

During the city manager's recruitment process, we discovered that the City can do a criminal history check through LEDS purpose code E check, on the city manager applicants only if the city has passed an ordinance that directs the Police Department to run criminal history checks on non-PD city employment applicants. Since we do not have an ordinance that states this we need to adopt one as soon as possible in order to run criminal history backgrounds on non-police department city employees.

**RECOMMENDATION:**

Recommended motions:

First Motion: "I move to have Mayor Lundbom read Ordinance No. 16-168-01 by title only."

Second Motion: "I move to adopt Ordinance No. 16-168-01."

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** May 19, 2016

**SUBJECT:** Enter into Executive Session under ORS 192.660 (2)(a) to consider the employment of a public officer, employee, staff member or individual agent and ORS 192.660(7)(d) the employment of the chief executive officer, other public officers, employees and staff members of a public body

**BACKGROUND:**

The City of John Day will now meet in executive session. The executive session is held pursuant to ORS 192.660(2)(a) for this session, to consider the employment of a public officer, employee, staff member or individual agent and ORS 192.660(7)(d) the employment of the chief executive officer, other public officers, employees and staff members of a public body.

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.

Mayor Ron Lundbom will now ask for a motion from the Council to move into executive session under ORS 192.660(2)(a) and ORS 192.660(7)(d).



**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** May 19, 2016

**SUBJECT:** Enter into back into regular session. Appointment of new city manager

**BACKGROUND:**

Once the John Day City Council returns to open session, the City Council will appoint a new city manager.

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** May 19, 2016

**SUBJECT:** Other Business and Upcoming Meetings

Attachments:

- LOC Bulletin
- May 6, 2016 letter to Christine Shirley, NFIP Coordinator
- Minutes of Rural Air Service meeting held on April 6, 2016

**OTHER BUSINESS:**

1. The LOC Bulletin is included in your council packets.
2. Included in your council packets is a letter of intent to Christine Shirley for the City of John Day to be considered for 2016 Pre-Disaster Mitigation grant funding to update our natural hazard mitigation plan.
3. Included in your council packets are the minutes of the April 6, 2016 Rural Air Service meeting. A second meeting was held on Tuesday, May 17, 2016; once I receive the minutes from that meeting, I will forward them onto the city council.

**UPCOMING MEETINGS:**

May 24-25, 2016	10 a.m. Council Chambers	Union Negotiations
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May 30, 2016	Memorial Day Holiday	City Hall Closed
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June 14, 2016	7:00 p.m.	Regular City Council Meeting
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