

**CITY OF JOHN DAY
CITY COUNCIL MINUTES
JOHN DAY, OREGON**

April 12, 2016

Adjourned Meeting

COUNCILORS PRESENT:

Ron Lundbom, Mayor
Paul Smith, Councilor
Louis Provencher, Councilor
Gregg Haberly, Councilor

COUNCILORS ABSENT:

Steve Schuette, Council President
Donn Willey, Councilor
Lisa Weigum, Councilor

STAFF PRESENT:

Peggy Gray, City Manager
Valerie Luttrell, Dispatch Manager

GUESTS PRESENT:

Mark Williamson, CIS
Logan Bagett, KJDY
Mark Howell, John Day
Irene Jerome, John Day
Sean Hart, BME

Agenda Item No. 1 – Open and Note Attendance

The John Day City Council meeting opened at 6:00 p.m. Mayor Ron Lundbom noted that all Councilors were present with the exception of Council President Steve Schuette who was absent and excused and Councilors Donn Willey and Lisa Weigum who were absent and unexcused.

Agenda Item No. 2 – Approval of City Council Minutes of March 22, 2016

The minutes of the March 22, 2016 adjourned meeting were included in the agenda packets and were presented for the Council's approval.

Councilor Paul Smith made a motion to approve the minutes of March 22, 2016 as presented. Councilor Louis Provencher seconded the motion, the motion passed unanimously.

Agenda Item No. 3 - Appearance of Interested Citizens

Mayor Lundbom welcomed those in attendance and asked everyone to please sign in. Mayor Lundbom requested to add Irene Jerome and Mark Howell to the agenda; they wanted to inform the Council about a community based fire awareness and fire protection program called the Red Flag Program. Councilor

Gregg Haberly moved to add Irene Jerome and Mark Howell to the agenda. Councilor Louis Provencher seconded the motion, the motion passed unanimously.

Agenda Item No. 4 – Enter into executive session under ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed

Mayor Lundbom stated the City of John Day will now meet in executive session. The executive session is held pursuant to ORS 192.660(2)(h) for this session, to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.

Mayor Lundbom asked for a motion from the Council to move into executive session under ORS 192.660(2)(h).

Councilor Louis Provencher made a motion to move into executive session under ORS 192.660(2)(h). Councilor Paul Smith seconded the motion, the motion passed unanimously and the council moved into executive session at 6:05 p.m.

Those attending the executive session included Mayor Lundbom; Councilors Provencher, Smith, and Haberly, City Manager Gray and CIS Senior Litigation Specialist Mark Williamson. City Attorney Jeremy Green attended the executive session via telephone.

Councilor Louis Provencher made a motion to move out of executive session; Councilor Gregg Haberly seconded the motion, the motion passed unanimously. The John Day City Council moved out of executive session at 6:21 p.m.

Agenda Item No. 5 – Return to Regular Session – Irene Jerome and Mark Howell, Red Flag Program

Mark Howell, new Prevention Specialist for the Blue Mountain Ranger District for the Malheur National Forest introduced himself to the City Council. Mr. Howell presented a flyer describing the Red Flag Program to the City Council.

The Red Flag Program is a community based fire awareness and fire protection program. The program is designed to provide a highly visible reminder to all residents and visitors in Grant County to be extra careful and vigilant on the days when the National Weather Service has issued a red flag warning. The program will increase public awareness and community involvement in the local fire management program. Mr. Howell stated the Burns Fire Zone has picked up the program and has used it for several years and it has been very successful in the Burns and Hines area.

Participating volunteers are alerted through a series of contacts that begin with the National Weather Service Alert of changing weather conditions. Volunteers participating in the program will be given 3x5' Red Flags to display during a Red Flag Alert. The Red Flag Program Coordinator notifies the volunteers

to set out Red Flags for information and awareness that we are in a Red Flag warning and to be cautious of fire.

Irene Jerome with Grant County Community Wildfire introduced herself to the Council. Ms. Jerome stated this program is an interagency program through the Grant-Harney Fire Co-op. She explained that the BLM, USFS, Oregon Department of Forestry, and the Fire Defense Board all work together to do projects. She said she saw a presentation where the Red Flag Program works very well in Montana, the area was very rural, very much the same as our area. The Fire Chief said the Red Flag Program has worked very well to raise awareness for people and it gets citizens involved. She stated it shouldn't affect the city; although she would like to have the city participate, but all the work will be done by volunteers. She was here to inform the Council of the Red Flag Program and to get their blessing.

Mayor Lundbom asked where the Red Flags would be put; Ms. Jerome stated they would be put in storefronts. Councilor Paul Smith asked if they had considered putting them out in the forest; between Highway 7 and Austin was discussed as a possible location. Councilor Louis Provencher suggested using the high use areas (i.e. post offices, 7th Street complex etc.).

Ms. Jerome stated Fire Wise could provide the funding for materials; they would like to get the 4-H kids and quilters involved. She stated Fire Wise is funded through Title III Funds. City Manager Gray asked if Fire Wise could help fund a reader board for the new fire station. The reader board would be a perfect place for alerts. Ms. Jerome stated she would ask Sally Bartlett and get back to us.

Ms. Jerome stated she would write a news article for the City's newsletter to help promote awareness for creating defensible space around homes and structures.

It was the consensus of the John Day City Council to support the Red Flag Program.

Agenda Item No. 6 – Recommendation from the Screening Committee for the City Manager position.

City Manager Gray stated this is basically an update. The screening committee met on April 4, 2016 and selected the top five candidates which most closely fit the candidate standards, profile, criteria, and policy directives adopted by the John Day City Council.

Interviews have been scheduled and we will interview on Thursday, April 21, 2016 in executive session under ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent. City Manager Gray stated the interviews will begin at 9 a.m. and she will have interview packets ready for each councilor and lunch will be provided.

Agenda Item No. 7 – Other Business and Upcoming Meetings

1. The LOC Bulletins were included in the council packets and given to the City Council.
2. City Manager Gray reminded the Council that their SEI forms are due April 15, 2016. She stated if you haven't been online to register, you will need to do that before April 15th.
3. City Manager Gray stated the City was on the Grant County Court agenda the next day regarding the Sheriff's Dispatch Contract.

4. The March 2016 financial reports were included in the City Council packets.

Adjourn

There being no further business before the Council, Councilor Paul Smith made a motion to adjourn the meeting. Councilor Louis Provencher seconded the motion, the motion passed unanimously. The meeting was adjourned at 6:53 p.m.

Respectfully Submitted:

Peggy Gray
City Manager

ACCEPTED BY THE CITY COUNCIL, MAY 10, 2016

Mayor Ron Lundbom