

**CITY OF JOHN DAY  
CITY COUNCIL MINUTES  
JOHN DAY, OREGON**

**June 23, 2015**

**Adjourned Meeting**

**COUNCILORS PRESENT:**

Ron Lundbom, Mayor  
Louis Provencher, Councilor  
Donn Willey, Councilor  
Paul Smith, Councilor  
Gregg Haberly, Councilor  
Lisa Weigum, Councilor

**COUNCILORS ABSENT:**

Steve Schuette, Council President

**STAFF PRESENT:**

Peggy Gray, City Manager  
Lance Woodcock, Public Works Director  
Valerie Luttrell, Dispatch Manager

**GUESTS PRESENT:**

Anna Bass, OPG

**Agenda Item No. 1 – Open and Note Attendance**

The John Day City Council meeting opened at 7:00 p.m. Mayor Ron Lundbom noted that all Councilors were present with the exception of Councilor Steve Schuette who was absent and excused.

**Agenda Item No. 2 – Approval of City Council Minutes of June 9, 2015**

The minutes of the June 9, 2015 adjourned meeting were included in the agenda packets and were presented for the Council's approval.

**Councilor Paul Smith made a motion to approve the minutes of June 9, 2015 as presented. Councilor Donn Willey seconded the motion, the motion passed unanimously.**

**Agenda Item No. 3 - Appearance of Interested Citizens**

Mayor Lundbom welcomed those in attendance and asked everyone to please sign in.

**Agenda Item No. 4 – Discuss for Adoption Resolution No. 15-742-07, a Resolution to Transfer Appropriations between categories within the Water Fund in the FY 2014-2015 Budget**

City Manager Gray stated Resolution No. 15-742-07 is a resolution to transfer appropriations between materials and services and capital outlay in the Water Fund (\$7,000). The transfer of appropriation is needed to meet expenditures related to the Water Conservation Plan at the end of June.

City Manager Gray explained the Oregon Water Resources Department (OWRD) requires all cities to have a Water Conservation Plan. The City of John Day does not have this plan and is in the process of developing one. At the March 24, 2015 John Day City Council meeting, the John Day City Council entered into an agreement D. George Chadwick in order to expand his scope of services (groundwater monitoring and reporting to DEQ associated with our wastewater percolation ponds) to include the development of the Water Management and Conservation Plan. City Manager Gray explained that the City did not budget enough money to expend for this plan in our current fiscal year, we need to transfer appropriations to meet the expenditures related to the Water Conservation Plan to the end of June 2015.

City Manager Gray explained the cost for the development of the plan remains the same; however, the consultant is further along in the development of the plan than we had anticipated.

**Councilor Donn Willey moved to adopt Resolution No. 15-742-07. Councilor Louis Provencher seconded the motion, the motion passed unanimously.**

**Agenda Item No. 5 – Discuss for Adoption Resolution No. 15-743-08, a Resolution to Adopt Fiscal Year 2015-2016 Budget**

City Manager Gray explained Resolution No. 15-743-08 adopts Fiscal Year 2015-2016 budget in the amount of \$5,828,950.

**Councilor Donn Willey moved to adopt Resolution No. 15-743-08. Councilor Gregg Haberly seconded the motion, the motion passed unanimously.**

**Agenda Item No. 6 – Discuss for Adoption Resolution No. 15-744-09, a Resolution to Appropriate Fiscal Year 2015-2016 Budget**

City Manager Gray explained Resolution No. 15-744-09 appropriates Fiscal year 2015-2016 budget. She explained this resolution appropriates the budget into categories that limits the City's expenditures in each category for Fiscal Year 2015-2016.

**Councilor Donn Willey moved to adopt Resolution No. 15-744-09. Councilor Louis Provencher seconded the motion, the motion passed unanimously.**

**Agenda Item No. 7 – Discuss for Adoption Resolution No. 15-745-10, a Resolution to Impose and Categorize Taxes for Fiscal Year 2015-2016 Budget**

City Manager Gray stated Resolution No. 15-745-10 is a resolution to impose and categorize taxes for Fiscal Year 2015-2016 Budget. City Manager Gray noted we added the 11% uncollectible rate to the GO bond debt payment for the new fire station in order to make sure that we receive enough taxes to make our payment as per the advice of Grant County Tax Assessor Lane Burton.

**Councilor Louis Provencher moved to adopt Resolution No. 15-745-10. Councilor Paul Smith seconded the motion, the motion passed unanimously.**

**Agenda Item No. 8 – Discuss for Signature Dispatch Contract Agreements with Grant County Sheriff’s Office and Grant County Ambulance for FY 2016**

City Manager Gray explained the dispatch agreement for the Sheriff’s Office and the Grant County Ambulance for FY 2016. She explained the contracts were increased by 10% from the current year. Letters were sent to each entity during the budget process explaining the 10% increase in the contracts was due to the stagnant 911 revenues.

Councilor Gregg Haberly noted the contract for the ambulance pencils out to \$250 per week and thought it was pretty inexpensive and thought we might want to take another look at the ambulance contract for next year. Dispatch Manager Valerie Luttrell explained what agencies pay into the fund; City Manager Gray requested a report of the dispatch and police activities to June 30, 2015.

**Councilor Donn Willey moved to allow Mayor Lundbom to sign the dispatch contracts for the Grant County Sheriff’s Office and the Grant County Ambulance for Fiscal Year 2016. Councilor Gregg Haberly seconded the motion, the motion passed unanimously.**

At this time Mayor Lundbom presented a grant application for the Transient Room Tax in the amount of \$3,000 for new street banners. He noted that City Manager Gray sent an email to all of the Councilors showing pictures of the banners. Mayor Lundbom wanted to know if the Council would like to apply to the Transient Room Tax Committee to help pay for the new banners.

**Councilor Gregg Haberly moved to allow the City to apply for a Transient Room Tax grant application in the amount of \$3,000 for new street banners. Councilor Donn Willey seconded the motion, the motion passed unanimously.**

**Agenda Item No. 9– Other Business and Upcoming Meetings**

1. LOC Bulletins were included in the Council packets.
2. Mayor Lundbom noted Senator Wyden will be in town on Thursday, July 2, 2015 at the airport; Senator Jeff Merkley is scheduled to be in town on Friday, July 3<sup>rd</sup>.
3. Mayor Lundbom noted that formal bid invite to subcontractors has been sent out for the new fire station; bid due date of June 30, 2015.
4. Council was informed that the City met with Mary Bird of Trust Management Services for a \$9,170 grant for meeting room equipment for the new fire station. City Manager Gray stated the meeting went very well and we should hear back from them by the middle of July.
5. Mayor Lundbom informed the Council of the John Day Planning Commission meeting on July 9<sup>th</sup> for a public hearing on time, place and manner restrictions for medical marijuana. Councilor Paul Smith commented on HB 3400.
6. Councilor Gregg Haberly updated the Council regarding ATVs on state highways.

7. Councilor Louis Provencher asked if Fire Chief Ron Smith drove around the City looking for fire hazards such as tall grass and weeds. City Manager Gray stated the Fire Chief follows up with the property owners if he feels it is a fire hazard.

**Adjourn**

**There being no further business before the Council, Councilor Donn Willey made a motion to adjourn the meeting. Councilor Gregg Haberly seconded the motion and the motion passed unanimously. The meeting was adjourned at 7:32 p.m.**

Respectfully Submitted:

Peggy Gray  
City Manager

ACCEPTED BY THE CITY COUNCIL, JULY 14, 2015

---

Mayor Ron Lundbom