

**John Day City Council
May 26, 2015
7:00 p.m.
Council Chambers
AGENDA**

1. **OPEN AND NOTE ATTENDANCE**
2. **APPROVAL OF CITY COUNCIL MINUTES OF MAY 12, 2015 REGULAR CITY COUNCIL MEETING**
3. **APPEARANCE OF INTERESTED CITIZENS – At this time Mayor Lundbom will welcome the general public and ask if there is anything they would like to add to tonight’s agenda.**

ACTION ITEMS:

4. **PUBLIC HEARING TO DISCUSS THE BUDGET FOR FISCAL YEAR 2015-2016 AS APPROVED BY THE JOHN DAY BUDGET COMMITTEE**
Attachments:
 - Notice of Budget Hearing and Budget Summary
 - Minutes of the April 7, 2015 Budget Committee meeting
 - Budget Approved by Budget Committee
 - Spreadsheet showing proposed changes increasing total budget amount
5. **DISCUSS FOR ADOPTION RESOLUTION NO. 15-739-04, A RESOLUTION OF THE CITY OF JOHN DAY, GRANT COUNTY, OREGON, DECLARING THE CITY’S ELECTION TO RECEIVE STATE REVENUE**
Attachments:
 - Resolution No. 15-739-04
 - Notice dated April 8,2015 from Oregon Department of Administrative Services
6. **DISCUSS FOR ADOPTION RESOLUTION NO. 15-740-05, A RESOLUTION EXTENDING WORKERS’ COMPENSATION COVERAGE FOR COVERAGE YEAR 2015-2016 TO VOLUNTEERS OF THE CITY OF JOHN DAY**
Attachment:
 - Resolution No. 15-740-05
7. **REVIEW FOR SIGNATURE INTERGOVERNMENTAL AGREEMENT WITH JUSTICE COURT FOR JUDICIAL SERVICES**
Attachments:
 - Letter from Kathy Stinnett, Grant County Justice of the Peace
 - Intergovernmental Agreement – dated January 18, 1989
 - Intergovernmental Agreement - New

OTHER BUSINESS:

8. OTHER BUSINESS AND UPCOMING MEETINGS

Attachment:

- LOC Bulletin
- Quarterly Staff Report

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TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: May 22, 2015

SUBJECT: Public Hearing to Discuss the Budget for Fiscal Year 2015-2016 as Approved by the John Day Budget Committee

Attachments:

- Notice of Budget Hearing and Budget Summary
- Minutes of the April 7, 2015 Budget Committee meeting
- Budget Approved by Budget Committee
- Spreadsheet showing proposed changes increasing total budget amount

BACKGROUND:

The Notice of Public Hearing was published in the May 13, 2015 edition of the Blue Mountain Eagle as required by Oregon Budget Law. The hearing time was published as 7:00 p.m., May 26, 2015. The Council will receive comments at this time on the Fiscal Year 2015-2016 budget.

The public hearing is also an opportunity for any member of the public to comment on or make requests regarding how State Revenue Sharing Funds will be spent in 2015-2016 Fiscal Year beginning July 1, 2015. State Revenue Sharing funds are a share of certain revenues of the State of Oregon that shall be apportioned among and distributed to the cities of this state for general purposes. The John Day Budget Committee approved the proposed budget on April 7, 2015; the minutes of the meeting are attached.

We have a proposed change that will increase the budget approved by the Budget Committee by \$450. When making the changes approved by the Budget Committee, Anna found an error that needs to be corrected at the adoption hearing. The attached spreadsheet explains the error as follows:

The \$450 transfer from the Dispatch Fund to the Motor Pool Fund, though listed on the document, was not included in the total expenditures formula. The expenditures in the Dispatch Fund are actually \$450 more than the document says. This causes an increase in the transfer from the Police Fund, which causes a decrease in the fire hall line item since it's our balancing item.

Anna Bass will be available to explain the changes and to answer any questions or concerns you may have.

RECOMMENDATION:

Mayor Lundbom will open the public hearing allowing the Council to receive comments on the Fiscal Year 2015-2016 budget and state revenue sharing use within the budget.

The John Day City Council will not formally adopt the budget until the latter part of June so last minute revisions to revenue or expenditure estimates can be incorporated if necessary. However, we will need a motion to accept the proposed budget changes as presented.

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: May 22, 2015

SUBJECT: Discuss for Adoption Resolution No. 15-739-04, a Resolution of the City of John Day, Grant County, Oregon, declaring the City's Election to receive State Revenue

Attachments:

- Resolution No. 15-739-04
- Notice dated April 8, 2015 from Oregon Department of Administrative Services

BACKGROUND:

State Revenue Sharing Law, ORS 221.770 requires cities to pass an ordinance or resolution each year stating that they want to receive state revenue sharing money. A copy of this resolution must be filed with the Operations Unit of the Department of Administrative Services prior to July 31, 2015 in order for the City of John Day to receive these funds.

RECOMMENDATION:

The John Day City Council adopts Resolution No. 15-739-04.

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: May 22, 2015

SUBJECT: Discuss for Adoption Resolution No. 15-740-05, a Resolution extending Workers' Compensation Coverage for Coverage Year 2015-2016 to Volunteers of the City of John Day

Attachment:

- Resolution No. 15-740-05

BACKGROUND:

This resolution is required annually by City County Insurance Company (CIS) for workers' compensation coverage to provide for the class of volunteer workers listed on the City's Volunteer Roster for the John Day Volunteer Fire Department and the John Day Police Department Reserves. This resolution assumes a monthly wage of \$1,000 to be used for public safety volunteers.

RECOMMENDATION:

The John Day City Council adopts Resolution No. 15-740-05.

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: May 22, 2015

SUBJECT: Review for Signature Intergovernmental Agreement with Justice Court for Judicial Services

Attachments:

- Letter from Kathy Stinnett, Grant County Justice of the Peace
- Intergovernmental Agreement – dated January 18, 1989
- Intergovernmental Agreement - New

BACKGROUND:

Attached is a letter from Justice of the Peace Kathy Stinnett. She is in the process of reviewing the IGA's that Justice Court has on file with the cities of Grant County. Our agreement with Justice Court is 26 years old.

Justice Court has developed a basic agreement that was customized to meet the specific needs of each city. County Counsel Ron Yokum has reviewed it for conformity to legal standards. I have sent the agreement to City Attorney Jeremy Green for his review.

RECOMMENDATION:

At the time of the council agenda, City Attorney Jeremy Green has not had an opportunity to review the agreement. Jeremy will review the agreement over the weekend and will have his comments ready by the time of the council meeting.

TO: John Day City Council
FROM: Peggy Gray, City Manager
DATE: May 22, 2015
SUBJECT: Other Business and Upcoming Meetings
Attachments:

- LOC Bulletin
- Quarterly Staff Report

OTHER BUSINESS:

1. The May 15, 2015 LOC Bulletin is included in your council packets.
2. My quarterly staff report is attached for your information and review.

UPCOMING MEETINGS:

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| May 25, 2015 | Memorial Day Holiday | City Hall Closed |
| May 27, 2015 | Prairie City City Hall | Prairie City Local Law Enforcement Agreement Workshop |
| May 28, 2015 | 6:00 p.m. Council Chambers | John Day Planning Commission Public Hearing on Site Design Review for new fire station |
| June 4, 2015 | 9:30 a.m. City Hall | Meet with Isaac Regenstreif of Meyer Memorial Trust |
| June 9, 2015 | 7:00 p.m. | Regular City Council Meeting |