

**CITY OF JOHN DAY
CITY COUNCIL MINUTES
JOHN DAY, OREGON**

March 10, 2015

Adjourned Meeting

COUNCILORS PRESENT:

Ron Lundbom, Mayor
Steve Schuette, Council President
Paul Smith, Councilor
Louis Provencher, Councilor
Lisa Weigum, Councilor

COUNCILORS ABSENT:

Donn Willey, Councilor
Gregg Haberly, Councilor

STAFF PRESENT:

Peggy Gray, City Manager
David Holland, Public Works Director
Richard Gray, Police Chief

GUESTS PRESENT:

Ashley McClay, Director Victim Assistance Program

Agenda Item No. 1 – Open and Note Attendance

The John Day City Council meeting opened at 7:00 p.m. Mayor Ron Lundbom noted that all Councilors were present with the exception of Councilors Donn Willey and Gregg Haberly, they were absent and excused.

Agenda Item No. 2 – Approval of City Council Minutes of February 24, 2015

The minutes of the February 24, 2015 executive session and the adjourned meeting were included in the agenda packets and were presented for the Council's approval.

Councilor Steve Schuette noted a spelling error on the motion to move out of executive session and made a motion to approve the minutes of the February 24, 2015 executive session as amended. Councilor Lisa Weigum seconded the motion, the passed unanimously.

Councilor Louis Provencher made a motion to amend the minutes of the adjourned meeting, item 5, one of the goals to update the wastewater facilities plan; he believe the goal was to improve and replace the existing waste treatment facility and updating the facilities plan, these other items are subgoals of that major goal; and item 6, he thought the goal should be to market the entire city not just the industrial park.

Mayor Lundbom stated he could agree with item #6; however, he could not agree with #5. Councilor Schuette stated he thought they were fine the way they were. Mayor Lundbom asked for a second on the motion to amend the minutes, the motion died for lack of a second.

Councilor Steve Schuette moved to approve the minutes of February 24, 2015 as presented. Mayor Lundbom seconded the motion, the motion passed 4-1.

Agenda Item No. 3 - Appearance of Interested Citizens

Mayor Ron Lundbom welcomed those in attendance and asked everyone to please sign in. He asked if there were any additional items that anyone would like to add to the agenda. There were none presented.

Agenda Item No. 4 – Ashley McClay, Director Victim Assistance Program will update the City Council regarding the Victim’s Assistance Program Contract for Subgrant under Grant County with the John Day Police Department/City of John Day

Ashley McClay, Director Victim Assistance Program was present to update the John Day City Council on the agreement with the Grant County District Attorney’s Office to provide a law Enforcement Investigator (LEI) position. The LEI position is funded through the Office on Violence Against Women Rural Program (VAWA) grant. The position conducts activities for 10 hours each week (.25 FTE) and runs through September 30, 2015.

Ms. McClay stated it is now time to renew the grant and the deadline was March 4, 2015; Ms. McClay stated if they don’t have an officer to fill the LEI position, she will lose the entire grant because of the LEI portion of the grant. Ashley stated without this position the entire grant would collapse and be detrimental to her department and would also jeopardize future funding. The maximum consideration authorized under this Contract is \$51,876 for 36 months beginning October 1, 2015 and ending September 30, 2018; Ms. McClay stated the grant is highly competitive.

The grant will maintain core services with 1.0 FTE Deputy District Attorney (DDA); 1.0 FTE Victim Intervention Specialist (VIS); .75 FTE Victim Advocate (VA); one .25 FTE Law Enforcement Investigator/Pretrial Release Officer (LEI) for the Grant county Victim Assistance Program.

Ms. McClay presented a Caseload Stats spreadsheet to the Council from April 2014-February 2015 for the Council to see what they have done through their Subgrant with the John Day Police Department. Ms. McClay noted that this spreadsheet did not include the “calls for services” received at the Dispatch Department.

Mayor Lundbom informed the Council that he had already signed the Contract for the Subgrant prior to the Council meeting because of the March 4, 2015 grant deadline as the contract needed to be included with the grant application.

City Manager Gray asked Ms. McClay when she would receive word about the status of the grant application; Ms. McClay since it is a federal grant, she probably will not receive word until September 2015 (about two weeks prior to the October 1st start date). Ms. McClay stated she is confident in the grant application and felt it would be funded.

Mayor Lundbom thanked Ms. McClay for coming and updating the Council.

Agenda Item No. 5 – Presentation by Charlotte Bromley of Environment Oregon

Ms. Bromley was unable to attend the meeting; this item was tabled.

Agenda Item No. 6 – Accept Resignation from Mark Witty from the John Day Budget Committee; Discuss the appointment of Carol Page to the John Day Budget Committee

City Manager Gray stated Mark Witty has accepted a position with the Baker City School District and will be moving out of the community. Mr. Witty’s letter of resignation from the Budget Committee was included in the council packets.

Carol Page has expressed interest in being on the John Day Budget Committee. Ms. Page is retired from Circuit Court and lives within the John Day city limits. City Manager Gray recommended the John Day City Council appoint Ms. Page to the John Day Budget Committee for a three-year term to expire 2018.

Councilor Steve Schuette moved to accept Mark Witty’s resignation from the John Day Budget Committee and to appoint Carol Page to the John Day Budget Committee for a three year term to expire 2018. Councilor Paul Smith seconded the motion, the motion passed unanimously.

Agenda Item No. 7 – Discuss for Signature Grant Agreement; ID 20140304 with the Ford Family Foundation and the City of John Day for Community Room Addition Project

City Manager Gray informed the Council that the Ford Family Foundation has approved a grant in the amount of \$200,000 for our community room addition project in conjunction with the construction of our new fire station.

Included in the council packets was the Grant Agreement that needed to be signed and sent back to the Foundation by March 20, 2015. This award is contingent upon full funding of the project. We also have applications into the Meyer Memorial Trust Foundation in the amount of \$200,000 and have made it to stage 2 of their application; we should hear a decision in May/June 2015.

We have applied with smaller funders to fill the funding gap for the rest of the project as follows:

- Oregon Community Foundation \$35,000
- Swindells Charitable Trust \$10,000
- Trust Management Services \$ 5,000

City Manager Gray informed the Council that she has scheduled a meeting with Pinnacle Architecture, Kirby Nagelhout and the Rural District next week to set a project budget and timeline and felt confident the City and the Rural District will receive the funding to complete the project.

Councilor Steve Schuette moved to allow Mayor Lundbom to sign Grant Agreement ID: 20140304 with the Ford Family Foundation. Councilor Louis Provencher seconded the motion, the motion passed unanimously.

Agenda Item No. 8 – Other Business and Upcoming Meetings

1. LOC Bulletins were given to the City Council.
2. City Manager Gray informed the Council that they interviewed four people for the Public Works Director's position. We want to call back one of the applicants for a second interview. Once a decision is made, she would inform the Council.
3. Mayor Lundbom reminded the Councilors that they need to have the City Manager's evaluations back to him by March 20, 2015.
4. Public Works Director David Holland updated the City Council about the downtown street improvements project. City Manager Gray stated they were doing a walk through the next day, and they were paving that weekend. Flower baskets and light pole banners were discussed.
5. Councilor Louis Provencher shared some information from the Cities of Pendleton and Hines with the City Council.
6. Police Chief Richard Gray stated he and City Manager Gray met with the Mayor of Prairie City Jim Hamsher and began discussions regarding the Law Enforcement Agreement with Prairie City.

Adjourn

There being no further business before the Council, Councilor Steve Schuette made a motion to adjourn the meeting. Councilor Paul Smith seconded the motion and the motion passed unanimously. The meeting was adjourned at 7:50 p.m.

Respectfully Submitted:

Peggy Gray
City Manager

ACCEPTED BY THE CITY COUNCIL, MARCH 24, 2015

Mayor Ron Lundbom