

John Day City Council
January 27, 2015
7:00 p.m.
Council Chambers
AGENDA

1. **OPEN AND NOTE ATTENDANCE**
2. **APPROVAL OF CITY COUNCIL MINUTES OF JANUARY 13, 2015.**
3. **APPEARANCE OF INTERESTED CITIZENS – At this time Mayor Lundbom will welcome the general public and ask if there is anything they would like to add to tonight’s agenda.**

ACTION ITEMS:

4. **OATH OF OFFICE TO THE ELECTED COUNCILORS**
Attachments:
 - Oath of Office – Gregg Haberly
 - Oath of Office – Lisa Weigum
5. **PRESENTATION AND REQUEST FROM GRANT SCHOOL DISTRICT #3 SUPERINTENDENT MARK WITTY AND MEMBERS OF THE SCHOOL BOARD**
Attachments:
 - January 21, 2015 letter from Superintendent Mark Witty
 - Local Street Network Plan – Executive Summary, Funding & Implementation Plan and North Sub-Area Project Map, Figure 4-2
 - 2018-2021 Statewide Transportation Improvement Program (STIP) – Enhance Proposal Form and Overview of Enhance Proposal Review Process
6. **STANDING COMMITTEE APPOINTMENTS**
Attachment:
 - Current Council Committee Listings
7. **DISCUSS VACANCY ON THE JOHN DAY BUDGET COMMITTEE**
Attachment:
 - Current Budget Committee Roster
8. **DISCUSS SETTING A DATE FOR A COUNCIL GOAL SETTING WORK SESSION**
Attachments:
 - Goal Setting - A Preparation Packet from the League of Oregon Cities
 - Goal Setting Presentation
 - Minutes of the January 28, 2014 Goal Setting Session
9. **DISCUSS REQUEST FROM NATHAN GEHLEY TO SPONSOR HIS TEAM, THE PACIFIC CONFERENCE GOLF TEAM, AT THE DOWN**

UNDER SPORTS TOURNAMENTS HOSTED ON THE GOLD COAST OF AUSTRALIA

Attachment:

- 2015 Down Under Sports Donation Form

10. DISCUSS CHANGING THE STARTING TIME OF THE CITY COUNCIL MEETING

OTHER BUSINESS:

11. OTHER BUSINESS AND UPCOMING MEETINGS

Attachments:

- LOC Bulletins

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TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: January 23, 2015

SUBJECT: Oath of Office to the Elected Councilors

Attachments:

- Oath of Office – Gregg Haberly
- Oath of Office – Lisa Weigum

BACKGROUND:

Chapter VI, Section 28 of the 1993 City of John Day Charter states before assuming city office, an officer shall take an oath or shall affirm that he or she will faithfully perform the duties of the office and support the constitution and laws of the United States and of the state of Oregon.

As Councilor-elect Gregg Haberly and Councilor-elect Lisa Weigum were absent at our first council meeting of the year due to illness; the Oath of Office will be given to them by Mayor Lundbom at this council meeting.

The Oath form will need to be signed in front of a notary, since the City no longer has a notary on staff, you will need to take your form to Oster Professional Group and have Barbara Hicks notarize it and bring it back to City Hall for filing.

OATH

STATE OF OREGON)

County of Grant) SS.

City of John Day)

I, Gregg Haberly being first duly sworn on oath say that I will faithfully and honestly discharge the duties of Councilor of the City of John Day and will support the laws and Constitution of this State and the United States to the best of my ability.

Gregg Haberly

Subscribed and sworn on this 13th day of January 2015.

State of Oregon, Grant County ss:

On this ____ day of January, 2015, personally appeared the above named Gregg Haberly, and acknowledged the foregoing instrument to be his voluntary act and deed.

(Seal)

Barbara Hicks
Notary Public for Oregon
My Commission Expires: 06-10-17

OATH

STATE OF OREGON)

County of Grant) SS.

City of John Day)

I, Lisa Weigum being first duly sworn on oath say that I will faithfully and honestly discharge the duties of Councilor of the City of John Day and will support the laws and Constitution of this State and the United States to the best of my ability.

Lisa Weigum

Subscribed and sworn on this 13th day of January 2015.

State of Oregon, Grant County ss:

On this ____ day of January, 2015, personally appeared the above named Lisa Weigum, and acknowledged the foregoing instrument to be his voluntary act and deed.

(Seal)

Barbara Hicks
Notary Public for Oregon
My Commission Expires: 06-10-17

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: January 23, 2015

SUBJECT: Presentation and Request from Grant School District #3 Superintendent Mark Witty and members of the School Board

Attachments:

- January 21, 2015 letter from Superintendent Mark Witty
- Local Street Network Plan – Executive Summary, Funding & Implementation Plan and North Sub-Area Project Map, Figure 4-2
- 2018-2021 Statewide Transportation Improvement Program (STIP) – Enhance Proposal Form and Overview of Enhance Proposal Review Process

BACKGROUND:

Last month Public Works Director David Holland and I met with School District #3 Superintendent Mark Witty, Grant County Judge Scott Myers, Kathy Gillam and Alan Hickerson of the Grant County Road Department to discuss the improvement of the city's road system east of the 7th Street complex, the project would include a new bridge that would connect 7th Street to the 3rd Street Extension.

The above mentioned project is included in the City of John Day Local Street Network Plan; project is identified as Project #18, new collector from 3rd Avenue to 7th Street. Mr. Witty is advocating for these improvements for the following reasons:

1. To accommodate major usage of the 7th Street complex
2. For possible housing growth north of the 7th Street Complex
3. To ease traffic on NW Bridge Street and Charolais Heights
4. The possibility of locating a new school on 7th Street Complex school district property in the future.

As everyone knows the City of John Day alone could not afford to take on a project of this size. For the project to move forward, it will have to be collaboration between the City, School District #3, Grant County Road Department and private citizens. With the commitments of the County and private citizens, Mr. Witty is requesting the John Day City Council consider prioritizing the next (2018-2021 STIP) ODOT Enhancement Grant application towards improving the road system east of the 7th Street Complex to include a new bridge connecting 7th Street to the 3rd Street extension.

The ODOT Enhancement Grant requires a 10.27% match. The *Enhance* funds are targeted to improvements that can demonstrate a benefit to the statewide multimodal transportation system. These projects typically make key connections between modes or facilities, improve access to economic opportunities, and/or address identified system bottlenecks.

One of the biggest hurdles is coming up with the 10.27% required matching funds. We have a meeting scheduled with ODOT on January 29th to discuss the project and see if donated ROW for

the project and excavation work by the Grant County Road Department could be used as matching funds.

RECOMMENDATION:

Public Works Director David Holland and I agree that this project is worth having a discussion with ODOT representatives for possible 2018-2021 Enhance funds. We believe this project would benefit the City as follows:

1. NW Bridge Street was not developed to handle as much traffic as it has seen with the development of the Iron Wood Estates Subdivision, the Assisted Living Facility, and the 7th Street Complex over the past several years. This project would help relieve traffic on NW Bridge Street and NW 7th Street;
2. A couple of years ago we had a situation when the wild land fires came into the City above Iron Wood Estates and Charolais Heights Subdivisions to the 7th Street complex. We had a serious bottleneck situation at the bridge on NW Bridge Street due to residents who were voluntarily evacuating and people wanting to go into the affected area. A new bridge would help relieve that congestion;
3. This project would open up the possibility for future housing developments above Charolais Heights;
4. This project would provide a new and better access for future development of a new school. The John Day Planning Commission could not allow a new school to be built on 7th Street Complex without a new access.

Staff recommends City Manager Gray and Public Works Director David Holland meet with ODOT representatives on January 29, 2015 to discuss the project and details of the 10.27% matching funds and report back to the City Council at the February 10, 2015 council meeting.

TO: John Day City Council
FROM: Peggy Gray, City Manager
DATE: January 23, 2015
SUBJECT: Standing Committee Appointments
Attachment:

- Current Council Committee Listings

BACKGROUND:

Title 1, Chapter 5, Section 2 of the John Day City Code states each odd-numbered year the Mayor shall appoint standing committees. At this time the Mayor would like to appoint the councilors to the following standing committees:

Public Safety Committee
Public Works Committee
Administrative Committee

Mayor Lundbom tabled this action item from the last City Council meeting in order to have a full council in attendance before appointing the standing council committees.

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: January 23, 2015

SUBJECT: Discuss Vacancy on the John Day Budget Committee
Attachment:

- Current Budget Committee Roster

BACKGROUND:

Currently we have one vacancy on the John Day Budget Committee due to the appointment of Louis Provencher to the John Day City Council.

Mayor Lundbom tabled this action item at the January 13, 2015 council meeting and asked that the Councilors be ready to discuss possible appointments by the January 27, 2015 council meeting.

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: January 23, 2015

SUBJECT: Discuss Setting a Date for a Council Goal Setting Work Session

Attachments:

- Goal Setting - A Preparation Packet from the League of Oregon Cities
- Goal Setting Presentation
- Minutes of the January 28, 2014 Goal Setting Session

BACKGROUND:

Mayor Lundbom tabled this action item at the January 13, 2015 council meeting in order for all council members to be present. It has been a year since our last goal setting session and since we have three new council members I've included two publications from the League of Oregon Cities in your council packets. Attached you will find a Goal Setting Preparation Packet and a Goal Setting LOC presentation from the 2007 Bend LOC Conference that I attended.

I thought it might assist us through the goal setting process and make for a more efficient work session. Please read through the attached material and be prepared to discuss a possible date and time for this year's goal setting work session. Also attached are the minutes from last year's goal setting work session for your information and review.

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: January 23, 2015

SUBJECT: Discuss request from Nathan Gehley to sponsor his team, the Pacific Conference Golf team, at the Down Under Sports Tournaments hosted on the Gold Coast of Australia

Attachment:

- 2015 Down Under Sports Donation Form

BACKGROUND:

Nathan Gehley has been invited. to participate in the Down Under Sports Tournaments hosted on the Gold Coast of Australia. He is seeking sponsors to help fund his trip and is asking the John Day City Council for a donation.

May 2014 the John Day City Council donated \$200 to the Grant Union FBLA Club for three freshman boys to compete at the National Leadership Conference in Nashville, Tennessee. Mr. Gehley is unable to attend the council meeting due to a basketball game; however, he will have a letter addressed to the City Council by the time of the council meeting.

TO: John Day City Council
FROM: Peggy Gray, City Manager
DATE: January 23, 2015
SUBJECT: Discuss changing the starting time of the City Council meeting

BACKGROUND:

Mayor Lundbom tabled this discussion at our last council meeting due to the absence of the two new councilors. Since we have three new councilors, I thought it would be a good time to have a discussion regarding the starting time of the city council meetings; would an earlier time be more convenient for the council and/or public.

TO: John Day City Council
FROM: Peggy Gray, City Manager
DATE: January 23, 2015
SUBJECT: Other Business and Upcoming Meetings
Attachments:

- LOC Bulletins

OTHER BUSINESS:

1. LOC Bulletins are included in your council packets.
2. Meeting with Anderson Perry went well; we are currently in the process of gathering more information and it is our intention to have more information for the City Council at our February 10, 2015 council meeting.
3. Last week the Public Works Foreman Monte Legg picked up the Sewer Video Inspection Camera Equipment from the City of Prineville. We purchased the sewer camera equipment with truck (1990 GMC) for \$10,100. Our insurance company CIS awarded us with a Risk Management Incentive Award in the amount of \$5,351.33 for this piece of equipment; total cost to the City of John Day for this purchase was \$4,748.67.

UPCOMING MEETINGS:

January 29, 2014	11:00 a.m. City Hall	City Manager and Public Works Director will meet with ODOT to discuss Enhance Project
February 5, 2015	6:00 p.m. Council Chambers	John Day Planning Commission Meeting-Variance Application for Mike and Melinda Alley
February 10, 2015	7:00 p.m.	Regular City Council meeting