

**CITY OF JOHN DAY
CITY COUNCIL MINUTES
JOHN DAY, OREGON**

January 13, 2015

Adjourned Meeting

COUNCILORS PRESENT:

Ron Lundbom, Mayor
Steve Schuette, Council President
Paul Smith, Councilor
Donn Willey, Councilor
Louis Provencher, Councilor

COUNCILORS ABSENT:

STAFF PRESENT:

Peggy Gray, City Manager
David Holland, Public Works Director
Valerie Luttrell, Dispatch Manager

GUESTS PRESENT:

Chris Labhart, John Day
Sherri Lundbom, John Day

Agenda Item No. 1 – Open and Note Attendance

The John Day City Council meeting opened at 7:00 p.m. Mayor Ron Lundbom noted that all Councilors were present; Councilor-elect Gregg Haberly and Councilor-elect Lisa Weigum were absent due to illnesses.

Agenda Item No. 2 – Approval of City Council Minutes of December 9, 2014

The minutes of the December 9, 2014 adjourned meeting were included in the agenda packets and were presented for the Council's approval.

Councilor Paul Smith made a motion that the minutes of December 9, 2014 be approved as presented; Councilor Donn Willey seconded the motion. The motion passed unanimously.

Agenda Item No. 3 - Appearance of Interested Citizens

Mayor Ron Lundbom welcomed those in attendance and asked everyone to please sign in. He asked if there were any additional items that anyone would like to add to the agenda. There were none presented.

Agenda Item No. 4 – Oath of Office to the Elected Councilors

City Manager Gray gave the Oath of Office to Mayor Ron Lundbom; Mayor Ron Lundbom gave the Oath of Office to Councilor Paul Smith. Mayor Lundbom noted that the Oath of Office will be presented to Councilor-elect Gregg Haberly and Councilor-elect Lisa Weigum at the January 27, 2015 council meeting.

Agenda Item No. 5 – Discuss and Appoint Council President

City Manager Gray informed the City Council the City’s Charter states that each odd-numbered year, the Council shall appoint a president from its councilors. She informed the Council that Councilor Steve Schuette is currently the Council President.

Councilor Donn Willey moved to appoint Steve Schuette as Council President. Councilor Louis Provencher seconded the motion, the motion passed unanimously.

Agenda Item No. 6 – Standing Committee Appointments

Title 1, Chapter 5, Section 2 of the John Day City Code states each odd-numbered year the Mayor shall appoint standing committees. Mayor Lundbom stated that since both of our Councilor-elects are absent, he would like to table this agenda item until the next council meeting. It was the consensus of the John Day City Council to table this agenda item until the January 27, 2015 council meeting.

Agenda Item No. 7 – Discuss Vacancy on the John Day Budget Committee

City Manager Gray informed the Council that we have one vacancy on the John Day Budget Committee this year due to the appointment of Louis Provencher to the John Day City Council. She stated in the past we have approached certain citizens to see if they would be interested in being on this committee and we’ve also advertised. However, she noted that directly approaching people seemed to be more successful.

Mayor Lundbom suggested the Council think about it for the next couple of weeks and come back and revisit this agenda item at our January 27, 2015 council meeting, if we can’t come up with any names, then we start advertising.

Agenda Item No. 8 – Discuss for Reappointment of Ken Boethin and Dean Nodine to the John Day Planning Commission

City Manager Gray informed the Council that Ken Boethin and Dean Nodine terms on the John Day Planning Commission expire the first council meeting in January. City Manager Gray informed the Council that Mr. Boethin and Mr. Nodine have both agreed to serve another four-year term to expire January 2019. She noted that we have two vacant seats on the Planning Commission.

Councilor Steve Schuette moved to reappoint Ken Boethin and Dean Nodine to another four-year term on the John Day Planning Commission, term to expire January 2019. Councilor Donn Willey seconded the motion, the motion passed unanimously.

Agenda Item No. 9 – Discuss and Appoint a Budget Officer

City Manager Gray stated Oregon Budget Law requires taxing district to appoint a budget officer each year. It has been the past practice of the John Day City Council to appoint the City Manager as the budget officer.

Councilor Louis Provencher moved to appoint City Manager Gray as the budget officer for fiscal year 2015-2016. Councilor Steve Schuette seconded the motion, the motion passed unanimously.

Agenda Item No. 10 – Discuss Setting a Date for a Council Goal Setting Work Session

City Manager Gray stated each year the John Day City Council holds a Goal Setting Work Session and it is usually done in January. The Council discussed goal setting versus strategic planning and decided to set the goal setting work session for the February 10, 2015 council meeting and to place this agenda item on the January 27, 2015 council meeting for further discussion.

Agenda Item No. 11 – Discuss for Signature Professional Services Agreement with Siegel Planning Services, LLC

City Manager Gray explained to the City Council that we have used Siegel Planning Services, LLC as the City's contract planner since 2006. She explained that she uses Siegel's services for the City's complicated land use applications such as the Strawberry Mountain View Estates Subdivision application and the Step Forward land use application. She also informed the Council that she will be using Siegel's Planning Services for the Site Design Review for the new fire station as this is the most effective way to solicit public input in reviewing the application.

City Manager Gray noted that we pay Siegel Planning Services on an "on-call", hourly basis as needed. The principal's rate of \$115/hour; Senior Planner rate of \$80/hr.; City Manager Gray stated she would mostly be working with the Senior Planner at the lower rate of \$80/hr. She noted that the fees are reimbursed to the City by the applicant.

Councilor Steve Schuette moved to allow Mayor Lundbom to sign the Professional Services Agreement with Siegel Planning Services. Councilor Donn Willy seconded the motion, the motion passed unanimously.

Agenda Item No. 12 – Other Business and Upcoming Meetings

1. Mayor Lundbom asked Grant County Commissioner Chris Labhart, who was in attendance, if there was anything he wished to address to the City Council. Commissioner Labhart stated on Thursday he will have a conference call with other County Commissioners regarding the SRS (Secured Rural Schools) funds. He stated he may be asking the City for a letter of support from the Mayor's of all of the cities within the county. He wanted the council to know that he is in support of the SRS funds and they will be speaking with their lobbyists to support the funds and develop a white paper.

2. LOC Bulletins were given to the City Council.
3. Thank you notes from the Timber Truckers Parade and Mike Cosgrove were included in the council packets.
4. Discussion on changing the starting time for the John Day City Council meeting was tabled until the January 27, 2015 council meeting.
5. Mayor Lundbom read a letter to City Manager Gray from Public Works Director David Holland announcing his retirement. His last working day for the City of John Day will be April 30, 2015.
6. Public Works Director Dave Holland informed the Council that the City purchased a 2000 dump truck from the State of Oregon Surplus Department to replace our old 1-ton dump truck. The new sand shed is up and pretty much completed except for the trim. He informed the Council that we will be picking up the sewer camera equipment later in the week or the first of next week from the City of Prineville.
7. Dispatch Manager Valerie Luttrell stated public participation and announcements from KJDY and the Blue Mountain Eagle were a tremendous help in locating a subject that escaped from Juniper Ridge Acute Care facility. She expressed her thanks for the community's participation.
8. Mayor Lundbom announced that February 26, 2015 is City Day at the Capitol. He encouraged all City Councilors to attend.

Adjourn

There being no further business before the Council, Councilor Donn Willey made a motion to adjourn the meeting. Councilor Steve Schuette seconded the motion and the motion passed unanimously. The meeting was adjourned at 7:49 p.m.

Respectfully Submitted:

Peggy Gray
City Manager

ACCEPTED BY THE CITY COUNCIL, JANUARY 27, 2015.

Mayor Ron Lundbom