

**John Day City Council  
November 18, 2014  
7:00 p.m.  
Council Chambers  
AGENDA**

1. **OPEN AND NOTE ATTENDANCE**
2. **APPROVAL OF CITY COUNCIL MINUTES OF OCTOBER 28, 2014.**
3. **APPEARANCE OF INTERESTED CITIZENS – At this time Mayor Lundbom will welcome the general public and ask if there is anything they would like to add to tonight’s agenda.**

**ACTION ITEMS:**

4. **7 P.M. PUBLIC HEARING ON PROPOSED SUPPLEMENTAL BUDGET TO APPROPRIATE EXPENDITURES FOR THE FUNDS RECEIVED FROM GRANT COUNTY SRS FUNDS**
  - Attachments:
    - Notice of Supplemental Budget Hearing
    - Budget Worksheets showing proposed resources and expenditures
5. **DISCUSS FOR ADOPTION RESOLUTION NO. 14-729-15, A RESOLUTION TO ADOPT SUPPLEMENTAL BUDGET FOR FISCAL YEAR 2014-2015**
  - Attachment:
    - Resolution No. 14-729-15
6. **INTERVIEW LOUIS PROVENCHER FOR VACANT CITY COUNCILOR POSITION TO EXPIRE DECEMBER 31, 2016**
  - Attachment:
    - Louis Provencher Application for Boards/Commission
7. **DISCUSS FOR ADOPTION RESOLUTION NO. 14-732-18, A RESOLUTION OF THE CITY OF JOHN DAY ACCEPTING A DEED OF DEDICATION FROM ANSEL J. KRUTSINGER AND JUDY E. KRUTSINGER, CO-TRUSTEES OF THE KRUTSINGER REVOCABLE TRUST U/T/A DATED MAY 22, 2008, OF CERTAIN REAL PROPERTY LOCATED IN THE CITY OF JOHN DAY**

**OTHER BUSINESS:**

8. **OTHER BUSINESS AND UPCOMING MEETINGS**
  - Attachments:
    - LOC Bulletins
    - Quarterly Staff Report

**ADJOURN**

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** November 14, 2014

**SUBJECT:** 7 p.m. Public Hearing on Proposed Supplemental Budget to appropriate expenditures for the funds received from Grant County SRS Funds

Attachments:

- Notice of Supplemental Budget Hearing
- Budget Worksheets showing proposed resources and expenditures

**BACKGROUND:**

September 2014, the City of John Day received \$221,447 from Grant County for our share of the County’s Secured Rural School Fund (SRS) (also known as Grant County Timber Receipts). This year the County decided to give 15 percent of the SRS money to the schools and split the rest of the SRS funds between the County Road Department and the cities within Grant County by using a formula based on road miles and population.

During the FY 2014-2015 budget process we did not budget to receive these funds; as such, in order to expend the funds, according to Oregon Budget Law, we need to hold a public hearing to discuss the supplemental budget with interested persons.

Included in your council packets is the Notice of Supplemental Budget Hearing. The notice was published in the November 5, 2014 edition of the Blue Mountain Eagle. Mayor Lundbom will open the public hearing at 7 p.m.

Proposed changes to the budget are as follows:

<b>Street Fund:</b>	<b>Expenditure Increase</b>	<b>Revenue Increase</b>
Increase Street Repair/Maintenance	\$ 25,000	
Increase TE Grant Match	\$ 75,000	
Increase Contingency	<u>\$121,447</u>	
Total	\$221,447	
Revenue Increase		\$221,447
Total		\$221,447

**Revised Street Fund Totals:**

Resources:	Expenditures:	
\$ 446,760	Personnel Services	\$ 105,999
	Materials & Services	\$ 83,088
	Capital Outlay	\$ 115,500
	Transfers	\$ 20,726
	Contingency	\$ 121,447

**Revised Fund      \$ 446,760**

**Revised Fund Requirements      \$ 446,760**

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** November 14, 2014

**SUBJECT:** Discuss for Adoption Resolution No. 14-729-15, a Resolution to Adopt Supplemental Budget for Fiscal Year 2014-2015  
Attachment:

- Resolution No. 14-729-15

**BACKGROUND:**

Resolution No. 14-729-15 is a resolution to adopt the supplemental budget for Fiscal Year 2014-2015 to appropriate expenditures for the Grant County Secure Rural School Fund (also known as Grant County Forest Receipts). The City published notice in the Blue Mountain Eagle for a hearing on the supplemental budget for the Street Fund on November 5, 2014.

Once the public hearing is closed for comments and if no protests are received; I recommend the John Day City Council adopt Resolution No. 14-729-15.

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** November 14, 2014

**SUBJECT:** Interview Louis Provencher for Vacant City Councilor Position to expire December 31, 2016  
Attachment:  
• Louis Provencher Application for Boards/Commission

**BACKGROUND:**

Louis Provencher, 211 NW 4<sup>th</sup> Ave., John Day, OR has applied to fill former Councilor Doug Gochnour's council seat that expires 12-31-2016. Mr. Provencher's application is included in your council packet.

John Day City Charter Section 20 states "a vacancy in the council shall be filled by appointment by a majority of the Council. The appointee's term of office runs from the time of his or her qualifying for the office after the appointment and until expiration of the term of the predecessor who has left the office vacant."

I will have a list of interview questions available to you at the time of the council meeting.

**RECOMMENDATION:**

The John Day City Council interview Mr. Louis Provencher; upon a successful interview, I recommend the Council appoint Mr. Provencher to fill the vacant council position to expire December 31, 2016 and have Mayor Lundbom administer the Oath of Office to Mr. Provencher.

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** November 14, 2014

**SUBJECT:** Discuss for Adoption Resolution No. 14-732-18, a resolution of the City of John Day accepting a Deed of Dedication from Ansel J. Krutsinger and Judy E. Krutsinger, Co-Trustees of the Krutsinger Revocable Trust U/T/A Dated May 22, 2008, of Certain Real Property Located in the City of John Day

Attachment:

- Resolution No. 14-732-18
- Land Donation Agreement
- Deed of Dedication

**BACKGROUND:**

At our October 28, 2014 council meeting, I informed the City Council that Ansel and Judy Krutsinger wish to donate approximately 4+ acres of land to the City of John Day. The property is located directly below the City's reservoir located by the airport. We discussed that the City's utilities run through this property and it will be easier for our Public Works employees to work on any future utility maintenance issues. High pressure water lines caused some erosion with the waterline break last winter. If someone had purchased that lot and built a house, the City would have been responsible for the damage to their property. Having ownership of the property could keep us out of some potential future liability issues.

It was the consensus of the Council to proceed with the land donation transaction. Attached is Resolution No. 14-732-18, a resolution of the City of John Day accepting a Deed of Dedication from Ansel J. Krutsinger and Judy E. Krutsinger, Co-Trustees of the Krutsinger Revocable Trust U/T/A Dated May 22, 2008, of Certain Real Property Located in the City of John Day.

**RECOMMENDATION:**

I recommend the John Day City Council adopt Resolution No. 14-732-18 subject to legal review and approval.

**TO:** John Day City Council  
**FROM:** Peggy Gray, City Manager  
**DATE:** November 14, 2014  
**SUBJECT:** Other Business and Upcoming Meetings  
Attachments:

- LOC Bulletins
- Quarterly Staff Report

**OTHER BUSINESS:**

1. Attached are LOC Bulletins for your information and review.
2. Attached is my quarterly staff report for your information and review. Please let me know if you have any questions or concerns.
3. November 4, 2014 uncertified general election results:  
Mayor – Ron Lundbom 454 votes  
Council at large:  
Lisa Weigum 387 votes  
Gregg Haberly 381 votes  
Paul C. Smith 367 votes  
Congratulations to the reelected and newly elected candidates, swearing in will be at the first council meeting in January 2015. Thank you for your service to our community.

**UPCOMING MEETINGS AND EVENTS:**

November 19, 2014	11:00 a.m. Council Chambers	Quarterly meeting with Prairie City to review Law Enforcement Contract
November 19, 2014	CM/GC proposals Due	
November 21, 2014	10:30 a.m. 316 S. Canyon Blvd.	Ford Family Foundation Site Visit
November 24, 2014	10:00 a.m. Grant County Airport	SEACT meeting
November 25, 2014	Regular City Council meeting canceled because of Thanksgiving Holiday	
December 9, 2014	7:00 p.m. Council Chambers	Next regular meeting of the John Day City Council (Auditor will be here)