

**CITY OF JOHN DAY
CITY COUNCIL MINUTES
JOHN DAY, OREGON**

August 12, 2014

Adjourned Meeting

COUNCILORS PRESENT:

Ron Lundbom, Mayor
Steve Schuette, Council President
Gene Officer, Councilor
Paul Smith, Councilor
Don Caldwell, Councilor
Donn Willey, Councilor

COUNCILORS ABSENT:

STAFF PRESENT:

Peggy Gray, City Manager
Valerie Luttrell, Dispatch Manager
David Holland, Public Works Director

GUESTS PRESENT:

Anna Bass, Oster Professional Group

Agenda Item No. 1 – Open and Note Attendance

The John Day City Council meeting opened at 7:02 p.m. Mayor Ron Lundbom noted that all Councilors were present.

Agenda Item No. 2 – Approval of City Council Minutes of July 8, 2014

The minutes of the July 8, 2014 adjourned meeting were included in the agenda packets and presented for the Council's approval.

Councilor Don Caldwell made a motion that the minutes of July 8, 2014 be approved as presented; Councilor Steve Schuette seconded the motion. The motion passed unanimously.

Agenda Item No. 3 - Appearance of Interested Citizens

Mayor Ron Lundbom welcomed those in attendance and asked everyone to please sign in. He asked if there were any additional items that anyone would like to add to the agenda. There were none presented.

Agenda Item No. 4 – Presentation of the Annual System Development Charge (SDC) Accounting Report by Anna Bass of Oster Professional Group

Each year the City Recorder shall provide the City Council with an annual accounting, based on the City's fiscal year, for system development charges showing the total amount of system development charge (SDC) revenue collected for each utility and the projects funded from each account.

Anna Bass from Oster Professional Group stated she used the same format as in the past. The first page of the report shows the total amount of system development charges being \$49,238.22. The second page is a recap for the water SDC with a total amount of \$19,416.70. Ms. Bass stated the City is required by the ordinance to put 54% into the water system reimbursement; 46% into water system improvements. The next page is for water SDC Activity; we had one SDC for water in the amount of \$1,841 plus interest of \$49.72.

The next page showed the sewer system breakdown, we put 20% into sewer system reimbursement; 80% into sewer system improvements. We have a total of \$29,821.52 in the sewer SDC. The following page is the sewer detail which was all related to Mr. Reiger who had a one-year payment contract that was paid off this year. We had an expenditure of \$31.00 to the Grant County Clerk's office to release Mr. Reiger's lien when he was paid in full.

Mayor Lundbom thanked Ms. Bass for her report.

Agenda Item No. 5 – Discuss Nuisance Issues, Weeds and Noxious Growth, Fire Hazards within the City Limits

City Manager Gray informed the City Council that each summer she receives complaints from citizens regarding property owners not taking care of their properties by permitting weeds and other noxious vegetation to grow and allowing their trees to become a nuisance. She informed the council that current Nuisance Ordinance the City has to follow to take care of these types of issues; is very complicated, time consuming and cumbersome. She stated that other cities have procedures that are less cumbersome, less costly (i.e. legal fees) and are more effective in abating the nuisances; she asked the Council if they would like to explore the possibility of updating the City's Nuisance Ordinance.

Ms. Gray informed the Council that city attorney Jeremy Green is currently working with the City of Madras updating their Nuisance Ordinance. Councilor Paul Smith questioned what would be involved in updating the ordinance. City Manager Gray explained she would work with City Attorney Jeremy Green to develop a draft ordinance for the City Council's review; once a draft is approved by the City Council we go through the ordinance adoption process to adopt the updated ordinance.

Councilor Paul Smith stated we need to have some teeth in the ordinance in order to be able to enforce the nuisances and stated he was in favor of updating the ordinance.

It was the consensus of the John Day City Council to have City Manager Gray work with City Attorney Jeremy Green to update the Nuisance Ordinance and bring a draft back to the City Council for their review.

Agenda Item No. 6– Other Business and Upcoming Meetings

1. LOC Bulletins were given to the City Council.

2. Mayor Lundbom asked the Council if anyone had any questions on the Quarterly Staff Report. City Manager Gray presented an electronic message from City Attorney Jeremy Green regarding the Contract Manager/General Contractor procurement process for the new fire station. She informed the Council that City Attorney Jeremy Green estimates that it will take at least three months before we can get a contractor on board. The new regulations require an exemption from the requirement that public improvement contracts be based on competitive bids. We will need to hold a public hearing and prove that awarding the contract under the exemption will likely result in substantial cost savings and other substantial benefits to the City. City Manager Gray explained that the architect Peter Baer had concerns with the three month RFP process as he had his subcontractors ready to go; however, Mr. Baer did say that he could reschedule his crew and agreed that we could still be ready for construction by late spring. She also informed the Council that she spoke with Rob Batten of the Rural Board and he agreed that the three-month CM/GC procurement process shouldn't be a problem as the City and the Rural District had agreed to use the CM/GC project delivery method.
3. Public Works Director informed the City Council that he put in a bid with the City of Prineville for a used sewer camera.
4. Mayor Lundbom invited the City Council to attend City Hall Day on September 10, 2014 at the Grant County Regional Airport. Mayor Lundbom gave an update on the airport project.
5. Dispatch Manager Valerie Luttrell gave a semi-annual report for 9-1-1 Center and the John Day Police Department January 1, 2014 through June 30, 2014 as follows:

- **John Day 911 Total Calls for Service 3,440**

- 125 Fires
- 263 Ambulance Runs
- 60 Accidents
- 2,992 Law Enforcement & Public Assistance

- **John Day Police Department**

- 1,196 Calls For Service
- 174 Case Files
- 120 Citations
- 147 Written Warnings
- 57 Arrests & Citations in Lieu of Custody

City Manager Gray informed the City Council that Officer Daniel Pelayo has accepted a job with the Baker City Police Department with a starting date of September 2, 2014.

6. Councilor Gene Officer informed the City Council that he is moving out of the city limits. His last city council meeting will be August 26, 2014.
7. Mayor Lundbom reminded the Council that August 22, 2014 is the filing deadline for the 2014 Election for Mayor and City Council positions.

Adjourn

There being no further business before the Council, Councilor Steve Schuette made a motion to adjourn the meeting. Councilor Don Caldwell seconded the motion and the motion passed unanimously. The meeting was adjourned at 7:31 p.m.

Respectfully Submitted:

Peggy Gray
City Manager

ACCEPTED BY THE CITY COUNCIL, AUGUST 26, 2014.

Mayor Ron Lundbom