

John Day City Council
May 27, 2014
7:00 PM
Council Chambers
AGENDA

1. **OPEN AND NOTE ATTENDANCE**
2. **APPROVAL OF CITY COUNCIL MINUTES OF APRIL 22, 2014.**
3. **APPEARANCE OF INTERESTED CITIZENS – At this time Mayor Lundbom will welcome the general public and ask if there is anything they would like to add to tonight’s agenda.**

ACTION ITEMS:

4. **PUBLIC HEARING TO DISCUSS THE BUDGET FOR FISCAL YEAR 2014-2015 AS APPROVED BY THE JOHN DAY BUDGET COMMITTEE**
Attachments:
 - Notice of Budget Hearing and Budget Summary
 - Minutes of the April 1, 2014 Budget Committee meeting
 - Spreadsheets showing proposed changes decreasing total budget amount
5. **REQUEST FROM GRANT UNION FBLA FOR FINANCIAL SUPPORT FOR THEIR UPCOMING TRIP TO THE FBLA NATIONAL LEADERSHIP CONFERENCE IN NASHVILLE, TENNESSEE**
Attachment:
 - Letter from Clay Johnson
6. **PRESENTATION FROM GRANT COUNTY ECONOMIC DEVELOPMENT COORDINATOR SALLY BARTLETT**
7. **JOINT MEETING OF THE JOHN DAY CITY COUNCIL AND THE JOHN DAY RURAL FIRE PROTECTION DISTRICT TO DISCUSS THE NEXT STEPS FOR THE NEW FIRE STATION**
Attachment:
 - Financing Calendar as of February 24, 2014
8. **DISCUSS FOR ADOPTION RESOLUTION NO. 14-720-06, A RESOLUTION EXTENDING WORKERS’ COMPENSATION COVERAGE FOR COVERAGE YEAR 2014-2015 TO VOLUNTEERS OF THE CITY OF JOHN DAY**
Attachment:
 - Resolution No. 14-720-06

9. DISCUSS FOR ADOPTION RESOLUTION NO. 14-721-07, A RESOLUTION TO DECLARE ACCOUNTS UNCOLLECTIBLE AND TAKE OFF THE BOOKS AS RECEIVABLE

Attachment:

- Resolution No. 14-721-07

10. DISCUSS FOR ADOPTION RESOLUTION NO. 14-722-08, A RESOLUTION OF THE CITY OF JOHN DAY, GRANT COUNTY, OREGON, DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

Attachments:

- Resolution No. 14-722-08
- Notice dated April 2, 2014 from Oregon Department of Administrative Services

OTHER BUSINESS:

11. OTHER BUSINESS AND UPCOMING MEETINGS

- LOC Bulletins
- Special Event Agreement with the John Day Farmers Market
- City Manager's Quarterly Staff Report

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TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: May 23, 2014

SUBJECT: Public Hearing to Discuss the Budget for Fiscal Year 2014-2015 as Approved by the John Day Budget Committee

Attachments:

- Notice of Budget Hearing and Budget Summary
- Minutes of the April 1, 2014 Budget Committee meeting
- Spreadsheets showing proposed changes decreasing total budget amount

BACKGROUND:

The Notice of Public Hearing was published in the May 14, 2014 edition of the Blue Mountain Eagle as required by Oregon Budget Law. The hearing time was published as 7:00 p.m., May 27, 2014. The Council will receive comments at this time on the Fiscal Year 2014-2015 budget.

The public hearing is also an opportunity for any member of the public to comment on or make requests regarding how State Revenue Sharing Funds will be spent in the 2014-2015 Fiscal Year beginning July 1, 2014. State Revenue Sharing funds are a share of certain revenues of the State of Oregon that shall be apportioned among and distributed to the cities of this state for general purposes. The John Day Budget Committee approved the proposed budget on April 1, 2013; the minutes of the meeting are attached.

We have some proposed changes that will decrease the budget approved by the Budget Committee. The vac truck broke down this month resulting in a motor replacement which we estimated the repairs to be approximately \$23,000. It was decided that it was better to replace the motor than to fix it; that way we start with a new motor.

We also have an opportunity to purchase a used 4-wheeler to assist the Public Works Department with their weed spraying. This 2006 4-wheeler comes equipped with all the spraying equipment necessary, and the Grant County Weed Control District is selling it to us for \$1,200.

Public Works Director David Holland thought we should have the fire hydrants moved before the contractor begins the downtown sidewalk project this summer. So he would like to order the fire hydrants and the materials for the drip irrigation system. We propose to increase this year's estimates for fire hydrant repair (\$2,800) and water system maintenance (\$8,000) totaling \$10,800.

The attached budget spreadsheets with the line items that are affected are highlighted in yellow to assist you in your review of the proposed changes. Anna Bass will be available to explain the proposed changes and to answer any questions or concerns you may have.

RECOMMENDATION:

Mayor Lundbom will open the public hearing allowing the Council to received comments on the Fiscal year 2014-2015 budget and state revenue sharing use within the budget.

The John Day City Council will not formally adopt the budget until the latter part of June so last minute revisions to revenues or expenditures estimates can be incorporated if necessary. However, we will need a motion to accept the proposed budget changes as presented.

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: May 23, 2014

SUBJECT: Request from Grant Union FBLA for financial support for their upcoming trip to the FBLA National Leadership Conference in Nashville, Tennessee

Attachment:

- Letter from Clay Johnson

BACKGROUND:

Attached is a letter from Clay Johnson of the Management Decision Making Team for Grant Union FBLA seeking donations from the City of John Day for financial assistance to attend the FBLA National Leadership Conference in Nashville, Tennessee.

As of April 30, 2014 we have \$200 left in our community promotions line item.

RECOMMENDATION:

These students are our future leaders and I believe the John Day City Council should support this organization and this wonderful opportunity for these students. As we are near to the end of our fiscal year; I recommend the John Day City Council donate \$200 to the Grant Union FBLA.

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: May 23, 2014

SUBJECT: Presentation from Grant County Economic Development Coordinator Sally Bartlett

BACKGROUND:

Grant County Economic Development Coordinator Sally Bartlett will be present to update the City Council on projects that she has been working on for the past year.

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: May 23, 2014

SUBJECT: Joint Meeting of the John Day City Council and the John Day Rural Fire Protection District to discuss the next steps for the new fire station

Attachment:

- Financing Calendar as of February 24, 2014

BACKGROUND:

As you know the City of John Day and the John Day Rural Fire Protection District were successful at the May 20, 2014 primary election with 60% of the voters approving the ballot measure for the City of John Day and 58% voter approval for the Rural Fire Protection District.

Rural Board Chair Rob Batten and I thought it would be a good idea for both the districts to have a joint meeting to discuss our next steps. Our Financial Advisor Katie Schwab will be available on speaker phone.

For your information I have included in your council packets the Financing Calendar prepared by Ms. Schwab earlier this year.

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: May 23, 2014

SUBJECT: Discuss for Adoption Resolution No. 14-720-06, a Resolution extending Workers' Compensation Coverage for Coverage Year 2014-2015 to Volunteers of the City of John Day

Attachment:

- Resolution No. 14-720-06

BACKGROUND:

This resolution is required annually by City County Insurance Company (CIS) for workers' compensation coverage to provide for the class of volunteer workers listed on the City's Volunteer Roster for the John Day Volunteer Fire Department and the John Day Police Department Reserves. This resolution assumes a monthly wage of \$1,000 to be used for public safety volunteers.

RECOMMENDATION:

The John Day City Council adopts Resolution No. 14-720-06.

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: May 23, 2014

SUBJECT: Discuss for Adoption Resolution No. 14-721-07, a Resolution to Declare Accounts Uncollectible and Take Off the Books as Receivable
Attachment:

- Resolution No. 14-721-07

BACKGROUND:

Resolution No. 14-721-07 is a resolution to declare accounts uncollectible and take them off the books as a receivable and turns them over to the collection agency.

RECOMMENDATION:

The John Day City Council adopts Resolution No. 14-721-07, a Resolution to declare accounts uncollectible and take off the books as receivable.

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: May 23, 2014

SUBJECT: Discuss for Adoption Resolution No. 14-722-08, a Resolution of the City of John Day, Grant County, Oregon, Declaring the City's Election to Receive State Revenues

Attachments:

- Resolution No. 14-722-08
- Notice dated April 2, 2014 from Oregon Department of Administrative Services

BACKGROUND:

State Revenue Sharing Law, ORS 221.770 requires cities to pass an ordinance or resolution each year stating that they want to receive state revenue sharing money. A copy of this ordinance must be filed with the Operations Unit of the Department of Administrative Services prior to July 31, 2014 in order for the City to receive these funds.

RECOMMENDATION:

The John Day City Council adopts Resolution No. 14-722-08.

TO: John Day City Council

FROM: Peggy Gray, City Manager

DATE: April 18, 2014

SUBJECT: Other Business and Upcoming Meetings

Attachments:

- LOC Bulletins
- Special Event Agreement with the John Day Farmers Market
- City Manager's Quarterly Staff Report

OTHER BUSINESS:

1. Attached are the April 25, 2014, May 2, 2014, May 9, 2014 and May 16, 2014 LOC Bulletins for your information and review.
2. Attached is a signed agreement between the John Day Farmers' Market and the City of John Day. City Attorney Jeremy Green set up the agreement so that I could update Exhibit A with the new dates each year so that I would not have to go to the City Council for approval each year. The Farmer's Market has provided proof of liability insurance as required in our agreement; dates for this year's Farmer's Market are June 21, 2014 to October 18, 2014.
3. My quarterly staff report is attached for your information.
4. Senator Ron Wyden will be hosting a Town Hall meeting this Saturday, May 24, 2014 at 5 p.m. at the Grant County Regional Airport.

UPCOMING MEETINGS AND EVENTS:

May 26, 2014	City Hall Closed	Memorial Day Holiday
June 10, 2014	7:00 p.m. Council Chambers	Regular City Council meeting