

**CITY OF JOHN DAY
CITY COUNCIL MINUTES
JOHN DAY, OREGON**

April 23, 2013

Adjourned Meeting

COUNCILORS PRESENT:

Ron Lundbom, Mayor
Steve Schuette, Council President
Don Caldwell, Councilor
Doug Gochmour, Councilor
Donn Willey, Councilor
Paul Smith, Councilor

COUNCILORS ABSENT:

Gene Officer, Councilor

STAFF PRESENT:

Peggy Gray, City Manager
David Holland, Public Works Director
Valerie Luttrell, Dispatch Manager
Richard Tirico, Police Chief

GUESTS PRESENT:

Claudia Naibert, John Day

Agenda Item No. 1 – Open and Note Attendance

The John Day City Council meeting opened at 7:00 p.m. Mayor Ron Lundbom noted that all Councilors were present with the exception of Councilor Gene Office, who was absent and excused.

Agenda Item No. 2 – Approval of City Council Minutes of April 9, 2013

The minutes of the April 9, 2013 adjourned meeting were included in the agenda packets and presented for the Council's approval. **Councilor Don Caldwell made a motion that the minutes of April 9, 2013 be approved as presented; Councilor Donn Willey seconded the motion. The motion passed unanimously.**

Agenda Item No. 3 - Appearance of Interested Citizens

Mayor Ron Lundbom thanked those in attendance and asked everyone to please sign in. He asked if there were any additional items that anyone would like to add to the agenda. Claudia Naibert requested to be placed on the council agenda to invite the John Day City Council to a Community Visioning Workshop on May 8, 2013.

Councilor Doug Gochmour moved to add Claudia Naibert to the April 23, 2013 council agenda. Councilor Paul Smith seconded the motion, the motion passed unanimously.

Ms. Naibert stated she was present on behalf of the Library Foundation and informed the City Council that the Library Foundation has purchased the old junior high school building. She stated she has been working with DEQ regarding the underground oil tank and hazardous building materials. Ms. Naibert stated Oregon Business Development Department has given them grants to evaluate the building and they are now administering a grant from the Environmental Protection Agency (EPA).

June 2012 Ms. Naibert was invited to the NW Environmental Business Council in Portland, Oregon which is part of the Oregon Brownfield's Conference. The conference was for redeveloping contaminated properties; Ms. Naibert stated it was at this conference that she learned about the Multi-Vision Integration to Action Workshop. The EPA is providing funding for the asbestos abatement at the new library site in John Day as well as the funding for this workshop.

The Grant County Library Foundation is hosting a community visioning workshop, facilitated by Jim Waddell and is sponsored in cooperation with the EPA Brownfield's Program and Grant County Economic Development.

Ms. Naibert stated it is a fabulous program. She invited the Council to share their ideas and image of what the City of John Day might look like in the future. She said they take everyone's ideas, thoughts and find the common elements in each vision; they integrate them and bring back an action plan. The action plan also has to meet EPA's definition of sustainable.

Facilitator Jim Waddell will be in John Day on May 8, 2013, 1:00 p.m. to 4:00 p.m. US Forest Service Building, Juniper Room. Ms. Naibert stated she has seen this work in Mosier, Oregon. They held a Vision to Action workshop and now their town is rejuvenated. She believes it can also work for John Day and we're lucky to get the workshop here. She thinks everyone has a vision and she asked for the City Council's support and attendance to the workshop to share their visions.

City Manager Gray stated she would attend the workshop.

Agenda Item No. 4 – Discuss for adoption Resolution No. 13-701-05, a resolution amending Resolution No. 13-697-01 to identify charges that will be assessed by the City of John Day for posting a notice of service termination on the serviced premises

City Manager Gray stated on March 12, 2013 the City Council adopted Ordinance No. 13-157-02 amending and restating the City's Water Use Regulation Ordinance. Section 9.3 of the Ordinance provides that a customer will be assessed and required to pay a fee for any termination notice (known as a door hanger) posted by the City of John Day on the serviced premises.

City Manager Gray stated in order to implement a fee for the door hanger; the City needs to amend the fee resolution that establishes the water rates etc. The City Council adopted Resolution No. 13-697-01 on January 8, 2013 when the Council raised the water and sewer rates; however, the resolution did not address or identify the applicable posting charges.

City Manager Gray stated we need to amend Resolution No. 13-697-01 to identify the posting charges that will be imposed by the City under Section 9.3 of the adopted Ordinance No. 13-157-02.

Public Works Director David Holland figured the time involved in posting a termination notice, known as a door hanger. He began with the Secretary/Cashier's time involved in developing the door hanger to the time it takes a Public Works employee to hang the door hanger. He came up with the figure of \$25.00 for each time the City posts notice of the City's intent to terminate service to the serviced premises. City Manager Gray stated the customer will be assessed and required to pay the posting charges along with all other rates, charges and fees.

The water & sewer billing delinquent process was explained to the City Council beginning with the delinquent notice (pink billing cards) going out on the 20th of each month for all account not paid by the 15th of the month.

Councilor Paul Smith asked if the property is a rental property, when does the landlord get notified of the delinquency; City Manager Gray responded the landlord would be notified when the first notice is sent out (the pink card) and with each notice thereafter.

Councilor Doug Gochnour moved to adopt Resolution No. 13-701-05. Councilor Don Caldwell seconded the motion, the motion passed unanimously.

Agenda Item No. 5 – Discuss for signature Professional Services Agreement between the City of John Day and Siegel Planning Services, LLC

City Manager Gray explained the City has worked with Scot Siegel of Siegel Planning Services since 2005. Mr. Siegel was the consultant we used to update our John Day Development Code and since that time we have used his services for our more complicated land use applications. Examples given were the new subdivision (Strawberry Mountain View Estates); ODF's new facility, OSP's new Outpost building; Step Forward homes and the new Regional Acute Care Facility.

City Manager Gray informed the Council for the land use applications that require Mr. Siegel's services, the applicant will be billed for those services. Hours required for travel to and from John Day are not billed. The cost for the on-call basis is an hourly rate of \$115.00; which is the same rate as the previous agreement.

Councilor Steve Schuette moved to allow Mayor Lundbom to sign the Professional Services Agreement with Siegel Planning Services, LLC. Councilor Donn Willey seconded the motion, the motion passed unanimously.

Agenda Item No. 6 – Discuss donating 2002 Ford Crown Victoria (Sergeant Gray's old patrol vehicle) to the Juniper Care Facility

Police Chief Richard Tirico explained a situation that happened at the Juniper Ridge Care Facility that resulted in their transportation vehicle a 2008 Ford Crown Vic being heavily damaged.

Police Chief Tirico stated they were in need of a vehicle for transporting clients and we were able to give them Sergeant Gray's old 2002 Ford Crown Vic because we had just got the donated car we received from the City of Gresham in service. Mayor Lundbom had given staff permission to sign the title over to Juniper Ridge.

Police Chief Tirico stated Juniper Ridge also needs a second transport car and wanted to know if the City Council would consider donating the other patrol vehicle, the other 2002 Crown Vic, once we put the patrol car in service that we received from the City of Bandon.

Councilor Paul Smith stated the incident resulted in allowing a client go outside and thought that once they get a fenced yard; they should be able to allow the clients to go outside without further incident. Police Chief Tirico stated the fence has now been completed.

Councilor Steve Schuette questioned how the City was going to pay for the new paint jobs on the vehicles that were donated to the City of John Day. Police Chief Tirico stated he has money in his Motor Pool budget to pay for the cost of the paint jobs and Doug's Motor Vehicles is donating half of the cost to the City for each car.

Councilor Donn Willey moved to donate two Ford Crown Victoria vehicles to the Juniper Ridge Care Facility. Councilor Don Caldwell seconded the motion, the motion passed unanimously.

Agenda Item No. 7 – Discuss eliminating all the curb extensions in the ODOT Transportation Enhancement Program Project-US26/Main St. & Canyon Blvd: Sidewalk/Beautification

City Manager Gray stated ODOT Project Leader Sean Maloney would like to eliminate all of the proposed curb extensions in our Transportation Enhancement Project. He informed the City Manager that ODOT had installed curb extensions in the Vale and Nyssa street projects and found that horse trailers are constantly running over them and they are breaking up and have tire marks all over them. Mr. Maloney stated although they are a good idea for pedestrian safety; the curbs aren't holding up as well as they expected them to.

Councilor Paul Smith stated he understood that the reason the curb extensions were used on the Bridge Street Project was because of the handicap requirements. Public Works Director David Holland stated that they couldn't meet the elevations for the flat landing with the small area we had to work with and that is why the curb extensions were installed on that project.

On the Main Street project the reason they were going to put in the curb extensions is because it's more pedestrian-friendly and safer for the pedestrian giving them a little more safety zone area.

Public Works Director David Holland stated the ODOT Maintenance Supervisor for this area, Shane Giffin, did not want the curb extensions on this project and was opposed to having them included in the project. He said it would cause a maintenance issue in regards to snowplowing and cleaning the streets. Public Works Director Holland stated as these curb extensions aren't located on an intersection corner, he did not think you would have the traffic issues as you would have if you were turning on the intersection corners.

Councilor Paul Smith confirmed that it is not an ADA issue if we don't have them. City Manager Gray stated ODOT can meet the ADA requirements on this project without the curb extensions.

Councilor Steve Schuette made a motion to eliminate all of the curb extensions in the ODOT Transportation Enhancement Project-US26/Main St. & Canyon Blvd: Sidewalk/Beautification. Councilor Doug Gochnour seconded the motion, the motion passed unanimously.

Agenda Item No. 8 – Accept the resignation of Angie Johnson from the John Day Planning Commission

City Manager Gray stated Planning Commission member Angie Johnson is being transferred to ODOF Salem headquarters in May resulting in her having to resign from the John Day Planning Commission.

City Manager Gray stated this leaves two vacant positions on the John Day Planning Commission. She asked the City Council if they would like her to advertise for the two vacant positions. It was the consensus of the City Council to allow City Manager Gray to advertise for the two vacant positions

Councilor Doug Gochnour regretfully moved to accept Angie Johnson’s resignation from the John Day Planning Commission. Councilor Don Caldwell seconded the motion, the motion passed unanimously.

Agenda Item No. 9 – Other Business and Upcoming Meetings

1. The April 12, 2013 and the April 19, 2013 LOC Bulletins were given to the City Council.
2. Electronic message from Grant County Economic Development Coordinator Sally Bartlett was included in the council packets. Ms. Bartlett encouraged the City Council to attend the May 8, 2013 Community Visioning Workshop.
3. Mayor Lundbom stated he would be unable to attend the LOC Small Cities Meeting on April 24th but noted Councilors Smith and Gochnour will be attending.
4. City Manager Gray informed the City Council that the John Day Planning Commission will be holding a public hearing on April 30, 2013 to consider a variance application for Louis and Janice Provencher.

Adjourn

There being no further business before the Council, Councilor Donn Willey made a motion to adjourn the meeting. Councilor Don Caldwell seconded the motion and the motion passed unanimously. The meeting was adjourned at 7:40 p.m.

Respectfully Submitted:

Peggy Gray
City Manager

ACCEPTED BY THE CITY COUNCIL, MAY 28, 2013.

Mayor Ron Lundbom