

**John Day City Council**  
**APRIL 23, 2013**  
**7:00 PM**  
**Council Chambers**  
**AGENDA**

1. **OPEN AND NOTE ATTENDANCE**
2. **APPROVAL OF CITY COUNCIL MINUTES OF APRIL 9, 2013**
3. **APPEARANCE OF INTERESTED CITIZENS – At this time Mayor Lundbom will welcome the general public and ask if there is anything they would like to add to tonight’s agenda.**

**ACTION ITEMS:**

4. **Discuss for Adoption Resolution No. 13-701-05, a Resolution amending Resolution No. 13-697-01 to identify charges that will be assessed by the City of John Day for posting a notice of service termination on the serviced premises**  
Attachments:
  - Resolution No. 13-701-04
  - Resolution No. 13-697-01, a Resolution establishing water rates, deposits, and other related charges
5. **Discuss for Signature Professional Services Agreement between the City of John Day and Siegel Planning Services, LLC**  
Attachment:
  - Professional Services Agreement
6. **Discuss donating 2002 Ford Crown Victoria (Sergeant Gray’s old patrol vehicle) to the Juniper Care Facility**
7. **Discuss eliminating all the Curb Extensions in the ODOT Transportation Enhancement Program Project-US26/Main St. & Canyon Blvd: Sidewalk/Beautification**
8. **Accept the Resignation of Angie Johnson from the John Day Planning Commission**  
Attachment:
  - Electronic message from Angie Johnson dated April 8, 2013

**OTHER BUSINESS:**

9. **OTHER BUSINESS AND UPCOMING MEETINGS**

Attachments:

- April 12, 2013 LOC Bulletin
- Electronic message from Grant County Economic Development Coordinator Sally Bartlett

**ADJOURN**

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** May 24, 2013

**SUBJECT:** Public Hearing to Discuss the Budget for Fiscal Year 2013-2014 as Approved by the John Day Budget Committee

Attachments:

- Notice of Budget Hearing and Budget Summary
- Minutes of the April 2, 2013 Budget Committee meeting
- Chapter 5 of the John Day City Code – Mayor and Council

**BACKGROUND:**

The Notice of Public Hearing was published in the May 22, 2013 edition of the Blue Mountain Eagle as required by Oregon Budget Law. The hearing time was published as 7:00 p.m., May 28, 2013. The Council will receive comments at this time on the Fiscal Year 2013-2014 budget and state revenue sharing use within the budget.

The John Day Budget Committee approved the proposed budget on April 2, 2013; the minutes of the meeting are attached. I have also attached Chapter 5 of the John Day City Code stating the procedure for public meetings. Section 1-5-5 addresses the procedure for members of the public addressing the City Council.

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** April 19, 2013

**SUBJECT:** Discuss for Signature Professional Services Agreement between the City of John Day and Siegel Planning Services, LLC  
Attachment:  

- Professional Services Agreement

**BACKGROUND:**

Attached is a Professional Services Agreement with Siegel Planning Services LLC for an on-call land use-planning consultant. I have worked with Scot Siegel of Siegel Planning Services since 2005. At that time the City received a grant and hired Mr. Siegel to update our Land Use Development Code. Since that time we have used Mr. Siegel for various land use applications such as the new subdivision east of town; ODF's new building, OSP's new Outpost building; Step Forward homes and the new Regional Acute Care Facility to name a few.

The attached agreement is for one-year; this will be on an on-call basis with an hourly rate of \$115 (same rate as last year). For land use applications that require Siegel Planning Services, the applicant will be billed for Scot's services. Hours required for travel to and from John Day are not billed.

**RECOMMENDATION:**

Scot Siegel has been a valuable resource for me in the planning department. He developed and has updated our land use code. He is familiar with the John Day area and is a pleasure to work with. I recommend the John Day City Council allow Mayor Lundbom to sign the Professional Services Agreement with Siegel Planning Services, LLC.

**TO:** John Day City Council  
**FROM:** Peggy Gray, City Manager  
**DATE:** April 19, 2013  
**SUBJECT:** Discuss donating 2002 Ford Crown Victoria (Sergeant Gray's old patrol vehicle) to the Juniper Care Facility

**BACKGROUND:**

This past weekend an incident occurred at the Juniper Care Facility that resulted in their transportation vehicle being totaled.

As you know the John Day Police Department has received two donated patrol cars. The first donated car has been painted and is now in service. This leaves Sergeant Richard Gray's old patrol vehicle, the 2002 Ford Crown Victoria no longer in service.

Police Chief Tirico asked me if the City would consider donating the 2002 Ford Crown Victoria to the Juniper Care Facility as they were in desperate need of a vehicle for transportations. I called Mayor Lundbom who gave me permission to sign over the title to Juniper Ridge to transfer the title, registration, in order for them to license and insure the vehicle.

Police Chief Tirico stated Juniper Ridge is also interested in the 2001 Ford Crown Victoria once we get the other donated vehicle in service. Mayor Lundbom asked me to put this topic on the council agenda for Council discussion.

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** April 19, 2013

**SUBJECT:** Discuss eliminating all the Curb Extensions in the ODOT Transportation Enhancement Program Project-US26/Main St. & Canyon Blvd:  
Sidewalk/Beautification

**BACKGROUND:**

I received a phone call from ODOT Project Leader Sean Maloney today; he wanted to know if the City would consider eliminating all of the curb extensions in the project. As you know we left in two curb extensions in the project, both are located on S. Canyon Blvd. One is by a Bit of Europe on the east side of the street; the other is on the west side of the street by the Cut Above.

Sean stated ODOT installed curb extensions in both their Vale and Nyssa street projects. This was back when the curb extensions (also known as bulb-outs) were a new idea. He said in both cities they are getting run over by trailers, have tire marks all over them and are breaking up. He stated although they are a good idea for pedestrian safety; the curbs aren't holding up as well as they expected them to.

**RECOMMENDATION:**

I told Sean I would like to have a discussion with the City Council and get back to him.

**TO:** John Day City Council

**FROM:** Peggy Gray, City Manager

**DATE:** April 19, 2013

**SUBJECT:** Accept the Resignation of Angie Johnson from the John Day Planning Commission

Attachment:

- Electronic message from Angie Johnson dated April 8, 2013

**BACKGROUND:**

Planning Commission member Angie Johnson will be transferring to ODF Salem headquarters in May; as such she has resigned from the John Day Planning Commission. This leaves two vacant positions on the John Day Planning Commission with the appointment of Paul Smith to the City Council.

**RECOMMENDATION:**

The John Day City Council accepts the resignation of Angie Johnson from the John Day Planning Commission with regret and appreciation for her time served. I recommend the City advertise for the two vacant John Day Planning Commission positions.

**TO:** John Day City Council  
**FROM:** Peggy Gray, City Manager  
**DATE:** April 19, 2013  
**SUBJECT:** Other Business and Upcoming Meetings  
Attachments:

- April 12, 2013 LOC Bulletin
- Electronic message from Grant County Economic Development Coordinator Sally Bartlett

**OTHER BUSINESS:**

1. The April 12, 2013 LOC Bulletin is included in your council packets.
2. Attached is a message from Grant County Economic Development Coordinator Sally Bartlett regarding a workshop on May 8, 2013. The workshop is for people to share ideas as to the way John Day might look in the future. I will pass on more information as I receive it.
3. Reminder that the City of John Day will be hosting the LOC Small Cities Meeting on Wednesday, April 24<sup>th</sup>, 11 a.m. to 1 p.m. Mayor Lundbom, Councilor Gochnour and Councilor Smith are registered to attend.
4. The John Day Planning Commission will consider a Variance Application from Louis and Janice Provencher on Tuesday, April 30, 2013. The application is to construct a new garage/workshop at 211 NW 4<sup>th</sup> Ave., John Day. The application requires a Planning Commission review in a public hearing because it exceeds the 10% variance threshold in the John Day Development Code.

**UPCOMING MEETINGS:**

April 23, 2013	10:30 a.m. Council Chambers	ODOT Utility meeting meeting-TE Grant Project
April 24, 2013	11:00 – 1:00 p.m. Council Chambers	LOC Small Cities Meeting
April 30, 2013	6:30 p.m. Council Chambers	Planning Commission Public Hearing Louis and Janice Provencher Variance Application
April 23, 2013	7:00 p.m.	Regular City Council meeting